# MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT GOVERNING BOARD OF TRUSTEES

#### REGULAR BOARD MEETING

1:30pm, Closed Session, Stutzman Room, LTC 3:00pm, Regular Meeting, Sam Karas Room, LTC 980 Fremont Street, Monterey CA 93940 www.mpc.edu/GoverningBoard

# WEDNESDAY, SEPTEMBER 25, 2013

#### MINUTES

#### OPENING BUSINESS

- A. Call To Order Chair Charles Brown called the meeting to order at 1:30 p.m.
- B. Roll Call present:
  - Mr. Charles Brown, Chair
  - Dr. Margaret-Anne Coppernoll, Trustee
  - Ms. Marilynn Dunn Gustafson, Trustee
  - Mr. Rick Johnson, Trustee
  - Dr. Loren Steck, Vice Chair
  - Dr. Walter Tribley, Superintendent/President

#### Staff:

Ms. Barbara Lee, Associate Dean of Human Resources

Mr. Stephen Ma, Vice President of Administrative Services

- C. Public Comments on Closed Session Items None.
- D. Closed Session items under discussion
  - 1) Conference with Legal Counsel Anticipated Litigation (Government Code Section 54956.9 (c)) Initiation of litigation (1 case): Stephen Ma
  - 2) Conference with Labor Negotiators (Government Code Section 54957.6)
    - a) Employee Organization: MPCTA/CTA/NEA
    - b) Agency Negotiators: Barbara Lee
  - 3) Conference with Labor Negotiators (Government Code Section 54957.6)
    - a) Employee Organization: MPCEA/CSEA
    - b) Agency Negotiators: Barbara Lee
  - 4) Public Employee Discipline/Dismissal/Release (Government Code Section 54957): Barbara Lee
  - 5) Public Employee Performance Evaluation: Superintendent/President
- D. Reconvene to Regular Board Meeting and Roll Call Chair Brown asked for Roll Call at 3:06 p.m.

Present:

- Mr. Charles Brown, Chair
- Dr. Margaret-Anne Coppernoll, Trustee
- Ms. Marilynn Dunn Gustafson, Trustee

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Vice Chair

Dr. Walter Tribley, Superintendent/President

Mr. Maury Vasquez, Student Trustee

- E. Report of Action Taken In Closed Session Chair Brown reported that the Board approved a resignation agreement with a classified employee.
- F. Approval of Agenda

Motion Steck / Second Johnson / Carried.

2013-2014/21

#### 2. RECOGNITION

A. Acknowledgement of Visitors

#### MPC Child Development Center (CDC)

The following visitors expressed their appreciation and support of the (CDC):

- 1) Erin Lewis (Ms. Lewis also read a letter by MPC student Chelsea Culverson.)
- 2) Christi Perez
- 3) Angie Tomlin
- 4) Ashley Jones
- 5) Anika Grayson
- 6) Cecilia Flores
- 7) Glenda Hernandez
- 8) Marianne deVilla
- 9) Stephanie and Anthony Stewart
- 10) Carole Erichon
- 11) Kathleen Baker
- 12) Mary Eileen Kiniry
- 13) Mary Johnson (Ms. Johnson provided additional details regarding the CDC and the efforts being made by herself and Cathy Nyznyk to run it. She also expressed her belief that it's wrong for the college to take away \$250,000 and her desire for that decision to be reviewed.)

### **Public Safety Training**

1) Monterey County Sheriff, Scott Miller, praised the MPC police academy and facilities. He also stated that the Monterey County Sheriff's office needs a dedicated Emergency Vehicle Operations Center and to maximize the use of the MOUT site. He noted that the Sheriff's Office has offered to run and maintain the facility at no cost to MPC.

# Introduction of MPC Instructors and Counselors

Dr. Céline Pinet spoke about the following MPC instructors:

- 1) Scott Moller, Administration of Justice Instructor
- 2) Joel Pickering, Mathematics Instructor
- 3) Luke Spence, Mathematics Instructor
- 4) Andrew Washburn, Mathematics Instructor

Mr. Marty Johnson spoke about the following MPC counselors:

- 1) Jacqueline Evans, DSPS Counselor
- 2) Susanne Muszala, Counselor
- B. Moment of Silence
  - 1) Former MPC staff member, Patricia Lewis, deceased September 2, 2013.

Andres Durstenfeld commended Pat Lewis's dedication and contributions to her students, to MPC, and to the community. He reported that the Life Science division has acquired a tree that will be planted in Ms. Lewis's honor.

### 3. COMMUNICATIONS

A. Comments from the Public – None.

#### B. Written Communications:

- Letter to Dr. Walt Tribley from Norval L. Wellsfry, Associate Vice President of the Accrediting Commission for Community and Junior Colleges (ACCJC), notifying Dr. Tribley that MPC has been identified as category R (Referred) as a result of ACCJC's analysis of the 2013 Annual Fiscal Report. / August 16.
- 2) Letter from Jill T. Biden regarding 8 Keys to Success, which was developed by the Administration, the Departments of Education and Veterans Affairs, and education experts to provide schools with steps they can take to ensure veterans' success in higher education. / August 30.
- 3) "First Monday" Memorandum from State Chancellor Brice W. Harris regarding: 1. Better Financial Times With More Uncertainty, 2. President Obama's Plan to Make College More Affordable, 3. World Economic Forum Global Competitiveness Report, 4. City College of San Francisco Update, 5. Cindy Miles Named Top CEO in Pacific Region, and 6. Sidekick Tool Available Next Week. / September 2.
- 4) Letter from John Dunn, the City of Seaside's City Manager, to President Walt Tribley regarding the study of the economic impacts of Measures K and M on Monterey County and the City of Seaside. / September 10.

### C. MPC All User Emails:

- 1) Marty Johnson: Announcement of a new link ("Fall 2013 Open Classes") on the MPC homepage that leads to a regularly updated report listing all currently open classes.
- 2) Sigrid Klein: Announcement of a welcome table to be set-up during the first four days of the fall semester to assist new students and visitors.
- 3) Alfred Hochstaedter: Faculty is encouraged to get to know their students. Information regarding Fall Flex Day and Instructor/Program Reflections is provided.
- 4) Dr. Walt Tribley: Thank you to everyone who participated in and organized Fall Flex Day. Everyone is encouraged to sign-up to staff the welcome table.
- 5) Dr. Celine Pinet: Everyone is encouraged to find ways to reach out to our students and support our students to mitigate the downturn in enrollment.
- 6) Beccie Michael: Announcement of Faculty & Staff Advancement Awards. Deadline to submit application is September 23<sup>rd</sup>.
- 7) Library and Technology Center: Announcement of a commemorative exhibit celebrating the 10<sup>th</sup> anniversary of the Library and Technology Center.
- 8) MPC Theatre: Announcement of a special 9/11 performance of "The Guys" to benefit MPC's Fire Protection Technology Program and Fire Academy.
- 9) Dr. Walt Tribley: Announcement of Mr. Stephen Ma's resignation from MPC effective October 4<sup>th</sup> due to his acceptance of the position of Chief Executive Officer with LGS Recreation.
- 10) Dr. Walt Tribley: Announcement of the passing of former longtime MPC staff member, Patricia Lewis and the September 7<sup>th</sup> remembrance held in her honor.
- 11) Marty Johnson: An organization called Project Truth will be on campus September 16<sup>th</sup> and 17<sup>th</sup> to hand out information to those "interested in discussing our issue of the sanctity of human life." Security personnel will be present to ensure that all parties adhere to MPC's Time, Place, and Manner policy as Project Truth exercises its right to free speech.

- 12) Student Financial Services: Due to federal regulations MPC is required to report any and all aid given to students at MPC. Student Financial Services should be notified of all scholarships and grants awarded to students.
- E. Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:
  - 1) The Herald / August 18, 2013: The American Association of University Women Monterey Peninsula Branch awarded \$1,500 scholarships to three MPC graduates: Shannon Barbour, Adriana Jara-Munoz and Kaitlin Sandoval.
  - The Herald / August 19, 2013: Former MPC student Joe Collins is vying for a spot on the Jets roster. / MPC will host its fifth annual high school varsity Sunday baseball league August 25-October 27.
  - 3) The Herald / August 24, 2013: "MPC plans become bargaining chip in Fort Ord ballot measure."
  - 4) The Herald / August 25, 2013: "Monterey Peninsula College accused of violating athletic rules."
  - 5) The Herald / August 26, 2013: Advertisement for Gentrain's Interdisciplinary Course in Western Culture. Incentives for non-credit students are listed.
  - 6) The Herald / August 27, 2013: "Monterey Peninsula College looks for ways to slash \$2.5 million." / "North Salinas alumnus had a breakout game against San Jose City College in 2012."
  - 7) The Herald / September 1, 2013: "Monterey County veterans struggle in transition to college." MPC students Jayson Hufford, Christopher Herridge, and Jeremy Agbayani are featured.
  - 8) The Herald / September 4, 2013: MPC Lobos profiled by John Devine, who credits head football coach Mike Rasmussen with turning marginal players into scholarship-bound athletes.
  - 9) *The Herald* / September 5, 2013: Advertisement for MPC's Continuing Education Nursing Assistant and Home Health Aide programs. / MPC Theatre Company opens Ann Nelson's "The Guys" on September 6<sup>th</sup>.
  - 10) The Herald / September 7, 2013: Letter to the editor from former MPC trustee, Charles Page, expressing his admiration for District Attorney Dean Flippo and his support of MPC.
  - 11) *The Herald* / September 8, 2013: Advertisement for the MPC Alumni Association's Homecoming Reunion on September 21<sup>st</sup>.
  - 12) The Herald / September 12, 2013: "Monterey Peninsula College child care center faces tough financial decisions."

# E. Reports and Presentations:

- 1) Institutional Report: No Report.
- 2) Superintendent/President's Report: Dr. Walter Tribley See written report under "Communications." Dr. Tribley highlighted items from his report entitled, "Superintendent/President's Report." / He also acknowledged all members of the College Council for their hard work, particularly co-chairs Stephanie Perkins and Diane Boynton. / He thanked Mr. Steve Ma for his years of service to MPC.
- 3) Vice Presidents' Reports:

<u>Vice President of Administrative Services, Mr. Steve Ma</u> See Mr. Ma's report under New Business Item No. 5.A.

### Vice President of Academic Affairs, Dr. Céline Pinet

Dr. Pinet highlighted items from her report entitled, "Vice President of Academic Affairs Board Meeting Report."

# Interim Vice President of Student Services, Mr. Marty Johnson

See written report under "Communications."

Mr. Johnson highlighted items from his report entitled, "Student Services Report." / He also acknowledged Cathy Nyznyk and Mary Johnson for their continued efforts to ensure that MPC has a model child development program that is fully available to students' families. / He praised Professor Sonya Banks for utilizing the presence of Project Truth as a learning opportunity for her Political Science students.

4) Academic Senate Report: "Student Learning Outcome Assessment Report 2012-2013," Fred Hochstaedter, President

Dr. Hochstaedter described MPC's Program Reflections efforts and thanked Leslie Procive for her work in compiling this semester's reflections into one document, which has been posted on the MPC website. (The link may be found via this webpage: <a href="http://www.mpc.edu/information/accreditation/Student%20Learning%20Outcome%20Documents/Forms/AllItems.aspx.">http://www.mpc.edu/information/accreditation/Student%20Learning%20Outcome%20Documents/Forms/AllItems.aspx.</a>)

- 5) MPCEA Report: Stephanie Perkins, President See written report under "<u>Communications</u>." Ms. Perkins provided an update on Loran Walsh and thanked the trustees for their support of Mr. Walsh.
- 6) MPCTA Report: Mark Clements, President No report.
- 7) ASMPC Report: Eric Foster, Communications Officer Student Trustee Maury Vasquez spoke on behalf of Mr. Foster, who was in class. Student Trustee Vasquez introduced Ashley Jones, the newly appointed Student Representation Councilwoman, and commended her work.
- 8) College Council Report: Stephanie Perkins and Diane Boynton, Co-chairs Ms. Boynton reported on the College Council's efforts toward achieving their goal to provide cost cutting, revenue generating, and enrollment growing recommendations to President Tribley by October 31<sup>st</sup>.
- 9) MPC Foundation
  - a) Executive Director Report: Ms. Beccie Michael
    See written report under "Communications."
    Ms. Michael highlighted items from her written report entitled, "Executive Director's
    Report to MPC Governing Board of Trustees." / She also reported that an advisory
    group will be making recommendations to the Foundation Board regarding Faculty
    and Staff Advancement (FASA) Awards. The group will be selecting FASA recipients
    of the year.
  - b) Monthly Donations: \$69,632.76

Chair Brown moved the Student Success Report to this point.

10) Student Success Report: "MPC Enrollment and Demographic Trends: Implications for Access and Success," Dr. Rosaleen Ryan and Dr. Walt Tribley
Dr. Ryan reviewed her presentation, "MPC Enrollment and Demographic Trends:
Implications for Access and Success."

Chair Brown returned to the standard agenda for Reports and Presentations.

## 11) Governing Board Reports

- a) Community Human Services (CHS) Report:
   Trustee Steck reported that CHS is heavily involved in strategic planning.
- b) Trustee Reports
  - a) Trustee Dunn Gustafson saluted the Alumni Association and the MPC Foundation for the alumni event. / She mentioned the upcoming CCLC Conference. / She expressed her excitement about taking the class, Women in the Ancient World.
  - b) Trustee Coppernoll thanked Dr. Tribley and Student Trustee Vasquez for participating in the Marina Labor Day parade. / She thanked Dr. Tribley for participating in an interview with Mr. Steve Ellzey at Access Monterey Peninsula. / She commended Gary Bolen for putting on the special benefit performance of "The Guys." / She reported on her hospital visits with Loren Walsh and relayed his best wishes and gratitude to everyone.
  - c) Trustee Johnson praised Lobo Day and the literary magazine, noting that he forwarded the magazine to a couple of schools.
  - d) Student Trustee Vasquez reported that he received great feedback on Lobo Day.
  - e) Trustee Steck announced that he, Vicki Nakamura, President Tribley, and Chair Brown attended an interesting presentation on the future of public and private partnerships in the United States.
  - f) Chair Brown applauded Lobo Day and noted that the P3 presentation referenced by Trustee Steck was very enlightening.

Chair Brown moved the Bond Update Reports to this point.

- 12) Special Report Bond Update Reports, Joe Demko, Kitchell
  - a) Active Bond/Facility Projects Update
  - b) Cost Control Report
  - c) Master Schedule/Construction Phase Only
  - d) Bond Expenditure Report

See written report under "Communications."

Mr. Demko highlighted items from his written report entitled, "Active Bond/Facility Projects Update." / He also noted that MPC has not received any letters from DSA regarding uncompleted projects. / Trustee Dunn Gustafson commended Mr. Demko.

Chair Brown returned to the standard agenda for Reports and Presentations.

13) Legislative Advocacy Report, Dr. Walter Tribley
Dr. Tribley reported that he was not engaged in legislative advocacy in September.

Break: 4:38-4:45p.m.

#### 4. CONSENT CALENDAR

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Steck / Second Coppernoll / Carried.

2013-2014/22

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on August 28, 2013.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donor.
- 3) That the August manual payroll in the amount of \$508.45 and the August regular payroll in the amount of \$2,345,202.58 and the September supplemental payroll in the amount of \$51,276.39 for a total payroll of \$2,396,987.42 be approved.
- 4) That Commercial Warrants: 12022826 through 12022835, 12024632 through 12024654, 12025134 through 12025168, 12025729 through 12025807, 12026408 through 12026438, 12027688 through 12027756, in the amount of \$1,768,971.67 be approved.
- 5) That Purchase Orders B1400132 through B1400312 in the amount of \$13,656,487.48 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved: Increase of \$20,100 in funds received for FY 2012-2013.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$ 2,962
Net increase in the 2000 Object expense category	\$ 23,294
Net increase in the 3000 Object expense category	\$ 4,506
Net decrease in the 4000 Object expense category	\$ 3,520
Net decrease in the 5000 Object expense category	\$ 21,341
Net decrease in the 6000 Object expense category	\$ 360
Net increase in the 7000 Object expense category	\$ 383

8) That the following budget adjustments in the Unrestricted General Fund be approved:
Net increase in the 4000 Object expense category \$ 75

Net decrease in the 5000 Object expense category \$ 75

### B. Management Personnel:

- 9) That the Governing Board approves the following item(s):
  - a) Resignation of Stephen Ma as Vice President for Administrative Services, effective October 4, 2013.
  - b) The recruitment for an Interim Vice President for Administrative Services to replace Mr. Ma while a full recruitment is conducted.
  - c) The recruitment for the Vice President for Administrative Services to replace Mr. Ma.

# C. Faculty Personnel:

- 10) That the Governing Board approves the following item(s):
  - a) Grant Equivalency to Minimum Qualifications to Nanda Warren to teach English as a Second Language, effective Fall 2013.
  - b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2013.

#### D. Classified Personnel:

- 11) That the Governing Board approves the following item(s):
  - a) Employment of \_\_\_\_\_\_, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months & 19 days per year, effective \_\_\_\_\_\_, 2013.

- b) Employment of Amy Cavender, Administrative Assistant III/Instructional Contract Coordinator, Academic Affairs, 40 hours per week, 12 months per year, effective October 7, 2013.
- c) Resignation of Maribel Quiroz, Student Financial Services Outreach Coordinator, 40 hours per week, 12 months per year, effective at the end of the day, October 1, 2013.
- d) Resignation for the purpose of retirement of Victoria Thompson, Ceramics Studio Specialist, Creative Arts, 19 hours per week, 10 months per year, effective at the end of the day December 19, 2013.
- e) Resignation for the purpose of retirement of Diane Conway, Fire Academy Assistant, Public Safety Training Center, 40 hours per week, 12 months per year, effective at the end of the day September 13, 2013.
- f) Resignation for the purpose of retirement of Brian Singleton, Custodian, Facilities, 40 hours per week, 12 months per year, effective at the end of the day August 15, 2014. His first day of retirement will be August 16, 2014.
- E. Short Term and Substitute Personnel:
  - 12) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications be approved.

# 5. NEW BUSINESS

A. BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending August 31, 2013, prior to year-end closing be accepted.

Motion Steck / Second Coppernoll / Carried.

2013-2014/23

Mr. Ma highlighted items from the written report, entitled, "Fiscal Year 2013-14 Financial and Budgetary Report: August 31, 2013" which may be found under "New Business." He also reported that our revenues are lagging behind our expenses in the unrestricted general funds due to our deferrals. / Two line items (Child Development and Debt Service) are in the negative because we have not made transfers from our unrestricted accounts into those funds. Those transfers will occur next month. / The trustees commended Mr. Ma for his work and for his integrity.

B. BE IT RESOLVED, that the Governing Board approve the 2013-2014 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the attached worksheet.

Motion Steck / Second Johnson / Carried.

2013-2014/24

Mr. Ma reported that MPC is at \$31 million—well below the 2013 apportionment limit of \$61.2 million—which illustrates how poorly the college is funded.

C. INFORMATION: County of Monterey Investment Report for the quarter ending June 30, 2013.

Mr. Ma did not have anything to add to the written report.

D. BE IT RESOLVED, That Resolution No. 2013-2014/25 – Resolution of Intent to Convey Easements to Marina Coast Water District, at Marina Education Center, be approved; and that a public hearing on the conveyance of the easements be scheduled for the next regular meeting of the Governing Board of Monterey Peninsula Community College District, on October 23, 2013, 3:00 PM.

#### MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

## **RESOLUTION NO. 2013-2014/25**

# RESOLUTION OF INTENTION TO CONVEY EASEMENTS TO MARINA COAST WATER DISTRICT, AT MARINA EDUCATION CENTER

WHEREAS Education Code Section 81310 authorizes community college districts to convey to any public corporation or any private corporation engaged in the public utility business an easement to lay, construct, reconstruct, maintain and operate water and sewer pipes used in connection with such facilities over land belonging to the community college district; and,

WHEREAS the Monterey Peninsula Community College District owns real property known as Marina Education Center and more particularly described as Assessor's Parcel No. 031-251-003 and a portion of 12th Street, located in the City of Marina, County of Monterey, State of California, and further described in the attached Easements; and,

WHEREAS Marina Coast Water District, a county water district, ("MCWD"), has requested permanent easements on a portion of real property owned by the Monterey Peninsula Community College District for the purposes of installation, inspection, replacement, maintenance and removal of a potable water main and sanitary sewer; and,

WHEREAS the U.S. Department of Education's written authorization is in process for the Monterey Peninsula Community College District to convey these easements in accordance with the terms and conditions of the October 18, 2004 and September 13, 2010 Quitclaim Deeds to the District for the real property in use as the Marina Education Center,

**NOW THEREFORE BE IT RESOLVED** that the Monterey Peninsula Community College District intends to convey the above-described easements to MCWD,

**BE IT FURTHER RESOLVED** that per Education Code Section 81311 a public hearing will be held at the next regular meeting of the Governing Board of Monterey Peninsula Community College District, October 23, 2013, 3:00 PM and that notice of the public hearing be posted and advertised per Education Code Section 81312.

**PASSED AND ADOPTED** by the Governing Board of the Monterey Peninsula Community College District, County of Monterey, California, this 25th day of September 2013.

Motion Johnson / Second Coppernoll / Carried.

2013-2014/25

AYES:

Brown / Coppernoll / Dunn Gustafson / Johnson / Steck

NOES:

None

ABSTAIN:

None

ABSENT:

None

Ms. Nakamura reported that the Marina Coast Water District, which services the former Fort Ord, has requested several easements for water and sewer service at the Marina Education

Center. She reviewed her presentation entitled, "Resolution of Intent to Grant Easements to Marina Coast Water District at Marina Education Center," which provided descriptions of the process and easements.

E. INFORMATION: Presentation on Fort Ord Ballot Initiatives.

Ms. Nakamura reviewed her presentation entitled, "Fort Ord Ballot Initiatives," which provided an explanation of Measure K and Measure M's relevance to MPC. Chair Brown thanked Ms. Nakamura for her impartial representation.

#### **Public Comments**

The following made statements in support of Measure M:

1. Dr. Susie Worcester, professor at CSUMB

The following made statements in support of Measure K:

- 1. Phyllis Muir
- 2. Alvin Edwards, Seaside Councilman
- F. BE IT RESOLVED, that the Monterey Peninsula College Content Review Pre/Co-Requisite Adoption Plan be approved.

Motion Steck / Second Johnson / Carried.

2013-2014/26

G. BE IT RESOLVED, that the following new courses be approved:

ARTC 1C, Ceramic Handbuilding III

ARTC 2C, Ceramic Wheel Throwing III

ARTC 4C, Kiln-Formed Glass III

ARTD 4B, Wood Sculpture II

ARTD 6B, Stone Sculpture II

ARTD 40C, Jewelry & Metal Arts III

Motion Steck / Second Coppernoll / Carried.

2013-2014/27

H. BE IT RESOLVED, that the Governing Board ratify the attached employment agreement between Martin L. Johnson and Monterey Peninsula College District which supersedes the agreement approved on June 26, 2013.

Motion Coppernoll / Second Dunn Gustafson / Carried.

2013-2014/28

Dr. Tribley noted that this carries our employment agreement with Mr. Johnson through June of 2014. Trustee Dunn Gustafson expressed her appreciation to Mr. Johnson for coming out of his retirement.

I. INFORMATION: Review of the proposed "Procedures for Soliciting and Administering Major Gifts Associated with the Naming of Monterey Peninsula College Property."

Dr. Tribley reported that Ms. Michael has worked with him and with the MPC Foundation to create procedures that align the Foundation's operations with the MPC Board policy that relates to naming. / Ms. Michael reported that this document was taken to the Foundation Board at the September meeting as an informational item but has not yet been approved or adopted so as to allow the MPC Governing Board to review it and provide feedback. / These guidelines will be set as parameters for the Foundation staff to work within so they can

prioritize MPC's needs while still allowing flexibility. / She provided an explanation of the one-time 5% fee received by the Foundation for soliciting gifts.

J. INFORMATION: Calendar of Events.

## 6. ADVANCE PLANNING

- A. Regular Board Meeting, Wednesday, October 23, 2013, at MPC:
  - Closed Session, 1:30pm, Stutzman Room, LTC
  - Regular Meeting, 3:00pm, Sam Karas Room, LTC
- B. Regular Board Meeting, Wednesday, November 20, 2013, at MPC:
  - Closed Session, 1:30pm, Stutzman Room, LTC
  - Regular Meeting, 3:00pm, Sam Karas Room, LTC
- C. Future Topics:
  - Board Study Session regarding Parking Lot A.
  - Board Study Session regarding new repeatability regulations that impact programs such as Gentrain.
  - Tour of PSTC (Public Safety Training Center) Phase II: Dr. Tribley noted that arrangements for this tour will be made prior to the October Board meeting.
- 8. ADJOURNMENT Chair Brown adjourned the meeting at 5:48 p.m.
- 9. CLOSED SESSION Not required.

Respectfully Submitted,

Dr. Walter Tribley

Superintendent/President