

Curriculum Advisory Committee Agenda

February 21, 2018
BMC 107
3:30 – 5:00 pm

CAC Voting Members	
Richard Abend, ESL	Kendall Diaz, Student Representative
Fred Hochstaedter, Academic Senate	He Seon Ihn, Articulation Officer
Lynn Iwamoto, Physical Sciences	LaRon Johnson, Counseling/Student Services
Laura Loop, Nursing	Gamble Madsen, Chairperson/Creative Arts
Beth Penney, Basic Skills/Humanities	David Seagal, Business and Technology/CSIS
Rachel Whitworth, Social Sciences	Vacant, Library
Vacant, Life Science	Vacant, Physical Education

I. Call to Order

II. Announcements

III. Approval of February 21, 2018 Agenda

IV. Approval of February 14, 2018 Minutes

V. Consent Agenda

Deletions (effective Fall 2018):

HOSP 52, HOSP 55, HOSP 56, HOSP 89
 INTD 90
 ORNH 90
 Hospitality Operations Management: Certificate of Achievement

Non-substantial changes (effective Fall 2018):

ENSL Advanced Level Certificate of Completion: Change verbiage in CurricUNET and the Catalog for Active Program FROM: "Students may also qualify for the certificate by completing one of the following: ENSL 431, ENSL 434, or ENSL 435 and fulfilling the remaining course requirements via an ENSL Assessment Exam Placement or ENSL Challenge Exam" TO: "Students may also qualify for the certificate by completing one of the following: ENSL 455, ENSL 446, or ENSL 448 and fulfilling the remaining course requirements via an ENSL Assessment Exam Placement or ENSL Challenge Exam."

FPTC 213 and FPTC 214 had the hours listed incorrectly in our 2017-2018 Catalog. Faculty have also requested a change to the first sentence of the Catalog Descriptions to better represent the hours for each course:

- FPTC 213 - Change the first sentence of the Catalog Description FROM: This course is intended...TO: This variable-hour course (110.5 to 306 hours) is intended...
- FPTC 214 - Change the first sentence of the Catalog Description FROM: This course meets the training needs...TO: This variable-hour course (34 to 110.5 hours) meets the training needs...

VI. Action Agenda

COURSES AND PROGRAMS		C/P	DE	Req
FPTC 106: Firefighter II Academy	Revision			
LETP 290: Instructor Development	DE Revision			
MEDA 101: Ethics, Law, and IT Security in the Medical Office	DE Revision			
MEDA 112: Medical Office Computer Applications	DE Revision			
MEDA 113: Medical Procedure Coding	DE Revision			
MEDA 114: Medical Insurance Management	DE Revision			
MEDA 116: Medical Linguistics and Transcription	DE Revision			
MEDA 117: ICD 10 CODING	DE Revision			
PERS 50: Making College Count	DE Revision			
PERS 51: Career and Life Planning	DE Revision			
PHED 20.9: Skill Development for Track and Field	Revision			
Automotive Technology: Certificate of Achievement	Revision			
Business – Entrepreneurship: Certificate of Training	Revision			
Business Administration: Certificate of Achievement	Revision			
Business Administration: Associate in Science	Revision			
Massage Practitioner: Certificate of Training	Revision			
Massage Therapist: Certificate of Training	Revision			
Massage Therapy: Associate in Science	Revision			
Massage Therapy Certificate of Achievement	Revision			