

Institutional Committee on Distance Education

Friday, April 6, 2012

Stutzman Seminar Room 10:00 a.m. – 12:00 p.m.

Present: Steve Albert, Steve Bruemmer, Sharon Colton, Jon Mikkelsen, Celine Pinet, Judee Timm, Amber Kerchner

Absent: Elizabeth Bishop, Rosaleen Ryan, Stephanie Tetter, Brenda Kalina, Leslie Procive, Bruce Wilder

Review of Minutes: The minutes from March 16, 2012 were reviewed and three changes were made. 1. Under the section on 'Distance Ed Workshop', second sentence: change to include space between "attend instead"; 2. Under "IT Research", third sentence change wording to: "He found significant system time"; 3. Under Teacher Evaluation Pilot, insert spacing in second sentence between email address.

Motion: Celine made the motion to approve based on the changes; Sharon seconded. All in favor, none opposed, no abstentions.

Announcements:

- Online Conference Opportunities: Several faculty have expressed interest in attending the @ONE Online Teaching Conference, Moodle Moot Conference, and the Sloan-C Emerging Technologies Conferences.
- Online Teacher Evaluation Update: IT has completed a program to use existing student email addresses to distribute online teacher evaluations which means that Bruce will no longer have to distribute them manually for each course. The new program will be tested during the last 8 weeks of this semester and again in the summer before being implemented fully in the fall.

Travel Funds for Online Conferences: Although an announcement was made offering travel funds to faculty interested in attending the three aforementioned conferences, only the @ONE Conference is being held during the current fiscal period. Therefore, only registration can be covered for the Moodle Moot Conference which is being covered by CSUMB, and funds will need to be allocated from the next fiscal year budget if we agree to cover partial costs of the Sloan-C conference. We have two faculty members who are interested in attending.

Motion: Amber made the motion to approve \$250 for each faculty member to attend the Sloan-C conference; Sharon seconded. All in favor, none opposed, no abstentions.

ACCJC Follow-up Report: Judee distributed the edited version of the ACCJC Follow-up Report that included the edits and recommendations of the committee. Jon Mikkelsen provided additional edits that were reviewed by the committee. These will be incorporated in the next version that will be shared with the shared governance committees on campus.

Motion: Jon made the motion to approve the ACCJC Follow-up Report with edits; Steve B. seconded. All in favor, none opposed, no abstentions.

Next meeting is May 11, 2012, 10:00 a.m. – 12:00 p.m., Large Admin Conference Room