

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, OCTOBER 25, 2017

11:00 a.m., Closed Session, SPS-106, Public Safety Training Center

1:30 p.m., Regular Meeting, SPS-119, Public Safety Training Center

2642 Colonel Durham Street, Seaside, CA 93955

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. CALL TO ORDER – Vice Chair Brown called the meeting to order at 11:00 a.m.

2. ROLL CALL

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Trustee

Dr. Walter Tribley, Superintendent/President

Absent:

Ms. Marilyn Dunn Gustafson, Chair

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS – None.

4. CLOSED SESSION

A. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

2) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, and Dr. Steven L. Crow

B. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

C. Conference with Real Property Negotiators (Government Code Section 54956.8)

1) Property: 300 Pacific Street, Monterey, CA

2) Agency Negotiator: Dr. Walter A. Tribley and Dr. Steven L. Crow

3) Negotiating Parties: City of Monterey

4) Under Negotiation: Transfer of Former City of Monterey Redevelopment Agency Property at 300 Pacific Street, Monterey, CA to the City of Monterey.

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL – Vice Chair Brown asked for Roll Call at 1:30 p.m.

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President
Ms. Golnoush Pak, Student Trustee

Absent:
Ms. Marilynn Dunn Gustafson, Chair

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION – Vice Chair Brown reported that no action was taken by the Board.

9. APPROVAL OF AGENDA

Motion Steck / Second Johnson / Carried.

2017-2018/32

Motion approved with following revisions: New Business Agenda Item G was moved to first item of business, and New Business Agenda Items K and L were tabled until November, when Board Chair is present.

Student Advisory Vote:	AYE:		Pak
AYES:	4	MEMBERS:	Brown, Coppernoll, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	1	MEMBERS:	Dunn Gustafson
ABSTAIN:	0	MEMBERS:	None

10. RECOGNITION

- A. Acknowledgement of Guests: Gaudenz Panholzer, Monterey Fire Chief
- B. Celebrating Success: Tyler Keisling, MPC Fire Academy Graduate, Firefighter, and Fire Inspector
Trustee Johnson introduced Mr. Keisling and shared information regarding his accomplishments.
([Introduction](#))

GOVERNING BOARD COMMENTS

Trustee Steck addressed Board meeting attendees at this time. His written address is linked below.
Trustee Steck's [address](#).

11. PUBLIC COMMENTS

- A. Teresa Del Piero of the Monterey Peninsula Community Theatre Charitable Trust commented on the search for the MPC Theatre Department Chair.
- B. Dr. Alan Haffa, MPCTA Vice Chair, commented on issues related to faculty compensation.
- C. Dr. Heather Craig, Academic Senate President, commented on issues related to the budget and the importance of following the resource allocation process.
- D. Dr. Cathryn Wilkinson, Dean of Instruction, thanked the Board for the efforts they're making on behalf of the college.

12. CONSENT CALENDAR

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Regular Board meeting on August 23, 2017.
2. That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donor.
3. That the September 15th manual payroll in the amount of \$2,280.75, the September 30th regular payroll in the amount of \$2,283,885.59, the October 5th manual payroll in the amount of \$25,330.00, and the October 10th supplemental payroll in the amount of \$45,505.35 be approved.
4. That Commercial Warrants: 12339260 through 12339289, 12339807 through 12339840, 12340520 through 12340557, 12341140 through 12341181, 12342002 through 12342056, 12342646 through 12342682, 12344128 through 12344176, 12344732 through 12344743, in the amount of \$1,635,861.10 be approved.
5. That Purchase Orders B1800271 through B1800355 in the amount of \$3,202,651.20 be approved.
6. That the following budget increase in the Building Fund be approved:
Increase of expense budget of \$587,877.00

B. Faculty Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Resignation of Robynn Smith, Creative Arts, effective June 1, 2018 for the purpose of retirement, and confer upon her the title of Professor Emeritus. Ms. Smith has served as a faculty member since 1989.
 - b) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2017.

C. Classified Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Reclassify Stephanie Perkins, Unit Office Manager, EOPS, Range 18 to Categorical Services Coordinator II, Range 22, 40 hours per week, 12 months per year, effective July 1, 2017.
 - b) Employment of Filemon Panis, Groundskeeper, Facilities, Range 8, 40 hours per week, 12 months per year, effective November 1, 2017.

D. Short Term and Substitute Personnel

1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

E. Volunteers

1. That the Governing Board ratifies the individuals listed for volunteer assignments.

Motion Steck / Second Johnson / Carried.

2017-2018/33

Student Advisory Vote:	AYE:		Pak
AYES:	4	MEMBERS:	Brown, Coppernoll, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	1	MEMBERS:	Dunn Gustafson
ABSTAIN:	0	MEMBERS:	None

13. NEW BUSINESS

*New Business Agenda Item G was heard immediately following the Consent Agenda.
New Business Agenda Item B was heard following New Business Agenda Item G.*

BREAK: 3:12-3:27 p.m.

Following the break, the Board returned to the regular order of business.

A. INFORMATION: Accreditation Recommendations – Progress Report

The Board received from Dr. Tribley a progress report on MPC’s response to accreditation recommendations. The report included MPC’s response to:

- [Recommendations to Meet the Standard](#)
- [Recommendations to Improve Quality](#)

B. INFORMATION: Fort Ord Reuse Authority Presentation

New Business Agenda Item B was heard prior to the break, following New Business Agenda Item G.

The Board received a [presentation](#) from Mr. Michael Houlemard, Jr., Executive Officer of the Fort Ord Reuse Authority (FORA). Mr. Houlemard also distributed FORA’s [Annual Report](#) for 2016-2017.

C. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending September 30, 2017, be accepted.

Motion Johnson / Second Steck / Carried. 2017-2018/34

Student Advisory Vote:	AYE:	Pak
AYES: 4	MEMBERS:	Brown, Coppernoll, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 1	MEMBERS:	Dunn Gustafson
ABSTAIN: 0	MEMBERS:	None

D. BE IT RESOLVED, that the Governing Board authorizes the creation of a new bank account, Monterey Peninsula College Cal Grant with Union Bank, for Cal Grant payments made to MPC students.

BE IT FURTHER RESOLVED, that Steven L. Crow, Vice President for Administrative Services, and Rosemary Barrios, Controller, be authorized as signatories for the Monterey Peninsula College Cal Grant bank account, maintained by Monterey Peninsula College at Union Bank.

Motion Johnson / Second Coppernoll / Carried. 2017-2018/35

Student Advisory Vote:	AYE:	Pak
AYES: 4	MEMBERS:	Brown, Coppernoll, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 1	MEMBERS:	Dunn Gustafson
ABSTAIN: 0	MEMBERS:	None

- E. BE IT RESOLVED, that the Governing Board approves a three-year contract for professional auditing services for the fiscal years ending 2018, 2019, and 2020 with Vavrinek, Trine, Day & Company, LLP, Certified Public Accountants.

Motion Steck / Second Coppernoll / Carried.

2017-2018/36

Student Advisory Vote: AYE: Pak
AYES: 4 MEMBERS: Brown, Coppernoll, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Dunn Gustafson
ABSTAIN: 0 MEMBERS: None

- F. BE IT RESOLVED, that the Governing Board approves the Child Development Services Agreement (CSPP-7313) between the California Department of Education and Monterey Peninsula College.

Motion Steck / Second Johnson / Carried.

2017-2018/37

Student Advisory Vote: AYE: Pak
AYES: 4 MEMBERS: Brown, Coppernoll, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Dunn Gustafson
ABSTAIN: 0 MEMBERS: None

- G. INFORMATION: 2017-2019 Monterey Peninsula College Integrated Plan – Basic Skills Initiative, Student Equity, and Student Success and Support Program
New Business Agenda Item G was heard immediately following the Consent Agenda.

The Board received a [presentation](#) from Ms. LaKisha Bradley, Director of Student Success and Equity, regarding the 2017-2019 Monterey Peninsula College Integrated Plan – Basic Skills Initiative, Student Equity, and Student Success and Support Program.

Ms. Bradley noted that the deadline to submit the plan to the Chancellor’s Office was extended to January 31, 2018.

- H. BE IT RESOLVED, that the Governing Board ratifies the employment agreement with Laurence E. Walker to serve as the Interim Vice President of Student Services from October 5, 2017 through October 4, 2018.

Motion Coppernoll / Second Johnson / Carried.

2017-2018/38

Student Advisory Vote: AYE: Pak
AYES: 4 MEMBERS: Brown, Coppernoll, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Dunn Gustafson
ABSTAIN: 0 MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board approves the change in classification and revised job descriptions which are a result of the reclassification process.

Motion Johnson / Second Coppernoll / Carried.

2017-2018/39

Student Advisory Vote:	AYE:	Pak
AYES: 4	MEMBERS:	Brown, Coppernoll, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 1	MEMBERS:	Dunn Gustafson
ABSTAIN: 0	MEMBERS:	None

- J. BE IT RESOLVED, that Board Policies: 3430 – Prohibition of Harassment; 3510 – Workplace Violence; 3518 – Child Abuse Reporting; 3540 – Sexual and Other Assaults on Campus; 7130 – Compensation; 7240 – Confidential Employees; 7310 – Nepotism; 7330 – Communicable Disease; 7335 – Health Examinations; 7342 – Holidays; 7345 – Catastrophic Leave Program; 7350 – Resignations; 7370 – Political Activity; 7400 – Travel; 7440 – Whistleblower Protection; 7500 – Volunteers; 7510 – Domestic Partners; 7600 – Campus Security Officers, be adopted.

Motion Steck / Second Johnson / Carried. 2017-2018/40

Student Advisory Vote:	AYE:	Pak
AYES: 4	MEMBERS:	Brown, Coppernoll, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 1	MEMBERS:	Dunn Gustafson
ABSTAIN: 0	MEMBERS:	None

~~K. INFORMATION: 2017 Governing Board Self Evaluation~~

New Business Agenda Item K was tabled to November 29, 2017, when Board Chair Marilyn Dunn Gustafson could be present.

~~L. INFORMATION: Proposed Governing Board Goals for 2018~~

New Business Agenda Item L was tabled to November 29, 2017, when Board Chair Marilyn Dunn Gustafson could be present.

- M. BE IT RESOLVED, that the Governing Board indicates the number of trustees attending each workshop of the 2017 Monterey County Educational Leadership Summit.

Motion Steck / Second Coppernoll / Carried. 2017-2018/41
Revised motion – Trustees will provide to Vice Chair Brown, within 30 minutes of the end of the meeting, the Leadership Summit workshops they plan to attend.

Student Advisory Vote:	AYE:	Pak
AYES: 4	MEMBERS:	Brown, Coppernoll, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 1	MEMBERS:	Dunn Gustafson
ABSTAIN: 0	MEMBERS:	None

N. INFORMATION: Calendar of Events

The following events were announced: The annual Business Expo on October 26, the Rubber Chicken drop on October 28, and the November CCLC Convention.

14. REPORTS AND PRESENTATIONS

A. MPC Foundation

- 1) Report: Ms. Beccie Michael, Vice President of Advancement
 The Board received Ms. Michael's [report](#).

2) Monthly Donations: \$213,906.00

- B. Academic Senate Report: Dr. Heather Craig, President
Dr. Craig's report was heard following the Superintendent/President's Report.

Dr. Craig reported on the Academic Senate's [2016-2017 Annual Report](#), [By-Laws](#), and [2017-2018 Goals](#). / She also reported that the Academic Senate has completed their review of five board policies: 4230 – Grading and Academic Record Symbols, 4231 – Grade Changes, 4235 – Credit by Examination, 4240 – Academic Renewal, and 4400 – Community Services Programs. / Dr. Craig spoke about Guided Pathways and the importance of campus conversations on this topic. / Dr. Craig also commented on board policy 2010 – Shared Governance.

- C. MPCEA Report: Mr. Kevin Haskin, President – None.

- D. MPCTA Report: ~~Ms. Lauren Blanchard, President~~ Dr. Alan Haffa, Vice Chair
The Board received a [report](#) from Dr. Haffa, which referenced data from California Teachers Association affiliate, the Community College Association, to compare personnel expenses and faculty compensation at MPC against those at other California community colleges. Dr. Haffa spoke of the possible impact of faculty salaries on faculty recruitment and retention at MPC. He also reported on the recent settlement between the Accrediting Commission for Community and Junior Colleges (ACCJC) and the California Federation of Teachers that will likely change ACCJC standards related to faculty participation in student learning objectives assessments and funding post-employment liabilities. / Dr. Tribley noted that the Board and administration are working with campus constituents to responsibly increase compensation and spoke of ongoing efforts to increase efficiencies so salaries can move forward. / Trustee Steck referenced his earlier [address](#), in which he noted that MPC's salary and expensive health care benefits need to be considered in any comparison of compensation with other colleges.

- E. ASMPC Report: ~~Mr. Stephen Lambert, ASMPC President~~ Golnoush Pak, Student Trustee
Student Trustee Pak reported on the ASMPC's successful events, Haunted Harvest Fest and Pizza with the President. / She announced the annual Thanksgiving Feast, scheduled for November 21, 2017. / She also announced the ASMPC's fundraising activities with local businesses such as Chipotle and Jamba Juice.

- F. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
The Board received Ms. Kamath's [report](#) from Dr. Paul Long, Interim Dean of Instruction – STEM. / Dr. Long also reported that MPC is at 79.8% for our course assessments.

- G. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services
The Board received Mr. Walker's [report](#).

- H. Administrative Services Report: Dr. Steven Crow, Vice President for Administrative Services
Dr. Crow reported on the topics addressed at the Fall Conference of the Association of Chief Business Officials. / He reported that representatives from Alliant will give a presentation to the Health & Welfare Cost Containment Committee on November 16. / He announced safety upgrades to the Education Center at Marina (lighting) and Monterey campus (security cameras). He noted that MPC's door locks are also being assessed, as are methods for blocking views into buildings. / Dr. Crow also reported that possible solutions to address the aging service in our data center are being reviewed, as are the most cost effective methods for cooling the Public Safety Training Center.

- I. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
Dr. Tribley reported on a recent meeting conducted by MPC's new Director of Security, Jo Anna Butron, regarding MPC's security procedures. / Dr. Tribley also reported on the benefits of the Guided Pathways model—which was designed to promote student success by creating clear curricular pathways with integrated support services—as well as the challenges of its

implementation. He spoke of MPC's preparations for implementing the Guided Pathways model, from two "Recruitment to Completion" workshops facilitated by Kiran Kamath and Larry Walker, to a recent conference on implementation that was attended by a team of ten MPC representatives. For additional information regarding the Guided Pathways model, Dr. Tribley recommended the book, "Redesigning America's Community Colleges: A Clearer Path to Student Success," which is currently available via the office of the Vice President of Student Services. He noted that MPC will receive \$702,803 over five years towards the implementation of Guided Pathways. On April 1, 2018, MPC will receive our first installment of \$175,705.75. / Dr. Tribley announced that MPC was honored by the Bright Beginnings Early Childhood Development Initiative and the Monterey Peninsula Chamber of Commerce as inaugural members of Monterey County Family Friendly Businesses. MPC was recognized in two categories—Family Friendly Employer and Child Welcoming Business. He commended Mr. Walker and the Child Development Center for their roles in this recognition.

J. Governing Board Comments

- 1) Community Human Services (CHS) Report – Trustee Steck – No report.
- 2) Trustee Comments
 - a) Trustee Johnson reported that Joe Aiello, former President of the Student Body at MPC, passed away at the age of 56, approximately one week ago. / Trustee Johnson also expressed support for Guided Pathways.
 - b) Trustee Coppernoll reported on positive feedback she recently received regarding MPC from a graduate of MPC who later transferred to San Jose State.
 - c) Student Trustee Pak reported on her recent attendance at a conference for community college associated students. She noted that the conference addressed a number of topics that could be helpful to MPC, particularly the discussion regarding utilizing the student representation fee to better serve students. / Student Trustee Pak also announced the "First Generation" day event on November 7, 2017, in honor of the first annual National First-Generation College Celebration.
 - d) Vice Chair Brown commented on the quickness by which students report on events at MPC. / He also thanked everyone for their efforts in MPC's recent achievements.

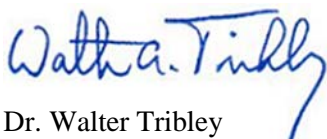
15. ADVANCE PLANNING

- A. Regular Board Meeting, November 29, 2017 at MPC Library & Technology Center
 1. Closed Session: 11:00am, Stutzman Room
 2. Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, December 20, 2017 at MPC Library & Technology Center
 1. Closed Session: 11:00am, Stutzman Room
 2. Regular Meeting: 1:30pm, Sam Karas Room

16. ADJOURNMENT – Vice Chair Brown adjourned the meeting at 5:19 p.m.

17. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted December 21, 2017