



**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING
WEDNESDAY, JANUARY 25, 2017**

CONSENTS

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2017

Consent Agenda Item No. A.1

Superintendent/President
Office

Proposal:

To consider and approve the minutes of the Regular Board meeting on November 16, 2016, the Special Board meeting on December 14, 2016, and the Regular Board meeting on December 14, 2016.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approve of the change, the minutes may be amended.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on November 16, 2016, the Special Board meeting on December 14, 2016, and the Regular Board meeting on December 14, 2016.

Recommended By: Dr. Walter Tribley, Superintendent/President and Board Secretary

Prepared By:

Shawn Anderson

Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval:

Walter A. Tribley

Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, NOVEMBER 16, 2016

11:00am, Closed Session: Stutzman Room, Library & Technology Center
1:30pm, Regular Meeting: Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Rick Johnson called the meeting to order at 11:00 a.m.
2. **ROLL CALL**
Present:
Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
4. **CLOSED SESSION**
 - A. Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9)
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9
One settlement and resignation agreement regarding a discrimination complaint.
 - B. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
 - C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 2) Agency Representatives: Susan Kitagawa, Michael Gilmartin, Kiran Kamath, and Steven L. Crow, Ed.D
 - D. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))
Name of Case: Coppernoll v. Monterey Peninsula College, et al, Case No. M117870
5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**
6. **ROLL CALL** – Chair Johnson asked for Roll Call at 1:30 p.m.
Present:
Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
Mr. Stephen Lambert, Student Trustee (*Student Trustee Lambert arrived at 1:37 p.m., during “Recognitions,” and departed at 3:45 p.m., during the break.*)

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

- 8. REPORT OF ACTION TAKEN IN CLOSED SESSION** – Chair Johnson reported that in closed session, the Board unanimously voted to approve the settlement and resignation agreement for employee # 149887, a classified custodian.

9. APPROVAL OF AGENDA

Motion Steck / Second Brown / Carried.

2016-2017/36

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

10. RECOGNITION

- A. Acknowledgement of Guests:
- 1) Dr. Tribley introduced Dr. Paul Long, Interim Dean of Instruction.

11. PUBLIC COMMENTS

- A. The following MPC Faculty expressed support for the Director of Marketing and Communications position, and opposition to the Vice President of Advancement position:
- 1) Mary Dennehy (Ms. Dennehy’s statement was read by Dr. David Clemens)
 - 2) Kelly Stack (Ms. Stack’s statement was read by Ms. Paola Gilbert)
 - 3) Paola Gilbert
 - 4) Kathleen Rozman
 - 5) Kendra Cabrera
- B. Adria Gerard, MPC Faculty, spoke regarding Paula Norton’s retirement from her position as MPC’s Reading Center Program Coordinator, and her positive impact on our institution.
- C. Anthony Villarreal, MPC Faculty, spoke regarding [national trends in growth of compensation for administrators relative to faculty](#).
- D. Kathleen Clark, MPC Faculty, spoke about her role as Academic Senate’s appointed Career and Technical Education (CTE) liaison and the need to develop a plan for the allocation of funds MPC received from the Strong Workforce Program prior to the state’s January 31, 2017 deadline. She also expressed concern regarding the involvement of CTE leadership in the planning process.
- E. Tyler Strode, ASMPD Director of Representation, spoke in support of the Director of Marketing and Communications position. / He also asked that the District do everything it can to keep our faculty and staff at MPC.

The MPCTA Report by Ms. Lauren Blanchard (page 8) was heard following Ms. Kendra Cabrera’s public comments. The Board returned to public comments following Ms. Blanchard’s report.

12. CONSENT CALENDAR

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Regular Board meeting on September 28, 2016 and of the Special Board meeting on October 12, 2016.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the October 14th manual payroll in the amount of \$5,822.12 and the October 31st regular payroll in the amount of \$2,233,988.24 be approved.
- 4) That Commercial Warrants: 12265566 through 12265607, 12266304 through 12266320, 12266886 through 12266943, 12267659 through 12267687, 12268464 through 12268490, 12269275 through 12269286, 12269919 through 12269950, 12271471 through 12271492, in the amount of \$1,213,677.22 be approved.
- 5) That Purchase Orders B1700299 through B1700330 in the amount of \$5,449,641.77 be approved.

B. Management Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Resignation of Carlis Crowe, Administrative Assistant II, Human Resources, 40 hours per week, 12 months per year, effective at the end of the day, December 31, 2016, for the purpose of retirement.
 - b) Correction of the date for resignation of Laura Franklin, Dean of Instruction, effective December 30, 2016, for the purpose of retirement.

C. Faculty Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Resignation of Elisabeth Chovick, Mathematics Instructor, effective May 30, 2017 for the purpose of retirement, and confer upon her the title of Professor Emeritus. Ms. Chovick has served as a faculty member since 1992.
 - b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.

D. Classified Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Employment of Kenneth Allison, Instructional Technology Specialist, Creative Arts, Range 22, 40 hours per week, 11 months per year, effective November 17, 2016.
 - b) Resignation for the purpose of retirement of Joe Davis, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective December 30, 2016.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be ratified.

Motion Coppernoll / Second Steck / Carried.

2016-2017/37

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

13. NEW BUSINESS

- A. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending September 30, 2016, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion Steck / Second Coppernoll / Carried.

2016-2017/38

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Public Comment

Alan Hoffa, MPC Faculty, expressed concern regarding:

- 1) \$2.5 million in unspent one-time money recorded at the end of the year, which led him to question the structural deficit, and
- 2) pre-funding the health care spending plan by placing \$3 million in one-time funds in an irrevocable trust—which he believed resulted in paying for our retirees twice.

Dr. Steven Crow, Vice President of Administrative Services, was asked by the Board to respond to Dr. Hoffa's concerns. Dr. Crow explained that the District has a calculated liability of over \$11 million. If we only "pay as we go" (paying what is owed to the current retired employees), that liability increases over time, because we're not making the required contribution for future retired employees, and we could eventually pay much more at a rate that far exceeds the price index. However, by putting money into an irrevocable trust, we are earning on that money over time. If that trust ever equals our long-term liability, we will no longer "pay as we go." This fund is evaluated every two years, he explained, to ensure that there is no "double-dipping." Further, he noted that we are in the process of implementing the long-term plan recommended to us by Collaborative Brain Trust (CBT), which will show us where those lines converge, so we're aware many years ahead before we need to make any adjustments. / Dr. Tribley confirmed that the District has been very prudent about spending the one-time funds we received. He explained that our reported overage arises from one-time funds and savings we experienced in the year.

- B. BE IT RESOLVED, that the following new program be approved:

New Program

French Language (Certificate of Training – Credit Only)

Motion Coppernoll / Second Steck / Carried.

2016-2017/39

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- C. BE IT RESOLVED, that the Governing Board approves the Child Development Services Agreement (CSPP-6292) between the California Department of Education and Monterey Peninsula College.

Motion Steck / Second Brown / Carried.

2016-2017/40

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- D. BE IT RESOLVED, that the Governing Board ratifies the attached Memorandum of Understanding (MOU) “2016-2017 Retirement Incentive Plan” dated November 7, 2016 between Monterey Peninsula Community College District and the Monterey Peninsula College Teachers Association CTA/NEA to offer a retirement incentive to full-time faculty.

Motion Coppernoll / Second Dunn Gustafson / Carried. 2016-2017/41

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Trustee Brown identified an error on Keenan’s Supplemental Employee Retirement Plan Counselor Acknowledgement Form that was included in the Board packet (see below):

1. Monthly Annuity Benefits as follows:

- Benefit A is based on a cost of 65% of ~~your~~ my annual salary.

Public Comment

Alan Haffa, MPC Faculty, spoke regarding the MPCTA’s support of this plan.

- E. PUBLIC HEARING: Initial proposal of Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for negotiations for 2016-2017 and a successor agreement with Monterey Peninsula Community College District.

Chair Johnson closed the Regular Board meeting and opened a Public Hearing. There was one public comment.

Public Comment

Alan Hoffa, MPC Faculty, reported that the MPCTA is proposing an addendum to their proposal, to examine Article 11 (District Calendar) and Article 17 (Extra Duty and Extended Pay). The addendum is being proposed due to the findings of a recent STRS audit in which the language in those two articles is at issue. / Dr. Tribley noted that the District was selected for a STRS audit, which found issues with STRS-able faculty and administration income (determined by Monterey County). He reported that the District is preparing a challenge to the STRS audit on behalf of the faculty.

- F. PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District for negotiations for 2016-2017 for a successor agreement with the Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA.

Chair Johnson opened a second Public Hearing. There were no comments and Chair Johnson closed the Public Hearing.

- G. BE IT RESOLVED, that the Governing Board adopts the Monterey Peninsula Community College District’s initial proposal for bargaining with the Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for a successor agreement.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2016-2017/42

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- H. PUBLIC HEARING: Initial proposal of California School Employees Association Chapter #245, MPCEA/CSEA to continue bargaining for 2015-2016 and for reopeners for 2016-2017 interest-based bargaining with the Monterey Peninsula Community College District.

Chair Johnson opened a third Public Hearing. There were no comments.

- I. PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District to continue bargaining for 2015-2016 and for re-openers for 2016-2017 interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA.

Chair Johnson opened a fourth Public Hearing. There were no comments and Chair Johnson closed the Public Hearing.

- J. BE IT RESOLVED, that the Governing Board adopts the Monterey Peninsula Community College District's (District) initial proposal to the California School Employees Association, Chapter #245, MPCEA/CSEA (MPCEA) for interest based bargaining to continue on 2015-2016 reopener subjects and to take place on 2016-2017 reopener subjects.

Motion Steck / Second Brown / Carried.

2016-2017/43

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- K. BE IT RESOLVED, that the Governing Board approves the job description and salary placement for Director of Marketing and Communications; and

BE IT FURTHER RESOLVED, that the Governing Board approves the recruitment to fill the position.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2016-2017/44

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- L. BE IT RESOLVED, that the Governing Board approves the job description and salary placement for Vice President of Advancement; and

BE IT FURTHER RESOLVED, that the Governing Board approves the recruitment to fill the position.

Motion Dunn Gustafson / Second Brown / Carried.

2016-2017/45

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Public Comment

Alan Hoffa, MPC Faculty, expressed his opposition to this position and its designation of vice president.

- M. BE IT RESOLVED, that the Monterey Peninsula Governing Board Goals for 2017, be adopted.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2016-2017/46

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- N. BE IT RESOLVED, that Margaret-Anne Coppernoll be designated as the 2017-2018 Designated Director on the MPC Foundation Board of Directors with full voting rights and that Charles Brown be designated as Alternate Designated Director.

Motion Steck / Second Dunn Gustafson / Carried.

2016-2017/47

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- O. INFORMATION: Senate Bill 415 and Consolidation of District Elections with Statewide Election Dates

The Board received a [presentation](#) entitled “Senate Bill 415: Impacts and Implementation” from Ms. Vicki Nakamura, Assistant to the President. / The Board discussed the available options for consolidating District elections with statewide election dates and instructed Dr. Tribley to recommend an option for their approval in December. Dr. Tribley noted that he likely will recommend Option 1 (Consolidate MPC Trustee Elections with the Statewide Election beginning in 2018).

- P. INFORMATION: Calendar of Events

Dr. Tribley reported that the Administrators’ Holiday Reception was changed to December 8th, from 2:30-4:00 p.m. He also reported that the MPC Lobos will compete against Los Medanos College at the Living Breath Bowl on November 26th at the Rabobank Stadium in Salinas.

BREAK: 3:41-4:00 p.m.

14. REPORTS AND PRESENTATIONS

A. MPC Foundation

- 1) Executive Director Report: Ms. Beccie Michael
The Board received Ms. Michael's [Executive Director Report](#).
- 2) Monthly Donations: \$64,424.60.

B. Student Success and Achievement Report: "CTE Students: Findings from the 2016 CTE Outcomes Survey (CTEOS)," Dr. Rosaleen Ryan, Director of Institutional Research The Board received a [presentation](#) from Dr. Ryan and Mr. Michael Gilmartin, Dean of Instruction.

C. Academic Senate Report: Dr. Heather Craig, President

Dr. Craig reported on the Academic Senate's progress towards resolving single-course equivalency issues, noting that approximately half of these issues have been resolved by having faculty meet minimum qualifications for a full discipline. The remaining faculty being reviewed, she remarked, will have to go through equivalency. In addition to scrutinizing faculty, she explained that the Academic Senate also has scrutinized the equivalency process and their training of the equivalency committee. Further, she noted that the Academic Senate has been in communication with the Academic Senate for California Community Colleges (ASCCC) to ensure that they are on the right path. She reported on the recent visit to MPC by two ASCCC representatives, President Julie Bruno and Treasurer John Frietas, who met with MPC's equivalency committee and gave a presentation to the campus. She also asked that the Board scrutinize their policies regarding equivalency. / Dr. Craig also reported on the Academic Senate's recent discussion regarding the allocation of Strong Workforce CTE funds. A brief discussion ensued regarding 10+1. Dr. Tribble confirmed that it is appropriate for the Academic Senate to be fully engaged in this issue, as it directly relates to student learning, while noting that the administration also must be engaged in the allocation of these funds to ensure that the funds are directed as appropriate for the overarching goals of the District.

D. MPCEA Report: Mr. Kevin Haskin, President

Mr. Haskin thanked Adria Gerard for her recognition of Paula Norton and remarked that Paula has served the CSEA wonderfully for many years. / He reported that this is an election year for the CSEA and noted that he's currently running unopposed. / He expressed appreciation to the Board members who supported Proposition 55. / He thanked the District for offering a similarly generous and equitable retirement incentive to staff that was offered to faculty. / He also expressed appreciation to the District for providing the opportunity for interest-based bargaining, which he commended as a fair process. He reported that the CSEA, which will be meeting with a new intermediary for negotiations, are hopeful that they will be able to move forward with their negotiations with the District. / Mr. Haskin reported that there are two members on administrative leave for a Skelly hearing, and although he expressed concern that this has been ongoing for six months, he also expressed hope that there would be a fair resolution soon.

E. MPCTA Report: Ms. Lauren Blanchard, President

Ms. Blanchard's report was received by the Board during Public Comments.

Ms. Blanchard spoke regarding the following:

- 1) the association's opposition to the Vice President of Advancement position and to the administration's proposal to grow administration while FTES and revenue are in decline;
- 2) the association's support of the Director of Marketing and Communications position; and
- 3) the prioritization of new faculty hires, as well as faculty load, faculty compensation, and the association's belief that compensation has negatively impacted faculty hiring and retention.

F. ASMPCC Report: Mr. Tyler Strode, Director of Representation

Mr. Strode reported that the MPC Concert Band will perform at 7:00 p.m. on December 15th in the Music Hall. / He also reported on the ASMPC's activities at MPC, which include: a collaboration with Alpha Gamma Sigma (AGS) Honor Society to provide interested participants with an explanation of propositions and measures on the ballot in November; a Thanksgiving Feast on November 18th in the Student Center, with food provided by the Peninsula Café and served by students; a holiday event and "stress buster" in the Student Center on December 7th; and tours of MPC for high school students from North County, Carmel Valley, and Marina. / Mr. Strode asked for clarification regarding the utilization of staff parking lots by students who are taking classes in the evening. / He also encouraged support of MPC's basketball team, whose season has just begun.

G. Academic Affairs Report: ~~Ms. Kiran Kamath~~ Michael Gilmartin

Mr. Gilmartin, Dean of Instruction, reported that MPC's Spring Schedule was completed and mailed on schedule. He thanked all who were involved in its production and noted that development of the 2018 Spring Schedule will begin in two to three weeks. / He reported that Enrollment Management System training sessions will be conducted on December 1st and 2nd and will include a variety of participants from throughout the campus, including division chairs, division office managers, and faculty. / He reviewed the District's strategy for obtaining funding for the Strong Workforce Program, which is intended to increase the amount and quality of CTE programs. He noted the involvement, since the Program's inception, of a variety of administrators in multiple meetings and workshops regarding the Strong Workforce Program, including himself, Ms. Kamath, and Dr. Tribley, who represents our region on the Bay Area Community College Consortium (BACCC) CTE Consultation Council. Mr. Gilmartin remarked that he has shared the information he's gleaned from those meetings and workshops with MPC's CTE Committee. He also has reviewed the process that other colleges, such as Cabrillo Community College, are using to develop their plans, which are due on January 31. He shared his plan to report this information to- and obtain input from- the Academic Senate at their November 17th meeting (the same date that he and others at MPC will receive training on submitting our data online). He reported funding is performance-based; the amount of funds allocated to each college is based on the number of jobs available in the community college's region, the region's unemployment rate, and the proportion of the college's CTE to non-CTE FTES. MPC, he noted, will receive \$440,000. He reported that if we're able to use these ongoing funds to build our capacity to increase our CTE FTES, we'll be able to get more money from the state in the long-run for CTE programs.

H. Student Services Report: Dr. Kim McGinnis

The Board received Dr. McGinnis' [Student Services Report](#).

I. Administrative Services Report: Dr. Steven Crow

The Board received Dr. Crow's [2015-2016 Year-End Close Preliminary Report](#). / Dr. Crow reported that he's hoping to bring forth in December a recommendation for hiring two new security officers. / He reported on his department's current efforts to balance staff and student parking needs and noted that his staff has been surveying current parking lot signage for clarity. / He reported on the District's need for furniture and noted that his department has been working with Academic Affairs to initiate conversations regarding appropriate furniture standards to properly outfit classrooms. / He reported that there are sufficient funds to refit door locks on more doors than were included in the initial plans. / He also reported on our ongoing efforts to ensure that appropriate security notifications are sent to campus, as required by law.

J. Superintendent/President's Report: Dr. Walter Tribley

Dr. Tribley recognized the deans in Academic Affairs for their leadership during Ms. Kamath's absence. / He noted that November 16th was Dean Laura Franklin's last day at MPC and welcomed Dr. Paul Long, who was hired as Dean Franklin's interim replacement. / He reported that the District has approved the hiring of nine full-time, tenure track faculty positions: General Counseling, Theatre Arts, Administration of Justice, Early Childhood Education, Gender & Women's Studies, Mathematics, Nutrition, Computer Information Systems, and English (Basic

Skills). He noted that additional temporary staff may need to be hired in Human Resources to assist with recruitments, as occurred last year, when twelve full-time, tenure track faculty were hired. He also noted that the passage of Proposition 55 was a key factor in recommending the hiring of so many faculty to the Board, since the Board makes an approximately \$1-2 million commitment into the future with the hiring of each full-time faculty member. / He reported his immediate acceptance of the October 25, 2016 recommendation by the President’s Advisory Group (formerly College Council) to adopt the *Resource Guide to Institutional Decision-Making*. He noted that the *Guide* also was endorsed by the Academic Senate. He thanked the workgroup participants responsible for the *Guide*: Dr. Steven Crow, Ms. Kiran Kamath, Mr. Laurence Walker, Ms. Stephanie Perkins, Dr. Heather Craig, Dr. Fred Hochstaedter, Ms. Catherine Webb, Ms. Diane Boynton, and Collaborative Brain Trust (CBT) Consultant Dr. Eva Conrad. / Dr. Tribley reported that we are in the process of implementing CBT’s recommendation to create a separate committee charged with planning and institutional effectiveness duties (recently removed, per the *Guide*, from the charge of the President’s Advisory Group). The Academic Senate will define the faculty to participate in that new committee. / Dr. Tribley reported that the position, Dean of Planning Institutional Effectiveness (PIE), will be brought to the Board for approval in the future. That position, he noted, may be slated to be funded as much as 85% by categorical funds. / Dr. Tribley commended former MPC Theatre Director Gary Bolen for his service to MPC and congratulated the new Theatre Director, David Kersnar, for the production of *As You Like It*, which featured many new student actors. / He spoke about the work involved in spearheading a thoughtful and proactive plan to expend the Strong Workforce Program funds and commended everyone involved for their dedicated efforts, despite their already full workloads. He pointed out that this work would be among the duties of a Dean of CTE—a position for which he would advocate in the future. / He reported the passage of Proposition 51, the California Public School Facility Bonds Initiative, which authorizes the sale of up to \$9 billion in general obligation bonds. If this sale goes through, California community colleges are slated to receive \$2 billion for facilities. This could impact MPC’s capital projects, which include our music building and Fort Ord, Phase 2. / Dr. Tribley also thanked the Board for their support of the institution during this challenging and important time.

K. Governing Board Reports

- 1) Community Human Services (CHS) Report –No report.
- 2) Trustee Reports
 - a) Student Trustee Lambert – No report. (*Student Trustee Lambert left the meeting at 3:45 p.m., during the break.*)
 - b) Trustee Dunn Gustafson commended the play, *As You Like It*, and Mr. Kersnar’s engagement of the audience in a discussion following the play.
 - c) Trustee Brown recognized both Carlis Crowe-Johns, the retiring Administrative Assistant in Human Resources, and Laura Franklin, the retiring Academic Affairs Dean, for their great service and dedication to MPC. / He also congratulated the MPC Lobos football team on their recent victory.
 - d) Trustee Coppennoll commended the NAACP’s 27th Annual Ministers/Stephen E. Ross Award Breakfast, which she attended with Trustee Brown and Dr. Tribley. / She commended the Veterans Day Event and congratulated Dr. Tribley on his speech. / She also commended the ASMPC and AGS Honor Society for their event regarding propositions and measures on the ballot in November.
 - e) Vice Chair Steck recognized Ms. Crowe-Johns and Ms. Franklin for their service to MPC. He particularly commended Ms. Crowe-Johns for her assistance when he was a new Board member.
 - f) Chair Johnson also commended Ms. Crowe-Johns and Ms. Franklin for their service. / He reported that the City of Monterey plans to celebrate the Summer of Love throughout 2017 and expressed hope that MPC will be involved. He noted that he’s working on a project to paint the crosswalks with flowers. / Chair Johnson also expressed concern for

MPC's DREAM Act students and urged the college to research how we might legally shield them if it becomes necessary.

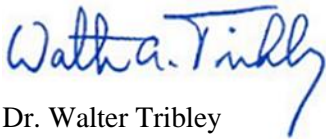
15. ADVANCE PLANNING

- A. Annual Board Organizational Meeting, December 14, 2016 at MPC Library & Technology Center
 - 1) Closed Session: **10:00am**, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, January 25, 2016 (Date TBD) at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room (Time & Location TBD)
 - 2) Regular Meeting: 1:30pm, Sam Karas Room (Time & Location TBD)
- C. Future Topics

16. ADJOURNMENT – Chair Johnson adjourned the meeting at 5:18 p.m.

17. CLOSED SESSION – Not required.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Walter Tribley". The signature is written in a cursive, flowing style.

Dr. Walter Tribley
Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

SPECIAL MEETING

WEDNESDAY, DECEMBER 14, 2016

1:15 p.m., Sam Karas Room, Library & Technology Center
980 Fremont Street, Monterey, California 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. CALL TO ORDER – Chair Rick Johnson called the meeting to order at 1:15 p.m.

2. ROLL CALL

Present:

Mr. Charles Brown, Trustee

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilyn Dunn Gustafson, Trustee

Mr. Rick Johnson, Chair

Dr. Loren Steck, Vice Chair

Dr. Walter Tribbley, Superintendent/President

Mr. Stephen Lambert, Student Trustee

3. SPECIAL BUSINESS

A. BE IT RESOLVED, that the resolution of support and commitment to undocumented students, be approved.

Motion Steck / Second Brown / Carried.

2016-2017/48

The resolution was amended to omit the phrase, “or required by law” from the tenth paragraph.

Student Advisory Vote: AYE: Lambert

AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck

NOES: 0 MEMBERS: None

ABSENT: 0 MEMBERS: None

ABSTAIN: 0 MEMBERS: None

4. PUBLIC COMMENTS

The following spoke in support of the resolution of support and commitment to undocumented students.

A. Dr. Elizabeth Mullins, MPC Faculty

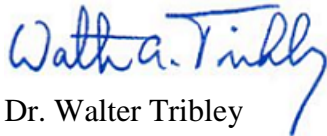
B. Armando Tamayo, MPC Student

- C. Alicia Hernandez, MPC Student
- D. Luis Moreno, MPC Student
- E. Unidentified MPC Student
- F. Jose Garcia, MPC Student
- G. Marcelo Garcia, MPC Student
- H. Natasha Hall, MPC Student (Ms. Hall's statement was read by Eric O'Gata)
- I. Eric O'Gata, MPC EOPS Coordinator/Counselor
- J. Francisco Tostado, MPC Director of Student Financial Services
- K. Laurie Galvan, MPC Student
- L. P. Lopez, MPC Student
- M. Jacqueline Evans, MPC Student
- N. David Sereña, MPC Faculty

Chair Johnson recommended to Dr. Tribley the formation of a subcommittee to monitor potential changes to immigration policies that may negatively impact undocumented students. He also affirmed, on behalf of the Board, the value of all MPC students, including our undocumented students, and their entitlement to a safe learning environment.

5. ADJOURNMENT – Chair Johnson adjourned the meeting at 1:55 p.m.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President

Posted 1/26/2016

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, DECEMBER 14, 2016

10:00am, Closed Session: Stutzman Room, Library & Technology Center
1:30pm, Regular Meeting: Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

- 1. CALL TO ORDER** – Chair Rick Johnson called the meeting to order at 10:00 a.m.
- 2. ROLL CALL**
Present:
Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
- 3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
- 4. CLOSED SESSION**
 - A. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCEA/CSEA
 - 2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, Kim McGinnis, Ed.D, and Steven L. Crow, Ed.D
 - C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 2) Agency Representatives: Susan Kitagawa, Michael Gilmartin, Kiran Kamath, and Steven L. Crow, Ed.D
 - D. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))
Name of Case: Coppernoll v. Monterey Peninsula College, et al, Case No. M117870
- 5. RECONVENE TO OPEN SESSION / CALL TO ORDER**
- 6. ROLL CALL** – Chair Johnson asked for Roll Call at 2:00 p.m.
Present:
Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
Mr. Stephen Lambert, Student Trustee

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

- 8. REPORT OF ACTION TAKEN IN CLOSED SESSION** – Chair Johnson reported that the Board voted unanimously to approve the settlement agreement and general release, in the amount not to exceed \$45,000, in the case of Coppernoll v. MPCCCD, Case Number 91056.

9. APPROVAL OF AGENDA

Motion Steck / Second Brown / Carried. 2016-2017/49
New Business Agenda Item G was moved ahead of New Business Agenda Item A. Also, New Business Agenda item F was tabled to a future meeting.

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

10. ORGANIZATION

- A. Election of Chair of the Governing Board, Monterey Peninsula Community College District: Marilynn Dunn Gustafson. Seating of new Board Chair.

Motion Steck / Second Coppernoll / Carried. 2016-2017/50

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- B. Election of Vice Chair of the Governing Board, Monterey Peninsula Community College District: Charles Brown. Seating of new Board Vice Chair.

Motion Dunn Gustafson / Second Coppernoll / Carried. 2016-2017/51

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- C. Election of Secretary to the Governing Board, Monterey Peninsula Community College District: Walter A. Tribbley.

Motion Steck / Second Coppernoll / Carried. 2016-2017/52

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None

ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- D. BE IT RESOLVED, that the fourth Wednesday of each month at 1:30 p.m. in the Sam Karas Room, Library and Technology Center, Monterey Peninsula College, be designated as the day, time, and place of the regular meetings of the Monterey Peninsula Community College District Governing Board, with the attached 2017 exceptions.

Motion Brown / Second Steck / Carried.

2016-2017/53

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- E. BE IT RESOLVED, that the standing policies and procedures of the Governing Board of the Monterey Peninsula Community College District be continued in force for 2017.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2016-2017/54

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- F. BE IT RESOLVED, that Marilynn Dunn Gustafson and Margaret-Anne Coppernoll be designated as the Board Subcommittee for Governing Board Policies for 2017.

Motion Steck / Second Brown / Carried.

2016-2017/55

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- G. BE IT RESOLVED, that Charles Brown be designated as the educational liaison to the Monterey County School Board Association's Executive Committee for 2017.

Motion Dunn Gustafson / Second Steck / Carried.

2016-2017/56

Student Advisory Vote: AYE: Lambert
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- H. BE IT RESOLVED, that Dr. Loren Steck be designated as the Monterey Peninsula Community College District Governing Board representative to Community Human Services (CHS) for 2017, and that Victoria Phillips be designated as an alternate.

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Mr. Johnson and Dr. Steck were commended for their service as chair and vice chair.

11. RECOGNITION

A. Acknowledgement of Guests

- 1) Lyndon Schutzler, MPC Athletic Director, introduced and recognized the accomplishments of the coaches and athletic teams listed below.
 - a) Women's Volleyball (Head Coach Kit Moore): Mr. Schutzler reported on the achievements of the Women's Volleyball team on behalf of Coach Moore, who was unable to be present. He reported that the team finished 17th in the state and won 10 matches. He introduced team members Brittany Aledo (libero), Ronnie Lampreda (team captain), and Katie Klisiewicz (middle blocker).
 - b) Cross Country (Head Coach Marcus Carroll): Mr. Carroll reported on the first season of the Cross Country team, which was comprised of fifteen student athletes. He reported that the Men's team finished fifth in the Cross Country Coast Conference Championships. The Women's team, which was projected to place third, was unable to finish the season as a complete team. He also recognized two team members who competed at the CCCAA State Conference, Mady Houseman and Jeanette Cruz.
 - c) Football (Head Coach Mike Rasmussen): Coach Rasmussen reported on the achievements of the Football team (2016 Golden Coast Conference Champions and 2016 Living Breath Bowl Champions). He recognized team captain and defensive lineman, Anthony McKay (Golden Coast Conference Defensive Player of the Year); quarterback Kody Steele (Golden Coast Conference Offensive Player of the Year), and wide receiver Mike Williams. He also expressed his pride in the personal growth and academic success of the team members. / Mr. Schutzler reported that Coach Rasmussen was named 2016 Conference Coach of the Year.

12. PUBLIC COMMENTS

- A. Eric O'Gata read [comments from Robynn Smith](#), MPC Faculty
- B. Eric O'Gata, MPC EOPS Coordinator/Counselor, suggested that the Board consider conducting the Governing Board meeting at a time that may allow for greater participation.
- C. Kelly Stack, MPC Faculty, commented regarding faculty perception of administration and Board attitudes towards faculty. / She also shared the positive feedback she has received from her students regarding the ASL courses she teaches.

13. CONSENT CALENDAR

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
 - 1) That the Governing Board approves the minutes of the Regular Board meeting on October 26, 2016.

- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the November 10th supplemental payroll in the amount of \$75,975.13 and the November 30th regular payroll in the amount of \$2,274,454.39 be approved.
- 4) That Commercial Warrants: 12272108 through 12272135, 12272703 through 12272741, 12273340 through 12273383, 12274104 through 12274129, 12274888 through 12274911, 12275589 through 12275617, 12277748 through 12277793 in the amount of \$1,483,233.83 be approved.
- 5) That Purchase Orders B1700331 through B1700376 in the amount of \$828,109.31 be approved.
- 6) That the following budget increases in the Restricted CDC Fund be approved:
Increase of \$110,858.00 in funds received for FY 2015-2016.
- 7) That the following budget increases in the Restricted General Fund be approved:
Increase of \$186,050 in funds received for FY 2015-2016.
- 8) That the following budget adjustments in the Restricted CDC Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$	2,946
Net increase in the 2000 (Classified Salary) Object expense category	\$	400
Net increase in the 3000 (Benefits) Object expense category	\$	154
Net decrease in the 4000 (Supplies) Object expense category	\$	3,500
- 9) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$	93,642
Net decrease in the 2000 (Classified Salary) Object expense category	\$	42,568
Net increase in the 3000 (Benefits) Object expense category	\$	61,759
Net decrease in the 4000 (Supplies) Object expense category	\$	4,328
Net increase in the 5000 (Other/Services) Object expense category	\$	72,715
Net increase in the 6000 (Capital Outlay) Object expense category	\$	36,494
Net decrease in the 7000 (Other Outgo) Object expense category	\$	217,714
- 10) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense category	\$	10,031
Net increase in the 3000 (Benefits) Object expense category	\$	1,713
Net decrease in the 4000 (Supplies) Object expense category	\$	1,477
Net decrease in the 5000 (Other/Services) Object expense category	\$	12,139
Net increase in the 6000 (Capital Outlay) Object expense category	\$	1,872
- 11) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense category	\$	4,000
Net increase in the 4000 (Supplies) Object expense category	\$	1,512
Net decrease in the 5000 (Other/Services) Object expense category	\$	7,512
Net increase in the 6000 (Capital Outlay) Object expense category	\$	10,000
- 12) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$	21,877
Net increase in the 2000 (Classified Salary) Object expense category	\$	12,793
Net increase in the 3000 (Benefits) Object expense category	\$	14,082
Net decrease in the 5000 (Other/Services) Object expense category	\$	50,252
Net increase in the 6000 (Capital Outlay) Object expense category	\$	1,500

- 13) That the following budget adjustments in the Unrestricted General Fund be approved:
- | | | |
|--|----|-------|
| Net increase in the 2000 (Classified Salary) Object expense category | \$ | 307 |
| Net increase in the 3000 (Benefits) Object expense category | \$ | 7 |
| Net increase in the 4000 (Supplies) Object expense category | \$ | 1,800 |
| Net decrease in the 5000 (Other/Services) Object expense category | \$ | 2,114 |
- 14) That the following budget decrease in the Associated Student Trust Fund be approved:
- Revenue Decrease of \$10,000
Expense Decrease of \$10,000
- 15) That the following budget increase in the Trust Fund be approved:
- Revenue Increase of \$685,000
Expense Increase of \$685,000
- 16) That the following budget increase in the Workers Comp Fund be approved:
- Increase of \$24,000 in revenue budget

B. Management Personnel

- 1) That the Governing Board ratifies the following item(s):
- a) Employment of Jennyfer Gutierrez, Administrative Assistant IV to the Vice President, Student Services, 40 hours per week, 12 months per year, effective January 9, 2017.
 - b) Employment of JoRene Finnell, Administrative Assistant IV to the Vice President, Academic Affairs, 40 hours per week, 12 months per year, effective December 15, 2016.
 - c) Resignation of Steven Crow, Vice President, Administrative Services, 40 hours per week, 12 months per year, effective December 31, 2017 for the purpose of retirement.
 - d) Approve the recruitment for the Vice President of Administrative Services.

C. Faculty Personnel

- 1) That the Governing Board ratifies the following item(s):
- a) Authorize the recruitment and hiring of the full-time, tenure track positions in the following disciplines/departments: Theatre Arts, Administration of Justice, Early Childhood Education, Gender and Women's Studies, Mathematics, Nutrition, Computer Information Systems, English-Basic Skills, General Counseling. (9 positions.)
 - b) Grant Equivalency to Minimum Qualifications to Lisa Crawford Watson to teach English, effective Fall 2016.
 - c) Grant Equivalency to Minimum Qualifications to Catherine Nyznyk to teach Early Childhood Education, effective Fall 2016.
 - d) Grant Equivalency to Minimum Qualifications to Adam Andre to teach Hospitality, effective Fall 2016.
 - e) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.

D. Classified Personnel

- 1) That the Governing Board ratifies the following item(s):
- a) Employment of Violet Highley, Campus Security Officer, Administrative Services, Range 10, 40 hours per week, 12 months per year, effective December 15, 2016.
 - b) Employment of Juan Zamora Ayala, Campus Security Officer, Administrative Services, Range 10, 40 hours per week, 12 months per year, effective December 15, 2016.
 - c) Placement of employee #134681, position #318, Range 14, 18 hours per week, 7 months, 18 days per year, on the 39 month re-employment list, effective October 7, 2016, pursuant to Educational Code 88192.
 - d) Resignation of Alvin Covington, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective November 2, 2016.
 - e) Resignation of Maria G. Rodriguez, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective November 18, 2016.

- f) Resignation of Victoria Curreri, Records Evaluator, Admissions and Records, Range 15, 40 hours per week, 12 months per year, effective December 1, 2016.
- g) Resignation of Alvaro Perez, Bi-Lingual Categorical Services Coordinator, Marina, Range 17, 40 hours per week, 12 months per year, effective December 2, 2016.
- h) Resignation of Morag Elizabeth, Instructional Specialist, Reading Center, Range 14, 18 hours per week, 8 months, 11 days per year, effective December 15, 2016.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be ratified.

Motion Steck / Second Johnson / Carried. 2016-2017/58

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

14. NEW BUSINESS

New Business Agenda Item G (Citizens' Bond Oversight Committee Annual Report for 2015-16) was considered ahead of New Business Agenda Item A. The Board returned to the regular agenda at the conclusion of the Citizens' Bond Oversight Committee's Annual Report.

- A. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending October 31, 2016, be accepted.

Motion Johnson / Second Coppernoll / Carried. 2016-2017/59

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- B. INFORMATION: County of Monterey Investment Report for the quarter ending September 30, 2016

The Board received the [County of Monterey Investment Report](#).

- C. BE IT RESOLVED, that the Governing Board approves the following as authorized signatories on behalf of Monterey Peninsula Community College District for the respective official documents, effective January 1, 2017:
 - Dr. Walter Tribley, Superintendent/President, and Dr. Steven L. Crow, Vice President of Administrative Services, for all expenditure warrants, contracts and other official documents.
 - Rosemary Barrios, Controller, for all expenditure warrants and other official documents with the exception of contracts.

Motion Steck / Second Coppernoll / Carried. 2016-2017/60

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- D. BE IT RESOLVED, that the Governing Board approves Dr. Walter Tribley, Superintendent/President, and Dr. Steven L. Crow, Vice President of Administrative Services, and Rosemary Barrios, Controller, to be authorized signatories for the bankcard accounts maintained by Monterey Peninsula College at Union Bank, effective January 1, 2017.

Motion Steck / Second Coppernoll / Carried. 2016-2017/61

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- E. BE IT RESOLVED, that the Governing Board approves the independent contract with Umstot Project and Facilities Solutions, LLC, to extend the duration for professional services as related to facilities planning consultant services, through April 30, 2017.

Motion Steck / Second Johnson / Carried. 2016-2017/62

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- ~~F. BE IT RESOLVED, that the 2016-2019 Technology Plan be approved as proposed.~~
New Business Agenda Item F was tabled to a future meeting to enable the Board additional time to review the plan.

- G. INFORMATION: Citizens' Bond Oversight Committee Annual Report for 2015-16
 The Board received an overview of the [Citizens' Bond Oversight Committee \(CBOC\) Annual Report for 2015-16](#) from CBOC Vice Chair, Mr. Wayne Cruzan. / The Board conveyed their appreciation of the CBOC for their diligence.

- H. BE IT RESOLVED, that the Memorandum of Agreement between Monterey Peninsula College and MATE II be approved as proposed.

Motion Steck / Second Coppernoll / Carried. 2016-2017/63

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board approves the Resolution Establishing Retirement Incentive/Supplemental Employee Retirement Plan for Eligible Full-Time Faculty, Classified, Confidential, Administration, and Management Employees.

Motion Steck / Second Brown / Carried.

2016-2017/64

The motion was amended to approve the [revised Board resolution](#) reviewed by Dr. Tribley.

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Dr. Tribley reported that the [Board resolution had been revised](#) since its inclusion in the Board packet, to extend the timeframe for which interested faculty and staff are able to submit their letter of resignation for the purpose of retirement, as well as to add language ensuring that this plan will be offered to District employees only if there is sufficient enrollment to ensure that it is cost-neutral to the District.

PUBLIC COMMENT

Dr. Alan Haffa, MPC Faculty, spoke in support of the extended timelines reflected on the amended resolution.

- J. BE IT RESOLVED, that Resolution No. 2016-2017/65 – Resolution to Amend the Conflict of Interest Code of the Monterey Peninsula Community College District, be approved.

Motion Coppernoll / Second Johnson / Carried.

2016-2017/65

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- K. BE IT RESOLVED, that Resolution No. 2016-2017/66 – Resolution to Consolidate Monterey Peninsula Community College District Board of Trustees Elections with Statewide Elections, be approved.

Motion Steck / Second Coppernoll / Carried.

2016-2017/66

The motion was amended to strike the final paragraph from the bottom of page one, "WHEREAS, it is the Board's view that starting with the 2018 Board elections, the public interest will be better served by election of District Board members in even-numbered year elections, held in conjunction with the statewide general elections; and"

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Public Comment

Gertrude Smith, MPC student and former Seaside Mayoral candidate, spoke against consolidating District trustee elections with statewide elections.

- L. BE IT RESOLVED, that the District Negotiating Commitment, for 2016-17, be approved.

Motion Steck / Second Coppernoll / Carried.

2016-2017/67

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Public Comment

The following expressed opposition to the District Negotiating Commitment:

- A. Eric O’Gata, MPC EOPS Coordinator/Counselor
- B. Dr. Alan Haffa, MPC Faculty (Dr. Haffa provided a summary of his [written statement](#).)

Each trustee expressed their support for the District Negotiating Commitment, noting that it is not a bargaining proposal, but a statement of their values, as well as an informational framework for the college community to understand the Board’s approach to negotiations and their responsibility to ensure that MPC is fiscally sound for the benefit of our faculty, staff, and especially, our students.

- M. BE IT RESOLVED, that the following new courses be approved:

New Courses

FASH 86 Apparel Design
FPTC 214 Fire Technology Skills and Knowledge Update for Volunteer/Reserve Firefighters
HOSP 21 Urban Agriculture Culinary Arts
HOSP 22 Farm to Table Sustainable Cooking
HOSP 23 Culinary Foundations of Professional Cooking I
HOSP 24 Culinary Foundations of Professional Cooking II
HOSP 70 Hospitality Cost Control
PHED 43 Theory of Coaching

Motion Johnson / Second Brown / Carried.

2016-2017/68

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- N. INFORMATION: Enrollment Management System (EMS) Update – Ms. Kiran Kamath

The Board received from Ms. Kamath an update on the Enrollment Management System, a schedule planning tool that MPC is in the process of implementing. She reminded the Board that the EMS will better enable us to track our enrollment and productivity data and do accurate projections by providing data that is adequate, useable, accessible, and transparent. She also provided the Board with an example of a [recent EMS report](#). / Ms. Kamath commended all involved in the implementation of the EMS.

- O. INFORMATION: Strong Workforce Program Update

The Board received from Michael Gilmartin, Dean of Instructional Planning, and Denise Moss, Professional Expert, CTE, information regarding the Strong Workforce Program, which is intended to increase the quality and quantity of CTE programs. The Board was provided with a

presentation entitled, “[Strong Workforce Program Funding Implementation](#).” Mr. Gilmartin reported that our plan must be submitted by January 31, 2017.

- P. INFORMATION: Enterprise Resource Planning (ERP) Overview and Timeline
The Board received from Dr. Steven Crow, Vice President of Administrative Services, [information regarding the ERP](#), including a brief history, scope of work, and draft proposal.
- Q. INFORMATION: PowerFAIDS Update
The Board received from Dr. Kim McGinnis, Vice President of Student Services, and Mr. Francisco Tostado, Director of Student Financial Services, an update regarding the implementation of PowerFAIDS, a financial aid management system that is replacing our current system, FAMS. They reviewed the benefits of the new system: 1) it is compatible with a variety of ERPs; 2) MPC will be able to recruit students earlier, because we’ll be able to estimate their financial aid awards based on information they submitted; and 3) students, faculty, and staff will be able to see the financial aid students have been awarded. / Dr. McGinnis explained that we’ve been able to leverage work for ourselves that has already been completed for Santa Rosa Junior College, which selected the same system, and with whom we share programmers. She also reported on the implementation schedule, noting that the consultant group visited MPC for a three-day implementation beginning in October. She noted that the implementation and testing of PowerFAIDS is approximately 70% complete, with an anticipated completion date of January or March 2017.
- R. INFORMATION: Calendar of Events
The Board requested that Dr. Tribley review the date of the May Board meeting.

BREAK: 4:17-4:35 p.m.

15. REPORTS AND PRESENTATIONS

- A. MPC Foundation
- 1) Executive Director Report: Ms. Beccie Michael
The Board received Ms. Michael’s [Executive Director report](#) from Dr. Tribley.
 - 2) Monthly Donations: \$125,567.12.
- B. Academic Senate Report: Dr. Heather Craig, President
Dr. Craig spoke about administrative restructuring and stressed the importance of timely communication to—and collaboration with—the Academic Senate regarding any issues (10+1) under the Academic Senate’s purview. / She expressed concern regarding the status of board policies previously recommended to the Board by the Academic Senate and urged an expedited approval process. She also distributed the [proposed board policy on SLO Assessments](#). / Dr. Craig also requested that the Board build more collaborative relationships with the Academic Senate, both directly and through their administrative representatives.
- C. MPCEA Report: Mr. Kevin Haskin, President
Mr. Haskin submitted his [written report](#).
- D. MPCTA Report: Ms. Lauren Blanchard, President – No report.
- E. ASMPC Report: Mr. Tyler Strode, Director of Representation
Mr. Strode reported on ASMPC activities, including the Thanksgiving Feast, the December 7th holiday event, and their \$300 donation to Project Santa. / He reported on presentations given to the ASMPC by Lauren Blanchard, MPCTA President (MPCTA/District negotiations) and by Dr. Tribley and Dr. McGinnis (leadership). / He remarked on a number of well-received events, including the Career Transfer Resource Center’s Campus Connection series, the World Language Department’s free showing of *Elsa and Friends*, and the visit by a Middlebury Institute focus

group to solicit input from the community on the City of Monterey's economic plan. / Mr. Strode also announced upcoming ASMPC events, including Lobo Day on Tuesday, February 14, 2017 and "Pizza with the President" on Wednesday, March 8, 2017.

F. Academic Affairs Report: Ms. Kiran Kamath

The Board received Ms. Kamath's [Academic Affairs report](#).

G. Student Services Report: Dr. Kim McGinnis

The Board received Dr. McGinnis' [Student Services report](#). / Dr. McGinnis also provided the Board with an update regarding MPC's progress related to AB 288 (Dual Enrollment), which gives community colleges the ability to provide closed courses on high school campuses.

- 1) MPC's Student Services and Academic Affairs staff are working together to develop partnership agreements with the high schools in our district. We have met with representatives from Carmel Unified School District, Pacific Grove Unified School District, and Monterey Unified School District, with the objective to begin offering those courses in Fall 2017.
- 2) Four workgroups, with representatives from MPC and service area high school districts (working closely with MPC and high school faculty), have been assembled to focus on the agreement (including the cost of textbooks and materials), academic pathways and policies, student support services, and staffing and labor.
- 3) Six service area high schools have expressed interest in developing dual enrollment programs. Each of these high schools has identified five programs of interest to them.
- 4) Our target, to start, is to develop one pathway with each of the high schools. (Dr. McGinnis noted that pathways have to be developed first, because the AB 288 College and Careers Access Pathway Act requires community colleges to provide a specific pathway to these high school students.) She reported that we've developed agreements with some of these high schools regarding the provision of services (admissions and records, student success and support, and access resource center).
- 5) Dual enrollment courses are MPC courses and as such, will need to be taught by faculty who meet MPC's minimum qualifications. However, these faculty also, ideally, should have K-12 training, in addition to the discipline expertise we require.
- 6) The courses, textbooks, and materials will be free to the students who fall into the AB 288 category. Additionally, due to a recent decision by Dr. Tribley and the President's Cabinet, MPC will not charge non-resident fees to any of our high school students, which also supports the action taken by the Board at today's Special Board meeting to support DACA (Deferred Action for Childhood Arrivals) students.
- 7) A new certificate program, "[Personal Wellness and Health Professions: Proposed Marina High School Dual Enrollment Pathway \(Draft\)](#)," has been developed.
- 8) Current target dates for an agreement to be brought forward to the Board: January 2017 (first reading) and February 2017 (second reading).

Dr. McGinnis also reported on an initiative spearheaded by Nicole Dunne, Director of Admissions and Records, to implement Freshdesk, a customer service suite (currently utilized by MPC Online) that can handle questions and help desk items related to admissions and records. Dr. McGinnis explained the benefits of Freshdesk, which, as an interactive system, will enable students to utilize its services day or night, and which will assist us with our business process analyses by gathering data based on questions posed by students. It is expected to go live in December.

H. Administrative Services Report: Dr. Steven Crow

Dr. Crow responded to a statement made earlier in the meeting that the Budget Advisory Committee and Health and Welfare Cost Containment Committee (HWCCC) did not meet in 2016. He listed the eight dates on which the Budget Advisory Committee met during 2016 and noted that the minutes are available on [MyMPC](#). He reported on the Committee's charge and accomplishments during Spring and Fall 2016 and noted that their work, in part, includes

reviewing and recommending to him processes and procedures related to the budget, as well as assisting in the development of the budget calendar and budget. As part of that development, he remarked, they reviewed the meeting notes of the HWCCC, which met shortly prior to the development of the budget, on April 15th and May 19th. He explained that the charge of the HWCCC is to keep down health care costs and reviewed the HWCCC's accomplishments. / Dr. Crow also reported that the ERP will be brought before other committees to discuss the development of a request for proposal (RFP). / The Board thanked Dr. Crow for his factual updates.

I. Superintendent/President's Report: Dr. Walter Tribley

The Board received the [Superintendent/President's report](#) from Dr. Tribley. / He was commended on the many accomplishments of the College.

J. Governing Board Reports

1) Community Human Services (CHS) Report – Trustee Steck reports that CHS will meet on December 15, 2017.

2) Trustee Reports

- a) Student Trustee Lambert commended the Tuba Christmas concert, which was held on December 11th at the Golden State Theatre. / He also remarked on the proactive leadership, contagious enthusiasm, and accomplishments of the ASMPC Council, particularly commending Tyler Strode, ASMPC Director of Representation, and Stephan Edgar, ASMPC President.
- b) Trustee Johnson expressed gratitude to all for his service as Board Chair. / He commended Vicki Nakamura for her work on the December 14th Special Board Meeting and complimented the Tuba Christmas concert. / He reported on upcoming events in Monterey, with which he hopes MPC will be involved: the Language Capital of the World Cultural Festival in late spring; the City of Monterey's Summer of Love celebrations; and the City of Monterey's 200th birthday celebration.
- c) Trustee Steck expressed appreciation to all at MPC for their work. / Chair Dunn Gustafson thanked him for his work on the Board's statement of values.
- d) Trustee Coppernoll offered her kudos to MPC Faculty Molly Jansen and her culinary students for their outstanding work at a recent MPC Foundation event. / She commended the panel discussion hosted by *El Yanqui*, MPC's campus newspaper, which included attendees from MPC, Pacific Grove High School, and CSUMB. / She commended Dr. Tribley for his outstanding leadership and expressed her gratitude to everyone at MPC for their work. / She also expressed her pride in the inspirational activities and leadership of MPC's students.
- e) Vice Chair Brown remarked that the Board's job is to make MPC better for everyone—faculty, staff, and students. He reminded everyone that the students are our ultimate priority and the reason for which we work at MPC. He thanked everyone at MPC for the work they do to make the school better. / He also commended Molly Johnson for her three-fold approach to the hospitality program.
- f) Chair Dunn Gustafson commended the National Philanthropy Day Luncheon, at which former MPC Trustees R. Lynn Davis and Dr. Jim Tunney were recognized for their contributions. (Dr. Tunney's Youth Foundation, she noted, was honored as the Foundation of the Year.) / She reported that Trustee Johnson will represent her at the Fire Academy Graduation, which she will be unable to attend. / She also thanked the Board for electing her as Board Chair.

16. ADVANCE PLANNING

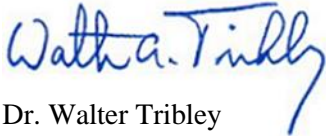
A. Regular Board Meeting, January 25, 2017 at MPC Library & Technology Center

- 1) Closed Session: 11:00am, Stutzman Room
- 2) Regular Meeting: 1:30pm, Sam Karas Room

- B. Regular Board Meeting, February 22, 2017 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- C. Future Topics
 - 1) Study Session: Enrollment Management System (EMS)

- 17. **ADJOURNMENT** – Chair Dunn Gustafson adjourned the meeting at 5:40 p.m.
- 18. **CLOSED SESSION** – Not required.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Walter Tribley". The signature is written in a cursive style with a large, sweeping "W" and "T".

Dr. Walter Tribley
Superintendent/President

Posted January 26, 2016

Monterey Peninsula Community College District
Governing Board Agenda

January 25, 2017

Consent Agenda Item No. A.2

Superintendent/President
Office

Proposal:

That the Governing Board accepts and acknowledges the donations to Monterey Peninsula College that are listed below.

Background: The following donations have been made to Monterey Peninsula College:

- Roberta Dodge \$400 to the Maurine Church Coburn School of Nursing's Doris Etzcorn Prewitt Scholarship Fund
- Jacqueline McNamara \$50 to the Maurine Church Coburn School of Nursing, in honor of Mrs. Harriet Shanner
- Valerie Moule Two separate donations (\$300 and \$100) to the Maurine Church Coburn School of Nursing's Doris Etzcorn Prewitt Scholarship Fund
- Deborah Rantz Two separate donations (\$300 and \$100) to the Maurine Church Coburn School of Nursing's Doris Etzcorn Prewitt Scholarship Fund
- G. E. Young \$4,000 to the F. R. Richards Scholarship Fund

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, that the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and the Governing Board

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2017

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve the December manual, December supplemental, December regular and January supplemental payrolls.

Background:

December 5, 2016	Manual Payroll	\$ 1,198.43
December 9, 2016	Supplemental Payroll	\$ 75,326.19
December 23, 2016	Regular Payroll	\$2,266,014.84
January 10, 2017	Supplemental Payroll	\$ 69,367.41
Total		\$2,411,906.87

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that the:

December 5th manual payroll in the amount of \$1,198.43, the December 9th supplemental payroll in the amount of \$75,326.19, the December 23rd regular payroll in the amount of \$2,266,014.84, and the January 10th supplemental payroll in the amount of \$69,367.41 be approved.

Recommended By: _____



Steven L. Crow, Ed. D., Vice President of Administrative Services

Prepared By: _____


Sean Willis or Gina Davi, Payroll Analyst


Rosemary Barros, Controller

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2017

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for December 2016.

Background:

Table with 2 columns: Warrant Range and Amount. Rows include ranges like 12278415 through 12278438 for \$171,613.03, and a total of \$1,139,156.43.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Commercial Warrants: 12278415 through 12278438, 12279245 through 12279275, 12280312 through 12280335, 12281258 through 12281319, 12282185 through 12282234 in the amount of \$ 1,483,233.83 be approved.

Recommended By:

Signature of Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

Signatures of Veronica Garcia, Accounting Specialist and Rosemary Barrios, Controller

Agenda Approval:

Signature of Dr. Walter Tribley, Superintendent/President

Checks Dated 12/01/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12278415	12/01/2016	AITS INC	01-5600	PV 4833 INVOICE 32626 11-15-16		307.46
12278416	12/01/2016	CALIFORNIA AMERICAN WATER CO	01-5500	Gen Instit. Utilities-Open order	9,271.33	
			47-5500	Gen Instit. Utilities-Open order	631.40	9,902.73
12278417	12/01/2016	CCSLI, Inc	01-5100	ARC-Independent Contractor		17,466.40
12278418	12/01/2016	CDW GOVERNMENT INC	01-5600	Gen Instit. Tele-Cisco phones		14,576.56
12278419	12/01/2016	CHEVRON USA INC	01-5500	Men & Women's Athletics- Open order for gasoline	1,855.91	
				Warehouse-Open order	1,028.83	2,884.74
12278420	12/01/2016	Cintas Corp #630	01-4500	Custodial-Open order for consumables	173.55	
				Custodial-Open order for Uniforms service	77.23	
				Grounds-Open order	39.05	
				Maintenance- Open order	15.45	305.28
12278421	12/01/2016	Constellation New Energy	01-5500	Gen. Instit. Utilities-Open order	19,469.55	
			47-5500	Gen. Instit. Utilities-Open order	1,325.92	20,795.47
12278422	12/01/2016	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC-Independent Contractor		1,790.00
12278423	12/01/2016	Edges Electrical Group	01-4500	Maintenance-open order	523.48	
			14-5100	Prop 39-Emer backup LED drivers	884.96	1,408.44
12278424	12/01/2016	Ewing Irrigation	01-4500	Grounds- Open order		111.47
12278425	12/01/2016	GAVILAN PEST CONTROL	01-5500	Grounds-Open order for FY 2016/2017		500.00
12278426	12/01/2016	GRAINGER INC-salinas	01-4500	Maintenance-Open order		36.59
12278427	12/01/2016	Office Depot	01-4300	Life Science-Open order		71.06
12278428	12/01/2016	Onix Networking	01-5600	IS Network & Tech-AODocs file server		8,820.00
12278429	12/01/2016	PACIFIC GAS & ELECTRIC	01-5500	Gen. Instit. Utilities-Open order	22,464.21	
			47-5500	Gen. Instit. Utilities-Open order	1,529.86	23,994.07
12278430	12/01/2016	Pacific Telemanagement Service	01-5500	Gen. Instit. Tele- Open Po for Pay Phones		53.00
12278431	12/01/2016	QUALITY WATER ENTERPRISES INC	01-4300	Chemistry- open order		44.00
12278432	12/01/2016	Sandra Washington	01-7500	PV 4837 FALL 2016 STIPENDS CASH ADVANCE		3,600.00
12278433	12/01/2016	School Services of CA-Sacto	01-4500	VP Admin. Svc.-Renewal		285.00
12278434	12/01/2016	SupplyWorks	01-4500	Custodial- Open order for consumables	81.62	
				PV 4834 INV 382462175 10-28-16	5,650.10	5,731.72
12278435	12/01/2016	UC Regents/Conf Services	01-5200	PV 4835 DEPOSIT FOR 2017 SUMMER PROGRAM		1,000.00
12278436	12/01/2016	US Bank Service Center	01-4500	PV 4836 STATEMENT 11-22-16		53,358.04
12278437	12/01/2016	Virtual VRI	01-5100	ARC-Independent Contractor		2,865.00
12278438	12/01/2016	Waxie Sanitary	01-4500	Custodial- Open order		1,706.00
Total Number of Checks					24	171,613.03

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 12/01/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	24	167,240.89
14	Capital Projects Fund (M)	1	884.96
47	College Center (M)	3	3,487.18
	Total Number of Checks	24	171,613.03
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		171,613.03

Includes checks for only Bank Account COUNTY

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Checks Dated 12/06/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12279245	12/06/2016	AdSpec	01-7600	PV 4838 INV # 15896A, 15974A, 15960A		17,977.39
12279246	12/06/2016	Agile Research & Tech.	01-5100	IT & Matriculation-IT consulting		9,240.00
12279247	12/06/2016	American Fidelity Admin Svc	35-5100	PV 4846 INV 17246 11-22-16		903.76
12279248	12/06/2016	American Lock & Key	01-5500	Maintenance-open order		95.00
12279249	12/06/2016	Benjamin, Judy	01-5800	Men's athletics-Independent Contractor		180.00
12279250	12/06/2016	Buggs, Latrice	01-5800	Men's Athletics-Independent Contractor		120.00
12279251	12/06/2016	Central Coast Media Enterprise	01-4500	IT-nametags for staff		91.25
12279252	12/06/2016	Khan-Bemier	01-5100	MATE-Independent Contractor		5,600.00
12279253	12/06/2016	Cintas Corp #630	01-4500	Custodial-Open order for consumables	23.80	
				Custodial-Open order for Uniforms service	77.23	
				Grounds-Open order	39.05	
				Maintenance- Open order	15.45	155.53
12279254	12/06/2016	COMMUNITY COLLEGE LEAGUE	01-5100	PV 4840 9-2-16 INV 8207		6,985.00
12279255	12/06/2016	Jasmine Do	01-4700	PV 4839 CASH ADVANCE FOR "FUEL UP FOR FINAL"		300.00
12279256	12/06/2016	Scott Fraser	01-5100	MATE-Independent Contractor		15,600.00
12279257	12/06/2016	Gardner, Matt	01-5100	MATE-Independent Contractor		4,167.00
12279258	12/06/2016	Edith Gummer	01-5200	PV 4847 TRAVEL REIMB FOR NVC MEMBER		119.17
12279259	12/06/2016	ITPI	01-5100	PV 4841 INV 2277 11-3-15		18,400.00
12279260	12/06/2016	KBA Docusys, Inc	01-5600	Print Shop- Open order for Lease agreement		5,316.89
12279261	12/06/2016	Debbi Kill	01-5200	PV 4848 TRAVEL REIMB FOR NVC MEMBER		506.67
12279262	12/06/2016	Mobile Modular Mgrmnt Corp	01-5600	Gen Instit.-Lease mobile restroom at Gen. Class		693.03
12279263	12/06/2016	MPC District	04-3400	CA Preschool Contract-CDC H & W		5,436.75
12279264	12/06/2016	MPC District	39-3400	Parking- OPEB for Security		750.00
12279265	12/06/2016	MPC District	04-3400	CA Preschool Contract-OPEB-H&W		500.00
12279266	12/06/2016	MPC District	39-3400	Parking-H & W for Security		5,436.75
12279267	12/06/2016	MPC District	01-3400	H&W Restricted		52,489.43
12279268	12/06/2016	MPC District	01-3400	OPEB		7,386.36
12279269	12/06/2016	MPC FOUNDATION	01-4500	PV 4842 REIMB FOR GRANT ELIGIBLE EXPENSES (ELKINS RECEPTION)		135.92
12279270	12/06/2016	MPC TRUST FUND	01-7500	PV 4843 FALL SEMESTER 2016		8,400.00
12279271	12/06/2016	NFORMD.NET LLC	01-5600	PV 4844		2,280.00
12279272	12/06/2016	Kathleen Poet	01-4700	PV 4845 REIMB FOR PURCH MADE TO COVER FOOD @ STEM TUTOR EVEN	198.48	

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Checks Dated 12/06/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12279272	12/06/2016	Kathleen Poet	01-7600	PV 4845 REIMB FOR PURCH MADE TO COVER FOOD @ STEM TUTOR EVEN	80.79	279.27
12279273	12/06/2016	Swan, Kim	01-5100	MATE MOV-Independent Contractor	451.25	
			01-5200	PV 4849 REIMB FOR FOOD FOR 11-12-16 WORKSHOP	35.25	486.50
12279274	12/06/2016	Michael Turnan	01-5800	Men's athletics-Independent Contract		500.00
12279275	12/06/2016	MICHAEL WECKER	01-5400	PV 4850 REPAIR DAMAGE WHELL		1,229.83
Total Number of Checks					31	171,761.50

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	26	158,734.24
04	Children Center	2	5,936.75
35	Self Insurance Fund (M)	1	903.76
39	Parking Fund (M)	2	6,186.75
Total Number of Checks		31	171,761.50
Less Unpaid Tax Liability			.00
Net (Check Amount)			171,761.50

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 12/08/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12280312	12/08/2016	AmeriPride Uniform Services	01-6200	Art-Open order for rag service		101.00
12280313	12/08/2016	AT&T	01-5500	Marina Ed Center- open order		2,665.48
12280314	12/08/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		73.56
12280315	12/08/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		37.60
12280316	12/08/2016	Alexis Copeland	01-6400	PV 4857 REIMB FOR VRC CONTROLLER		216.16
12280317	12/08/2016	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC-Independent Contractor		3,340.00
12280318	12/08/2016	EBSCO	01-6300	PV 4851 INV 488744 11-2-16		6,681.09
12280319	12/08/2016	Edges Electrical Group	14-5100	Prop 39-LED Lights-Retrofit Phase I		621.91
12280320	12/08/2016	FHEG MPC BOOKSTORE	01-7600	PV 4858 INV 17139, 17136, 17112, 17128, 17131, 17127		174,857.33
12280321	12/08/2016	HOBART SALES AND SERVICE	01-5100	PV 4852 INV # SC866200, #SC866433		991.57
12280322	12/08/2016	Jacqueline Fitzpatrick	01-5100	ARC-ASL Interpreting, Independent Contractor		1,304.25
12280323	12/08/2016	Jet Tec LLC	01-4500	PV 4853 INV 42918 11-28-16		605.80
12280324	12/08/2016	Jobelephantcom Inc	01-4500	PV 4854 INV 2212728 11-28-16	15.00	
				PV 4855 INV 2212370 11-21-16	3,095.00	
				PV 4856 INV 2209273 10-31-16	15.00	3,125.00
12280325	12/08/2016	Keenan & Associates	69-5100	Self Insurance-Open order for WC runoff Claims		1,375.00
12280326	12/08/2016	Liebert Cassidy Whitmore	01-5700	Super/President-Open order for legal		182.00
12280327	12/08/2016	Liebert Cassidy Whitmore	01-5700	Super/President-Open order for legal		1,576.00
12280328	12/08/2016	LOZANO SMITH, LLP	01-5700	Super/President-Open order for legal		3,401.67
12280329	12/08/2016	MPC Trust 9535	01-7500	PV 4860 CARE GRANTS #9598		1,000.00
12280330	12/08/2016	Razorwire Design	01-5800	PIO-Design 2017 Spring Catalog		3,765.00
12280331	12/08/2016	Tom Rebold	01-4300	PV 4859 REIMB FOR CALSTEP INSTRUCTIONAL SUPPLIES		1,203.68
12280332	12/08/2016	SMART & FINAL	04-4500	Children's Center-Open order for meals & supplies	63.05	
			04-4700	Children's Center-Open order for meals & supplies	86.50	149.55
12280333	12/08/2016	Sysco Food Service of SF	04-4500	Children's Center-Open order for meals & supplies	191.94	
			04-4700	Children's Center-Open order for meals & supplies	703.39	895.33
12280334	12/08/2016	Thompson, Shawnell	01-5100	ACR- ASL Interpreting, Independent Contractor		1,184.00
12280335	12/08/2016	Virtual VRI	01-5100	ARC-Independent Contractor		1,683.75

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

Page 1 of 2

Checks Dated 12/08/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Total Number of Checks					24	211,036.73

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	20	207,994.94
04	Children Center	2	1,044.88
14	Capital Projects Fund (M)	1	621.91
69	Workers Compensation Fund	1	1,375.00
Total Number of Checks		24	211,036.73
Less Unpaid Tax Liability			.00
Net (Check Amount)			211,036.73

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 12/13/2016							
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount	
12281258	12/13/2016	ABBOTTS PRO POWER	01-5600	Grounds-Open order		88.12	
12281259	12/13/2016	ACSIG Dental	01-3400	GI support & insurance- Open order-dental claims		15,394.69	
12281260	12/13/2016	AdSpec	01-5800	PV 4861 INV #15957A 10-31-16		529.91	
12281261	12/13/2016	Airgas USA	01-4300	Chemistry- Open order		5.15	
12281262	12/13/2016	Jason Alamares	01-5100	PV 4877 INV 162211 GUEST LECTURER		250.00	
12281263	12/13/2016	ALAMEDA COUNTY SCHOOLS	01-3400	GI-Support & Ins-Open order for vision benefits		3,004.37	
12281264	12/13/2016	American Lock & Key	01-5500	PV 4862 INV # 40245 11-3-16		592.30	
12281265	12/13/2016	AMERICAN MEDICAL RESPONSE	01-5500	PV 4863 11-10-16 INV 199451		480.00	
12281266	12/13/2016	Bookmark	01-4300	PV 4864 CO#006132-1, CO#006198-1, CO#006125-1		464.38	
12281267	12/13/2016	BRODART	01-6300	PV 4865		83.43	
12281268	12/13/2016	Cardinale Automotive Group	01-5600	PV 4866 GCCS411720		1,291.44	
12281269	12/13/2016	CCSLI, Inc	01-5100	ARC-Independent Contractor		4,120.00	
12281270	12/13/2016	CHOMP	01-5100	Nursing-Encumber for Faculty salaries & ben		15,000.00	
12281271	12/13/2016	Community College Library	01-6300	PV 4868 INV 8363 11-11-16		11,653.52	
12281272	12/13/2016	CPP, Inc	01-5200	PV 4869 MBTI CERTIFICATION TRAINING PROGRAM		18,750.00	
12281273	12/13/2016	Fastenal Company	01-4500	Grounds- open order		161.30	
12281274	12/13/2016	FHEG MPC BOOKSTORE	01-7600	PV 4870 ACCT 1660, 16421, 17120	4,837.90		
				PV 4871 ACCT 16422 SPRING 2016 MAY 2016	117.33	4,955.23	
12281275	12/13/2016	Fisher Scientific	01-4300	Chemistry-Open order		48.72	
12281276	12/13/2016	GAVILAN PEST CONTROL	01-4500	PV 4872 INV 36013 11-16-16		30.00	
12281277	12/13/2016	Geo H Wilson Inc	01-5500	Maintenance-Open order		2,691.00	
12281278	12/13/2016	Rebecca Glenn	01-5200	PV 4873 TRAVEL REIMB FOR CONFER IN ONTARIO, CA 10/26-29/16		472.40	
12281279	12/13/2016	GRAINGER INC-salinas	01-4300	Chemistry-open order		67.13	
12281280	12/13/2016	Greenwaste Recovery, INC	01-5500	Marina Ed Ctr-Open order for waste disposal	280.89		
				PSTC- open order	627.69	908.58	
12281281	12/13/2016	HOBART SALES AND SERVICE	01-5500	PV 4874 INV# SC866356, SC866357		732.78	
12281282	12/13/2016	Hollinger Metal Edge	Cancelled	Elkins Grant-Misc. office supplies	405.90	*	
				PV 4875 INV 158678, 159009, 158947	405.90	811.80 *	
		Cancelled on 12/20/2016. Cancel Register # AP12202016					
12281283	12/13/2016	Home Depot Credit Services	01-4500	Maintenance-Open order		112.73	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

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Checks Dated 12/13/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12281284	12/13/2016	IssacsInk	01-5800	PV 4876 INV #117 11-7-16		400.00
12281285	12/13/2016	Carol Karian	01-5200	PV 4867 REIMB TRAVEL NOV 1-5 2016 TO LA		529.50
12281286	12/13/2016	Kool Entertainment	01-5500	PV 4878 12-7-16 INV 703195		150.00
12281287	12/13/2016	Bill Leone	01-5100	Student Equity-Independent Contractor		690.00
12281288	12/13/2016	LINCOLN Aquatics	01-4500	Custodial-open order		1,076.71
12281289	12/13/2016	Mann,Candiya	01-5100	MATE-Independent Contractor		14,000.00
12281290	12/13/2016	McKesson Medical Surgical	01-4500	Health Services-Open order		14.49
12281291	12/13/2016	Monterey City Disposal Inc	01-5500	Gen. Instit. Utilities-Open order	2,067.27	
			47-5500	College Center-Open order for trash	224.26	2,291.53
12281292	12/13/2016	MONTEREY COUNTY HERALD	01-4500	PV 4879 ACCT 2141513 STATEMENT 1016696		770.79
12281293	12/13/2016	MONTEREY REGIONAL WATER	01-5500	Gen Instit. Utilities-open order	6,810.45	
				MPC Ed Center-OPe norder for sewage	196.56	7,007.01
12281294	12/13/2016	MPC FOUNDATION	01-5800	MPC Foundation-Open order for Foundation Serv		8,333.33
12281295	12/13/2016	MPC Revolving Fund	01-5800	PV 4880 RF CASH REIM	626.23	
				PV 4882 RF CHECK REIMB	1,748.78	
			39-5800	PV 4881 RF CASH REIMB	1.50	2,376.51
12281296	12/13/2016	MYRICK PHOTOGRAPHIC	01-4300	PV 4883 INV 20929 9-1-16, INV 21490 11-14-16		320.82
12281297	12/13/2016	National League for Nursing	01-5300	PV 4884 12-5-16 ID 39328917		1,165.00
12281298	12/13/2016	OCLC INC	01-4500	PV 4885 11-30-16 INV 500494		500.39
12281299	12/13/2016	Office Depot	01-4300	Div. Office Busi & Tech-open order	93.11	
				English Center-Open order	78.03	
				Humanities-open order	61.88	
				Physical Science-Open order	349.16	
			01-4500	A&R- Open order	214.99	
				ARC-open order	137.44	
				Creative Arts-open order	47.34	
				Elkins Grant-Cork Boards	117.28	
				Financial Aid-Open order	309.14	
				Fire Training-Open order	421.23	
				Library- Open order	406.92	
				Library-open order	856.28	
				Matriculation-open order	675.72	
				MPC Ed Center- Open order	56.99	
				Print Shop- Open order	256.36	4,081.87

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 12/13/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12281300	12/13/2016	Ashley Patania	01-5100	Health Serv.-Independent Contractor		580.00
12281301	12/13/2016	Peninsula Cafe	01-4700	PV 4886 INV#9 12/3/16		1,086.25
12281302	12/13/2016	PENINSULA WELDING SUPPLY	01-4500	Maintenance-Open order	18.00	
			01-5500	Art- Open order for gas for welding & soldering	120.02	138.02
12281303	12/13/2016	Pioneer Manufacturing Co	01-4500	PV 4887 INV 622667 11-28-16		342.93
12281304	12/13/2016	Dennis Prasad	01-5100	IS Systems & Prog-Contract for IT		735.00
12281305	12/13/2016	PSTS INC	01-5500	PV 4888 INV 1058750 11-22-16		137.50
12281306	12/13/2016	Sebastian Resendiz	01-5100	PV 4889 INV 162311 11-21-16 GUEST LECTURE		250.00
12281307	12/13/2016	Nandita Sarkar	01-5100	Marine Tech Ment/Int Prog.-Independent Contractor		1,311.75
12281308	12/13/2016	Scudder Roofing	01-5500	PV 4890 INV # R26636-001, R26637-001, R26638-001		1,334.80
12281309	12/13/2016	Siemens Industry Inc	01-5500	PV 4891 INV # 5444338233 11-11-16		1,018.00
12281310	12/13/2016	Sinclair, Timandra	01-5100	MATE;MOV- Independent Contractor		1,600.00
12281311	12/13/2016	SupplyWorks	01-4500	Custodial- Open order for consumables	334.83	
				Custodial-Open order	3,663.71	3,998.54
12281312	12/13/2016	Surrender Graphix	01-4500	PV 4892 11-29-16		195.53
12281313	12/13/2016	Suzi Brauner-Tatum	01-5100	Health Services-Independent Contractor		1,237.50
12281314	12/13/2016	The UPS Store	01-4500	PV 4895 INV 113016 11-30-16		116.24
12281315	12/13/2016	ThyssenKrupp Elevator Corp	01-5500	PV 4893 INV # 5000595685, 5000599249		1,488.00
12281316	12/13/2016	TRUCKSIS ENT INC	39-4500	PV 4894 INV 9513 11-29-16		118.08
12281317	12/13/2016	VERIZON WIRELESS	01-4500	Various Depts-Cell Phone bills	33.99	
			01-5500	Various Depts-Cell Phone bills	827.22	
			39-5500	Various Depts-Cell Phone bills	64.05	925.26
12281318	12/13/2016	VWR	01-4300	Biology-Lab supplies		58.13
12281319	12/13/2016	Wolter Luwer/ Ovid Tech	01-6300	PV 4896 INV OI-102354 11-8-16		2,791.00
Total Number of Checks					62	145,869.46

	Count	Amount
Cancel	1	1,623.60
Net Issue		144,245.86

Fund Recap

Fund	Description	Check Count	Expensed Amount
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 12/13/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	60	144,649.77
39	Parking Fund (M)	3	183.63
47	College Center (M)	1	224.26
Total Number of Checks		61	145,057.66
Less Unpaid Tax Liability			.00
Net (Check Amount)			145,057.66

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 12/15/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12282185	12/15/2016	AmeriPride Uniform Services	01-6200	Art-Open order for rag service		50.50
12282186	12/15/2016	Arnaldo, Michael	01-5100	PV 4914 inv 12516 125616		2,000.00
12282187	12/15/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		33.59
12282188	12/15/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		244.22
12282189	12/15/2016	AT&T	01-5500	Gen Instit Tele.- Open PO for MPC phone bills		3,533.46
12282190	12/15/2016	Bloxham, Charles L	01-5100	pv 4915		1,200.00
12282191	12/15/2016	CDW GOVERNMENT INC	01-4300	Graphic Arts-HDR ink	1,064.25	
				Graphic Arts-Printer supplies	326.90	
			01-6400	Graphic Arts-HP Laserjet	197.80	1,588.95
12282192	12/15/2016	Chris Calima	01-7500	PV 4897 FALL 2016 STIPEND		149.00
12282193	12/15/2016	Cintas Corp #630	01-4500	Custodial-Open order for consumables	47.60	
				Custodial-Open order for Uniforms service	203.93	
				Grounds-Open order	78.10	
				Maintenance- Open order	30.90	360.53
12282194	12/15/2016	Cummins-Allison Corp	39-5600	PV 4898 INV 1280160 11-30-16		448.60
12282195	12/15/2016	FHEG MPC BOOKSTORE	01-4300	PV 4899 ACCT# 17137 8-3-16	3,394.53	
			01-7600	PV 4900 ACCT # 17229 12-12-16	35,000.00	38,394.53
12282196	12/15/2016	FLINN SCIENTIFIC	01-4300	Chemistry-Open order		250.58
12282197	12/15/2016	Foundation of CA Comm Colleges	01-5300	PV 4911 5-2-16 INV 1015402		7,829.34
12282198	12/15/2016	Friends of Thunder Bay Nat Mar	01-5200	PV 4902 REGIONAL FUNDING 2016-2017 REGIONAL ROV PROGRAM		4,000.00
12282199	12/15/2016	Geo H Wilson Inc	01-5500	Maintenance-Open order		462.00
12282200	12/15/2016	ISAA Inc	01-5200	PV 4901 REGIONAL FUND 2016-2017 FOR MATE ROV PROGRAM		4,000.00
12282201	12/15/2016	ITC Systems	01-4500	Library-ITC Print Cards for EOPS		414.05
12282202	12/15/2016	Jacqueline Fitzpatrick	01-5100	ARC-ASL Interpreting, Independent Contractor		497.25
12282203	12/15/2016	Jobelephantcom Inc	01-4500	PV 4910 INV 2213930 2214352 928735 2214357		60.00
12282204	12/15/2016	Jonathan Silva	01-5100	ACR-ASL Interpreting, Independent Contractor		1,345.50
12282205	12/15/2016	Laboratory Supply Network	01-4300	Chemistry-Vacuum pump		485.70
12282206	12/15/2016	Learning by Doing, Inc	01-5200	PV 4903 REGIONAL FUNDING 2016-2017 FOR REGIONAL ROV PROGRAM		3,800.00
12282207	12/15/2016	Liebert Cassidy Whitmore	01-5700	President's Office-Open order		4,222.20

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ESCAPE ONLINE

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Checks Dated 12/15/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12282208	12/15/2016	LOOMIS	01-5800	Fiscal Services-Open order for courier service		1,148.82
12282209	12/15/2016	LOZANO SMITH, LLP	01-5700	President's Office-Open order for legal		66,669.77
12282210	12/15/2016	MONTEREY AUTO SUPPLY INC	01-4300	PV 4913	1,505.42	
				PV 4913 443367	17.28	
				PV 4913 443462 CR 444463	3.28	1,525.98
12282211	12/15/2016	Monterey Peninsula Unified SD	01-5100	PV 4905 REIMBURSEMENT		65,110.41
12282212	12/15/2016	MONTEREY REGIONAL WASTE	01-5500	Gen Instit. Utilities-Open order Landfill disposal		15.30
12282213	12/15/2016	MPC Revolving Fund	01-5800	PV 4912 RF CHECK REIMB		3,331.65
12282214	12/15/2016	Nelly Group, LLC	01-5100	Lo State Univ Grant-Independent Contractor		2,010.00
12282215	12/15/2016	Office Depot	01-4300	PE- Open order	885.54	
			04-4500	Children's Center-Open order	157.20	1,042.74
12282216	12/15/2016	PACIFIC GAS & ELECTRIC	01-5500	Marina Ed Center- Open order - electricity		19.06
12282217	12/15/2016	Pacific Grove Unified Sch Dist	01-5100	PV 4906 REIMBURSEMENT FOR ADULT ED		10,285.00
12282218	12/15/2016	Palomar College/TTIP So. Grant	01-5200	PV 4907 INV #0000493 12-12-16		400.00
12282219	12/15/2016	Pearson Clinical Assessments	01-4300	ARC-test forms		1,364.19
12282220	12/15/2016	Peninsula Cafe	01-7600	PV 4908 NOVEMBER CARE MEAL PLAN		5,625.00
12282221	12/15/2016	PENINSULA MESSENGER SERVICE	01-5800	Fiscal Services-open order for courier service		369.00
12282222	12/15/2016	Puget Sound MTS Oceanography	01-5200	PV 4909		4,000.00
12282223	12/15/2016	SAFETY-KLEEN SYSTEMS	01-6200	Art-Open order for solvent disposal		466.30
12282224	12/15/2016	School Services of CA-Sacto	01-4500	VP Admin. Svc.-Renewal		285.00
12282225	12/15/2016	SMART & FINAL	04-4500	Children's Center-Open order for meals & supplies	9.55	
			04-4700	Children's Center-Open order for meals & supplies	82.07	91.62
12282226	12/15/2016	South Bay Regional Pub Safety	01-5100	Instructional Contracts - open order		193,909.37
12282227	12/15/2016	Step One POS	01-4500	Marina Ed Ctr-IFBD Board		65.16
12282228	12/15/2016	Steris Corporation	01-5600	Biology-Autoclave Preventative Maint Agreement		3,720.94
12282229	12/15/2016	MaryLee Sunseri	01-5100	PV 4904		150.00
12282230	12/15/2016	SupplyWorks	01-4500	Custodial-Open order		421.67
12282231	12/15/2016	Sysco Food Service of SF	04-4500	Children's Center-Open order for meals & supplies	34.00	
			04-4700	Children's Center-Open order for meals & supplies	414.02	448.02
12282232	12/15/2016	United Parcel Service(UPS)	01-5800	Warehouse-open order		92.51

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Checks Dated 12/15/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12282233	12/15/2016	US POSTMASTER	01-5800	Warehouse-Bulk Mail Acct 757882		1,000.00
12282234	12/15/2016	Ivan Wilson	01-5100	pv 4916		750.00
Total Number of Checks					50	439,687.51

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	47	438,542.07
04	Children Center	3	696.84
39	Parking Fund (M)	1	448.60
Total Number of Checks		50	439,687.51
Less Unpaid Tax Liability			.00
Net (Check Amount)			439,687.51

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2017

Consent Agenda Item No. A.5

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the December 2016 Purchase Orders, Numbers B1700377 through B1700413.

Background:

Purchase Orders B1700377 through B1700413 were produced in December 2016. These orders totaled \$354,264.20 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.


RESOLUTION: BE IT RESOLVED, that Purchase Orders B1700377 through B1700413 in the amount of \$354,264.20 be approved.

Recommended By:




Steven L. Crow, Ed.D., Vice President of Administrative Services

Prepared By:


Mary Weber, Purchasing Coordinator


Rosemary Barrios, Controller

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

(See Last Page) ***

Board Meeting Date January 25, 2017

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B17-00377	Office Depot	053	Chemistry-Inkjet cartridge	01-4300	64.23	
B17-00378	CDW GOVERNMENT INC	031	Graphic Arts-Printer supplies	01-4300	326.90	
B17-00379	CDW GOVERNMENT INC	031	Graphic Arts-HDR ink	01-4300	1,064.25	
B17-00380	CDW GOVERNMENT INC	031	Graphic Arts-HP Laserjet	01-6400	197.80	
B17-00381	Enviro Safetech	053	Chemistry-Fume Hood Inspections	01-5500	2,075.00	
B17-00382	Laboratory Supply Network	053	Chemistry-Vacuum pump	01-4300	485.70	
B17-00383	Step One POS	085	Marina Ed Ctr-IFBD Board	01-4500	65.16	
B17-00384	ITC Systems	044	Library-ITC Print Cards for EOPS	01-4500	414.05	
B17-00385	Swan, Kim	047	MATE MOV-Independent Contractor	01-5100	1,800.00	
B17-00386	Edges Electrical Group	150	Prop 39-LED Emergency Drivers	14-5100	1,520.21	
B17-00387	Palace Office Interiors	057	EOPS-filing cabinets for STS-119	01-4500	1,732.46	
B17-00388	Office Depot	057	Student Equity-copier paper	01-4500	295.37	
B17-00389	Office Depot	080	Fiscal - Open order	01-4500	1,500.00	
B17-00390	Epico Systems Inc	041	Media Services-CDC upgrade	01-4300	2,480.00	
				01-5100	2,690.00	
B17-00391	CDW GOVERNMENT INC	041	Media Services-5 Blueraay Disc Player	01-4300	404.03	
B17-00392	CDW GOVERNMENT INC	057	Matriculation-2 laptops	01-6400	2,256.71	
B17-00393	LOZANO SMITH, LLP	058	President's Office-Open order for legal	01-5700	160,000.00	
B17-00394	JC PAPER CO	041	Print Shop-Open order	01-4500	7,000.00	
B17-00395	US POSTMASTER	052	Warehouse-Bulk Mail Acct 757882	01-5800	1,000.00	
B17-00396	CDW GOVERNMENT INC	057	Student Equity-Toner	01-4500	4,436.42	
B17-00397	Sigma-Aldrich Inc	053	Chemistry-instructional supplies	01-4300	177.21	
B17-00398	Liebert Cassidy Whitmore	058	President's Office-Open order	01-5700	40,000.00	
B17-00399	Edges Electrical Group	052	Maintenance-Open order	01-4500	4,000.00	
B17-00400	GRAINGER INC-salinas	052	Maintenance-Open order	01-4500	3,000.00	
B17-00401	Pocket Nurse	048	Enrollment Growth-supplies	01-4300	387.50	
B17-00402	Clark Pest Control	052	Maintenance-Termite Treatment	01-5500	2,550.00	
B17-00403	Office Depot	057	Matriculation-Open order	01-4500	5,000.00	
B17-00404	CHOMP	038	Health Services-Interim Coordinator	01-5100	46,598.45	
B17-00405	Patterson Dental Supply	045	Block Grant-Sterilizer	01-6400	7,009.64	
B17-00406	APPLE COMPUTER INC	031	Block Grant-computers	01-6400	5,304.57	
B17-00407	Advanced Brain Technologies	059	Student Equity-Audio CD Bundles	01-6400	814.69	
B17-00408	College Source Inc	057	Matriculation-TES Campus Access	01-4500	7,614.00	
B17-00409	OTTO FREI	031	Block Grant-Engraving Blocks	01-6400	6,996.01	
B17-00410	3D Systems Inc	031	Block Grant-activation & license	01-6400	5,985.00	
B17-00411	Bibliotheca, LLC	044	Library-Annual Support	01-5600	2,413.95	
B17-00412	Amy Lehman	057	Student Equity-Independent Contractor	01-5100	12,000.00	
B17-00413	CDW GOVERNMENT INC	057	Student Equipty-Surface Pro 4	01-6400	12,604.89	
Total Number of POs				37	Total	354,264.20

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	36	352,743.99
14	Capital Projects Fund (M)	1	1,520.21
		Total	354,264.20

Information is further limited to: Purchase Orders starting with text between B17-00377 and B17-00413

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2017

Board Meeting Date

Consent Agenda Item No. A.6

Fiscal Services

College Area

Proposal:

Approve budget adjustment for the period of November 30, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of increases to the total Fiscal Year budget.

Budgetary Implications:

Fund 01 (Restricted Fund)

Net increase in the 1000 (Certificated Salary) Object expense category	\$105,947
Net increase in the 2000 (Classified Salary) Object expense category	\$151,703
Net increase in the 3000 (Benefits) Object expense category	\$ 18,420
Net increase in the 4000 (Supplies) Object expense category	\$ 19,786
Net increase in the 5000 (Other/Services) Object expense category	\$822,369
Net increase in the 6000 (Capital Outlay) Object expense category	<u>\$ 85,042</u>
Total increase in expense lines budgeted	\$1,203,267


RESOLUTION: BE IT RESOLVED, that the following budget increases in the Restricted Fund be approved:

Increase of \$1,203,267 in funds received for FY 2016-2017.

Recommended By: _____


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____


Linda Martin – Accounting Specialist III


Rosemary Barrios – Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

BUDGET INCREASES
 November 1, 2016-November 30, 2016
 Fund 01 (Restricted Budget) Fiscal Year 2016-17

EXPLANTIONS	AMOUNTS	AMOUNTS
To setup revenue and expense for new state grant award received for AB104 Adult Education.		
Total Revenue:	750,000	
Total Expenses:		750,000
To setup revenue and expense for new state grant award received for AB104 Adult Education Data & Accountability.		
Total Revenue:	123,711	
Total Expenses:		123,711
To setup revenue and expense for new local grant award received for Stem grant for the Nursing department.		
Total Revenue:	7,000	
Total Expenses:		7,000
To setup revenue and expense for federal award received for Perkins grant.		
Total Revenue:	103,974	
Total Expenses:		103,974
To setup revenue and expense for federal grant award received for Creating Alternative Learning Strategies for Transfer Engineering Programs (CalStep).		
Total Revenue:	28,153	
Total Expenses:		28,153
To setup revenue and expense for federal grant award received for SeaMate Program Income.		
Total Revenue:	190,429.06	
Total Expense:		190,429.06
TOTAL INCREASES	1,203,267.06	1,203,267.06

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2015
Board Meeting Date

Consent Agenda Item No. A.7

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of November 1, 2016 through November 30, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

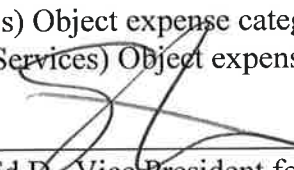
Fund 01 (Restricted General Fund)

Net increase in the 4000 (Supplies) Object expense category	\$ 5,650
Net decrease in the 5000 (Other/Services) Object expense category	\$ 5,650

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 4000 (Supplies) Object expense category	\$ 5,650
Net decrease in the 5000 (Other/Services) Object expense category	\$ 5,650

Recommended By:


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:


Dr. Walter Tribley - Superintendent / President

MPC
 Monterey Peninsula College

BUDGET REVISIONS
 November 1, 2016 -November 30, 2016
 Fund 01 (Restricted General Fund) Fiscal Year 2016-17

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
			5,650.10	(5,650.10)			Transfer funds from the PE Facilities department maintenance agreement budget to custodial consumable supplies budget. To purchase supplies to refinish gym floor.
							Reduction to: 01-0007-1-6960-0963-5600-000-98-5620
							Addition to: 01-0007-1-6960-0963-4500-000-98-4590
0.00	0.00	0.00	5,650.10	(5,650.10)	0.00	0.00	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2015

Board Meeting Date

Consent Agenda Item No. A.8

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of November 1, 2016 through November 30, 2016. (Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

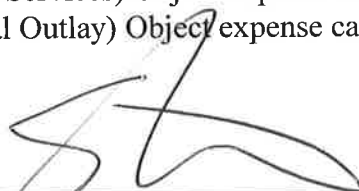
Fund 01 (Unrestricted General Fund)

Net decrease in the 4000 (Supplies) Object expense category	\$ 429
Net decrease in the 5000 (Other/Services) Object expense category	\$1,696
Net increase in the 6000 (Capital Outlay) Object expense category	\$2,125

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 4000 (Supplies) Object expense category	\$ 429
Net decrease in the 5000 (Other/Services) Object expense category	\$1,696
Net increase in the 6000 (Capital Outlay) Object expense category	\$2,125

Recommended By:


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:


Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 November 1, 2016 - November 30, 2016
 Fund 01 (Unrestricted General Fund) Fiscal Year 2016-17

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
				(4,200.00)	4,200.00		Transfer funds from the Media Service department equipment repair budget to equipment purchase budget. To purchase the new laptop computers for A/V checkout. Reduction to: 01-0080-0-6130-0971-5600-000-00-5630 Addition to: 01-0080-0-6780-0912-6400-000-00-6404
			(400.00)	400.00			Transfer funds from the Automotive Technology department instructional supplies budget to professional organization budget. To cover the annual membership fee. Reduction to: 01-0040-0-0900-0407-4300-000-00-4312 Addition to: 01-0040-0-0900-0407-5300-000-00-5306
			(28.75)	28.75			Transfer funds from the Automotive Technology department instructional supplies budget to fuel & oil budget. To cover budget overages. Reduction to: 01-0040-0-0900-0407-4300-000-00-4312 Addition to: 01-0040-0-0900-0407-5500-000-00-5505
				2,075.00	(2,075.00)		Transfer funds from the Hazardous Waste Management department hazardous material budget to inspection services budget. To cover the annual fume hood inspection fees for the Life Science and Physical Science buildings. Reduction to: 01-0080-0-6770-0907-6200-000-00-6201 Addition to: 01-0080-0-6770-0907-5500-000-00-5517
0.00	0.00	0.00	(428.75)	(1696.25)	2125.00	0.00	0.00 TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2015
Board Meeting Date

Consent Agenda Item No. A.9

Fiscal Services
College Area

Proposal:

Approve budget adjustments for the period of November 1, 2016 through November 30, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 39 (Parking Fund)

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 52,126
Net increase in the 5000 (Other/Services) Object expense category	\$ 52,126

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Parking General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 52,126
Net increase in the 5000 (Other/Services) Object expense category	\$ 52,126

Recommended By:



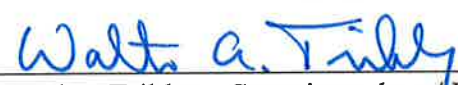
Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:



Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 November 1, 2016 -November 30, 2016
 Fund 39 (Parking fund) Fiscal Year 2016-17

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
	(52,126.35)			52,126.35			Transfer funds from the Security department hourly professional experts budget to contract services budget. To cover cost for consultant fees for emergency preparedness planning.
							Reduction to: 39-0080-1-6950-0960-2300-000-81-2304
							Addition to: 39-0080-1-6950-0960-5100-000-81-5180
0.00	(52,126.35)	0.00	0.00	52,126.35	0.00	0.00	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2017
Board Meeting Date

Consent Agenda Item No. A.10

Fiscal Services
College Area

Proposal:

Approve budget adjustment for the period of December 31, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of increases to the total Fiscal Year budget.

Budgetary Implications:

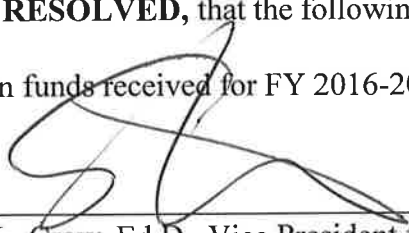
Fund 01 (Restricted Fund)

Net increase in the 4000 (Supplies) Object expense category	\$ 5,000
Net increase in the 5000 (Other Services) Object expense category	<u>\$ 2,500</u>
Total increase in expense lines budgeted	\$ 7,500

RESOLUTION: BE IT RESOLVED, that the following budget increases in the Restricted Fund be approved:

Increase of \$7,500.00 in funds received for FY 2016-2017.

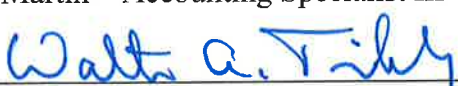
Recommended By:


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:


Dr. Walter Tribley - Superintendent / President

MPC
Monterey Peninsula College

BUDGET INCREASES
December 1, 2016-December 31, 2016
Fund 01 (Restricted Budget) Fiscal Year 2016-17

	AMOUNTS	AMOUNTS
EXPLANTIONS		
To setup revenue and expense for new local grant award received for Faculty Entrepreneurship Champion Mini-Grant.		
Total Revenue:	7,500.00	
Total Expenses:		7,500.00
TOTAL INCREASES	<u>7,500.00</u>	<u>7,500.00</u>

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2015

Board Meeting Date

Consent Agenda Item No. A.11

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of December 1, 2016 through December 31, 2016.
(Fiscal Year 2016-2017).

Background:

Please see attached budget revision documents.

Budgetary Implications:

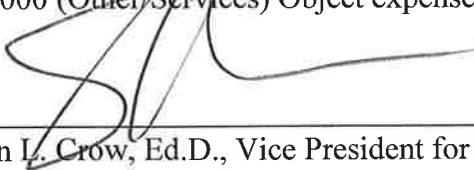
Fund 01 (Restricted General Fund)

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 2,934
Net increase in the 3000 (Benefits) Object expense category	\$ 132
Net decrease in the 4000 (Supplies) Object expense category	\$ 1,200
Net decrease in the 5000 (Other/Services) Object expense category	\$ 1,866

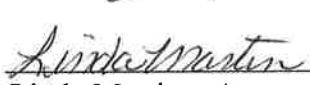
RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 2,934
Net increase in the 3000 (Benefits) Object expense category	\$ 132
Net decrease in the 4000 (Supplies) Object expense category	\$ 1,200
Net decrease in the 5000 (Other/Services) Object expense category	\$ 1,866

Recommended By: _____


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By: _____


Linda Martin – Accounting Specialist III


Rosemary Barrios – Controller

Agenda Approval: _____


Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 December 1, 2016 -December 31, 2016
 Fund 01 (Restricted General Fund) Fiscal Year 2016-17

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
			(1,200.00)	1,200.00			Transfer funds from the Child Development Consortium department instructional supplies budget to the travel budget. To cover conference expenses. Reduction to: 01-0040-1-2200-0646-4300-000-34-4312 Addition to: 01-0040-1-2200-0646-5200-000-34-5220
2,933.82		132.02		(3,065.84)			Transfer funds from the CTE Enhancement department travel budget to hourly non-teaching salary and benefit budgets. To cover budget overages. Reduction to: 01-0040-1-0502-1129-5200-000-96-5220 01-0040-1-0701-1129-5200-000-96-5220 Addition to: 01-0040-1-0502-1129-1400-000-96-1403 01-0040-1-0502-1129-3340-000-96-1403 01-0040-1-0502-1129-3520-000-96-1403 01-0040-1-0502-1129-3620-000-96-1403
2,933.82		132.02	(1,200.00)	(1,865.84)	0.00	0.00	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2017

Consent Agenda Item No. B

Human Resources
College Area

Proposal:

To approve the Faculty personnel actions shown in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Resignation for the purpose of Retirement	Resignation of Salvatore Ferrantelli, Music Instructor, effective May 31, 2017 for the purpose of retirement, and confer upon him the title of Professor Emeritus. Mr. Ferrantelli has served as a faculty member since 1981.	N/A
b)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Deborah Sturt to teach English as a Second Language effective Spring 2017. Ms. Sturt holds a Bachelor of Arts in Speech Communication and a Bachelor of Arts in Theatre & Dance from Chapman University, Minnesota State University, Mankato and a Master's in Education (TESOL) from Alliant International University, San Diego, California. The Senate Subcommittee on Equivalency has approved Ms. Sturt's Equivalency to Minimum Qualifications to teach in the English as a Second Language.	N/A
c)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Christine Dietrich-Hart to teach English as a Second Language effective Spring 2017. Ms. Dietrich-Hart holds a Bachelor of Arts in Speech Communication from California State University, San Francisco and a Master of Science in Counseling from California State University, San Francisco. The Senate Subcommittee on Equivalency has approved Ms. Dietrich-Hart's Equivalency to Minimum Qualifications to teach English as a Second Language.	N/A
d)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications Sharon Osgood to teach Physical Fitness effective Spring 2017. Ms. Osgood has six (6) years occupational experience that is directly related to the discipline. The Senate Subcommittee on Equivalency has approved Ms. Osgood's Equivalency to Minimum Qualifications to teach Physical Fitness.	N/A
e)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Pamela Keindl to teach Dance effective Spring 2017. Ms. Keindl has a Bachelor of Fine Arts in Ballet with two emphases: Teaching and Performing, a Bachelor of Science in Psychology from the University of Utah, Salt Lake City and a Master of Arts in Spanish from University of California, Santa Barbara. The Senate Subcommittee on Equivalency has approved Ms. Keindl's Equivalency to Minimum Qualifications to teach Dance.	N/A

f)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Charlene Pias to teach Health Care Ancillaries - Massage effective Spring 2017. Ms. Pias has been a massage instructor for over Thirty (30) years. She has taught 100 hour Esalen trainings and Reiki. The Senate Subcommittee on Equivalency has approved Ms. Pias's Equivalency to Minimum Qualifications to teach Health Care Ancillaries - Massage.	N/A
g)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Deanna Ross to teach Dance effective Spring 2017. Ms. Ross has a Bachelor of Arts in International Studies and a Master of Public Admin in International Management from Middlebury Institute of International Studies of Monterey. Ms. Ross has earned seventy-six (76) upper division semester units in dance. The Senate Subcommittee on Equivalency has approved Ms. Ross's Equivalency to Minimum Qualifications to teach Dance.	N/A
h)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Charles Omstead to teach Automotive Technology effective Spring 2017. Mr. Omstead has Thirty-three (33) years' experience in general automotive repair; specializing in fuel injection, engine performance, electrical diagnosis, brake repair, and soft trim. The Senate Subcommittee on Equivalency has approved Mr. Omstead's Equivalency to Minimum Qualifications to teach Automotive Technology.	N/A
i)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Marcus Evans to teach Automotive Technology effective Spring 2017. Mr. Evans has twelve (12) years occupational experience directly related to the discipline. Mr. Evans has six (6) years' experience in Auto Body Repair including heavy collision. Motor and transmission removal and air conditioning repair and service. Fifteen (15) years' experience in Automotive Repair & Restoration Business. The Senate Subcommittee on Equivalency has approved Mr. Evans's Equivalency to Minimum Qualifications to teach Automotive Technology.	N/A
j)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Alexander Hulanicki to teach Journalism effective Spring 2017. Mr. Hulanicki has a Bachelor of Arts in Communication, Social Science. Mr. Hulanicki has twenty two (22) years working at the Monterey County Herald as a feature writer, reporter, and local news editor. The Senate Subcommittee on Equivalency has approved Mr. Hulanicki's Equivalency to Minimum Qualifications to teach Journalism.	N/A
k)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Michele Moldenhauer to teach Physical Fitness effective Spring 2017. Ms. Moldenhauer has a Bachelor of Science in Kinesiology with a concentration in Wellness. Ms. Moldenhauer has 30 years' experience as a fitness professional and certified personal trainer with American College of Sports Medicine (ACSM). The Senate Subcommittee on Equivalency has approved Ms. Moldenhauer's Equivalency to Minimum Qualifications to teach Physical Fitness.	N/A

Budgetary Implications:

See Table.

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Resignation of Salvatore Ferrantelli, Music Instructor, effective May 31, 2017 for the purpose of retirement, and confer upon him the title of Professor Emeritus. Mr. Ferrantelli has served as a faculty member since 1981.
- b) Grant Equivalency to Minimum Qualifications to Deborah Sturt to teach English as a Second Language effective Spring 2017.
- c) Grant Equivalency to Minimum Qualifications to Christine Dietrich-Hart to teach English as a Second Language effective Spring 2017.
- d) Grant Equivalency to Minimum Qualifications to Sharon Osgood to teach Physical Fitness effective Spring 2017.
- e) Grant Equivalency to Minimum Qualifications to Pamela Keindl to teach Dance effective Spring 2017.
- f) Grant Equivalency to Minimum Qualifications to Charlene Pias to teach Health Care Ancillaries - Massage effective Spring 2017.
- g) Grant Equivalency to Minimum Qualifications to Deanna Ross to teach Dance effective Spring 2017.
- h) Grant Equivalency to Minimum Qualifications to Charles Omstead to teach Automotive Technology effective Spring 2017.
- i) Grant Equivalency to Minimum Qualifications to Marcus Evans to teach Automotive Technology effective Spring 2017.
- j) Grant Equivalency to Minimum Qualifications to Alexander Hulanicki to teach Journalism effective Spring 2017.
- k) Grant Equivalency to Minimum Qualifications to Michele Moldenhauer to teach Physical Fitness effective Spring 2017.

Recommended By:

Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Prepared By:

Elizabeth Schalau
Elizabeth Schalau, Human Resources Analyst

Agenda Approval:

Walter Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2017

Consent Agenda Item No. C

Human Resources
College Area

Proposal:

To ratify the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Alexis Bollin, Administrative Assistant III, Academic Affairs, Range 18, 40 hours per week, 12 months per year, effective January 26, 2017.	Included in Budget
b)	Employment	Employment of Jonathan Lyons, Instructional Technology Specialist, Business & Technology, Range 22, 40 hours per week, 12 months per year, effective January 26, 2017.	Included in Budget
c)	Employment	Employment of Jose Zuniga, Custodian-Lead, Administrative Services, Range 8, 40 hours per week, 12 months per year, effective January 26, 2017.	Included in Budget
d)	Establishment of new position	Establish new position, Categorical Services Coordinator II, Student Services, 40 hours per week, 12 months, per year, effective January 25, 2017. Placement on the salary schedule at Range 22.	85% Student equity Funds, 15% General Funds
e)	Resignation	Resignation of Sara C. Metz, Administrative Assistant III – Faculty Assignments, Academic Affairs, Range 19, 40 hours per week, 12 month per year, effective February 2, 2017.	N/A

Budgetary Implications:

See table.

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Employment of Alexis Bollin, Administrative Assistant III, Academic Affairs, Range 18, 40 hours per week, 12 months per year, effective January 26, 2017.
- b) Employment of Jonathan Lyons, Instructional Technology Specialist, Business & Technology, Range 22, 40 hours per week, 12 months per year, effective January 26, 2017.
- c) Employment of Jose Zuniga, Custodian-Lead, Administrative Services, Range 8, 40 hours per week, 12 months per year, effective January 26, 2017.
- d) Establish new position, Categorical Services Coordinator II, Student Services, 40 hours per week, 12 months, per year, effective January 25, 2017. Placement on the salary schedule at Range 22.
- e) Resignation of Sara C. Metz, Administrative Assistant III – Faculty Assignments, Academic Affairs, Range 19, 40 hours per week, 12 month per year, effective February 2, 2017.

Recommended By: Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: Elizabeth Schalau
Elizabeth Schalau, Human Resource Analyst

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

January 25, 2017

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To ratify the employment of the individuals on the attached list for short term and substitute assignments.

Background:

Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

Budgetary Implications:

The cost to employ short term and substitute employees is included in division/department budgets.

RESOLUTION: BE IT RESOLVED, that the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be ratified.

Recommended By: Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: Elizabeth Schalau
Elizabeth Schalau, Human Resources Analyst

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

MONTEREY PENINSULA COLLEGE
SHORT TERM NON-CONTINUING AND SUBSTITUTE EMPLOYEES

BOARD AGENDA: 1/25/2017

ACADEMIC AFFAIRS

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Bollin	Alexis	Substitute - Administrative Assistant III	\$18.50	01/03/17	01/25/17	Unrestricted	40 Hrs. Per Wk
Finnell	JoRene	Substitute - Administrative Assistant IV to the Vice President of Academic Affairs	\$20.41	11/30/16	12/14/16	Unrestricted	40 Hrs. Per Wk
Shelling	Alison	Professional Expert	\$55.00	01/26/17	06/30/17	Restricted	30 Hrs. Per Wk

ADMINISTRATION

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Serrano	Felipa	Substitute - Custodian	\$13.75	12/08/16	01/15/17	Unrestricted	29 Hrs. Per Wk
Mendoza	Ana Patricia	Substitute - Custodian	\$13.75	01/10/17	03/10/17	Unrestricted	29 Hrs. Per Wk

ATHLETICS & PHYSICAL EDUCATION

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Bailey	Ralph	Assistant Coach, Women's Softball	\$ 2,810.00	01/23/16	04/30/17	Unrestricted	20 Hrs. Per Wk.
Herring	Vincent	Assistant Coach, Men's Baseball	\$ 4,576.00	01/23/16	05/20/17	Unrestricted	25 Hrs. Per Wk.
Williams	Tony	Assistant Coach, Men's & Women's Track & Field Coach	\$ 3,518.00	01/23/16	05/20/17	Unrestricted	25 Hrs. Per Wk.
Reyes	Tyler	Substitute - Athletics & Division Office Manager	\$18.96	01/03/17	01/18/17	Unrestricted	29 Hrs. Per Wk.
es	Tyler	Substitute - Athletics & Division Office Manager	\$18.96	01/19/17	03/19/17	Unrestricted	40 Hrs. Per Wk.

BUSINESS & TECHNOLOGY

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Lyons	Jonathan	Substitute - Instructional Technology Specialist	\$20.41	01/09/17	01/25/17	Unrestricted	40 Hrs. Per Wk

HEALTH SERVICES

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Dutra	Kim	Substitute - Health Services Specialist	\$16.76	01/03/17	04/28/17	Restricted	29 Hrs. Per Wk.

HUMAN RESOURCES

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Salter	Emily	Substitute - Human Resources Administrative Assistant II	\$16.34	12/05/16	04/30/16	Unrestricted	29 Hrs. Per Wk.
Burton	Maddison	Substitute - Human Resources Administrative Assistant II	\$16.34	12/08/16	04/30/16	Unrestricted	29 Hrs. Per Wk.

LIBRARY

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Taylor	Jennifer	Substitute - Library Specialist Loans, Periodicals & Circulation Desk	\$15.94	01/03/17	03/03/17	Unrestricted	29 Hrs. Per Wk.

READING CENTER

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
n	Amanda	Instructional Specialist	\$18.40	01/23/17	05/19/17	Restricted 50%, Unrestricted 50%	6 Hrs. Per Wk.
Speights-Carroll	Denina	Instructional Specialist	\$18.40	01/23/17	05/19/17	Restricted 50%, Unrestricted 50%	6 Hrs. Per Wk.
Jablonski	Gaely	Instructional Specialist	\$23.25	01/23/17	05/19/17	Restricted 50%, Unrestricted 50%	5 Hrs. Per Wk.
Michael	Kathleen	Instructional Specialist	\$21.33	01/23/17	05/19/17	Restricted 50%, Unrestricted 50%	6 Hrs. Per Wk.
Kloth	Linda	Instructional Specialist	\$20.30	01/23/17	05/19/17	Restricted 50%, Unrestricted 50%	6 Hrs. Per Wk.
Esterline	Patricia	Instructional Specialist	\$23.85	01/23/17	05/19/17	Restricted 50%, Unrestricted 50%	6 Hrs. Per Wk.
Stillinger	Susan	Instructional Specialist	\$24.58	01/23/17	05/19/17	Restricted 50%, Unrestricted 50%	6 Hrs. Per Wk.

STEM

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Deen	Stephanie	College Assistant X	\$17.00	01/23/17	05/26/17	Restricted	10 Hrs. Per Wk.
Poet	Kathleen	College Assistant X	\$17.00	01/23/17	05/26/17	Restricted	10 Hrs. Per Wk.

TRIO

LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Do	Jasmine	College Assistant XIII	\$19.00	01/09/17	05/31/17	Restricted	10 Hrs. Per Wk.
st	Molly	College Assistant V	\$13.50	01/17/17	06/01/17	Restricted	19 Hrs. Per Wk.
Montemayor	Antonio	College Assistant II	\$11.00	01/17/17	06/01/17	Restricted	19 Hrs. Per Wk.