

Academic Senate Meeting Minutes May 4, 2017

Present:

Heather Craig (President)
Glenn Tozier (Vice President)
Sunny LeMoine(ASCCC Delegate)
Lynn Kragelund (Secretary)
Kathleen Clark (CTE Liaison)
Abeje Ambaw
Merry Dennehy
Jacque Evans
Adria Gerard
Alfred Hochstaedter
Elias Kary
James Lawrence
Susanne Muszala
Robynn Smith
Sandra Washington
Armando Dimas (ASMPC Rep)

Absent:

Mark Clements
Amber Kerchner

Visitors:

Michael Gilmartin
Kiran Kamath
Jon Knolle
Kathleen Rozman
Steve Crow

Called to Order at 2:38

I. Opening Business

A. Public Comments/Welcome (2:38)

KC will be going to the CTE leadership institute this week. HC will forward an email with information about Streamlining Curriculum Processes in the CA College System.

[Letter from Dr. Tribley](#), read by Kiran Kamath, regarding the draft resolution about restructuring.

RS - Sale in the Art Department this Thursday, Friday and Saturday. Please come!
Expressed concern over the inability to send an All-User email and the resulting barrier to communicating important events.

SW - Trio is looking for Tutors for the Fall semester for all subjects. If students are interested they can see Trio, if they are not MPC students, they should contact HR.

Larry Walker and Nicole - Clarification of information related to the Catalog Rights policy. The language that is listed in the policy up for approval does not match the language that was agreed upon in the Catalog sub-committee. Nicole will send HC the agreed upon language.

B. Approval of Minutes from [April 20, 2017](#) (2:52)

II. Reports

A. President's Report (2:53)

PRIE & Budget - working closely with the PRIE committee for improved resources coordination.

AAAG - Discussion on restructure planning, no final decisions have been made but a draft plan has been created. The

B. Committee on Committees (2:45-2:50) ACTION

Grace Anonchongya agreed to serve on PAG

ACTION

AH moves to approve Grace Anonchongya to join the President's Advisory Group

JE seconds

Unanimous approval with no abstentions

Carrie Ballard is working on a google document that identifies all the committees and the members of those committees.

C. Learning Assessment Committee (3:00)

Encouraged senators to look over the [SLO/PLO Revision form](#) that was created. Positive feedback given on the usefulness of this type of form.

A draft of a [Book of ideas](#) for faculty who need to assess Multi-Section courses will be completed soon. When complete, the LAC will send to senators for review. Encourage senators to review and give suggestions and feedback on usefulness of the document.

D. Instruction- Counseling "Student's First" Goal Group (3:00-3:13)

Invite participation in this committee. Some issues discussed: local decisions about graduation requirements and upper-division requirements, Web-Reg grade options and confusion with grade options when registering for a course, certificate students who are not invited to graduation.

E. ASCCC Liaison Spring Plenary Report (3:20)

Plenary State Session - [State of the State presentation](#)

Suggests that a Senator volunteer to be a Legislative Liaison to keep the AS updated on new legislation. Lots of changes coming from the Chancellor's office.

ASCCC - Leadership Institute coming up, encouraged to attend if possible, especially adjunct.

III. Old Business

A. Academic Affairs Board Policies (3:40) ACTION

BP4260 Pre-requisites and Co-requisites (newly edited from last meeting)

Much of this is CCLC language.

Discussion - Would like to look at the CCLC language and compare to this policy. Concern over spelling of prerequisites with a hyphen. If there are no major issues, would like to move these policies through.

ACTION

AH moves to approve BP4260

EK seconds

Unanimous approval with no abstentions

BP4060 Delineation of Functions Agreements

ACTION

AH moves to approve BP4060

SM seconds

Unanimous approval with no abstentions

BP4115 College Catalog

Edits made based on the public comments.

Discussion: Suggestion to exclude the definition of continuous enrollment from the Board policy to avoid needing to revise the policy when changing the administrative procedure or catalog.

ACTION

AH moves to allow approve the AS president to edit BP4115 in conjunction with the catalog committee and admissions and records.

JE seconds

Unanimous approval with no abstentions

B. Discussion of division restructure (3:55) ACTION

Draft of possible resolution

Discussion: Dr. Tribley's letter from the public comments discussed.

Response: The letter was created to address the first draft of the resolution. The proposed changes need to be discussed in AAAG first and with the divisions. It is premature to discuss the specifics in the AS. A hardcopy of the draft restructure was given in AAAG yesterday, but discussions are ongoing. Faculty are encouraged to talk with their division chairs for more information.

Discussion: This resolution doesn't say anything about how the restructure should be done, but rather that the process should include certain considerations. First draft included stronger language, some support of the original draft expressed. This resolution is to voice concern about the restructure while acknowledging changes are coming. Resolution also asks for the administration to share ideas. Suggestion to add language about sharing ideas in a timely manner. Concerns voiced re: being more explicit about the AS requests in the resolution. Want to protect our students from the restructure negatively affecting their experience at MPC.

Inconsistent information is spreading around the college about the restructure. Faculty would like to know about changes as soon as they are decided in order to prepare themselves.

Response: every vacant position is being evaluated and no final decisions have been made.

Invite senators to go onto the draft of the resolution google doc (linked above) to make suggestions.

IV. New Business - discussions deferred

A. Review Board Policies from Student Services

BP4230 Grading Academic Record Symbols

BP4231 Grade Changes

BP4235 Credit By Examination

BP4240 Academic Renewal

B. Annual Report - 1st read

V. Future Agenda Items

- 1. Further clarifying roles of Academic Senate and Faculty Bargaining Unit**
- 2. CAC procedures: max course size, reinstating courses, new course request procedure, new program request procedure, updating and review of courses**
- 3. HR procedures: faculty hiring, adjunct faculty hiring, faculty prioritization, evaluation**

4. **New committees: procedure for institution of, CTE committee(s), instruction-counseling collaborative, HR procedure review**
5. **Categorical funding allocation process**
6. **Calendar for review of MPC policies and procedures under 10+1**
7. **Review of Resource Guide to Institutional Decision Making**

Meeting adjourned at 4:29pm

Respectfully submitted,

Lynn Kragelund MSN, RN