President's Advisory Group
Meeting Minutes

Date: November 22, 2016
Location: Karas Room
Visitors: Fred Hochstaedter, Mike Midkiff,

Members in Attendance:		
✓ Luz Aguirre (Classified)		Kiran Kamath (VP Acad Affairs)
✓ Suzanne Ammons (minutes, non-voting)	✓	Jon Knolle (Dean)
✓ Wendy Bates (Faculty)	✓	Kim McGinnis (VP Student Svc)
✓ Monika Bell (Faculty)	✓	Stephanie Perkins (Tri-Chair, Classified)
Lauren Blanchard (MPCTA Rep.)	✓	Lyndon Schutzler (Faculty)
✓ Diane Boynton (Tri-Chair Faculty)		DJ Singh (Faculty)
✓ Heather Craig (Acad Senate Pres.)	✓	Francisco Tostado (MSC)
✓ Steven Crow (VP Admin Svc)	✓	Walt Tribley (Tri-Chair Supt./Pres.- non-voting)
✓ Scott Gunter (Classified))	✓	ASMPC Reps. Tyler Strode and Destiny Horne
✓ Kevin Haskin (MPCSEA Rep.)		

Guests/presenters: Mike Midkiff, Dir. Information Systems

Topic	Discussion/Comments	Action/Recommendation
1. **Welcome**	Diane welcomed attendees, including two student representatives, Tyler Strode and Destiny Horne.	
2. **Campus community comments**	- Fred expressed concern for how the VP of Advancement position was handled. He indicated that processes indicate that the position should have been presented to PAG before going to the Board for approval. - Lyndon announced the MPC vs. Los Medanos football game of Nov. 26, 1pm and reported on the accomplishments of MPC Women's Cross Country track. - Diane thanked Stephanie Perkins for her quick response to a student in need. Stephanie acknowledged Francisco Tostado in Financial Aid for his support and ability to award the student promptly. Great efforts by Student Services.	
3. **Approval of minutes:** a. **Nov, 8, 2016**		Motion made by Jon to approve minutes; seconded by Scott. Minutes were approved with 5 abstaining (Wendy Bates, Stephanie Perkins, Lyndon Schutzler, Tyler Strode and Destiny Horne).

4.	Tech Plan 2016-19	Mike Midkiff shared the Tech Plan with PAG, highlighting and explaining the critical role of a robust technology infrastructure in the sustainability of MPC. The Tech Plan provides a roadmap aligning with the goals and objectives of the 5 year Education Master Plan and identifies current and anticipated needs. He explained the current Staff Model, Phase I and II. Steve added that SRJC recently passed a bond and intends to put out an RFP to replace the student module only; MPC would be best served to pursue a standardized ERP to meet its own needs. Mike recapped the various committees and groups that have reviewed and where appropriate, approved the Tech Plan. PAG's recommendation to the President will place the Tech Plan on the Dec. 14, 2016 Board agenda for approval.	PAG unanimously recommended that the President recommend the Tech Plan to the Board; Walt accepted the recommendation.
5. a.	Replacement positions: Custodian (3) (job description)	Steve Crow described the need to replace 3 custodians. He also indicated that Maria and the other custodians are doing a great job.	
6.	Faculty Positions	Jon Knolle shared the 15 faculty positions that were juried by AAAG. He explained that committees are being formed to hire the top 9 positions. A question was raised regarding the possibility of hiring other full-time faculty if a number of faculty take advantage of the early retirement package. Walt did not have a definitive answer.	
7.	Bylaws /Operating Procedures	Operating procedures were reviewed. A few suggestions were made to improve the wording.	PAG unanimously voted to accept the operating procedures with changes. (PAG Operating Procedures-FINAL)
8.	Board Policies /Admin Procedures: a. AP 3440-Service Animals b. BP 3501-Campus Security & Access & AP 3501-revised	Members suggested minor changes to AP 3440 and AP 3501. BP 3501 will go to board for approval while the APs will go to the Board as information.	PAG unanimously recommended that the President recommend BP 3501to the Board; Walt accepted the recommendation.
9.	Summary of Actions/Assignment of Tasks	Diane summed up PAG's recommendations.	
10.	Adjournment	Meeting adjourned at 3:40 pm.	