

**Monterey Peninsula College  
Office of Planning, Research, & Institutional Effectiveness  
Defining & Mitigating Performance Gaps**

**Student learning and achievement data are reviewed regularly, according to established guidelines and timelines, in order to identify and address performance gaps related to student success.**

**A performance gap occurs when:**

- **Actual performance does not meet stated goals; and/or**
- **Disaggregated data reveals a disproportionate difference in performance between subpopulations of students**

**When a performance gap occurs, the college must identify steps to close the gap and, where possible, mitigate disproportionate impact for subpopulations of students. The specific strategies and interventions for addressing a gap will vary depending on the context, however, the high-level strategy below should be an appropriate approach for addressing gaps in most cases.**

**Both the PRIE Committee and the Office of PRIE can serve as resources for implementing this strategy as needed.**

**High-level Strategy for Mitigating Performance Gaps**

**When a performance gap is discovered, take the following steps to learn more about the gap and begin to address it. Both the PRIE Committee and the Office of PRIE can serve as resources for implementing this strategy as needed.**

- 1. Document the gap and the data sources used to identify the gap.**
- 2. Identify factors that may be contributing to the gap.**
- 3. Identify potential resources/services/projects/interventions that could address the gap. Consider those already in progress, as well as new ones. For example:**
  - **Equity / 3SP projects/ BSI**
  - **Student Support resources**
  - **Learning Support resources**
  - **Scheduling changes/interventions**
- 4. Establish a remediation plan that includes:**
  - **Measurable action steps**
  - **Measurable goals/momentum points**
  - **Schedule for progress monitoring evaluations**