

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, JULY 26, 2017

11:00 a.m., Closed Session, Stutzman Room, Library & Technology Center
1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93933

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

2) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, and Dr. Steven L. Crow

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

A. Acknowledgement of Guests

- 1) Ms. Judith Cutting, Dean of Instruction (Career Technical Education)
- 2) Dr. Christine Erickson, Dean of Student Services (Marina)
- 3) Dr. Cathryn Wilkinson, Dean of Instruction (Liberal Arts)

11. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Special Board meeting on June 21, 2017 and of the Regular Board meeting on June 29, 2017.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the June 30th regular payroll in the amount of \$2,019,493.88, the July 5th manual payroll in the amount of \$625.00, and the July 10th supplemental payroll in the amount of \$73,697.40 be approved.
- 4) That Commercial Warrants: 12319059 through 12319094, 12319895 through 12319952, 12320817 through 12320848, 12321556 through 12321619, 12322204 through 12322239, 12323019 through 12323064, 12323974 through 12323994, 12325593 through 12325647, 12326480 through 12326525 in the amount of \$2,271,696.22 be approved.
- 5) That Purchase Orders B1700704 through B1700717 in the amount of \$276,095.77 be approved.
- 6) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 4000 (Supplies) Object expense category	\$	1,000
Net decrease in the 5000 (Other/Services) Object expense category	\$	1,000
- 7) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 4000 (Supply) Object expense category	\$	4,950
Net decrease in the 5000 (Other/Services) Object expense category	\$	4,950

B. Management Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Maddison Burton, Human Resources Specialist, Human Resources, 40 hours per week, 12 months per year, effective July 27, 2017.
 - b) Employment of Samara Simeone, Human Resources Specialist, Human Resources, 40 hours per week, 12 months per year, effective July 27, 2017.

C. Faculty Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Employment of tenure-track Mathematics Instructor, Jackson Hsu, under faculty service area Math BA and Math Dev, effective August 16, 2017.
 - b) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2017.

D. Classified Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Employment of Johnny Elorza, Health Services Specialist, Student Services, Range 14, 40 hours per week, 12 months per year, effective August 8, 2017.
 - b) Employment of Jessica Coronel, Administrative Assistant III – Faculty Assignments, Academic Affairs, Range 19, 40 hours per week, 12 months per year, effective July 27, 2017.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

13. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

A. INFORMATION: Accreditation Recommendations – Progress Report

B. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending June 30, 2017, be accepted.

C. BE IT RESOLVED, that the Governing Board authorizes Dr. Steven L. Crow, Vice President of Administrative Services, to enter into a contract with Kitchell CEM for Program Management Services, for the period of July 1, 2017 through December 31, 2017.

D. BE IT RESOLVED, that the Governing Board approves Project Assignment Amendment #20 (PAA), at the fixed fee of \$58,750, with Kitchell CEM for Construction Management Services in conjunction with the multiple projects outlined in the PAA.

E. BE IT RESOLVED, that the Governing Board approves the agreement (No. CSPP-5284) with the California Department of Education for the purpose of providing child care and development services.

- F. BE IT RESOLVED, that the Governing Board approves the Memorandum of Understanding with Montage Health for the funding and operation of the Maurine Church Coburn School of Nursing for 2017-2018.
- G. BE IT RESOLVED, that the Governing Board adopts the electronic version of the 2017-2018 Monterey Peninsula College Catalog.
- H. BE IT RESOLVED, That Board Policies: 4025 – Philosophy and Criteria for Associate Degree and General Education; 4100 – Graduation Requirements for Degrees and Certificates; and 4220 – Standards of Scholarship, be adopted.
- I. INFORMATION: Governing Board Self-Evaluation Process for 2017
- J. INFORMATION: Institutional Effectiveness Partnership Initiative: Progress Report and 17-18 Goals
- K. INFORMATION: Calendar of Events

14. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. MPC Foundation
 - 1) Report: Ms. Beccie Michael, Vice President of Advancement
 - 2) Monthly Donations: To be reported on July 26, 2017.
- B. Academic Senate Report: Dr. Heather Craig, President
- C. MPCEA Report: Mr. Kevin Haskin, President
- D. MPCTA Report: Ms. Lauren Blanchard, President
- E. ASMPC Report: Mr. Stephen Lambert, ASMPC President
- F. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
- G. Student Services Report: Dr. Kim McGinnis, Vice President of Student Services
- H. Administrative Services Report: Dr. Steven Crow, Vice President of Administrative Services
- I. Superintendent/President’s Report: Dr. Walter Tribley, Superintendent/President
- J. Governing Board Comments
 - 1) Community Human Services (CHS) Report
 - 2) Trustee Comments

15. ADVANCE PLANNING

- A. Special Board Meeting, August 10, 2017 at MPC Library & Technology Center
 - 1) Board Study Session – 2017-2018 Final Budget : 1:30 p.m., Sam Karas Room
- B. Regular Board Meeting, August 23, 2017 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- C. Regular Board Meeting, September 27, 2017 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room

16. ADJOURNMENT

17. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted July 20, 2017