



## **ASMPC Elections - Candidacy Packet For Academic Year 2017 - 2018**

**All Election Candidacy Packets must be submitted to the Elections Committee Chair by April 7th 2017 prior to 5pm. Turn in this packet to the Student Activities Office upon completion.**

The ASMPC Elections will be held during the week of April 17th from Monday through Thursday, April 20th. The ballots will be available 24/7 online and polling stations will be made available to students in front of the library between 8:00AM and 2:00PM. Ballots will be counted and results will be announced during the General ASMPC Council Meeting on April 21st.

The following positions shall be open for candidacy through this document: President, Executive Vice President, Vice President of Finance, Secretary, Director of Activities, Director of Representation, Director of Organizations, Director of Student Welfare, Statewide Representative, Student Trustee, and Senator (10).

Please fill out all portions of this packet and return it to the Student Activities Office in a timely manner. Packets received after April 7th 2017, will not be considered for the ballot. Additionally, packets that are incomplete will not be considered. Ballot placement will be considered based on the order in which the candidacy packets are turned in to the Student Activities Office.

Any questions? E-mail Dan Schrum, the Elections Committee Chairman, at [dschrum6514@mpc.edu](mailto:dschrum6514@mpc.edu)

## **ASMPC Position Requirements, Duties, and Responsibilities (From the ASMPC Constitution and Bylaws)**

President - The President of the ASMPC Council serves as a central figure for experienced decision-making and Council operation. The President is responsible for the conduct of the ASMPC Council and must aspire to meet rigorous leadership, professionalism, tact, and resilience standards.

- a. The President shall serve as the Chair of the ASMPC Council during all regular, special, and emergency ASMPC Council meetings when present and able.
- b. The President shall serve as the official representative of the students at Monterey Peninsula College.
- c. The President shall be an ex-officio member of all ASMPC Auxiliary Councils, ASMPC Standing Committees, and MPC Campus Committees.
- d. The President shall allocate all duties and responsibilities not established in the governing documents to the council members most appropriate for the conduct of said duties and responsibilities.
- e. The President shall be empowered to introduce legislation to the Voting Members in the form of resolutions.
- f. The President shall enforce the actions of the ASMPC Council through their words and conduct.
- g. The President shall have the power to veto any action made by the Voting Members during the same legislative session that such motion was passed.
- h. The President shall be responsible for the appointment of qualified students to positions filling mid year vacancies.
- i. The President shall be considered the official representative of the ASMPC Council for the purposes of signing any official documents or conducting any actions on behalf of the ASMPC Council.
- j. The President shall serve as the Chair of the Executive Council.
- k. The President shall work closely with the Secretary to create agendas for regular meetings of the ASMPC Council.
- l. The President shall work closely with the Treasurer to create the annual budget for the ASMPC Council and oversee its enforcement.
- m. The President shall preside over the meetings of the Judicial Council in the event that the Chief Justice is subject to impeachment, Judicial Evaluation, or the position is vacant.
- n. The President shall have the authority to delegate the above-prescribed responsibilities in any case where they are not confident in their ability to perform said responsibility adequately.
- o. The President shall not have the right to vote ordinarily but shall have a supremacy vote to resolve ties.
- p. The President shall not count for or against quorum.

Vice President - The Vice President of the ASMPC Council serves as the second-in-line in succession of leadership. Additionally, the Vice President is responsible for the oversight of the Senate's obligations and the enforcement of ASMPC governing documents.

- a. The Vice President shall serve in the full capacity of the ASMPC President, with all of the responsibilities assigned above, in any case where the ASMPC President is unable or unwilling to fulfill said responsibilities.
  - i. This condition shall immediately go into effect in such case that charges of impeachment or judicial evaluation be successfully made against the President.
- b. The Vice President shall be an ex-officio member of all ASMPC Auxiliary Councils, ASMPC Standing Committees, and MPC Campus Committees.
- c. The Vice President shall chair all meeting of the Legislative Council and shall serve as the primary enforcer of the responsibilities for all Senate members of the ASMPC Council.
  - i. This responsibility shall include ensuring that all Senate members of the ASMPC Council sit on at least one (1) ASMPC Auxiliary Council and one (1) MPC Campus Committee throughout their term of office.
- d. The Vice President shall serve as an Associate Justice in such case that there are at least two (2) vacancies in the Judicial Council.
- e. Shall be delegated additional relevant responsibilities as needed by the President.
- f. The Vice President shall not have the right to vote.
- g. The Vice President shall not count for or against quorum.

Treasurer - The Treasurer of the ASMPC Council is responsible for the creation, maintenance, and adjustment of all financial documentation and records pertaining to the ASMPC Council.

- a. The Treasurer shall serve as the ex-officio Treasurer for all ASMPC Auxiliary Councils and ASMPC Standing Committees.
- b. The Treasurer shall be responsible for creating an annual budget based on realistic financial allocations presented to the ASMPC Council at the first regular business meeting of the ASMPC Council in May.
- c. The Treasurer shall maintain records for all financial transactions incurred by the ASMPC Council and subsidiary organizations.
- d. The Treasurer shall provide a detailed financial report regarding the standing of all accounts and funds relevant to the ASMPC Council at every regular business meeting.
- e. The Treasurer shall initialize all check requisitions and financial documentation relevant to the ASMPC Council.
- f. The Treasurer shall not have the right to vote.
- g. The Treasurer shall not count for or against quorum.

Secretary - The Secretary of the ASMPC Council serves as the record-keeper and archivist of all material relevant to the ASMPC Council.

- a. The Secretary shall be responsible for attending all meetings of the ASMPC Council and recording the minutes of every meeting in as much detail as is humanly possible.
- b. The Secretary shall be responsible for the creation, editing, and public posting of the agenda in accordance with the Brown Act.
- c. The secretary shall be responsible for editing, proofreading, and presenting the recorded minutes for approval of the ASMPC Council at following meetings.
- d. The Secretary shall be empowered to work closely with the Chairs of ASMPC Auxiliary Councils and Committees to ensure that their requirements for agenda-posting and minutes recording are adequately met.
- e. The Secretary shall also be responsible for the maintenance and upkeep of the ASMPC Participation Hours and Attendance records.

Directors - The Directors of the Associate Students serve as the chairs of their respective Auxiliary Councils and as the point of reference for their respective fields of operation.

- a. The Director of Activities shall be responsible for the operation of events and the representation of the Associated Students therein.
  - i. The Director of Activities shall be responsible for chairing meetings of the Activities Council.
  - ii. The Director of Activities shall set the dates, times, locations, and operational capacity for every event hosted by the Associated Students on behalf of the ASMPC Council.
- b. The Director of Organizations shall be responsible for the communication, coordination, and collaboration among the student-led organizations and clubs operating at Monterey Peninsula College.
  - i. The Director of Organizations shall facilitate funding, promotions, and discussion among the student-led organizations and clubs in the spirit of offering a diverse and educational environment for the students at MPC.
  - ii. The Director of Organizations shall be responsible for chairing meetings of the Inter Club Council and shall serve as the official representative of the Associate Students in that regard.
- c. The Director of Representation shall be responsible for ensuring that the interests of the students at Monterey Peninsula College are represented by the actions and conduct of the ASMPC Council.
  - i. The Director of Representation shall be responsible for chairing meetings of the Student Representation Council.
  - ii. The Director of Representation shall be responsible for the conduct of surveys and the accumulation of student opinion regarding matters of current concern or interest.

- d. The Director of Student Welfare shall be responsible for the continued operation of various services offered by the Associated Students for the benefit of all students and additionally work to acquire resources, facilities, and/or any other means of achieving an added benefit for the students at MPC.
  - i. The Director of Student Welfare shall be responsible for the administration and chairing of the Student Welfare Council.
  - ii. The Director of Student Welfare shall utilize funds and available resources to maximize the benefit for students at MPC in services including the food pantry, discounted bus passes, student identification card benefits, and student housing.

Division Senators - Senators of a specified division as codified in the ASMPC Constitution shall be responsible for ensuring a healthy and proactive relationship between their assigned division and the ASMPC Council.

- a. Division senators shall be encouraged to regularly meet with faculty members of their respective division and serve as the point of contact between the division and the ASMPC Council.
- b. Division senators shall, to the best of their abilities, encourage student and faculty participation within their respective division and with all ASMPC events and activities.
- c. Division senators serve as the primary voting members of the Associated Students and shall be responsible for making motions and taking legislative action that defines the course of the Associated Students.
- d. Division senators shall have the right to vote at any meeting of the ASMPC Council.
- e. Division senators shall be counted for quorum at any ASMPC Council meeting..

Please initial next to every position that you wish to run for. Upon the acceptance of your Candidacy Packet, your name will be listed next to each position you have signed up for on all ballots.

**Executive**

President \_\_\_\_\_

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

Student Trustee \_\_\_\_\_

SSCCC Representative \_\_\_\_\_

**Legislative**

Director of Activities \_\_\_\_\_

Director of Organizations \_\_\_\_\_

Director of Representation \_\_\_\_\_

Director of Student Welfare \_\_\_\_\_

Senator of Business and Tech \_\_\_\_\_

Senator of Creative Arts \_\_\_\_\_

Senator of Humanities \_\_\_\_\_

Senator of Life Sciences \_\_\_\_\_

Senator of Physical Education \_\_\_\_\_

Senator of Physical Sciences \_\_\_\_\_

Senator-At-Large \_\_\_\_\_

# Candidate Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

MPC.edu E-Mail Address: \_\_\_\_\_

Student ID Number: \_\_\_\_\_ Number of Units Enrolled \_\_\_\_\_

GPA (Cumulative as of Fall 2016): \_\_\_\_\_

Major: \_\_\_\_\_

I hereby certify that I am enrolled in at least five (5) semester units at Monterey Peninsula College and have a GPA of at least 2.0. I understand the responsibilities that come with this position. I will perform all of the duties of the position and I intend to complete my term in office for one academic year (Fall 2017 through Spring 2018.)

X \_\_\_\_\_  
Candidate Signature

\_\_\_\_\_  
Date Signed

**Please affix a personal statement between two hundred (200) and five hundred (500) words to this application. The personal statement will be provided to interested voters at the polling stations.**

Please collect the signatures of a minimum of twenty currently enrolled  
Monterey Peninsula College Students.

Signatures from current ASMPC council members cannot be used!

# Signature Form

	Name (Printed)	Student ID Number
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