Recommendations to Improve Quality

#	Recommendation Text	Lead Responsibility	Progress (Black font = Goal or Direction) (Green font = Completed by June, 2017) (Blue font = Completed by July, 2017) (Red Font = RECOMMENDATION HAS BEEN MET)
6	In order to improve, the team recommends that the College develop more **intentional cycles of course assessment, strengthen the link between course and program assessment cycles, and reach greater levels of participation** in student learning outcomes assessment from all faculty. (Standard II.A.3)	• LAC	• The LAC is working on the program-level assessment module in TracDat in spring 2017. • Cycles of course assessment have been developed by the LAC, and approved by the Academic Senate, AAAG, and CAC. • The LAC provided TracDat training on course-level assessment to a large group of faculty in Spring Flex 2017. • Divisions invited the LAC in spring 2017 to conduct course-level assessment TracDat training. • The LAC has made presentations at AAAG and at the Academic Senate to improve understanding and increase participation. • The LAC is working with Divisions on how to access courses that have multiple sections. • LAC is working with Divisions to map SLOs from the course-level to the program-level.
7	In order to improve, the team recommends that the College **use enrollment data to inform scheduling decisions and implement an enrollment management system to facilitate data usage.** (Standards II.A.6; II.A.10)	• VPAA	• EMS training was provided to Division Chairs and DOMS in December 2016. • EMS has been implemented and has been in use since January 2017. • EMS has been used to plan and finalize summer and fall 2017 schedules. • Data is EMS is being used by Division Chairs, Deans and the Office of Academic Affairs to make scheduling decisions for Summer 2017, Fall 2017 and Spring 2018 based on productivity, growth areas (Dual Admission, Dual Enrollment) and budget.

Dr. Walter Tribley   Board of Trustees Meeting   July 26, 2017

Recommendations to Improve Quality

#	Recommendation Text	Lead Responsibility	Progress (Black font = Goal or Direction) (Green font = Completed by June, 2017) (Blue font = Completed by July, 2017) (Red Font = RECOMMENDATION HAS BEEN MET)
			RECOMMENDATION HAS BEEN MET.
10	In order to improve, the team recommends that **all student services provided at the Marina Education Center be consistently scheduled and published**. (Standard II.C.3)	• VPSS	• All Student Services at the Marina Education Center have been reviewed. A consistent schedule of services has been published on the MPC website. • A "Student Services in Marina" web page has been added to the Marina website. The schedule for counseling, financial aid and assessment services is listed. • A staff member or a counselor offers to visit every class scheduled in Marina to promote services available for students. • A calendar of student services availability is regularly posted on the bulletin boards in each classroom and office on the Marina Center. • MPC Student Services Banners has been posted. • Dean of Student Services for Marina hired effective July 2017. • A Categorical Services Coordinator (bilingual) has been hired effective May 2017. **RECOMMENDATION HAS BEEN MET.**
11	In order to improve, the team recommends that the College obtain **accurate data on students receiving comprehensive and abbreviated student education plans and review the data** regularly to make appropriate action plans to increase Student Success. (Standard II.C.5)	• VPSS • Office of Institutional Research	• MPC currently has accurate data on comprehensive and abbreviated student educational plans. They will continue to be collected and reviewed to inform actions taken to increase student success. • Documentation of improvements will be provided. • Current reporting format identifies the number of students who have been directed to receive an education plan, whether or not they have a plan on

Recommendations to Improve Quality

#	Recommendation Text	Lead Responsibility	Progress (Black font = Goal or Direction) (Green font = Completed by June, 2017) (Blue font = Completed by July, 2017) (Red Font = RECOMMENDATION HAS BEEN MET)
			file. This report will be further reviewed to identify students who do not have a comprehensive education plan in order to connect them with a counselor. • Working with IT to develop a standing report. • IT created a report identifying students without a comprehensive educational plan so that counselors can further assist them. **RECOMMENDATION HAS BEEN MET.**
12	In order to improve, the team recommends that the College **update its administrative hiring procedures**. (Standard III.A.3)	• HR	• Professional Personnel Leasing, Incorporated has been contracted with in June 2017 to research and revise the administrative hiring procedures. • Initial work has begun on the update to the Administrative hiring procedures.

Dr. Walter Tribley   Board of Trustees Meeting   July 26, 2017