



**MONTEREY PENINSULA**  
College

**GOVERNING BOARD POLICIES**

**Chapter 7 Human Resources**

**7236**

**BP 7236 Substitute and Short-Term Employees**

The Superintendent/President is authorized to employ substitute and short-term employees as required.

Such employees are not members of the classified service and are not eligible for fringe benefits, except upon approval of the Superintendent/President and the Governing Board.

Such employees are classified as short-term employees and are not eligible for permanent status.

Before a short-term employee is employed, the Board, at a regularly scheduled meeting, shall specify the service required to be performed and certify the ending date of the service. The Board may later act to shorten or extend the ending date, but shall not extend it beyond 75 percent of an academic year.

**References:** *Education Code Section 88003*

**Formerly Board Policy 5700 – Short Term Employees**

**Adopted:** May 10, 1989

**Renumbered, Revised, and Adopted:** February 21, 2018

**Revised and Adopted:** May 11, 2022