



MONTEREY PENINSULA
COLLEGE

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING
WEDNESDAY, MARCH 22, 2017**

CONSENTS

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017

Consent Agenda Item No. A.1

Superintendent/President
Office

Proposal:

To consider and approve the minutes of the Regular Board meeting on February 22, 2017.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approve of the change, the minutes may be amended.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on February 22, 2017.

Recommended By: Dr. Walter Tribley, Superintendent/President and Board Secretary

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, FEBRUARY 22, 2017

10:30am, Closed Session: Stutzman Room, Library & Technology Center
1:30pm, Regular Meeting: Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Marilyn Dunn Gustafson called the meeting to order at 10:30 a.m.

2. **ROLL CALL**
Present:
Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President

Absent:
Mr. Rick Johnson, Trustee

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.

4. **CLOSED SESSION**
 - A. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCEA/CSEA
 - 2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, Dr. Kim McGinnis, Dr. Steven L. Crow
 - C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 2) Agency Representatives: Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, and Dr. Steven L. Crow
 - D. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))
Name of Case: Coppernoll v. Monterey Peninsula College, et al, Case No. M117870

5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**

6. **ROLL CALL** – Chair Dunn Gustafson asked for Roll Call at 1:30 p.m.
Present:
Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President
Mr. Stephen Lambert, Student Trustee

Absent:
Mr. Rick Johnson, Trustee

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

- 8. REPORT OF ACTION TAKEN IN CLOSED SESSION** – Chair Dunn Gustafson reported that the Board voted unanimously, of those present, to approve a resignation and settlement agreement for employee #151886, a classified custodian. Further, the Board voted unanimously, of those present, to approve a settlement and last chance agreement for employee #116734, a classified custodian.

9. APPROVAL OF AGENDA

Motion Steck / Second Coppernoll / Carried.

2016-2017/96

Vice Chair Brown noted the revisions to the agenda: New Business Agenda Item B.7 (David Kersnar's name was removed, as he is not a tenure-track employee) and New Business Agenda Item N (the job title was corrected to Dean of Planning, Research, and Institutional Effectiveness.)

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

10. RECOGNITION

A. Moment of Silence

- 1) Ms. Medric Wade, Retired Director of Financial Aid
- 2) Mr. Richard Nitsche, Former MPC Faculty, Asian Student Association Co-Founder and Club Advisor

B. Acknowledgement of Guests

11. PUBLIC COMMENTS – None.

12. CONSENT CALENDAR

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Regular Board meeting on January 25, 2017.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the January 13th manual payroll in the amount of \$957.18, the January 31st regular payroll in the amount of \$1,722,325.91, and the February 3rd manual payroll in the amount of \$9,203.74 be approved.

- 4) That Commercial Warrants: 12283841 through 12283872, 12284410 through 12284444, 12285356 through 12285378, 12285928 through 12285952, 12286428 through 12286440, 12287016 through 12287031, 12287842 through 12287890, 12289286 through 12289298, 12290179 through 12290221 in the amount of \$4,083,614.96 be approved.
- 5) That Purchase Orders B1700414 through B1700456 in the amount of \$551,439.58 be approved.
- 6) That the following budget increases in the Restricted Fund be approved:
Increase of \$91,196.00 in funds received for FY 2016-2017.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 (Certificated Salary) Object expense category	\$	12,000
Net increase in the 2000 (Classified Salary) Object expense category	\$	12,000
Net increase in the 4000 (Supply) Object expense category	\$	10,000
Net increase in the 5000 (Other/Services) Object expense category	\$	2,111
Net decrease in the 6000 (Capital Outlay) Object expense category	\$	12,111
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 4000 (Supply) Object expense category	\$	1,582
Net decrease in the 5000 (Other/Services) Object expense category	\$	4,418
Net increase in the 6000 (Capital Outlay) Object expense category	\$	6,000

B. Management Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Dr. Jon Knolle will assume the additional duties of serving on the MPCTA District negotiating teams for the 2016-2017 academic year.
 - b) Resignation of Elizabeth Schalaus, Human Resources Analyst, Human Resources, 40 hours per week, 12 months per year, effective February 17, 2017.

C. Faculty Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Resignation of Mai Soua Lee, Access & Public Services Librarian, effective January 31, 2017.
 - b) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2017.

D. Classified Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Employment of Tiffany Thomas, Records Evaluator, Admissions and Records, Range 15, 40 hours per week, 12 months per year, effective February 23, 2017.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be ratified.

F. Volunteers

- 1) That the Governing Board ratifies the individuals listed for volunteer assignments.

Motion Steck / Second Coppernoll / Carried.

2016-2017/97

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None

ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

13. NEW BUSINESS

A. BE IT RESOLVED, that Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2017-2018 academic year:

- 1) Dr. Abeje Ambaw, Anatomy/Physiology Instructor
- 2) Ms. Jaqueline Evans, Counselor-Access Resource Center
- 3) Ms. Susanne Muszala, Counselor
- 4) Mr. Luke Spence, Mathematics Instructor
- 5) Mr. Andrew Washburn, Mathematics Instructor

Ms. Kamath introduced and recognized Dr. Ambaw, Mr. Spence, and Mr. Washburn. / Mr. Walker introduced and recognized Ms. Evans and Ms. Muszala.

Motion Steck / Second Brown / Carried.

2016-2017/98

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

B. BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2017-2018 academic year:

- 1) Mr. Bruce Barrie, Business Instructor
- 2) Mr. Marcus Carroll, Physical Education
- 3) Mr. John Taylor Finell, History Instructor
- 4) Ms. Connie Hebert, Math Instructor
- 5) Ms. Leila Jewell, Physics Instructor
- 6) Ms. Carol Karian, Early Childhood Instructor
- 7) Ms. Andrea Mann, Counselor
- 8) Ms. Tiffany Price, Anatomy Instructor
- 9) Mr. David Seagal, Computer Science Instructor
- 10) Ms. Davina Walker, Counselor

Motion Coppernoll / Second Brown / Carried.

2016-2017/99

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

C. BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2017-2018 and 2018-2019 academic years:

- 1) Ms. Carrie Ballard, Counselor
- 2) Mr. Francisco de Borja Dorsch, Spanish Instructor
- 3) Ms. Kacey Giammanco, Counselor
- 4) Ms. Gabriela Stanica, Math Instructor

Motion Steck / Second Coppernoll / Carried.

2016-2017/100

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

D. INFORMATION: MPC’s Plan to respond to the Accreditation Report from the Accrediting Commission of Community and Junior Colleges

The Board received Dr. Tribley’s presentation entitled, “[Accreditation Forum](#),” during which he explained MPC’s [initial plan](#) to respond to the Accrediting Commission of Community and Junior Colleges’ (ACCJC) recommendations. He noted that he gave this same presentation to the campus on February 10, 2017, four days following MPC’s receipt of the ACCJC’s External Evaluation Report. / Dr. Tribley also noted that the ACCJC placed MPC on probation due to concerns generally in the areas of integrated planning, technology, assessment, and our fiscal sustainability, which has been challenged by state-imposed changes to funding repeated enrollments (MPC’s lifelong learning emphasis). However, he remarked that the College is fully accredited. / Dr. Tribley also reported that he will provide the Board with monthly progress updates regarding the College’s ongoing response to the ACCJC’s recommendations. / Chair Dunn Gustafson commended the Accreditation Forum over which Dr. Tribley presided, along with the concerned and engaged attendees who expressed their commitment to helping the College achieve full affirmation from the ACCJC. Trustee Coppernoll complimented MPC’s initial plan to respond.

E. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending January 31, 2017, be accepted.

Motion Steck / Second Coppernoll / Carried. 2016-2017/101

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

Public Comment

Linda Chetlin, Gentrain Liaison, asked about available funds to repair the Theatre from the recent storm damage it incurred. / Dr. Crow responded that the District will be reimbursed almost in total for those repairs, excluding the deductible, by our Pool JPA Property Liability Fund.

F. INFORMATION: County of Monterey Investment Report for the quarter ending December 31, 2016.

The Board received the [County of Monterey Investment Report](#).

G. BE IT RESOLVED, that the following new programs be approved:

New Programs

- American Sign Language (Certificate of Training – Credit Only)
- American Sign Language Linguistics (Certificate of Training – Credit Only)
- Japanese Language (Certificate of Training – Credit Only)

Motion Coppernoll / Second Lambert / Carried. 2016-2017/102

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

Kiran Kamath, Vice President of Academic Affairs, pointed out that programs such as these, which are below 18 units, are “locally approved” (approved by MPC’s Curriculum Advisory Committee and the Vice President of Academic Affairs prior to Governing Board approval). She reported that if they had been 18 units or more, we would have been required to send them to the Chancellor’s Office, and in many cases, to the ACCJC, with a substantive change report or request. Given that we are now under sanction, however, the ACCJC will not review or approve any new programs or substantive changes to existing programs until we have been removed from probation. She noted that additional information on the ACCJC’s regulations regarding substantive change may be found on the ACCJC website.

Public Comment

Heather Craig, Academic Senate President, expressed concern that the ACCJC’s regulations regarding substantive change may hamper the College’s efforts to balance our budget by making it more difficult to increase our FTES by adding programs.

- H. BE IT RESOLVED, that the Governing Board approves submission of an application for Monterey Peninsula College to participate in the California Guided Pathways Project.

Motion Steck / Second Coppernoll / Carried. 2016-2017/103

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board approves the Child Development Services Agreement (CSPP-6292) between the California Department of Education and Monterey Peninsula College.

Motion Brown / Second Steck / Carried. 2016-2017/104

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- J. BE IT RESOLVED, that the Governing Board ratifies the employment agreement between the Monterey Peninsula Community College District and Paul Long, serving as an Interim Dean of Instruction, for the period of November 1, 2016 through June 30, 2017.

Motion Coppernoll / Second Steck / Carried. 2016-2017/105

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None

ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- K. BE IT RESOLVED, that the Governing Board approves the Memorandum of Understanding of December 7, 2016, entitled "Pool Operator/Groundskeeper," in which the California Employees School Association Chapter #245 MPCEA/CSEA and the Monterey Peninsula Community College District agreed to establish the classification of Pool Operator/Groundskeeper; and

BE IT FURTHER RESOLVED, that the Governing Board approves the recruitment to fill the position.

Motion Steck / Second Coppernoll / Carried. 2016-2017/106

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- L. BE IT RESOLVED, that the Governing Board approves the job description and salary placement for Human Resources Technician; and

BE IT FURTHER RESOLVED, that the Governing Board approves the recruitment to fill the position.

Motion Coppernoll / Second Steck / Carried. 2016-2017/107

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- M. RESOLUTION: BE IT RESOLVED, that the Governing Board approves the job description and salary placement for Associate Researcher; and

BE IT FURTHER RESOLVED, that the Governing Board approves the recruitment to fill the position.

Motion Steck / Second Coppernoll / Carried. 2016-2017/108

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- N. RESOLUTION: BE IT RESOLVED, that the Governing Board approves the job description and salary placement for Dean of Planning, Research, and Institutional Effectiveness; and

BE IT FURTHER RESOLVED, that the Governing Board approves the recruitment to fill the position.

Motion Coppernoll / Second Brown / Carried.

2016-2017/109

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- O. BE IT RESOLVED, that the Governing Board endorses Pebble Beach Authors & Ideas Festival: Student Literary Days and Festival to Schools, National Steinbeck Festival, and Harmony at Home as candidates for the 2017 Monterey County School Boards Association “Excellence in Education” Award.

Motion Steck / Second Coppernoll / Carried.

2016-2017/110

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- P. INFORMATION: Calendar of Events

The Board discussed future events to be added to the Calendar:

- Special Meeting (Study Session) – Accreditation Progress Update
- Flex Days – August 2017

The Board also requested the creation of a second calendar related to Board responsibilities.

BREAK: 3:46-3:57 P.M.

14. REPORTS AND PRESENTATIONS

- A. MPC Foundation

1) Professional Expert in Institutional Advancement Report: Ms. Beccie Michael,
The Board received Ms. Michael’s report.

2) Monthly Donations: \$123,000.00.

- B. Academic Senate Report: Dr. Heather Craig, President

Dr. Craig congratulated the faculty who received tenure at today’s Board meeting and added her thanks for their active committee work. / She reported that the Academic Senate is holding an emergency meeting on February 23rd to address—and to possibly change—MPC’s catalog rights policy. / She reported that the Academic Senate is continuing their work to resolve single course equivalencies and to publish a new and detailed equivalency procedure. / She noted that the Academic Senate is awaiting the Board’s response to the recommended board policies on equivalency and student outcomes learning assessment. She also expressed hope that progress soon would be made on board policies recommended to the Board by the Academic Senate, following her recent meeting with Ms. Kamath and Ms. Vicki Nakamura, Assistant to the President. She reiterated the importance of approving and publishing board policies. / She also reported that the Academic Senate determined that it can contribute to two recommendations: #3 (student learning outcomes assessments) and #21 (Board, administrators, classified, and faculty roles in the decision-making process). She spoke about the roles of the Academic Senate, Learning Assessment Committee and Curriculum Advisory Committee in relation to recommendation #3, noting that the Academic Senate will be responsible for reviewing the process for deletion of courses, program discontinuance, and reinstatement of those courses or programs, should it be

deemed necessary in the future. She remarked that she believes courses haven't been assessed because most courses aren't offered and therefore can't be assessed. She also spoke of the necessity for collaborative effort across campus to rectify this recommendation. / Dr. Craig commented on the recent strides MPC has made in more clearly delineating faculty and administration roles, referencing the creation of MPC's *Resource Guide to Institutional Decision-Making* and the Academic Senate for California Community College's forum regarding roles. She noted that the Academic Senate and faculty union will have to jointly explore options for addressing this recommendation, as well. / Dr. Craig noted that all of the commendations in the Accreditation Report related to teaching and services provided to students and further remarked that none of the recommendations are in these areas. She expressed pride in the work of faculty and others on campus who serve students. / Chair Dunn Gustafson noted that MPC is known for putting the students first; Trustee Coppernoll concurred and commended our faculty. / A discussion ensued regarding the challenges faced by the College in quickly moving board policies through the participatory governance process, as well as the complicated process for revising board policies at MPC. Dr. Tribley noted that his office has redoubled their efforts on this. Chair Dunn Gustafson added that the Board Policy Subcommittee, of which she and Trustee Coppernoll are members, is ramping up its review of board policies. / Trustee Steck noted that the MPC board policies that haven't yet been replaced are still active and posted on the MPC website. He also remarked on course assessments, noting that of the courses that are being taught, approximately 70% have been assessed. The College has had since 2002 to address this standard. / Dr. Tribley offered to provide a brief tutorial to the Board on navigating the board policy webpage at the March Board meeting.

C. MPCEA Report: Mr. Kevin Haskin, President – No report.

D. MPCTA Report: Ms. Lauren Blanchard, President

Ms. Blanchard reported that she has heard concerns from some faculty members regarding the Accreditation Report and the messaging surrounding MPC's response to the ACCJC's recommendations. She shared the MPCTA's commitment to addressing the recommendations, as well as to their primary goal of securing a complete, long-term contract. She suggested that the District consider prioritizing the order in which the recommendations are addressed. / Ms. Blanchard also reported that the MPCTA will be working with the Academic Senate to create language that will include the faculty union in MPC's *Resource Guide to Institutional Decision-Making*.

E. ASMPC Report: Mr. Tyler Strode, Director of Representation

Mr. Strode reported on recent and future activities of the ASMPC: 1) a winter event with children from MPC's Child Development Center; 2) various Black History Month activities, which included a college mixer at Seaside High School with over 100 high school student participants, the community play, *Detroit '67*, on February 25th; and the Veterans' Club Annual Black History Month event on February 28th; 3) Pizza with the President on March 8th; 4) a Guest Author Series event on March 15th; and 5) the ASMPC St. Patrick's Day event on March 17th. / Mr. Strode shared students' interest in participating in marketing MPC. / Mr. Strode congratulated Dr. Tribley on the MPC course and student success videos that are posted on YouTube.

F. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs

The Board received Ms. Kamath's report. / A discussion ensued regarding the unique complexities involved in determining productivity at MPC, as well as the negative impact of reassigned time and different load factors on productivity. / A brief discussion also ensued regarding course assessment. The number of MPC courses (approximately 1,400) recorded in the Chancellor's Office—and therefore listed in MPC's catalog—was mentioned, as was the number of MPC courses (approximately 600) that haven't been offered in a number of years. Ms. Kamath reported that the College is looking into a TracDat dashboard that will indicate at a glance where we stand with assessments.

- G. Student Services Report: Mr. Larry Walker, Dean of Student Services
The Board received the Student Services report from Mr. Walker. / Mr. Walker spoke of the importance of remaining proactively engaged not only in early outreach to potential future students, but also in efforts to retain current students. / He also spoke of improvements made to the Junior Assessments process, which are intended to provide students with opportunities to score higher on their assessments and therefore to enroll in more advanced classes. / Mr. Walker also highlighted the play, Detroit '67, to be performed by the UCSC African American Theatre Arts Troupe at MPC's Music Hall on February 25th.
- H. Administrative Services Report: Dr. Steven Crow, Vice President of Administrative Services
Dr. Crow reported that two communications were sent to the campus on February 22nd regarding the February 21st Fiscal Update Forum. / He also reported that the first phase of establishing District-wide furniture standards was recently completed and noted that many people across campus were consulted in the establishment of these standards.
- I. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
Dr. Tribley reported on some of MPC's recent marketing efforts. These efforts include the hiring in January 2017 of Nick Pasculli and TMD (The Marketing Department), a marketing consultant group, to assist with our marketing efforts until a Director of Marketing and Communications can be hired in July 2017 and is fully functional. They also include, with TMD, the development and monitoring of ads, many of which are exceeding averages for similar ads in the nation; and the development of marketing materials featuring faculty, staff, administration, alumni, students, and potentially, trustees. He reported that TMD also will assist MPC to plan for and publicize our 70th anniversary activities next fall. / He shared his thoughts regarding the possibility of a transition period during which the College may enter into a new contract with TMD, starting July 1, 2017, to assist the Director of Marketing and Communications continue our clear and confident messaging to the community until an assistant to the Director has been hired. / Dr. Tribley also elaborated on the College's messaging surrounding our response to the ACCJC's recommendations. He explained that we were aware of our areas of concern prior to the receipt of the ACCJC's External Evaluation Report, due to the institutional self-study we conducted. As such, we have already been—and will continue to be—engaged in addressing those areas by buoying our technology, doing more integrated and efficient planning, completing more assessments, and making efforts to address our fiscal solvency, which remains a top priority for our institution. He also recognized the very serious work still ahead of us and noted that each of the people and/or workgroups who have been identified to resolve the areas of concern outlined in the ACCJC's recommendations will, as part of their process, devise a plan of attack and prioritize their work. / Dr. Tribley also spoke about the recent presentation that he, Dean Jon Knolle, and LaKisha Bradley, Director of Student Success and Equity, gave to the Monterey County School Boards Association on AB288 dual enrollment programs, which was also attended by Ms. Kamath. Trustee Coppernoll applauded MPC's presentation. Dr. Tribley noted that the presentation, which was spearheaded by Dr. Knolle and Ms. Bradley, was well received by the other attendees, as well. He also reported that an AB288 related-agreement between MPUSD and MPCCD will likely be brought before the Board soon and detailed a possible timeline for students from Marina High School, Monterey High School, Seaside High School, Pacific Grove High School, and Carmel High School to take classes at MPC. A brief discussion ensued regarding the possibility of a joint Board meeting with MPCCD and MPUSD Boards. However, Dr. Tribley noted that the logistics of such a meeting, while symbolically important, might be too challenging given MPC staffing limitations. / Dr. Tribley also reported on his speaking engagements to the Rotary Club of Monterey on March 2nd and to the Monterey County Business Council on March 10th. He noted that the Marina City Council, through Trustee Coppernoll's connections, has asked him for a presentation, as well. Vice Chair Brown noted that the Seaside City Council may also be interested in a presentation from Dr. Tribley.
- J. Governing Board Reports
1) Community Human Services (CHS) Report – No report.

2) Trustee Reports

Chair Dunn Gustafson proposed that the Board use the “Trustee Reports” section to dialogue with each other regarding the District’s business and/or reports given on campus, as was suggested at the CCLC’s Board Chair Workshop in January. / After a brief discussion, she suggested changing the name of this section to “Governing Board Comments.”

- a) Student Trustee Lambert – No report. (Mr. Lambert left the meeting during the break).
- b) Trustee Steck spoke of the daunting task we have ahead of us with regards to the Accreditation Report and the number of recommendations we must address in less than two years. He expressed appreciation that the problems have been acknowledged and that there is a path forward to solve them. He complimented administration’s efforts to quickly identify groups of people who will be responsible for addressing each of these recommendations. He noted that everyone must work together to achieve this goal, but emphasized that it is achievable, as was evidenced in Dr. Tribley’s presentation, which indicated that two recommendations already have been addressed. He was gratified by Dr. Tribley’s plan to give the Board a monthly report on this topic, so the Board can maintain close governance over the District’s progress. He also remarked that once we have addressed these recommendations, not only will we have survived a difficult time, but we’ll have taken the best possible advantage of an outside evaluation to be a better college.
- c) Trustee Coppernoll concurred with Trustee Steck’s comments. She commended Dr. Tribley for compiling an outstanding plan, in which stakeholders have been identified and everyone will be working together. She remarked that we are already showing great progress in a short period of time. She also remarked that the topic of board policies, which did not appear in the last accreditation report (for which she was not present), was mentioned in the 2017 report as a result of our institutional self-study, in which we noted our efforts to update them. (Chair Dunn Gustafson added that the standards by which MPC was judged also are different from what they had been during the last accreditation visit.) She commended Dr. Tribley for the huge amount of challenges he has undertaken, for his work to uncover inefficiencies and financial areas that need improvement, and for his leadership in moving the ship forward. Dr. Tribley thanked Trustee Coppernoll for her comments and commended his team for their work. Trustee Coppernoll also noted that MPC is the same great College it’s always been, but that we’re going through changes to make it even better.
- d) Vice Chair Brown reported that he had the opportunity, at a recent CCLC conference, to speak with some members of the external evaluation team who visited our College in October 2016. They shared with him that it was their responsibility to identify problem areas and things that would make our College better. They also shared with him their belief that we will be able to address all of the recommendations and noted that we should be proud of our College and our ongoing efforts to keep on the right path. Vice Chair Brown suggested that we continually keep open the lines of communication and don’t take anything personally to ensure that we stay on the right path. He emphasized that we are doing this for our students. He also congratulated everyone for the great job that they’re doing and remarked that he is proud to be on MPC’s Governing Board.
- e) Chair Dunn Gustafson expressed appreciation to Dr. Tribley for immediately notifying the Board of the Accreditation Report and for the manner in which he has been communicating with the Board. She also expressed appreciation to Dr. Tribley for inviting her to participate in meetings with TMD to help develop a consistent message. She commended Dr. Tribley for his leadership, for the quick and positive manner in which he responded to the Report, and for MPC’s plan to respond to the ACCJC’s recommendations, which represents a tremendous amount of work and yet was compiled and presented to the campus only four days following the receipt of the Accreditation Report. She remarked that this clearly indicated the importance Dr. Tribley ascribes to resolving the issues identified in the report. She also commended the groups on campus

who are working to resolve the identified issues, noting that it will be a team effort. She expressed pride in being a Board member and a part of the team.

15. ADVANCE PLANNING

- A. Regular Board Meeting, March 22, 2017 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room

- B. Regular Board Meeting, April 26, 2017 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room

Dr. Tribley noted his plans to schedule either the April, May, or June Board meeting at the Education Center in Marina, to address any concerns that community may have regarding the ACCJC's recommendations.

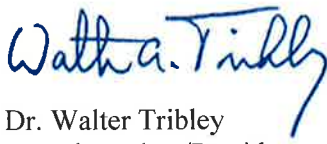
Chair Dunn Gustafson reported that the May Board meeting—which originally was going to be held over two days (May 30th for the Closed Session and May 31st for the Open Session) will now be scheduled on May 31st at the regular times (11:00 a.m. for the Closed Session and 1:30 p.m. for the Open Session.)

- C. Future Topics
 - 1) Study Session: Enrollment Management System (EMS)
 - 2) Study Session: Accreditation – suggested by Dr. Tribley to review in more detail our response to the Accreditation Report and any challenges we may be facing.

16. ADJOURNMENT – Chair Dunn Gustafson adjourned the meeting at 5:36pm

17. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve the February supplemental, February regular, March manual, and March supplemental payrolls.

Background:

February 10, 2017	Supplemental Payroll	\$ 57,188.60
February 28, 2017	Regular Payroll	\$2,385,015.43
March 3, 2017	Manual Payroll	\$ 3,163.00
March 10, 2017	Supplemental Payroll	\$ 91,561.34
Total		<u>\$2,536,928.37</u>

Budgetary Implications:

Budgeted.

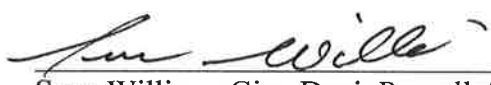
RESOLUTION: BE IT RESOLVED, that the:

February 10th supplemental payroll in the amount of \$57,188.60, the February 28th regular payroll in the amount of \$2,385,015.43, the March 3rd manual payroll in the amount of \$3,163.00 and the March 10th supplemental payroll in the amount of \$91,561.34 be approved.

Recommended By: _____

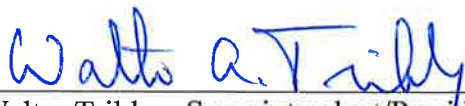

Steven L. Crow, Ed. D., Vice President of Administrative Services

Prepared By: _____


Sean Willis or Gina Davi, Payroll Analyst


Rosemary Barrios, Controller

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for February 2017.

Background:

Table with 2 columns: Warrant Number Range and Amount. Rows include ranges like 12290773 through 12290799 for \$91,258.76, up to 12296220 through 12296272 for \$215,006.89.

Total..... \$ 1,044,043.53

Budgetary Implications:

Budgeted.

[X] RESOLUTION: BE IT RESOLVED, that Commercial Warrants: 12290773 through 12290799, 12291475 through 12291528, 12292217 through 12292243, 12292932 through 12292932, 12293588 through 12293622, 12294190 through 12294221, 12295493 through 12295508, 12296220 through 12296272, in the amount of \$ 1,044,043.53 be approved.

Recommended By:

[Handwritten signature of Steven L. Crow]

Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

[Handwritten signature of Veronica Garcia]

Veronica Garcia, Accounting Specialist

[Handwritten signature of Rosemary Barrios]

Rosemary Barrios, Controller

Agenda Approval:

[Handwritten signature of Walt A. Tribley]

Dr. Walter Tribley, Superintendent/President

Checks Dated 02/02/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12290773	02/02/2017	Agile Research & Tech.	01-5100	IT & Matriculation-IT consulting		3,840.00
12290774	02/02/2017	American Lock & Key	01-5500	Maintenance-Open order		252.73
12290775	02/02/2017	Stan Armstead	01-5200	PV 5030 MILEAGE FOR AZMEND CONF FEB 28-MARCH 4, 2017 & MEALS		469.54
12290776	02/02/2017	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		154.40
12290777	02/02/2017	CALIFORNIA AMERICAN WATER CO	01-5500	Gen Instit. Utilities-Open order	4,005.84	
			47-5500	Gen Instit. Utilities-Open order	272.80	4,278.64
12290778	02/02/2017	CCCSFAAA	01-5200	PV 5031 REG FOR STAFFS TO ATTEND CONF IN MARCH 2017		2,300.00
12290779	02/02/2017	Central Coast Media Enterprise	01-4500	VP of Student Serv-MPC nametags		15.17
12290780	02/02/2017	CHOMP	01-5100	PV 5032 INV 11-2016, 12-2016		7,639.09
12290781	02/02/2017	Cintas Corp #630	01-4500	Custodial-Open order for consumables	23.80	
				Custodial-Open order for Uniforms service	61.45	
				Grounds-Open order	42.72	
				Maintenance- Open order	15.45	143.42
12290782	02/02/2017	Dauphin Island Sea Lab	01-5200	PV 5033		649.70
12290783	02/02/2017	Kania Greer	01-5200	PV 5039 TRAVEL REIMB TO ATTEND COORD MEET ON JAN 15-17, 2017		672.19
12290784	02/02/2017	JC PAPER CO	01-4500	Print Shop-Open order		327.84
12290785	02/02/2017	Sunny Lemoine	01-5200	PV 5041 Reimb for ASCCC Fall Plenary		1,614.02
12290786	02/02/2017	Mac and Ava Motion Pictures	01-5800	PIO-Open order		3,996.00
12290787	02/02/2017	Rachel McDonald	01-5200	PV 5034 TRAVEL STIPEND FOR COORDINATOR MEET 1-15-17/17		125.00
12290788	02/02/2017	MPC Trust 9535	01-7500	PV 5036 SPRING 2017 CARE GRANT		9,000.00
12290789	02/02/2017	MPC TRUST FUND	01-7500	PV 5035 SPRING 2017 EOPS GRANTS		23,500.00
12290790	02/02/2017	Office Depot	01-4500	International Student Program-Open order	124.62	
				IT Systems & Programming - Open order	1,062.06	
				MPC Ed Center- Open order	64.11	
				Print Shop- Open order	230.72	1,481.51
12290791	02/02/2017	OTTO FREI	01-4300	Art-open order		181.48
12290792	02/02/2017	PENINSULA MESSENGER SERVICE	01-5800	Fiscal Services-open order for courier service		369.00
12290793	02/02/2017	Razorwire Design	01-5800	PIO - Open order	9,950.00	
				PIO-Open order	6,285.00	16,235.00
12290794	02/02/2017	Veronica Ripley	01-5100	PV 5037 PRESENTATION & SPEAKER		500.00
12290795	02/02/2017	Shedd Aquarium	01-5200	PV 5038 REIMB SHEDD FOR JOHN FOR COORD MEET JAN 15-17 2017		805.77

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Checks Dated 02/02/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12290796	02/02/2017	SupplyWorks	01-4500	Custodial-Open order		67.46
12290797	02/02/2017	Umstot Proj.&Facilit. Sol.,LLC	39-5100	Parking-Open order		8,535.54
12290798	02/02/2017	VERIZON WIRELESS	01-4500	Various Depts-Cell Phone bills	33.99	
			01-5500	Various Depts-Cell Phone bills	507.22	
			39-5500	Various Depts-Cell Phone bills	64.05	605.26
12290799	02/02/2017	White Page Communications	01-5100	PV 5040		3,500.00
Total Number of Checks					27	91,258.76

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	26	82,386.37
39	Parking Fund (M)	2	8,599.59
47	College Center (M)	1	272.80
Total Number of Checks		27	91,258.76
Less Unpaid Tax Liability			.00
Net (Check Amount)			91,258.76

Includes checks for only Bank Account COUNTY

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Checks Dated 02/07/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12291475	02/07/2017	Abacherli Fence Co.	01-5500 PV 5068 INV # 5980 9-7-16, 6091 12-7-16			1,240.00
12291476	02/07/2017	ABBOTTS PRO POWER	01-4500 PV 5067 INV 101538 1-12-17			787.98
12291477	02/07/2017	AdSpec	01-5800 PV 5042 INV 16036A 12-2-16			115.81
12291478	02/07/2017	American Lock & Key	14-5100 Schedule maintenance-locks Graphic Arts			4,530.00
12291479	02/07/2017	ARIEL THEATRE INC	01-5100 PV 5043 FY 2016-2017 Fall SECT 0535 SECT 0550			920.81
12291480	02/07/2017	AT&T	01-5500 Marina Ed-Open order			2,676.32
12291481	02/07/2017	AT&T	01-5500 Gen Instit Tele.- Open PO for MPC phone bills			37.37
12291482	02/07/2017	Cardinale Automotive Group	01-5600 PV 5066 INV # GCCS413057 12-21-16			946.40
12291483	02/07/2017	CDW GOVERNMENT INC	01-6400 Block Grant-17 computers & monitors		3,652.63	
			Gen. Instit. Cont-Equip Theater classroom 208		3,974.83	
			Matriculation & Student Eq.-computers Marina Ed		4,132.67	
			Matriculation-2 laptops		2,255.53	14,015.66
12291484	02/07/2017	Khan-Bernier	01-5100 MATE-Independent Contractor			5,600.00
12291485	02/07/2017	Coastal Tractor	01-4500 PV 5065 INV# IV93847 11-22-16			61.09
12291486	02/07/2017	Colton Fire Dept	01-5100 PV 5052 FALL 2016			2,093.00
12291487	02/07/2017	Department of Forestry & Fire	01-5200 PV 5049 138008-140384 JAN 2017			9,768.00
12291488	02/07/2017	Ewing Irrigation	01-4500 Grounds- Open order			224.03
12291489	02/07/2017	FLINN SCIENTIFIC	01-4300 Chemistry-Open order			30.53
12291490	02/07/2017	Gardner, Matt	01-5100 MATE-Independent Contractor			4,167.00
12291491	02/07/2017	Geo H Wilson Inc	01-5500 0100800651009335500000005514			7,343.43
12291492	02/07/2017	Home Depot Credit Services	01-4500 Maintenance-Open order			290.10
12291493	02/07/2017	KBA Docusys, Inc	01-5600 Print Shop- Open order for Lease agreement			5,304.65
12291494	02/07/2017	Kool Entertainment	01-6400 PV 5046 INV 703215			2,908.26
12291495	02/07/2017	Liebert Cassidy Whitmore	01-5700 President's Office-Open order			3,584.60
12291496	02/07/2017	LINCOLN Aquatics	01-4500 Custodial-open order			128.31
12291497	02/07/2017	Lincoln City Parks and Recreat	01-5200 PV 5044 INVOICE # 3007535.002 1-26-17			1,000.00
12291498	02/07/2017	Media Systems Group	01-6400 PV 5048 INV 993790 1-31-17			498.41
12291499	02/07/2017	Monterey County Regional Fire	01-5100 PV 5051 FALL 2016 FPTC 413 SECT 0508			6,118.70
12291500	02/07/2017	Monterey County Weekly	01-4500 PV 5045 490-030894-00001			205.00
12291501	02/07/2017	Monterey Tire Service	01-5600 PV 5063 INV # 1-75028 12-20-16			596.90
12291502	02/07/2017	MPC District	04-3400 CA Preschool Contract-CDC H & W			5,436.75
12291503	02/07/2017	MPC District	01-3400 H&W Restricted			50,226.02
12291504	02/07/2017	MPC District	39-3400 Parking- OPEB for Security			750.00

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Checks Dated 02/07/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12291505	02/07/2017	MPC District	04-3400	CA Preschool Contract-OPEB-H&W		500.00
12291506	02/07/2017	MPC District	01-3400	OPEB		6,886.36
12291507	02/07/2017	MPC District	39-3400	Parking-H & W for Security		5,436.75
12291508	02/07/2017	Office Depot	01-4300	English Center-Open order	136.44	
				Graphic Arts-office supplies	272.68	
				PE- Open order	369.77	
			01-4500	Fiscal - Open order	507.74	
				Human Resources-Open order	127.04	1,413.67
12291509	02/07/2017	Otis Elevator Co	01-5600	PV 5055 INV # SJM05062616, SJM05364716		12,651.12
12291510	02/07/2017	OTTO FREI	01-6400	Block Grant-Engraving Blocks		6,996.01
12291511	02/07/2017	Overhead Door	01-5500	PV 5064 INV 70794 1-5-17		1,766.20
12291512	02/07/2017	PACIFIC REPERTORY THEATRE	01-5100	PV 5050 FY 2016-2017 FALL SECT 0542 SECT 0543		5,553.90
12291513	02/07/2017	Patterson Dental Supply	01-4300	PV 5047 INV 5908463667 01-20-17		144.36
12291514	02/07/2017	PSTS INC	01-5500	PV 5062 INV # 1059000 12-14-16, 1059260 1-20-16		1,327.50
12291515	02/07/2017	Salinas Press Inc	01-4300	Tech Prep-Articulation forms		187.27
12291516	02/07/2017	SENTRY ALARM SYSTEMS	01-5500	PV 5061 INV 78886 1-18-17		255.19
12291517	02/07/2017	Siemens Industry Inc	01-5500	PV 5060 INV# 5444400590 12-29-16		1,502.00
12291518	02/07/2017	Sinclair, Timandra	01-5100	MATE;MOV- Independent Contractor		1,600.00
12291519	02/07/2017	SMART & FINAL	04-4500	Children's Center-Open order for meals & supplies	83.70	
			04-4700	Children's Center-Open order for meals & supplies	391.75	475.45
12291520	02/07/2017	Soccer Master Team Sales	01-4500	Men's Athletics-sccer socks & shorts Women's Athletics-Socceer socks	604.00 397.50	1,001.50
12291521	02/07/2017	Super Steam	01-5500	PV 5059 INV # 73928 1-10-17		660.00
12291522	02/07/2017	SupplyWorks	01-5600	PV 5053 INV # 386183206 386183214 387180821		968.37
12291523	02/07/2017	Sysco Food Service of SF	04-4500	Children's Center-Open order for meals & supplies	202.08	
			04-4700	Children's Center-Open order for meals & supplies	2,041.28	2,243.36
12291524	02/07/2017	ThyssenKrupp Elevator Corp	01-5500	PV 5058 INV 6000226892 12-14-16		1,456.00
12291525	02/07/2017	TMT Enterprises	01-4500	PV 5057 INV 88487 1-9-17		1,173.95
12291526	02/07/2017	ULINE	01-5600	PV 5056 INV 82478713 12-5-16, 82613770 12-8-16		666.68
12291527	02/07/2017	United Parcel Service(UPS)	01-5800	Warehouse-open order		126.30

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Checks Dated 02/07/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12291528	02/07/2017	Valley Pacific Petroleum Serv	01-5500	Grounds-Open order		599.17
Total Number of Checks					54	187,196.24

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	47	167,823.93
04	Children Center	4	8,655.56
14	Capital Projects Fund (M)	1	4,530.00
39	Parking Fund (M)	2	6,186.75
Total Number of Checks		54	187,196.24
Less Unpaid Tax Liability			.00
Net (Check Amount)			187,196.24

Includes checks for only Bank Account COUNTY

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Checks Dated 02/09/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12292217	02/09/2017	ACSIG Dental	01-3400	GI support & insurance- Open order-dental claims		30,605.89
12292218	02/09/2017	Agile Research & Tech.	01-5100	IS&3SP-Project Manager		4,800.00
12292219	02/09/2017	ALAMEDA COUNTY SCHOOLS	01-3400	GI-Support & Ins-Open order for vision benefits		2,148.55
12292220	02/09/2017	ATI Nursing Education	01-4300	Enrollment Growth-ATI TEAS TEST		2,860.00
12292221	02/09/2017	CA Premier Restoration	01-5500	Gen Instit.Cont.-Clean up Theater water		19,575.47
12292222	02/09/2017	CAE Healthcare	01-6400	Patient Simulation-Lucina Simulator		89,432.19
12292223	02/09/2017	Cintas Corp #630	01-4500	Custodial-Open order for consumables	23.80	
				Custodial-Open order for Uniforms service	61.45	
				Grounds-Open order	39.05	
				Maintenance- Open order	15.45	139.75
12292224	02/09/2017	Edges Electrical Group	01-4500	Maintenance-Open order		497.34
12292225	02/09/2017	Fisher Scientific	01-4300	Chemistry-Open order		117.66
12292226	02/09/2017	Fitness Edge	01-5600	PV 5072 INV 212-7485021 2-3-17		486.05
12292227	02/09/2017	Gala Systems Inc	01-5100	Theater-Water Damage Inspection		3,500.00
12292228	02/09/2017	Greenwaste Recovery, INC	01-5500	Marina Ed Ctr-Open order for waste disposal	280.89	
				PSTC- open order	627.69	908.58
12292229	02/09/2017	Kitchell CEM	14-6100	Scheduled Maintenance-Re-encumber B1600778		14,208.00
12292230	02/09/2017	Amy Lehman	01-5100	Student Equity-Independent Contractor		375.00
12292231	02/09/2017	Marina Coast Water District	01-5500	Marina Ed Ctr-Open order for water	381.50	
				MPC PSTC- Open order	1,075.30	1,456.80
12292232	02/09/2017	Monterey City Disposal Inc	01-5500	Gen. Instit. Utilities-Open order	2,407.60	
			47-5500	College Center-Open order for trash	224.26	2,631.86
12292233	02/09/2017	MONTEREY COUNTY HERALD	01-4500	PV 5073 ACCT 2141513 JANUARY 2017 STATEMENT 0001029150		477.85
12292234	02/09/2017	MONTEREY REGIONAL WATER	01-5500	Gen Instit. Utilities-open order	6,810.45	
				MPC Ed Center-OPe norder for sewage	196.56	7,007.01
12292235	02/09/2017	Office Depot	01-4300	Div. Office Busi & Tech-open order	95.96	
				EMS & Fire Protection Tech.- Open order	533.10	
				English Center-open order	63.24	
				Physical Science-Open order	298.44	
			01-4500	ARC -4 mini tower heaters	346.76	
				ARC-Open order	114.35	
				Fire Training-Open order	57.16	
				Fiscal - Open order	2.67	

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Checks Dated 02/09/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12292235	02/09/2017	Office Depot		Human Resources-Open order	53.94	
				International Student Program-Open order	164.70	
				MPC Ed Center- Open order	149.51	
				School of Nursing- Open order	158.21	
			04-4500	Children's Center-Open order	641.61	2,679.65
12292236	02/09/2017	PENINSULA WELDING SUPPLY	01-4500	Maintenance-Open order		18.00
12292237	02/09/2017	Stephanie Perkins	01-5200	PV 5069 CASH ADVANCE FOR MILE & FOOD CONF 2/28-3/4 2017		469.60
12292238	02/09/2017	SIERRA PACIFIC TURF SUPPLY	01-4500	Grounds-Open order		767.79
12292239	02/09/2017	Cynthia Singletary	01-4300	PV 5070 REIMB FOR SUPPLIES FOR CLASSROOM		173.70
12292240	02/09/2017	SMART & FINAL	04-4500	Children's Center-Open order for meals & supplies		20.04
12292241	02/09/2017	Soccer.com/Eurosport	01-4300	Men's Athletics-Ball Bags		192.95
12292242	02/09/2017	SupplyWorks	01-4500	Custodial-Open order		2,066.54
12292243	02/09/2017	Toyota Material Handling	47-5600	PV 5071 INV# K22814		604.64
Total Number of Checks					27	188,220.91

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	24	172,522.36
04	Children Center	2	661.65
14	Capital Projects Fund (M)	1	14,208.00
47	College Center (M)	2	828.90
Total Number of Checks		27	188,220.91
Less Unpaid Tax Liability			.00
Net (Check Amount)			188,220.91

Includes checks for only Bank Account COUNTY

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Checks Dated 02/14/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12292932	02/14/2017	TMD Creative		Gen Instit. Cont.-Independent Contractor		16,670.00
Total Number of Checks					1	16,670.00

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	1	16,670.00
Total Number of Checks		1	16,670.00
Less Unpaid Tax Liability			.00
Net (Check Amount)			16,670.00

Includes checks for only Bank Account COUNTY

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Checks Dated 02/16/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12293588	02/16/2017	AdSpec	01-4500	PV 5074 INV # 146200A 2-7-17 PV 5084 INV# 146139A 146155A 146140A	456.32 1,152.21	1,608.53
12293589	02/16/2017	Airgas USA	01-4300	Chemistry- Open order		5.15
12293590	02/16/2017	BOARD OF EQUALIZATION	01-5800	PV 5090 Sales Tax 2016 Acct# 26300359		11,447.39
12293591	02/16/2017	Darby Campbell	01-5100	ARC-Independent Contractor		738.00
12293592	02/16/2017	Casa Munras Hotel	01-5200	MATE-Hotel for Summer Institute		4,378.53
12293593	02/16/2017	CASAS Summer Institute	01-5200	PV 5085 CASAS REGISTRATION		580.00
12293594	02/16/2017	CCCEOPSA	01-5200	PV 5086 EOPS/CARE		250.00
12293595	02/16/2017	COLLINS ELECTRIC CO	14-5100	Prop 39-install 110 sensors Prop 39-LED Retrofit phase 1	11,205.00 126,760.00	137,965.00
12293596	02/16/2017	Tracy Crews	01-5200	PV 5075 REIMB FOR ITEST REG COORDINATORS WORKSHOP		352.20
12293597	02/16/2017	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC-Independent Contractor		1,730.00
12293598	02/16/2017	EBSCO	01-6300	PV 5076 INV 489079 1-1-17		1,775.59
12293599	02/16/2017	Edges Electrical Group	14-5100	Prop 39-LED Lights-Retrofit Phase I		29.26
12293600	02/16/2017	EMPLOYMENT DEVELOPMENT DEPT	01-5800	Fiscal Services-Open order-EDD Quartlery taxes		3,276.90
12293601	02/16/2017	Rebecca Hill	01-5200	PV 5077 REIMB ITEST REG COORDINATOR WORKSHOP IN JANUARY		645.79
12293602	02/16/2017	Chelsea Hull	01-5100	ARC-Independent Contractor		2,306.00
12293603	02/16/2017	Jacqueline Fitzpatrick	01-5100	ARC-ASL Interpreting, Independent Contractor		877.50
12293604	02/16/2017	Stanley Janicki	01-5200	PV 5078 REIM ITEST REG COORDINATOR WORKSHOP IN JANUARY 2017		463.23
12293605	02/16/2017	Jon Knolle	01-5200	PV 5087 TRAVEL REIMB TO LONG BEACH CONF/TRAINNING 2/1-4/17 PV 5088 TRAVEL REIMB FOR TRAINING IN COSTA MESA 1/25-28/17	470.37 434.67	905.04
12293606	02/16/2017	Bill Leone	01-5100	Student Equity-Independent Contractor		300.00
12293607	02/16/2017	Loomis, Kathryn	01-5100	LO State Univ Grant-Independent Contractor		885.00
12293608	02/16/2017	LOOMIS	01-5800	Fiscal Services-Open order for courier service		1,292.78
12293609	02/16/2017	MONTEREY REGIONAL WASTE	01-5500	Gen Instit. Utilities-Open order Landfill disposal		22.50
12293610	02/16/2017	MPC FOUNDATION	Cancelled	MPC Foundation-Open order for Foundation Serv		8,333.33 *
12293611	02/16/2017	Cancelled on 02/24/2017, Cancel Register # AP02282017A MPC Revolving Fund	01-5800	PV 5079 RF CHECK REIMB	4,668.84	

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Checks Dated 02/16/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12293611	02/16/2017	MPC Revolving Fund		PV 5089 RF CASH REIMB	392.57	5,061.41
12293612	02/16/2017	Nelly Group, LLC	01-5100	Lo State Univ Grant-Independent Contractor		2,690.00
12293613	02/16/2017	Office Depot	01-4300	Life Science-Open order	121.15	
				Physical Science-Open order	39.07	
			01-4500	Health Services-Open order	60.05	220.27
12293614	02/16/2017	Oregon State University	01-5200	PV 5080 16-17 ITEST SUPP FOR MATE OREGON REGIONAL ROV PROG		2,580.00
12293615	02/16/2017	School Services of CA-Sacto	01-4500	VP Admin. Svc.-Renewal		285.00
12293616	02/16/2017	SupplyWorks	01-4500	Custodial-Open order		6,463.69
12293617	02/16/2017	Sysco Food Service of SF	04-4500	Children's Center-Open order for meals & supplies	29.39	
			04-4700	Children's Center-Open order for meals & supplies	370.63	400.02
12293618	02/16/2017	Umstot Proj.&Facilit. Sol.,LLC	39-5100	Parking-Open order		16,243.70
12293619	02/16/2017	Benjamin Valverde	01-5800	PV 5081 REFUND FOR FIREFIGHTER ACADEMY INV 1732		531.64
12293620	02/16/2017	VENTEK INTERNATIONAL INC	39-6400	PV 5082 INV 104045 1-25-17		105.43
12293621	02/16/2017	Virtual VRI	01-5100	ARC-Independent Contractor		367.50
12293622	02/16/2017	Catherine Webb	01-5200	PV 5083 TRAV REIM FOR CONF/WORKSHOP 1-/26-27/17 COSTA MESA		450.32
Total Number of Checks					35	215,566.70

	Count	Amount
Cancel	1	8,333.33
Net Issue		207,233.37

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	29	52,489.96
04	Children Center	1	400.02
14	Capital Projects Fund (M)	2	137,994.26
39	Parking Fund (M)	2	16,349.13

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Checks Dated 02/16/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
				Total Number of Checks		34
					207,233.37	
				Less Unpaid Tax Liability		.00
				Net (Check Amount)		<u>207,233.37</u>

Includes checks for only Bank Account COUNTY

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Checks Dated 02/21/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12294190	02/21/2017	911 Safety Equipment	01-5600	PV 5109 INV 39486 1-12-17		13,398.75
12294191	02/21/2017	AdSpec	01-4500	PV 5102 INV 146136A 2-7-17		291.89
12294192	02/21/2017	Alliant Insurance Services Inc	35-5100	Fiscal Services-Medical Broker-Self insurance		4,166.67
12294193	02/21/2017	American Fidelity Admin Svc	35-5100	PV 5100 INV 19291 2-10-17		856.35
12294194	02/21/2017	Benjamin, Judy	01-5800	PV 5104 STATISTICAN SERVICES		450.00
12294195	02/21/2017	Bookmark	01-4300	PV 5091 CO# 006280-1		284.23
12294196	02/21/2017	Latrice Buggs	01-5800	PV 5106 CLOCK OPERATOR		640.00
12294197	02/21/2017	Dylan Carney	01-5200	PV 5092 REIMB FOR ITEST REG COORD WORKSHOP JANUARY		596.11
12294198	02/21/2017	CCLC/CCCAA	01-5300	PV 5103 CONVENTION DUES MARCH 28-31 2017		400.00
12294199	02/21/2017	CDW GOVERNMENT INC	01-6400	Block Grant-17 computers & monitors	12,528.15	
				Gen. Instit. Cont-Equip Theater classroom 208	736.95	
				Matriculation & Student Eq.-computers Marina Ed	11,054.25	24,319.35
12294200	02/21/2017	Cintas Corp #630	01-4500	Custodial-Open order for consumables	23.80	
				Custodial-Open order for Uniforms service	61.45	
				Maintenance- Open order	54.50	139.75
12294201	02/21/2017	Heather Craig	01-5300	PV 5093 8-16-16 INV 201608037		2,230.12
12294202	02/21/2017	Crouch, Perry	01-5100	Student Equity-Independent Contractor		300.00
12294203	02/21/2017	Deborah Brown, Dr.	01-5100	Health Services-Independent Contractor		400.00
12294204	02/21/2017	Don Chapin Company	14-6100	Sched. Maint.Reencumber B1700154 Chg 1		38,211.00
12294205	02/21/2017	Edges Electrical Group	01-4500	Maintenance-Open order		185.89
12294206	02/21/2017	Gary Stotz Repair	01-5600	PV 5098 10-3-16		111.82
12294207	02/21/2017	GAVILAN PEST CONTROL	47-5500	College Center-Open order for pest control		90.00
12294208	02/21/2017	Jobelephantcom Inc	01-4500	PV 5094 INV 2211872, 2215936, 2220997		45.00
12294209	02/21/2017	McKesson Medical Surgical	01-4500	Health Services-Open order		21.69
12294210	02/21/2017	MONTEREY AUTO SUPPLY INC	01-4300	PV 5101 INV 4411099 9-1-16	19.79	
				PV 5101 INV 4411197 9-1-16	7.80	
				PV 5101 INV 4411375 9-1-16	17.46	
				PV 5101 INV 4417921 9-6-16	6.52	
				PV 5101 INV 4421676 9-7-16	8.58	
				PV 5101 INV 4582573 12-1-16	12.59	
				PV 5101 INV 4594043 12-7-16 CR 12-20-16	24.48	

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Checks Dated 02/21/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12294210	02/21/2017	MONTEREY AUTO SUPPLY INC		PV 5101 INV 4594356 12-7-16	11.71	
				PV 5101 INV 4594490 12-7-16	17.56	
				PV 5101 INV 4596684 12-8-16	10.13	
				PV 5101 INV 4598370 12-9-16	1.30	
				PV 5101 INV 4605549 12-13-16 CR	16.80	
				4599672		
				PV 5101 INV 4682769 1-26-17	30.31	
				PV 5101 INV 4684384 1-26-17	30.26	
				PV 5101 INV 4688736 1-30-17	7.56	
				PV 5101 INV 4688781 1-30-17	34.34	
				PV 5101 INV 4691143 1-31-17	34.16	
				PV 5101 INV 4692311 1-31-17	13.79	305.14
12294211	02/21/2017	North Bay Rehabilitation	01-5100	PV 5095 SPRING 2017, SECT 4718		1,224.75
12294212	02/21/2017	Office Depot	01-4300	Humanities-Open order	515.93	
			01-4500	Financial Aid-Open order	135.19	651.12
12294213	02/21/2017	PACIFIC GAS & ELECTRIC	01-5500	Marina Ed Center- Open order - electricity	19.71	
				Marina Ed Center-open order, natural gas	862.56	
				Public Safety Train Ctr-Open order for Natural Gas	716.92	
				Pulice Safety Training Ctr-Open order-electricity	2,110.53	3,709.72
12294214	02/21/2017	Patterson Dental Supply	01-4300	PV 5096 2-7-17 INV # 0090666318		142.85
12294215	02/21/2017	Reyna Santoyo	01-5800	PV 5107 TICKET SALES		36.75
12294216	02/21/2017	Nandita Sarkar	01-5100	Marine Tech Ment/Int Prog.-Independent Contractor		1,303.50
12294217	02/21/2017	Sal Seeno	01-5500	PV 5105 10-21-16 INV 3020		130.00
12294218	02/21/2017	Stericycle	01-6200	Haz Waste Man. Open order		412.71
12294219	02/21/2017	Jack H. Stern	01-5100	PV 5097 2-7-17 INV# 07392		85.00
12294220	02/21/2017	Toyota Material Handling	47-5600	PV 5099 INV K23834, K24110		2,508.59
12294221	02/21/2017	Michael Turnan	01-5800	PV 5108 ANNOUNCER MEN/WOMEN BASKETBALL		440.00
Total Number of Checks					32	98,088.75

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	27	52,256.14
14	Capital Projects Fund (M)	1	38,211.00

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Checks Dated 02/21/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
35	Self Insurance Fund (M)	2	5,023.02
47	College Center (M)	2	2,598.59
	Total Number of Checks	32	98,088.75
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		98,088.75

Includes checks for only Bank Account COUNTY

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Checks Dated 02/23/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12295493	02/23/2017	AdSpec	01-7600	PV 5110 INV 146176A 1-31-17, 146177A 1-31-17	3,852.93	
				PV 5111 INV 146152A 1-31-17	2,059.31	5,912.24
12295494	02/23/2017	APPLE COMPUTER INC	01-6400	Block Grant-computers		28.24
12295495	02/23/2017	AT&T Yellow Pages	01-5800	PIO-Open order for advertising		190.00
12295496	02/23/2017	Lakisha Bradley	01-5200	PV 5112 CASH ADV STDNT FOOD (STIPEND) 3/20-25/17 HBCU TRIP		1,950.00
12295497	02/23/2017	CASEY PRINTING	01-4500	Matriculation-Brochures for ARC		444.34
12295498	02/23/2017	Enviro Safetech	01-5500	PV 5113 12-20-16 INV 20160658		2,010.00
12295499	02/23/2017	Samantha Garcia	01-5200	PV 5114 MILEAGE REIMB ATTEND WRKSHP IN SJ & WORLD FAIR IN SF		399.11
12295500	02/23/2017	Hollinger Metal Edge	01-4500	PV 5115 INV 158678, 158947, 159009		405.90
12295501	02/23/2017	KBA Docusys	01-5600	Print Shop-Open order for maintenance		6,697.45
12295502	02/23/2017	MBITA	01-4300	PV 5116 36551		350.00
12295503	02/23/2017	MPC Revolving Fund	01-5800	PV 5117 RF CHECK REIMB, RF CASH REIMB		4,008.20
12295504	02/23/2017	MPC TRUST FUND	01-5100	PV 5118 FUNDS FOR PRESENTER ACCT 9515	1,500.00	
			01-5800	PV 5119 TO COVER FLEX PRESENTERS ACCT 9515	1,500.00	3,000.00
12295505	02/23/2017	Office Depot	01-4300	Life Science-Open order	53.16	
				Physical Science-Open order	75.62	
			01-4500	Dean-Open order	231.82	
				Financial Aid-Open order	93.01	
				Matriculation-Open order	106.19	
				Office of VP Student Services-open order	260.69	
				Print Shop- Open order	130.01	
				School of Nursing- Open order	152.57	1,103.07
12295506	02/23/2017	On Course Conference	01-5200	PV 5120 REGIST FOR ON-COURSE WORKSHOP 6/27-30/17		1,095.00
12295507	02/23/2017	Sign One Design & Services	01-4500	PV 5121 INV 1701-17 1-27-17		1,575.06
12295508	02/23/2017	Stepping in the Right Directio	01-5200	PV 5122 INV 111 1-4-17		11,200.00
Total Number of Checks					16	40,368.61

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	16	40,368.61

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Checks Dated 02/23/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
				Total Number of Checks		16
					40,368.61	
				Less Unpaid Tax Liability		.00
				Net (Check Amount)	40,368.61	

Includes checks for only Bank Account COUNTY

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ESCAPE ONLINE

Checks Dated 02/28/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12296220	02/28/2017	AmeriPride Uniform Services	01-6200	Art-Open order for rag service		50.50
12296221	02/28/2017	AT&T	01-5500	Gen Instlt Tele.- Open PO for MPC phone bills		47.81
12296222	02/28/2017	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		33.38
12296223	02/28/2017	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		242.90
12296224	02/28/2017	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		3,322.11
12296225	02/28/2017	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		718.36
12296226	02/28/2017	Athletics Unlimited	01-4500	Men & Women's athletics-T Shirts		865.11
12296227	02/28/2017	BOARD OF EQUALIZATION	01-6200	PV 5123 ACCT 36-027865		220.00
12296228	02/28/2017	Cafe of Monterey	01-4700	PV 5124 INV #1		315.37
12296229	02/28/2017	Carmel Unified School District	01-5100	PV 5125 REIMB FOR EXP OCCURRED JULY-DEC 2016		24,145.44
12296230	02/28/2017	CDW GOVERNMENT INC	01-6400	Perkins-4 computers		2,947.80
12296231	02/28/2017	CHOMP	01-5100	Nursing-Encumber for Faculty salaries & ben		15,000.00
12296232	02/28/2017	Cintas Corp #630	01-4500	Custodial-Open order for consumables	173.55	
				Custodial-Open order for Uniforms service	61.45	
				Grounds-Open order	39.05	
				Maintenance- Open order	15.45	289.50
12296233	02/28/2017	Circle C Electric Service Inc	01-5100	Theater-Flood inspection		3,300.00
12296234	02/28/2017	Patrick Curley	01-5200	PV 5126 REIMB & STIPENDS FOR ITEST REG COORD MEET 1/15-17/17		743.20
12296235	02/28/2017	Department of Forestry & Fire	01-5500	PV 5127 INV 127439 6-13-15		2,253.80
12296236	02/28/2017	Dynamic Press	01-4500	PV 5128 2-14-17 INV 21355		137.51
12296237	02/28/2017	Edges Electrical Group	01-4500	Maintenance-Open order		374.44
12296238	02/28/2017	Fastenal Company	01-4500	Grounds- open order	204.68	
				PV 5129 1-23-17 INV # CASEA76047	199.82	404.50
12296239	02/28/2017	Friends of Thunder Bay Nat Mar	01-5200	PV 5130 REIMB & STIPEND ATTEN ITEST COORD MEET 1/15-17/17		696.20
12296240	02/28/2017	GAVILAN PEST CONTROL	01-5500	Grounds-open order	180.00	
				Grounds-Open order for FY 2016/2017	500.00	680.00
12296241	02/28/2017	Geo H Wilson Inc	01-5500	PV 5133 INV 000118940, 000118961, 000119097, 000119125		9,373.19
12296242	02/28/2017	Granite Rock Company	01-4500	PV 46459 2-4-17 INV 1011174		122.24
12296243	02/28/2017	JC PAPER CO	01-4500	Print Shop-Open order		327.18

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ESCAPE ONLINE

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Checks Dated 02/28/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12296244	02/28/2017	Jobelephantcom Inc	01-4500 PV 5131 INV 2216228 2216230		30.00	
				PV 5132 INVOICES FROM NOV-JANUARY 2017 2-2-17 STATEMENT	11,759.00	11,789.00
12296245	02/28/2017	McKesson Medical Surgical	01-4500 Health Services-Open order			94.02
12296246	02/28/2017	MONTEREY COUNTY HERALD	01-4500 PV 5135 ACCT 2141513 STATEMENT 0001023285			798.09
12296247	02/28/2017	Monterey Sanitary	01-4500 PV 5136 INV 300822 1-11-17			182.08
12296248	02/28/2017	MPC Federal Fund Account	01-5800 PV 5153 SPRING 2017 PV 5154 SPRING 2017 PV 5155 SP 2017		3,050.00 522.00 333.00	3,905.00
12296249	02/28/2017	MPC FOUNDATION	01-5800 MPC Foundation-Open order for Foundation Serv			4,166.67
12296250	02/28/2017	MPC Revolving Fund	01-5800 PV 5137 RF CHECK REIMB			4,575.33
12296251	02/28/2017	Office Depot	01-4300 Humanities-Open order		190.18	
				Marina Ed Center- open order	407.29	
				Physical Science-Open order	130.51	
			01-4500 Academic Affairs- open order		325.89	
				Creative Arts-open order	204.90	
				Fiscal - Open order	329.02	
				Matriculation-Open order	1,189.46	
				Print Shop- Open order	133.12	
			04-4500 Children's Center-Open order		99.71	
			47-4500 ASMPK Revolving fund- Open order		57.75	3,067.83
12296252	02/28/2017	OMEGA INDUSTRIAL SUPPLY	01-4500 PV 5138 2-10-17 INV 5154602			269.84
12296253	02/28/2017	On Course Conference	01-5200 PV 5139 REG FEE FOR CONF 4/20-22/17 FOR 7 STAFFS			4,150.00
12296254	02/28/2017	PACIFIC GAS & ELECTRIC	01-5500 Gen Instit.-Utilities-Open order		21,308.91	
			47-5500 Gen Instit.-Utilities-Open order		1,451.18	22,760.09
12296255	02/28/2017	PAST Foundation	01-5200 PV 5140 REIMB & STIPEND MATE ITEST COORD MEET 1/15-17/17			428.20
12296256	02/28/2017	Peninsula Cafe	01-7600 PV 5141 JANUARY 2017 MEAL PLAN			2,740.00
12296257	02/28/2017	Pocket Nurse	01-4300 Enrollment Growth-supplies			183.00
12296258	02/28/2017	Professional Print & Mail	01-4500 PV 5143 INV 87164 2-10-17			198.35
12296259	02/28/2017	PSTS INC	01-5500 PV 5142 1-20-17 INV 1059260			110.00
12296260	02/28/2017	Ashley Sardina	01-5800 PV 5144 INV 1732-REFUND			200.00
12296261	02/28/2017	Scudder Roofing	01-5500 PV 5145 2-2-17 INV# R27058-001			215.56
12296262	02/28/2017	SENTRY ALARM SYSTEMS	01-5500 PV 5146 INV 78782, 78783, 79134			718.75

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

Page 2 of 3

Checks Dated 02/28/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12296263	02/28/2017	Cynthia Singletary	01-4300	PV 5147 REIMB FOR SUPPLIES FOR FASHION MATERIALS		146.69
12296264	02/28/2017	SMART & FINAL	04-4500	Children's Center-Open order for meals & supplies	33.53	
			04-4700	Children's Center-Open order for meals & supplies	138.28	171.81
12296265	02/28/2017	SupplyWorks	01-4500	Custodial-Open order	4,436.44	
			01-5600	PV 5148 INV 390541712 1-31-17	917.03	5,353.47
12296266	02/28/2017	Sysco Food Service of SF	04-4500	Children's Center-Open order for meals & supplies	212.15	
			04-4700	Children's Center-Open order for meals & supplies	838.13	1,050.28
12296267	02/28/2017	ThyssenKrupp Elevator Corp	01-5500	PV 5149 1-19-17 INV 5000626811		1,042.00
12296268	02/28/2017	Toyota Material Handling	01-5600	PV 5150 INV K23709, 23700 23716 23719 24006		1,650.40
12296269	02/28/2017	US Bank Service Center	01-4500	PV 5151 CAL CARD STATEMENT 2-27-17		74,968.96
12296270	02/28/2017	Waxie Sanitary	01-4500	Custodial- Open order		1,419.43
12296271	02/28/2017	Weldon Williams & Lick, Inc	39-4500	PV 5152 INV 268667 2-8-17		1,891.50
12296272	02/28/2017	Susie Winn	01-5100	Health Services-Independent Contractor		150.00
Total Number of Checks					53	215,006.89

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	50	210,284.66
04	Children Center	3	1,321.80
39	Parking Fund (M)	1	1,891.50
47	College Center (M)	2	1,508.93
Total Number of Checks		53	215,006.89
Less Unpaid Tax Liability			.00
Net (Check Amount)			215,006.89

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017

Consent Agenda Item No. A.5

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the February 2017 Purchase Orders, Numbers B1700457 through B1700500.

Background:

Purchase Orders B1700457 through B1700500 were produced in February 2017. These orders totaled \$556,450.66 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Purchase Orders B1700457 through B1700500 in the amount of \$556,450.66 be approved.

Recommended By: [Signature]
Steven L. Crow, Ed.D., Vice President of Administrative Services

Prepared By: [Signature] Mary Weber, Purchasing Coordinator
[Signature] Rosemary Barrios, Controller

Agenda Approval: [Signature]
Dr. Walter Tribley, Superintendent/President

(See Last Page) ***		Board Meeting Date March 22, 2017				
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B17-00457	American Lock & Key	022	Schedule maintenance-locks Graphic Arts	14-5100	9,576.23	
B17-00458	CHEVRON USA INC	051	Men's & Women's Athletics-open order	01-5500	3,500.00	
B17-00459	Deaf & Hard of Hearing Srv Ctr	059	ARC-Independent Contractor	01-5100	16,650.00	
B17-00460	Darby Campbell	059	ARC-Independent Contractor	01-5100	9,680.00	
B17-00461	Jacqueline Fitzpatrick	059	ARC-Independent Contractor	01-5100	4,758.00	
B17-00462	SupplyWorks	052	Custodial-Open order	01-4500	25,000.00	
B17-00463	CDW GOVERNMENT INC	053	Block Grant-2 computers	01-6400	1,903.62	
B17-00464	CDW GOVERNMENT INC	045	Perkins-4 computers	01-6400	2,947.80	
B17-00465	AT&T	041	Marina Ed-Open order	01-5500	16,200.00	
B17-00466	Carolina Biological Supply	045	Anatomy/Physiology-Cats	01-4300	5,353.73	
B17-00467	VWR	045	Anatomy/Physiology-Cats	01-4300	5,313.42	
B17-00468	GV Pro Scoring Tables	051	Women's Athletics-Scoring table	01-6400	4,272.83	
B17-00469	TMD Creative	022	Gen Instit. Cont.-Independent Contractor	01-5100	75,000.00	
B17-00470	CA Premier Restoration	022	Gen Instit.Cont.-Clean up Theater water	01-5500	19,575.47	
B17-00471	PHOENIX CERAMIC SUPPLY	031	Art-Supplies	01-4300	804.72	
B17-00472	CCSLI, Inc	059	ARC-Independent Contractor	01-5100	50,000.00	
B17-00473	Virtual VRI	059	ARC-Independent Contractor	01-5100	6,000.00	
B17-00474	Central Equipment Service	025	Block Grant-Lift for Bay #6	01-6400	6,403.88	
B17-00475	BendPak	025	Block Grant-Lifts for outdoor service bays	01-6400	2,543.56	
B17-00476	Epico Systems Inc	026	Block Grant-Infrastructure upgrade	01-6400	12,647.00	
B17-00477	CDW GOVERNMENT INC	026	Block Grant-Equipment upgrade for BMC107&204	01-6400	9,423.55	
B17-00478	Corey Schultz	025	Auto Tech-Independent Contractor	01-5100	500.00	
B17-00479	Dovetail Decision Consultants	022	Gen Instit. Cont.-Independent Contractor	01-5100	19,200.00	
B17-00480	Ken Lofgren	022	IS Network & Tech-Independent Contractor	01-5100	30,000.00	
B17-00481	MPC Bookstore	026	Business Skills Ctr-Quick Books	01-4300	542.96	
B17-00482	Kendrick Bender	047	MATE MOV-Independent Contractor	01-5100	900.00	
B17-00483	Suburban Propane	086	Fire Training-Open order for propane	01-5500	1,500.00	
B17-00484	Susie Winn	038	Health Services-Independent Contractor	01-5100	3,000.00	
B17-00485	Casa Munras Hotel	047	MATE-Hotel for Summer Institute	01-5200	17,514.11	
B17-00486	Matthew Perkins	033	EOPS-Independent Contractor	01-5100	175.00	
B17-00487	UCSF Willd Body Program	045	Haz Waste Mngmnt-Cadaver	01-6200	3,325.77	
B17-00488	Houghton Mifflin Harcourt	057	ARC-Tests	01-4300	540.63	
B17-00489	VWR	053	Chemistry-open order	01-4300	700.00	
B17-00490	KI INC	086	Block Grant-Furniture	01-6400	35,322.21	
B17-00491	American Fidelity Admin Svc	080	Self Insurance-Open order	35-5100	3,712.80	
B17-00492	Office Depot	057	TRIO- Open order	01-4500	1,000.00	
B17-00493	Office Depot	053	Physical Science-Open order	01-4300	932.00	

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 2

(See Last Page) *** Board Meeting Date March 22, 2017

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B17-00494	Discovery	057	TRIO-Bus Transportation	01-5200	2,029.25
B17-00495	KI INC	055	Block Grant-classroom furniture	01-6400	98,080.19
B17-00496	CDW GOVERNMENT INC	044	Block Grant-39 computers & monitors	01-6400	36,744.85
B17-00497	CDW GOVERNMENT INC	057	Student Equity-Monitor	01-6400	214.86
B17-00498	CDW GOVERNMENT INC	053	Block Grant-11 computers & monitors	01-6400	10,624.22
B17-00499	Epico Systems Inc	041	Media Services-Test cabling	01-5600	680.00
B17-00500	Epico Systems Inc	041	Media Services-Install 4 IBL speaks	01-5100	680.00
				01-6400	978.00
Total Number of POs				44	
				Total	556,450.66

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	42	543,161.63
14	Capital Projects Fund (M)	1	9,576.23
35	Self Insurance Fund (M)	1	3,712.80
		Total	556,450.66

Information is further limited to: Purchase Orders starting with text between b17-00457 and b17-00500

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017
Board Meeting Date

Consent Agenda Item No. A.6

Fiscal Services
College Area

Proposal:

Approve budget adjustment for the period of February 28, 2017.
(Fiscal Year 2016-2017).

Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of increases to the total Fiscal Year budget.

Budgetary Implications:

Fund 01 (Restricted Fund)

Net increase in the 1000 (Certified Salary) expense category	\$ 48,821
Net increase in the 2000 (Classified Salary) expense category	\$ 10,218
Net increase in the 3000 (Benefit) expense category	\$ 23,522
Net increase in the 4000 (Supply) Object expense category	\$ 33,105
Net increase in the 5000 (Other Services) Object expense category	\$2,887,807
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 1,297
Net increase in the 7000 (Other Outgo) Object expense category	<u>\$ 200,154</u>
Total increase in expense lines budgeted	\$3,204,924

RESOLUTION: BE IT RESOLVED, that the following budget increases in the Restricted Fund be approved:

Increase of \$3,204,924.00 in funds received for FY 2016-2017.

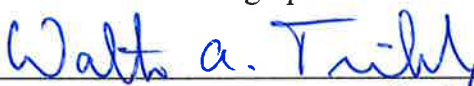
Recommended By: _____


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

BUDGET INCREASES
February 1, 2017 -February 28, 2017
Fund 01 (Restricted Budget) Fiscal Year 2016-17

EXPLANTIONS	AMOUNTS	AMOUNTS
To setup revenue and expense for Perkins for rebate received.		
Total Revenue:	500.00	
Total Expense:		500.00
To setup revenue and expense for Adult Education deferred revenue from 2015-2016.		
Total Revenue:	573,963.61	
Total Expense:		573,963.61
To setup revenue and expense for new state grant received for Adult Education Block Grant.		
Total Revenue:	2,410,582.00	
Total Expense:		2,410,582.00
To setup revenue and expense for new local grant received for ICT & Digital Media Grant.		
Total Revenue:	8,000.00	
Total Expense:		8,000.00
To setup revenue and expense for new state grant received for Full-Time Student Success Grant.		
Total Revenue:	200,154.00	
Total Expense:		200,154.00
To setup revenue and expense for local grant received for Knox Foundation Reading Center.		
Total Revenue:	11,724.00	
Total Expense:		11,724.00
TOTAL INCREASES	<u>3,204,923.61</u>	<u>3,204,923.61</u>

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017
Board Meeting Date

Consent Agenda Item No. A.7

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of February 1, 2017 through February 28, 2017.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Restricted General Fund)

Net decrease in the 3000 (Benefits) Object expense category	\$ 1,969
Net increase in the 4000 (Supply) Object expense category	\$29,883
Net decrease in the 5000 (Other/Services) Object expense category	\$58,481
Net decrease in the 6000 (Capital Outlay) Object expense category	\$ 7,914
Net decrease in the 8000 (State Revenue) Object revenue category	\$34,481

- RESOLUTION: BE IT RESOLVED**, that the following budget adjustments in the restricted General Fund be approved:

Net decrease in the 3000 (Benefits) Object expense category	\$ 1,969
Net increase in the 4000 (Supply) Object expense category	\$29,883
Net decrease in the 5000 (Other/Services) Object expense category	\$58,481
Net decrease in the 6000 (Capital Outlay) Object expense category	\$ 7,914
Net decrease in the 8000 (State Revenue) Object revenue category	\$34,481

Recommended By:



Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:



Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 February 1, 2017 - February 28, 2017
 Fund 01 (Restricted General Fund) Fiscal Year 2016-17

1000	2000	3000	4000	5000	6000	7000	8000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	STATE	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	REVENUE	
			11,000.00	(11,000.00)				Transfer funds from the Human Resource department technical assistance/training budget and specialists workshops budget to recruitment/advertising budget to cover budget overages. Reduction to: 01-0080-1-6760-0941-5100-000-60-5114 01-0080-1-6760-0941-5100-000-60-5139 Addition to: 01-0080-1-6760-0941-4500-000-60-4507
		(1,969.00)	18,883.24	(9,000.00)	(7,914.24)			Transfer funds from the Silicon Valley Engineering Tech (CCPT Stem Core) department benefits budget, travel budget, other service, and equipment budget to instructional supply and office supply budget. To cover budget overages. Reduction to: 01-0040-1-0500-1226-3110-000-96-1306 01-0040-1-0500-1226-3330-000-96-1306 01-0040-1-0500-1226-3510-000-96-1306 01-0040-1-0500-1226-3120-000-96-1401 01-0040-1-0500-1226-3340-000-96-1401 01-0040-1-0500-1226-3520-000-96-1401 01-0040-1-0500-1226-3620-000-96-1401 01-0040-1-0701-1226-5800-000-96-5813 01-0040-1-0701-1226-5200-000-96-5220 01-0040-1-0701-1226-6400-000-96-6404 Addition to: 01-0040-1-0701-1226-4500-000-96-4525 01-0040-1-0701-1226-4300-000-96-4312
				(38,480.89)			(34,480.89)	Decrease fund from Student Financial Aid travel budget to balance with the state grant funds that will be received. Reduction to: 01-0007-1-6460-1426-5200-000-54-5220 01-0007-1-0000-1426-8600-000-54-8621
				13,398.75	(13,398.75)			Transfer fund from Fire Training department instructional equipment budget to rental and renewal budget. To cover budget overages. Reduction to: 01-0090-1-2100-1111-6400-000-98-6405 Addition to: 01-0090-1-2100-1111-5600-000-98-5602
0.00	0.00	(1,969.00)	29,883.24	(58,480.89)	(7,914.24)	0.00	(34,480.89)	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017

Board Meeting Date

Consent Agenda Item No. A.8

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of February 1, 2017 through February 28, 2017.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Unrestricted General Fund)

Net decrease in the 4000 (Supply) Object expense category \$ 125

Net increase in the 5000 (Other/Services) Object expense category \$ 125

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 4000 (Supply) Object expense category \$ 125

Net increase in the 5000 (Other/Services) Object expense category \$ 125

Recommended By: _____

Steven L. Crow, Ed.D. Vice President for Administrative Services

Prepared By: _____

Linda Martin – Accounting Specialist III

Rosemary Barrios – Controller

Agenda Approval: _____

Dr. Walter Tribley - Superintendent / President

MPC
 Monterey Peninsula College

BUDGET REVISIONS
 February 1, 2017 -February 28, 2017
 Fund 01 (Unrestricted General Fund) Fiscal Year 2016-17

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
			(125.00)	125.00			Transfer funds from the Engineering department instructional supply budget to professional membership budget. To cover budget overage.
							Reduction to: 01-0030-0-0900-0510-4300-000-00-4312
							Addition to: 01-0030-0-0900-0510-5300-000-00-5306
0.00	0.00	0.00	(125.00)	125.00	0.00	0.00	0.00 TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017

Consent Agenda Item No. B

Human Resources
College Area

Proposal:

To ratify the Management personnel actions shown in the table below.

Item	Action	Details	Fiscal Implication
a)	Resignation	Resignation of Rachelle Uganiza, Human Resources Specialist, Human Resources, 40 hours per week, 12 months per year, effective March 17, 2017.	N/A
b)	Resignation for the purpose of Retirement	Resignation of Vicki Nakamura, Assistant to the Superintendent/President, President's Office, effective June 30, 2017 for the purpose of retirement. Ms. Nakamura has served as a staff member since 1992.	N/A
c)	Resignation for the purpose of Retirement	Resignation of Michael Gilmartin, Dean of Instructional Planning, Academic Affairs, effective June 23, 2017 for the purpose of retirement and confer upon him the title of Dean Emeritus. Mr. Gilmartin has served as an administrator since 1999.	N/A

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Resignation of Rachelle Uganiza, Human Resources Specialist, Human Resources, 40 hours per week, 12 months per year, effective March 17, 2017.
- b) Resignation of Vicki Nakamura, Assistant to the Superintendent/President, President's Office, effective June 30, 2017 for the purpose of retirement. Ms. Nakamura has served as a staff member since 1992.
- c) Resignation of Michael Gilmartin, Dean of Instructional Planning, Academic Affairs, effective June 23, 2017 for the purpose of retirement and confer upon him the title of Dean Emeritus. Mr. Gilmartin has served as an administrator since 1999.

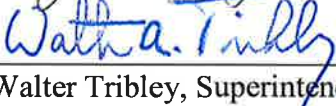
Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kayla Garcia, Human Resources Specialist

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017

Consent Agenda Item No. C

Human Resources
College Area

Proposal:

To approve the Faculty personnel actions shown in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Resignation for the purpose of Retirement	Resignation of David Clemens, Humanities, effective June 1, 2017 for the purpose of retirement, and confer upon him the title of Professor Emeritus. Mr. Clemens has served as a faculty member since 1983.	N/A
b)	Resignation for the purpose of Retirement	Resignation of Kimiko Fujii, Physical Education, effective June 30, 2017 for the purpose of retirement and confer upon her the title of Professor Emeritus. Ms. Fujii has served as a faculty member since 2004.	N/A
c)	Resignation for the purpose of Retirement	Resignation of Terria Odom-Wolfer, Supportive Services, effective June 30, 2017 for the purpose of retirement, and confer upon her the title of Professor Emeritus. Ms. Odom-Wolfer has served as a faculty member since 1984.	N/A
d)	Employment	Continue the employment of Amber Kerchner, Early Childhood Education Counselor for the 2017/2018 academic year, under Education Code 87470.	86% First 5 Grant 14% CalWORKS
e)	Employment	Education Code 87470 authorizes the employment of faculty in categorically funded programs of indeterminate duration. These faculty members do not attain the rights of permanent employees, but serve under the terms and conditions of written employment agreements. Continuation of employment is renewed annually, pending funding. It is recommended that the employment of Grace Anongchanya, TRIO Coordinator/Counselor; Sandra Washington, Upward Bound Counselor; Christopher Calima, Math Science Upward Bound Coordinator; and Heather Bowers, Upward Bound Counselor; as categorically funded employees be continued for the 2017/2018 academic year, under Education Code 87470.	Categorical Funds
f)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Melanie Allison to teach Early Childhood Education effective Fall 2017. Ms. Allison holds a Bachelor of Arts in Child Development from California State University, San Jose and a Master of Arts in Women's Spirituality from New College/ Institute of Transpersonal Psychology. The Senate Subcommittee on Equivalency has approved Ms. Allison's Equivalency to Minimum Qualifications to teach in the Early Childhood Education.	N/A



RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Resignation of David Clemens, Humanities, effective June 1, 2017 for the purpose of retirement, and confer upon him the title of Professor Emeritus. Mr. Clemens has served as a faculty member since 1983.
- b) Resignation of Kimiko Fujii, Physical Education, effective June 30, 2017 for the purpose of retirement and confer upon her the title of Professor Emeritus. Ms. Fujii has served as a faculty member since 2004.
- c) Resignation of Terria Odom-Wolfer, Supportive Services, effective June 30, 2017 for the purpose of retirement, and confer upon her the title of Professor Emeritus. Ms. Odom-Wolfer has served as a faculty member since 1984.
- d) Continue the employment of Amber Kerchner, Early Childhood Education Counselor for the 2017/2018 academic year, under Education Code 87470.
- e) Continue the employment of Grace Anongchanya, TRIO Coordinator/Counselor; Sandra Washington, Upward Bound Counselor; Christopher Calima, Math Science Upward Bound Coordinator; and Heather Bowers, Upward Bound Counselor; as categorically funded employees for the 2017/2018 academic year, under Education Code 87470.
- f) Grant Equivalency to Minimum Qualifications to Melanie Allison to teach Early Childhood Education effective Fall 2017.

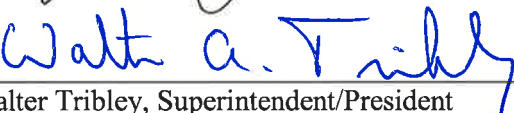
Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kayla Garcia, Human Resources Specialist

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To ratify the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Edy Ortega Velasco, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective March 23, 2017.	Included in Budget
b)	Employment	Employment of Ema Napoles, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective March 23, 2017.	Included in Budget
c)	Employment	Employment of Kenneth Peralta, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective March 23, 2017.	Included in Budget
d)	Resignation	Resignation of Benjamin Bishop, Lab Specialist II, Physical Science, Range 17, 19 hours per week, 9 months per year, effective March 15, 2017.	N/A
e)	Resignation for the purpose of retirement	Resignation of John O'Brien, Programmer Analyst, Information Systems, effective March 31, 2017 for the purpose of retirement. Mr. O'Brien has served as a staff member since 1999.	N/A
f)	Resignation for the purpose of retirement	Resignation of Marlinda Logsdon, Division Office Manager, Physical Science, effective June 30, 2017 for the purpose of retirement. Ms. Logsdon has served as a staff member since 1998.	N/A
g)	Resignation for the purpose of retirement	Resignation of Atanasio Guzman, Groundskeeper, Facilities, effective June 30, 2017 for the purpose of retirement. Mr. Guzman has served as a staff member since 1986.	N/A
h)	Resignation for the purpose of retirement	Resignation of Samuel McCrea, Shipping/Receiving Specialist, Facilities, effective March 31, 2017 for the purpose of retirement. Mr. McCrea has served as a staff member since 1990.	N/A
i)	Resignation for the purpose of retirement	Resignation of Yolanda Guzman, Custodian, Facilities, effective May 31, 2017 for the purpose of retirement. Ms. Guzman has served as a staff member since 2006.	N/A
j)	Resignation for the purpose of retirement	Resignation of Joanne Hagerty, Re-Entry Counseling Services Specialist, Student Services, effective June 30, 2017 for the purpose of retirement. Ms. Hagerty has served as a staff member since 2002.	N/A

k)	Resignation for the purpose of retirement	Resignation of Song Monroe, Division Office Manager, Social Science, effective June 30, 2017 for the purpose of retirement. Ms. Monroe has served as a staff member since 2002.	N/A
l)	Resignation for the purpose of retirement	Resignation of Ed Norwood, Custodian, Facilities, effective June 30, 2017 for the purpose of retirement. Mr. Norwood has served as a staff member since 2001.	N/A
m)	Resignation for the purpose of retirement	Resignation of Robert Otter, Sciences Laboratory Manager, Physical Science, effective March 31, 2017 for the purpose of retirement. Mr. Otter has served as a staff member since 1976.	N/A

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Employment of Edy Ortega Velasco, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective March 23, 2017.
- b) Employment of Ema Napoles, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective March 23, 2017.
- c) Employment of Kenneth Peralta, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective March 23, 2017.
- d) Resignation of Benjamin Bishop, Lab Specialist II, Physical Science, Range 17, 19 hours per week, 9 months per year, effective March 15, 2017.
- e) Resignation of John O'Brien, Programmer Analyst, Information Systems, effective March 31, 2017 for the purpose of retirement. Mr. O'Brien has served as a staff member since 1999.
- f) Resignation of Marlinda Logsdon, Division Office Manager, Physical Science, effective June 30, 2017 for the purpose of retirement. Ms. Logsdon has served as a staff member since 1998.
- g) Resignation of Atanasio Guzman, Groundskeeper, Facilities, effective June 30, 2017 for the purpose of retirement. Mr. Guzman has served as a staff member since 1986.
- h) Resignation of Samuel McCrea, Shipping/Receiving Specialist, Facilities, effective March 31, 2017 for the purpose of retirement. Mr. McCrea has served as a staff member since 1990.
- i) Resignation of Yolanda Guzman, Custodian, Facilities, effective May 31, 2017 for the purpose of retirement. Ms. Guzman has served as a staff member since 2006.
- j) Resignation of Joanne Hagerty, Re-Entry Counseling Services Specialist, Student Services, effective June 30, 2017 for the purpose of retirement. Ms. Hagerty has served as a staff member since 2002.
- k) Resignation of Song Monroe, Division Office Manager, Social Science, effective June 30, 2017 for the purpose of retirement. Ms. Monroe has served as a staff member since 2002.
- l) Resignation of Ed Norwood, Custodian, Facilities, effective June 30, 2017 for the purpose of retirement. Mr. Norwood has served as a staff member since 2001.
- m) Resignation of Robert Otter, Sciences Laboratory Manager, Physical Science, effective March 31, 2017 for the purpose of retirement. Mr. Otter has served as a staff member since 1976.

Recommended By: Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: Kayla Garcia
Kayla Garcia, Human Resource Specialist

Agenda Approval: Walter Tribble
Dr. Walter Tribble, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

March 22, 2017

Consent Agenda Item No. E

Human Resources
College Area

Proposal:

To ratify the employment of the individuals on the attached list for short term and substitute assignments.

Background:

Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

Budgetary Implications:

The cost to employ short term and substitute employees is included in division/department budgets.

RESOLUTION: BE IT RESOLVED, that the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments, subject to future modifications, be ratified.

Recommended By: Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: Kayla Garcia
Kayla Garcia, Human Resources Specialist

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COLLEGE
SHORT TERM NON-CONTINUING AND SUBSTITUTE EMPLOYEES**

**BOARD AGENDA:
March 22, 2017**

ADMINISTRATIVE SERVICES							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Serrano-Godinez	Felipa	Substitute - Custodian	\$13.88	2/28/2017	6/30/2017	Unrestricted	29 Hrs per Week
Mendoza	Ana	Substitute - Custodian	\$13.88	3/10/2017	6/30/2017	Unrestricted	29 Hrs per Week
Velasco Ortega	Edy	Substitute - Custodian	\$13.88	3/1/2017	3/22/2017	Unrestricted	40 Hrs per Week
Peralta	Kenneth	Substitute - Custodian	\$13.88	3/1/2017	3/22/2017	Unrestricted	40 Hrs per Week
Napoles	Ema	Substitute - Custodian	\$13.88	3/2/2017	3/22/2017	Unrestricted	40 Hrs per Week
Garcia	Rodolfo	Substitute - Custodian	\$13.88	3/2/2017	3/22/2017	Unrestricted	29 Hrs per Week
ATHLETICS & PHYSICAL EDUCATION							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Reyes	Tyler	Substitute - Athletics & Divison Office Manager	\$18.96	3/20/2017	4/19/2017	Unrestricted	40 Hrs per Week
CHILD DEVELOPMENT CENTER							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Allison	Melanie	Early Childhood Playground Assistant 3	\$16.00	1/17/2017	6/30/2017	Restricted	29 Hrs per Week
Boyce	Jessica	Early Childhood Playground Assistant 3	\$16.00	1/18/2017	6/30/2017	Restricted	29 Hrs per Week
Lipori	Spencer	Early Childhood Playground Assistant 2	\$14.00	1/17/2017	6/30/2017	Restricted	25 Hrs per Week
McCormack	Royce	Early Childhood Playground Assistant 3	\$16.00	1/17/2017	6/30/2017	Restricted	29 Hrs per Week
Morrow	Shenae	Early Childhood Playground Assistant 1	\$12.00	1/17/2017	6/30/2017	Restricted	20 Hrs per Week
Nguyen	Jesuphia	Early Childhood Playground Assistant 1	\$12.00	1/17/2017	6/30/2017	Restricted	20 Hrs per Week
Ramirez	Patricia	Early Child Playground Assistant 3	\$16.00	1/17/2017	6/30/2017	Restricted	29 Hrs per Week
Roque	Crystal	Early Childhood Playground Assistant 2	\$14.00	1/17/2017	6/30/2017	Restricted	25 Hrs per Week
Shrestha	Namarata	Early Childhood Playground Assistant 2	\$14.00	1/17/2017	6/30/2017	Restricted	25 Hrs per Week
Usi	Hanyssa	Early Childhood Playground Assistant 1	\$12.00	1/17/2017	6/30/2017	Restricted	20 Hrs per Week
Werner	Kelly	Early Childhood Playground Assistant 2	\$14.00	1/17/2017	6/30/2017	Restricted	25 Hrs per Week
CREATIVE ARTS							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Baker	Nancy	Costume Assistant	\$400.00	2/24/2017	5/12/2017	Unrestricted	Flat Fee
Lamar	Natalie	Stage Manager	\$500.00	2/24/2017	5/5/2017	Unrestricted	Flat Fee
Mattos-Hughes	Gloria	Costume Designer	\$800.00	2/24/2017	5/12/2017	Unrestricted	Flat Fee
Phelps	Joanne	Costume Assistant	\$400.00	2/24/2017	5/12/2017	Unrestricted	Flat Fee
Reed	Debbie	Costume Assistant	\$400.00	2/24/2017	5/12/2017	Unrestricted	Flat Fee
Roccio	Rory	College Assistant XII	\$18.00	3/1/2017	5/23/2017	Unrestricted	12 Hrs per Week
Williamson	Bob	Scene Shop Assistant	\$400.00	3/6/2017	5/19/2017	Unrestricted	Flat Fee

HUMANITIES							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Reyes	Tanessa	College Assistant II	\$11.00	2/16/2017	5/29/2017	Restricted	6 Hrs per Week
HUMAN RESROUCES							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Mendez-Rodriguez	Eric	Substitute - Human Resources Administrative Assistant II	\$16.51	3/8/2017	5/8/2017	Unrestricted	29 Hrs per Week
Salter	Emily	Substitute - Human Resources Specialist	\$19.15	3/6/2017	4/30/2017	Unrestricted	40 Hrs per Week
PRESIDENT'S OFFICE							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Taylor	Jennifer	College Assistant XI	\$17.50	3/6/2017	6/30/2017	Unrestricted	40 Hrs per Week
STEM							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Garcia	Samatha	College Assistant VI	\$14.00	1/1/2017	6/30/2017	Restricted	17 Hrs per Week
Strickland	Lauren	College Assistant XIV	\$25.00	2/23/2017	6/31/2017	Restricted	29 Hrs per Week