

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, NOVEMBER 20, 2013

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC

980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCTA/CTA/NEA

b) Agency Representatives: Dr. Walt Tribley, Barbara Lee, Joe Bissell & Larry Walker

B. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCEA/CSEA

b) Agency Representatives: Dr. Walt Tribley, Barbara Lee, Céline Pinet & Larry Walker

C. Public Employee Performance Evaluation: Superintendent/President

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. REPORT OF ACTION TAKEN IN CLOSED SESSION

8. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

9. RECOGNITION

A. Moment of Silence

- 1) Former MPC music teacher, Melvin Earle Buffo, deceased September 7, 2013.
- 2) MPC Professor Emeritus, Lynne Bynum, deceased October 27, 2013.
- 3) Former MPC staff member, Bryan Goodwin, deceased November 4, 2013.

10. PUBLIC COMMENTS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

11. CORRESPONDENCE AND PUBLICATIONS

A. Written Communications

- 1) Letter to Dr. Walt Tribley from Robin McCrae, Chief Executive Officer of Community Human Services, thanking him for MPC's distribution of FY 2013/14 JPA allocation in the amount of \$2,975. / October 15.
- 2) Letter to Dr. Céline Pinet from Dr. Barry Russell, Vice Chancellor of Academic Affairs, notifying her of MPC's 2013-2014 local approval authority for stand-alone credit courses. / October 16.
- 3) Letter from Dr. Walt Tribley to the National Science Foundation supporting the NSF ATE National Center for Systems Security and Information Assurance (CSSIA) project proposal to disseminate innovative initiatives in cybersecurity and cloud computing. / October 25.
- 4) Letter to Dr. Walt Tribley from Suarna Ford, Fiscal Analyst at the California Department of Education, informing him that our scheduled apportionment is being adjusted as a result of projected service earnings. / October 29.
- 5) Letter to Dr. Walt Tribley and the Governing Board of Trustees from Francine Rodd, Executive Director of First 5 Monterey County, thanking them for their long-standing commitment to the MPC Child Development Laboratory and Center and requesting continued support and expansion of the Child Development Center. / October 30.

B. MPC All User Emails

- 1) David Clemens: Announcement of visit by Shimer College representative and MPC's articulation agreement with Shimer.
- 2) Career/Transfer Resource Center: Transfer Day will be held on November 5th.
- 3) Catherine Nyznyk: Pizza My Heart fundraiser for the CDC will be held on October 24th.
- 4) Student Financial Services: Announcement of 2014 All-USA Community College Academic Team Scholarship.
- 5) Sigrid Klein: Announcement of a food drive for veterans.
- 6) Student Financial Services: Announcement of the American Public Works Association Scholarship.
- 7) ASMPC: Harvest Fest fundraiser will be held on October 29th.
- 8) Dr. Walt Tribley: Flag flown at half-staff in honor of Thomas S. Foley, former Speaker of the House of Representatives.
- 9) MPC Foundation: Announcement of the Faculty and Staff Advancement Awards Fall 2013 Grant Recipients.

- 10) Sigrid Klein: Salute to Veteran's event will be held on November 6th.
- 11) Dr. Céline Pinet: Information provided regarding opportunities for faculty and administrators through the Fulbright Scholar Program.
- 12) Latino Student Association: Dia De Los Muertos celebration will be held on November 6th.
- 13) Christine Vincent: CARE Holiday Workshop will be held on December 7th.
- 14) Dr. Walt Tribley: Announcement of election results and invitation to attend the Veteran's celebration.
- 15) Student Health Services: Announcement of a Veterans outreach event on November 21st.

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *The Herald* / October 14, 2013: Nonprofits: The Monterey Peninsula Volunteer Services awarded grants to organizations in the community, including Monterey Peninsula College Multicultural Center.
- 2) *The Herald* / October 18, 2013: "Election: Monterey Peninsula College board race born of strife." / "Printmaker Bob Rocco holds exhibit, workshop at Open Ground Studios in Seaside." (Features MPC art instructor Bob Rocco.)
- 3) *The Herald* / October 20, 2013: Obituary for former MPC staff member Patricia Lewis. / "MPC rallies from 17-point deficit to beat Gavilan."
- 4) *The Herald* / October 22, 2013: "Mary Ann Leffel and Phyllis Meurer: Two against Measure M."
- 5) *KSBW* / October 24, 2013: "Monterey Peninsula College's child care center in jeopardy."
- 6) *The Herald* / October 29, 2013: "SJSU's David Fales named Mountain West Conference Offensive Player of Week." (Features former MPC athlete David Fales.)
- 7) *The Herald* / November 2, 2013: "Monterey routs Alisal to extend win streak."
- 8) *The Herald* / November 3, 2013: "MPC QB injured in loss to Cabrillo."
- 9) *The Herald* / November 4, 2013: "Cunningham named to U.S. bobsled team," and "Fales flinging passes." (Features former MPC athletes Nick Cunningham and David Fales.)
- 10) *KTVU.com* / November 4, 2013: "Friends remember EPA worker killed in car accident." (Features former MPC staff member Bryan Goodwin.)
- 11) *The Herald* / November 6, 2013: "Coppernoll holding off challengers to Monterey Peninsula College seat."
- 12) *The Herald Go!* / November 7, 2013: "MPC's 'Huck Finn's Story' sets sail down the Mississippi."
- 13) *The Herald* / November 9, 2013: "Jurors in MPC murder case faced with question of sanity."
- 14) *The Herald* / November 12, 2013: "Police Briefs: (MPC women's assistant soccer) Coach accused of sex crime." / Obituary for former MPC part-time music instructor Melvin Earle Buffo.

12. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. Institutional Report: No Report.
- B. Superintendent/President's Report: Dr. Walter Tribley
- C. Vice Presidents' Reports: Mr. Joe Bissell, Dr. Céline Pinet, and Mr. Martin Johnson
- D. Academic Senate Report: "Academic Senate Goals 2013-2014," Fred Hochstaedter, President
- E. MPCEA Report: Loran Walsh, President
- F. MPCTA Report: Mark Clements, President
- G. ASMPC Report: Director of Representation
- H. College Council Report: Stephanie Perkins and Diane Boynton, Co-chair
- I. MPC Foundation
 - 1) Executive Director Report: Ms. Beccie Michael
 - 2) Monthly Donations: \$18,942.84
- J. Governing Board Reports

- 1) Community Human Services (CHS) Report
- 2) Trustee Reports
- K. Legislative Advocacy Report, Dr. Walter Tribley
- L. Student Success Report: "Success in Basic Skills Math, English and ESL," Dr. Rosaleen Ryan and Dr. Walt Tribley
- M. Special Report – Bond Update Reports, Joe Demko, Kitchell
 - 1) Active Bond/Facility Projects Update
 - 2) Cost Control Report
 - 3) Master Schedule/Construction Phase Only

13. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on October 23, 2013 and the Special Meeting on November 6, 2013.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donor.
- 3) That the October regular payroll in the amount of \$2,704,008.73 and the November supplemental payroll in the amount of \$61,285.89 for a total payroll of \$2,765,294.62 be approved.
- 4) That Commercial Warrants:
12034504 through 12034565, 12034968 through 12034977, 12035824 through 12035858, 12036362 through 12036382, 12037019 through 12037045, 12037519 through 12037528, 12038714 through 12038759, 12040491 through 12040549, in the amount of \$1,855,954.67 be approved.
- 5) That Purchase Orders B1400394 through B1400467 in the amount of \$581,049.15 be approved.

- B. Management Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of _____, Associate Dean of Human Resources, effective _____ pending negotiation and ratification of the employment agreement.

- C. Faculty Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2013.

- D. Classified Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of _____, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months & 19 days per year, effective _____, 2013.

- b) Employment of _____, Student Financial Services Outreach Coordinator, 40 hours per week, 12 months per year, effective _____, 2013.
- c) Resignation of Devon Carlson, Career/Transfer Resource Center Coordinator, 40 hours per week, 12 months per year. Effective November 5, 2013.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

14. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending September 30, 2013, as presented on form CCFS-311Q, be accepted and made part of the minutes of this meeting.
- B. BE IT RESOLVED, that the Board declares as surplus the four fire vehicles and direct the disposal of these items in accordance with Board guidelines and Education Code requirements by donating them to Hartnell College.
- C. BE IT RESOLVED, that Monterey Peninsula College enters into agreement with Strata Information Group, as defined by the attached Statement of Work.
- D. INFORMATION ONLY: Citizens' Bond Oversight Committee Annual Report for 2012-13.
- E. BE IT RESOLVED, that the appointment of Wayne Cruzan, Rick Heuer, Dr. Sophal Ear, Birt Johnson, Jr., and James Panetta, to a second term as members of the Citizens' Bond Oversight Committee, effective November, 2013, be approved.
- F. BE IT RESOLVED, that the following new courses be approved:
 - 1) ARTS 72B, Printmaking Studio II
 - 2) THEA 35B, Musical Theatre Production – Classical
 - 3) THEA 35C, Musical Theatre Production - Opera/Operetta
 - 4) THEA 70B, Dance Theatre – Classical
 - 5) THEA 74D, Acting Workshop – Drama
 - 6) WRLD 199.1, Travel Study: Live Theatre at Ashland Shakespeare Festival 2014
- G. BE IT RESOLVED, that instructor Tom Logan be authorized to travel to and within Jordan, March 30-April 7, 2014, as an instructor of Petra and Archeological Treasures of Jordan.
- H. BE IT RESOLVED, that the Board of Trustees ratify the attached Memorandum of Understanding regarding retirement incentives between MPCTA and the District.
- I. INFORMATION: Calendar of Events.

15. ADVANCE PLANNING

- A. Regular Board Meeting, Wednesday, December 11, 2013 at MPC:
 - 1) Closed Session, 1:30pm, Stutzman Room, LTC

- 2) Open Session, 3:00pm, Sam Karas Room, LTC
- B. Regular Board Meeting, Wednesday, January 22, 2014 at MPC:
 - 1) Closed Session, 1:30pm, Stutzman Room, LTC
 - 2) Open Session, 3:00pm, Lecture Forum 103
- C. Future Topics
 - 1) Board Study Session regarding Parking Lot A.
 - 2) Board Study Session regarding new repeatability regulations that impact programs such as Gentrain.
 - 3) Tour of PSTC (Public Safety Training Center) Phase II
 - 4) Board Study Session regarding budget.
 - 5) Accreditation updates.

16. ADJOURNMENT

17. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted November 15, 2013