

Governing Board of Trustees

March 22, 2017

Academic Affairs Report

Presented by Kiran Kamath, VPAA

1. Enrollment Update:

To grow our enrollment in Spring 2017, we have added 50 late start class sections beginning the week of March 27, after Spring Break. If we can achieve an average class size of 35 students, we could add another 120-150 FTES to the current projection of 2840 FTES in spring 2017. We are targeting 3000 FTES this spring, with a productivity goal of 14.0.

(Note: We have two enrollment goals: (1) to **increase enrollments** in order to increase apportionment revenue while (2) **improving productivity** to keep the cost of generating FTES in line with the state funding formula.)

2. Accreditation Response to Recommendation:

Addressing course-level SLO assessment:

We currently have 1378 active courses and have assessed 724 courses or 52.5% since fall 2013. The goal is to assess 100% of our courses by December 2017 and include this in our Accreditation Response due to ACCJC on March 15, 2018.

The college has adopted a two-year cycle of course assessment, so 25% of our courses will be assessed each semester. The 2017-18 Catalog will not include courses currently being archived. Effective the 2018-19 catalog year, only assessed courses will be scheduled.

The Division Chairs, faculty, Deans as well as the Curriculum Advisory Committee are working hard to streamline the number of active courses at MPC in order to make the number of courses assessed within the two year cycle more manageable.

At the February 15, 2017 meeting of AAAG, it adopted the following guideline:

If a course has not been offered in the last two years, and if it is not being scheduled and offered within the next academic year, it should be archived in CurricUNET and deleted in the Chancellor's Office.

Below is the progress of archiving courses in spring 2017:

| Archiving History | Number of courses |
|--------------------------|-------------------|
| Beginning of Spring 2017 | 1442 |
| 2/28/2017 | 1394 |
| 3/8/2017 | 1380 |
| 3/15/2017 | 1378 |

Over 200 additional courses have not been offered in the last two years. The Deans are working with the Division Chairs to archive them at the March 29, 2017 meeting of the Curriculum Advisory Committee to streamline the 2017 Catalog.

| SUMMARY OF ACTIVE COURSES BY DIVISION | | | |
|----------------------------------------------|-----------------------|-------------------------|----------------------------|
| Snapshot updated: 3/15/17 | | | |
| Division | Active Courses | Assessed Courses | Percentage Assessed |
| Business | 138 | 41 | 30% |
| Creative Arts | 300 | 95 | 32% |
| Fire & Emergency Management Services | 26 | 18 | 69% |
| Humanities | 164 | 105 | 64% |
| Inter-disciplinary Studies | 1 | 2 | 200% |
| Law Enforcement | 55 | 45 | 82% |
| Learning Skills | 24 | 11 | 46% |
| Library | 2 | 3 | 150% |
| Life Science | 186 | 123 | 66% |
| Nursing | 25 | 20 | 80% |
| Personal Development | 7 | 2 | 29% |
| Physical Education | 154 | 121 | 79% |
| Physical Science | 63 | 49 | 78% |
| Social Science | 233 | 91 | 39% |
| Total Courses | 1378 | 724 | 52.5% |

Addressing program-level assessment:

We currently have 160 programs. MPC has adopted a 4-year assessment cycle for programs, so 40 programs will be assessed each year.

The Title 5 (55000g) definition of program is, “an organized sequence of courses leading to a defined objective, a degree, a certificate, a diploma, a license, or transfer to another institution of higher education”. It includes all degrees, certificates of achievement, certificates of completion, and certificates of training issued by MPC.

The Learning Assessment Committee is working with the Academic Senate, AAAG, and the Divisions to gather information and assist the campus with building capacity for PLO (Program Learning Outcome) assessment.

Course Assessment Details, sorted by Division and Discipline

| DIVISION | DISCIPLINE | # Courses | # Assessed | % Assessed |
|-----------------------|----------------------------------------------|------------------|-------------------|-------------------|
| Business & Technology | BUSC: Business Skills | 25 | 13 | 52.0% |
| Business & Technology | BUSI: Business | 27 | 14 | 51.9% |
| Business & Technology | COOP: Cooperative Work Experience | 45 | 1 | 2.2% |
| Business & Technology | CSIS: Computer Science & Information Systems | 40 | 13 | 32.5% |
| Business & Technology | REAL: Real Estate | 9 | 0 | 0.0% |
| Counseling | PERS: Personal Development | 10 | 2 | 20.0% |
| Creative Arts | ART: Art | 4 | 2 | 50.0% |
| Creative Arts | ARTC: Art Ceramics | 23 | 10 | 43.5% |
| Creative Arts | ARTD: Art Dimensional | 49 | 19 | 38.8% |
| Creative Arts | ARTG: Graphic Arts | 8 | 6 | 75.0% |
| Creative Arts | ARTH: Art History | 17 | 6 | 35.3% |
| Creative Arts | ARTP: Art Photography | 14 | 5 | 35.7% |
| Creative Arts | ARTS: Art Studio | 67 | 22 | 32.8% |
| Creative Arts | ARTV: Art Video/Cinema | 6 | 1 | 16.7% |
| Creative Arts | MUSI: Music | 42 | 11 | 26.2% |
| Creative Arts | THEA: Theater Arts | 75 | 13 | 17.3% |
| Humanities | COMM: Communication Studies | 3 | 2 | 66.7% |
| Humanities | ENGL: English | 50 | 36 | 72.0% |
| Humanities | ENSL: English as a Second Language | 40 | 20 | 50.0% |
| Humanities | HUMA: Humanities | 5 | 3 | 60.0% |
| Humanities | LANG: World Language | 48 | 23 | 47.9% |
| Humanities | LING: Linguistics | 9 | 8 | 88.9% |
| Humanities | PHIL: Philosophy | 8 | 7 | 87.5% |
| Humanities | SPCH: Speech Communications | 8 | 6 | 75.0% |
| Learning Skills | LNSK: Learning Skills | 22 | 11 | 50.0% |
| Library | LIBR: Library Services | 7 | 3 | 42.9% |
| Life Science | ANAT: Anatomy | 5 | 5 | 100.0% |

Course Assessment Details, sorted by Division and Discipline

| DIVISION | DISCIPLINE | # Courses | # Assessed | % Assessed |
|--------------------|-----------------------------------|------------------|-------------------|-------------------|
| Life Science | AUTO: Automotive Technology | 15 | 11 | 73.3% |
| Life Science | BIOL: Biology | 10 | 9 | 90.0% |
| Life Science | DNTL: Dental Assisting | 14 | 12 | 85.7% |
| Life Science | DRAF: Drafting | 4 | 3 | 75.0% |
| Life Science | FACS: Family and Consumer Science | 2 | 1 | 50.0% |
| Life Science | FASH: Fashion | 18 | 14 | 77.8% |
| Life Science | HLTH: Health | 4 | 3 | 75.0% |
| Life Science | HOSP: Hospitality | 37 | 28 | 75.7% |
| Life Science | HUMS: Human Services | 6 | 5 | 83.3% |
| Life Science | INTD: Interior Design | 15 | 11 | 73.3% |
| Life Science | MEDA: Medical Assisting | 22 | 14 | 63.6% |
| Life Science | NUTF: Nutrition and Food | 10 | 2 | 20.0% |
| Life Science | ORNH: Ornamental Horticulture | 20 | 3 | 15.0% |
| Life Science | PHSO: Physiology | 3 | 2 | 66.7% |
| Nursing | NURS: Nursing | 24 | 20 | 83.3% |
| Physical Education | ADPE: Adapted Physical Education | 9 | 5 | 55.6% |
| Physical Education | DANC: Dance | 29 | 20 | 69.0% |
| Physical Education | PFIT: Physical Fitness | 54 | 48 | 88.9% |
| Physical Education | PHED: Kinesology | 64 | 48 | 75.0% |
| Physical Science | ASTR: Astronomy | 2 | 2 | 100.0% |
| Physical Science | CHEM: Chemistry | 11 | 9 | 81.8% |
| Physical Science | ENGR: Engineering | 13 | 7 | 53.8% |
| Physical Science | GEOL: Geology | 5 | 4 | 80.0% |
| Physical Science | MATH: Mathematics | 26 | 19 | 73.1% |
| Physical Science | OCEN: Oceanography | 3 | 2 | 66.7% |
| Physical Science | PHYS: Physics | 8 | 6 | 75.0% |

Course Assessment Details, sorted by Division and Discipline

| DIVISION | DISCIPLINE | # Courses | # Assessed | % Assessed |
|-------------------|----------------------------------------|------------------|-------------------|-------------------|
| Public Safety | EMMS: Emergency Medical Technician | 3 | 2 | 66.7% |
| Public Safety | FIRE: Fire Protection Technology | 34 | 16 | 47.1% |
| Public Safety | LETP: Law Enforcement Training Program | 54 | 45 | 83.3% |
| Social Science | ADMJ: Administration of Justice | 12 | 8 | 66.7% |
| Social Science | ANTH: Anthropology | 10 | 6 | 60.0% |
| Social Science | ECED: Early Childhood Education | 26 | 15 | 57.7% |
| Social Science | ECON: Economics | 4 | 3 | 75.0% |
| Social Science | ETNC: Ethnic Studies | 19 | 6 | 31.6% |
| Social Science | GENT: Gentrain | 55 | 14 | 25.5% |
| Social Science | GEOG: Geography | 3 | 0 | 0.0% |
| Social Science | GWOS: Gender & Women's Studies | 13 | 9 | 69.2% |
| Social Science | HIST: History | 19 | 8 | 42.1% |
| Social Science | POLS: Political Science | 10 | 5 | 50.0% |
| Social Science | PSYC: Psychology | 12 | 9 | 75.0% |
| Social Science | SOCI: Sociology | 13 | 4 | 30.8% |
| Social Science | WRLD: World Civilization | 32 | 4 | 12.5% |
| MPC TOTALS | | 1413 | 724 | 51.2% |

Source: TracDat Summary: Course SLOs by Assessment Unit Report

Last updated: 2017.03.14

Notes, 3/14/2017:

1) The # of courses = the number of courses in TracDat, which mirrors the 2016-2017 catalog. This does *not* represent course deletions/new courses that will be effective Fall 2017. Those changes will be made in batch over the summer, to maintain consistency with the catalog.

2) The # of courses may include duplication of cross-listed courses, as these courses are listed as individual courses in the catalog. Paul Long has asked divisions to assign "parent/child" relationships for cross-listed courses, and the TracDat team has asked Dean Long to provide this information to us once it has been finalized. These courses will then be listed with their parent discipline.