

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, AUGUST 24, 2016

9:30am, Study Session: Sam Karas Room, Library & Technology Center
11:00am, Closed Session: Stutzman Room, Library & Technology Center
1:30pm, Regular Meeting: Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. CALL TO ORDER – Vice Chair Loren Steck called the meeting to order at 9:35 a.m.

2. ROLL CALL

Present:

Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President

Absent:

Mr. Rick Johnson, Chair
Mr. Stephen Lambert, Student Trustee

3. PUBLIC COMMENTS ON STUDY SESSION ITEM – None.

4. STUDY SESSION

A. Accreditation Training

INFORMATION

The Board received accreditation training from Dr. Walt Tribley, Superintendent/President, and Ms. Catherine Webb, Accreditation Liasion Officer. The Board received the following:

- 1) [Presentation entitled “Accreditation Study Session”](#)
- 2) [Handouts](#)
 - a) Actionable Improvement Plans
 - b) Guide to Accreditation for Governing Boards
 - c) Guide to Evaluating & Improving Institutions (Standard IVC)
 - d) Q&A – Regional Accreditation
 - e) Quality Focus Action Projects

The Board engaged in a discussion regarding identified areas of improvement. Board members also suggested that the orientation for newly-elected Board members include the institution’s prior-self study and any recommendations received as a result of the ACCJC evaluation. The Board scheduled an additional accreditation training on September 28, 2016.

5. **ADJOURN TO CLOSED SESSION / CALL TO ORDER** – Vice Chair Steck adjourned to Closed Session at 10:55 a.m.
6. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
7. **CLOSED SESSION**
 - A. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCEA/CSEA
 - b) Agency Representatives: Susan Kitagawa, Laurence E. Walker, and Steven L. Crow, Ed.D
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCTA/CTA
 - b) Agency Representatives: Susan Kitagawa, Michael Gilmartin, Kiran Kamath, and Steven L. Crow, Ed.D
 - C. Public Employee Evaluation (Government Code Section 54957)

Title: Superintendent/President
8. **RECONVENE TO OPEN SESSION / CALL TO ORDER**
9. **ROLL CALL** – Vice Chair Steck asked for Roll Call at 1:34 p.m.
 Present:
 Mr. Charles Brown, Trustee
 Dr. Margaret-Anne Coppernoll, Trustee
 Ms. Marilyn Dunn Gustafson, Trustee
 Dr. Loren Steck, Vice Chair
 Dr. Walter Tribley, Superintendent/President
 Mr. Stephen Lambert, Student Trustee

 Absent:
 Mr. Rick Johnson, Chair
10. **PLEDGE OF ALLEGIANCE**
 The Board of Trustees recited the Pledge of Allegiance.
11. **REPORT OF ACTION TAKEN IN CLOSED SESSION** – Vice Chair Steck reported that no action was taken.
12. **APPROVAL OF AGENDA**

 Motion Dunn Gustafson / Second Coppernoll / Carried. 2016-2017/02

Student Advisory Vote:	AYE:	Lambert	
AYES:	4	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	1	MEMBERS:	Johnson
ABSTAIN:	0	MEMBERS:	None
13. **RECOGNITION**
 - A. Acknowledgement of Guests – None.
 - B. Moment of Silence
 - 1) Mary Burr, Retired MPC Classified Graphic Artist, deceased April 11, 2016.

14. PUBLIC COMMENTS – None.

15. CORRESPONDENCE AND PUBLICATIONS

A. MPC All User Emails

- 1) Vicki Nakamura: “Citizens’ Bond Oversight Committee Meeting Agenda for June 13, 2016”
- 2) Beccie Michael: “Register Today!”
- 3) MPC Website Support: “MPC Weekly Announcements (June 13-19)”
- 4) Amy Cavender: “MPC Weekly Announcements (June 20-26)”
- 5) Amy Cavender: “Reception for Dr. Kim McGinnis 7/11, 4:30pm, Sam Karas Room”
- 6) Massage Therapy Program: “Massage Therapy Program Approved by California Massage Therapy Council”
- 7) Dr. Walt Tribbley: “Potential Proposition 39 Bond Measure”
- 8) Amy Cavender: “MPC Weekly Announcements (June 27-July 3)”
- 9) Mike Carson: “Construction Update”
- 10) Amy Cavender: “MPC Weekly Announcements (July 5-10)”
- 11) Gary Bolen: “EVITA opens on the Morgan Stock Stage 7/15 - 7/31/16”
- 12) Dr. Walt Tribbley: “American Flags at Half-Staff to Honor the Victims of the Attack in Nice, France”
- 13) Amy Cavender: “MPC Weekly Announcements (July 18-24)”
- 14) Dr. Walt Tribbley: “American Flags at Half-Staff to Honor the Victims of the Attack in Baton Rouge, Louisiana”
- 15) Beccie Michael: “Special Message from MPC Students”
- 16) Amy Cavender: “MPC Weekly Announcements (July 24-30)”
- 17) Beccie Michael: “Exciting News from the Lobos Booster Club”
- 18) Amy Cavender: “MPC Weekly Announcements (July 11 - August 6)”
- 19) MPC ESL Department: “JYK/MPC Farewell Program August 5, 2016”
- 20) Dr. Walt Tribbley: “Soberanes Fire Relief Benefit - We need you!”
- 21) Dr. Walt Tribbley: “MPC’s Institutional Self Evaluation Report is Finished/Dr. Crow Acting President Next Week”
- 22) Amy Cavender: “MPC Weekly Announcements (August 7 - 13)”
- 23) Dr. Steve Crow: “Air Quality Update for August 10, 2016”

B. Articles Published in *Monterey Herald*, *Monterey County Weekly*, *The Californian*, and Other Media

- 1) *Monterey Herald* / June 25: “Hartnell, MPC, Alisal could place bonds on the November ballot”
- 2) *Monterey Herald* / June 28, 2016: “Palma grad setting a standard at Johnson-Toney Football Camp
- 3) *Monterey Herald* / June 29, 2016: “Former NFL receiver, Monterey and MPC alum Maurice Mann comes back to coach at Johnson-Toney Football Camp”
- 4) *Monterey Herald* / July 2, 2016: “Fales set for third season with Bears”
- 5) *Monterey Herald* / July 2, 2016: “Between the Sheets: CSUMB, MPC create innovative opportunities in hospitality education”
- 6) *Monterey County Weekly* / July 21, 2016: “Don’t Cry for Gary Bolen, Monterey Peninsula”
- 7) *Monterey County Weekly* / July 21, 2016: “Gary Bolen takes a bow with the personal politics of the musical *Evita*”
- 8) *Monterey Herald* / July 28, 2016: “MPC decides against placing bonds on November ballot”
- 9) *The Salinas Californian* / August 12, 2016: “Nursing classes cancelled”
- 10) *Monterey Herald* / August 13, 2016: “MPC cancels nursing assistant program”

16. CONSENT CALENDAR

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
- 1) That the Governing Board approves the minutes of the Special Board meeting on May 20, 2016, the Regular Board meeting on June 22, 2016, and the Special Board meeting on July 27, 2016.
 - 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
 - 3) That the June 30th regular payroll in the amount of \$1,938,079.01, the July 8th supplemental payroll in the amount of \$38,351.58, the July 15th manual payroll in the amount of \$4,339.79, the July 29th regular payroll in the amount of \$1,437,668.46, the August 5th manual payroll in the amount of \$12,225.65, and the August 10th supplemental payroll in the amount of \$52,823.30 be approved.
 - 4) That Commercial Warrants: 12239352 through 12239398, 12240142 through 12240195, 12241057 through 12241094, 12241740 through 12241777, 12243040 through 12243052, 12243595 through 12243645, 12244565 through 12244597, 12245931 through 12245959, 12246881 through 12246922 in the amount of \$1,446,669.48 be approved.
 - 5) That Commercial Warrants: 12248009 through 12248025, 12248602 through 12248618, 12249303 through 12249312, 12249884 through 12249890, 12250523 through 12250568, 12251855 through 12251909, in the amount of \$986,376.57 be approved.
 - 6) That Purchase Orders B1600741 through B1600782 in the amount of \$28,086.10 be approved.
 - 7) That Purchase Orders B1700001 through B1700157 in the amount of \$3,130,276.40 be approved.
- B. Management Personnel
- 1) That the Governing Board approves the following item(s):
 - a) Release of employee # 160455 from probation, effective July 5, 2016.
- C. Faculty Personnel
- 1) That the Governing Board approves the following item(s):
 - a) Employment of David Kersnar, full time, temporary, non-tenure track Theatre Arts Instructor, Column and Step placement pending verification of education and experience, for the academic year 2016-2017, effective August 16, 2016.
 - b) Grant Equivalency to Minimum Qualifications to Jamel Thompson to teach Early Childhood Education, effective Fall 2016.
 - c) Grant Equivalency to Minimum Qualifications to Arturo Salazar to teach Mathematics, effective Fall 2016.
 - d) Resignation of Mary Johnson, Early Childhood Education Instructor, effective August 5, 2016.
 - e) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.
- D. Classified Personnel
- 1) That the Governing Board approves the following item(s):
 - a) Employment of Jose Zuniga, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective August 25, 2016.
 - b) Employment of Venancio Santos, Network Technician, Information Technology, Range 26, 40 hours per week, 12 months per year, effective August 25, 2016.

- c) Employment of Morag Elizabeth, Instructional Specialist, Reading Center, Range 14, 18 hours per week, 8 months, 11 days per year, effective August 25, 2016.
- d) Employment of Aaron Cepeda, Instructional Technology Specialist, Information Technology, Range 22, 40 hours per week, 12 months per year, effective August 25, 2016.
- e) Employment of Benjamin Bishop, Laboratory Specialist II, Physical Science, Range 17, 19 hours per week, 9 months per year, effective August 25, 2016.
- f) Employment of Juanita Vasquez, Bilingual Admissions & Records Specialist, Admissions & Records Office, Range 10, 40 hours per week, 12 months per year, effective August 29, 2016.
- g) Employment of Renate Griffin, Instructional Specialist, English Study Skills Center, Range 14, 18 hours per week, 7 months, 19 days per year, effective August 25, 2016.
- h) Employment of Lesley Stampleman, Instructional Specialist, English Study Skills Center, Range 14, 18 hours per week, 7 months, 19 days per year, effective August 25, 2016.
- i) Employment of Gina Davi, Payroll Analyst, Range 20, 40 hours per week, 12 months per year, effective August 25, 2016.
- j) Approve updated job description for Campus Security Officer, effective August 25, 2016. Approve placement on the Classified Salary Schedule from Range 7 to Range 10, effective July 1, 2016.
- k) Approve title change from College Receptionist – Dispatcher, to College Receptionist. Approve updated job description for College Receptionist, effective August 25, 2016. Approve placement on Classified Salary Schedule from Range 7 to Range 5, effective July 1, 2016.
- l) Approve updated job description for Job Center Coordinator, effective August 25, 2016.
- m) Approve updated job description for Matriculation Services Specialist, effective August 25, 2016.
- n) Approve reclassification of incumbent in the classification of Student Financial Services Outreach Advisor, Range 17, to Student Financial Services Coordinator, Range 22, effective July 1, 2016.
- o) Approve updated job description for Student Financial Services Coordinator, effective August 25, 2016.
- p) Resignation of Julie Himes, Laboratory Manager, Life Sciences, 40 hours per week, 11 months per year, effective at the end of the day, October 18, 2016.
- q) Resignation for the purpose of retirement of Loran Walsh, Campus Security Officer, Administrative Services, 40 hours per week, 12 months per year, effective at the end of the day April 21, 2016.
- r) Resignation of Wesley Harden, Instructional Technology Specialist, Business and Technology, 40 hours per week, 12 months per year, effective at the end of the day, July 22, 2016.
- s) Release of employee #160454 from probation, effective June 17, 2016.
- t) Release of employee #160611 from probation, effective June 17, 2016.
- u) Release of employee #160455 from probation, effective July 5, 2016.

E. Volunteers

- 1) That the Governing Board approve the individuals listed for volunteer assignments.

F. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

Motion Brown / Second Coppernoll / Carried.

2016-2017/03

Student Advisory Vote: AYE: Lambert

AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck

NOES: 0 MEMBERS: None

ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

17. NEW BUSINESS

- A. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending July 31, 2016, be accepted.

Motion Coppernoll / Second Brown / Carried. 2016-2017/04

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- B. PUBLIC HEARING: 2016-17 Final Budget

Vice Chair Steck closed the regular meeting and opened the public hearing.

The Board received the following:

- [2016-17 Final Budget](#)
- [Final Budget 2016-17 Presentation](#) (Dr. Steve Crow, Vice President of Administrative Services.)

Dr. Tribley suggested that the Board schedule a special meeting every year in early September (from 2017 forward) to approve the final budget. This will enable administrators to provide the Board and the appropriate participatory governance groups suitable time to study the final budget before its adoption.

There were no comments from the public.

Vice Chair Steck closed the public hearing.

- C. BE IT RESOLVED, that the Governing Board adopt the 2016-17 Final Budget.

Motion Coppernoll / Second Dunn Gustafson / Carried. 2016-2017/05

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- D. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending June 30, 2016, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion Dunn Gustafson / Second Coppernoll / Carried. 2016-2017/06

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck

NOES:	0	MEMBERS:	None
ABSENT:	1	MEMBERS:	Johnson
ABSTAIN:	0	MEMBERS:	None

- E. INFORMATION: County of Monterey Investment Report for the quarter ending June 30, 2016.

The Board received the [County of Monterey Investment Report](#).

- F. INFORMATION: Community College League of California (CCLC) Retirees Health Benefit Program report for Monterey Peninsula College for the quarter ending March 31, 2016.

The Board received a [report on the CCCLC Retirees Health Benefit Program for Monterey Peninsula College](#).

- G. BE IT RESOLVED, that the attached resolution allowing Monterey Peninsula Community College District's continued participation in the Monterey County Educational Delinquent Tax Finance Program to be underwritten by Tower Capital Management, be approved.

Motion Dunn Gustafson / Second Brown / Carried. 2016-2017/07

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- H. BE IT RESOLVED, that the Governing Board authorize Steven L. Crow, Ed.D., Vice President for Administrative Services, to enter into an agreement with the Chancellor's Office of the California Community Colleges, State of California, to participate in the Chancellor's Office Tax Offset Program (COTOP).

Motion Coppernoll / Second Brown / Carried. 2016-2017/08

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board approve the spending of 2016-2017 Prop 30 EPA funds to pay for instructional salaries coded with activity code 0100-5900.

Motion Dunn Gustafson / Second Coppernoll / Carried. 2016-2017/09

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- J. BE IT RESOLVED, that the Governing Board declares as surplus the three 2004 GMC passenger vans and directs the disposal of these items in accordance with Board guidelines and Education Code requirements.

Motion Coppernoll / Second Brown / Carried.

2016-2017/10

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- K. BE IT RESOLVED, that the Governing Board declares as surplus the one 1986 Van Pelt Fire Engine and directs the disposal of this item in accordance with Board guidelines and Education Code requirements.

Motion Dunn Gustafson / Second Brown / Carried.

2016-2017/11

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- L. BE IT RESOLVED, that the Governing Board ratify the independent contract with Umstot Project and Facilities Solutions, LLC for professional services as related to facilities planning consultant services.

Motion Brown / Second Coppernoll / Carried.

2016-2017/12

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- M. BE IT RESOLVED, that the Governing Board approve the Memorandum of Understanding with Community Hospital Foundation for the funding and operation of the Maurine Church Coburn School of Nursing for 2016-2017.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2016-2017/13

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Johnson
ABSTAIN:	0	MEMBERS: None

- N. BE IT RESOLVED, that the Governing Board approve the revised employment agreement with Ms. Kiran Kamath to serve as the Vice President of Academic Affairs from July 1, 2016 through June 30, 2019.

Motion Dunn Gustafson / Second Brown / Carried.

2016-2017/14

Student Advisory Vote:	AYE:	Lambert
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck

NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- O. BE IT RESOLVED, that the Governing Board approve the revised employment agreement with Ms. Susan Kitagawa to serve as the Associate Dean of Human Resources from July 1, 2016 through June 30, 2019.

Motion Dunn Gustafson / Second Coppernoll / Carried. 2016-2017/15

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- P. BE IT RESOLVED, that the Governing Board approve the new classified supervisor position of Security and Emergency Operations Supervisor, and

BE IT FURTHER RESOLVED, that the Governing Board approve the attached job description for the Security and Emergency Operations Supervisor, effective September 1, 2016, and

BE IT FURTHER RESOLVED, that the Governing Board authorize the recruitment to fill the Security and Emergency Operations Supervisor position.

Motion Dunn Gustafson / Second Brown / Carried. 2016-2017/16

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- Q. BE IT RESOLVED, that the Governing Board ratify payment to faculty for adjustments to their overload step placements, interest on the compensation due, retroactive payments for 2015-2016 overloads at the adjusted step placement, and flex hours for overload assignments.

Motion Coppernoll / Second Brown / Carried. 2016-2017/17

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- R. BE IT RESOLVED, that the Governing Board ratify the 2016-2017 Classified Salary Schedule, effective July 1, 2016.

Motion Brown / Second Coppernoll / Carried. 2016-2017/18

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None

ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- S. BE IT RESOLVED: that the Governing Board approves the Board self-evaluation process, timeline, and instruments for 2016.

Motion Coppernoll / Second Dunn Gustafson / Carried. 2016-2017/19

Student Advisory Vote: AYE: Lambert
AYES: 4 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Johnson
ABSTAIN: 0 MEMBERS: None

- T. INFORMATION: First Reading of Board Policies: 2010 - Board Membership; 2200 - Board Duties and Responsibilities; 2410 - Board Policies and Administrative Procedures; 2430 - Delegation of Authority to the Superintendent/President; 2431 - Superintendent/President Selection; 2435 - Evaluation of the Superintendent/President; 2715 - Code of Ethics/Standards of Practice; 2740 - Board Education; 2745 - Board Self-Evaluation; 3050 - Institutional Code of Ethics; 3200 - Accreditation; 7110 - Delegation of Authority, Human Resources; 7150 - Evaluation; and 7160 - Professional Development

The Board Policies subcommittee (Trustees Coppernoll and Dunn Gustafson) reported that these policies have been legally vetted and vetted through the College's review process and are recommended for adoption at the September meeting. The Board was provided with a [list of the subcommittee's recommendations](#).

During the discussion of these policies, Vice Chair Steck raised several concerns. It was agreed the Board Policy subcommittee would meet again prior to the September Governing Board meeting to consider Vice Chair Steck's questions. Trustee Dunn Gustafson delegated her authority as a Board Policy subcommittee member to Vice Chair Steck due to her schedule in September.

- U. INFORMATION: Administrative Procedures: 3410 - Nondiscrimination; 3420 - Equal Employment Opportunity; and 7120 - Recruitment and Hiring

The Board received a report on the [corrections to Administrative Procedures 3420 and 7120 from Dr. Tribley](#).

- V. INFORMATION: Calendar of Events

- 1) The Board requested the addition of the following events to the Calendar of Events:
 - a) Study Session (Accreditation Training): September 28, 2016 at 9:30 a.m.
 - b) ACCJC External Evaluation Team Visit
 - a) Open Fora (tentatively scheduled for October 11 and 12)
 - b) Interviews of the Board (tentatively scheduled for October 11 and 12)
 - c) Public Exit Forum (October 13, tentatively between Noon and 2:00 p.m.)
- 2) Trustee Coppernoll reminded attendees of the City of Marina's Labor Day Parade on September 3.

18. REPORTS AND PRESENTATIONS

The Board changed the order of reports as listed below.

- A. MPC Foundation
 - 1) Executive Director Report: Ms. Beccie Michael
The Board received Ms. Michael's [Executive Director Report](#).
 - 2) Monthly Donations: ~~\$58,230.00~~ **\$98,022.00**
- B. Student Success and Achievement Report: "Student Success Reporting: A Three-Year Overview,"
Dr. Rosaleen Ryan
The Board received Dr. Ryan's [Student Success and Achievement Report](#).
- C. Academic Affairs Report: Ms. Kiran Kamath
The Board received Ms. Kamath's [Academic Affairs Report](#).
- D. Student Services Report: Dr. Kim McGinnis
The Board received Dr. McGinnis' [Student Services Report](#).
- E. Administrative Services Report: Dr. Steven Crow
Dr. Crow reported on the facilities projects underway in preparation for the Fall 2016 semester. / He also reported that a stream recycling program is being researched for the campus.
- F. Academic Senate Report: Dr. Heather Craig, President – No report.
- G. MPCEA Report: Mr. Kevin Haskin, President
Mr. Haskin reported on the California School Employees Association's 90th anniversary. / He also thanked the Board for approving the classified personnel on today's agenda. He noted that two of the classified personnel were originally scheduled to be approved in June and spoke of how they have been impacted by this change.
- H. MPCTA Report: Ms. Lauren Blanchard, President
Ms. Blanchard spoke of the timely scheduling of negotiations, the importance of communication, and the faculty equivalency process. She shared MPCTA requests of the District, including courtesy notice of actions that affect the terms and conditions of employment, as well as information pertaining to the faculty who have been asked to submit paperwork to the equivalency committee.
- I. ASMPC Report: Mr. Stephen Lambert, Student Trustee
Mr. Lambert introduced Trenton (Tyler) Strode, the ASMPC's new Director of Representation. Mr. Strode shared with the Board information regarding his professional certification and his various roles at MPC. / Mr. Strode reported on ASMPC activities (Lobo Day and the Brown Bag Lunch with Dr. Kim McGinnis) scheduled for September 14. / He thanked Ms. Michael for the MPC Foundation's \$6,000 donation to benefit the ASMPC food bank. / He also shared with the Board information regarding the ASMPC's councils, including the new Student Welfare Council. / He reported that the ASMPC is working to strengthen student participation in shared governance to help ensure a successful accreditation visit in October.
- J. Superintendent/President's Report: Dr. Walter Tribley
Dr. Tribley spoke of the campus community's commitment to continuous improvement and noted that the changes being made to the college's data systems and scheduling will set the foundation for a healthier, more sustainable, and more efficient college. / He reported on the ways in which our campus is receiving information to prepare for the upcoming site-visit by the Accreditation Evaluation Team, including the Accreditation Steering Committee's Flex Day Keynote Address regarding our progress on accreditation. / Dr. Tribley reported that the MPC Foundation has submitted an application for a Hispanic Serving Institution (HSI) STEM grant and spoke of the learning opportunities the writing of such grants afford. / Dr. Tribley also spoke of the benefits of an experimental "win-win" culture at MPC, which leads to creativity and innovation. / Dr. Tribley

reported on his and Trustee Dunn Gustafson's participation in the 2016 Pebble Beach Concours d'Elegance auctions, on behalf of the Monterey Rotary Club. He noted that the proceeds from the auctions (approximately \$60,000) benefit the community. / Dr. Tribley reported on the cancellation of the summer section of the Certified Nursing Assistant Training Program due to compliance issues with the third-party provider of the training. He noted that the impacted students were immediately notified, as was the press, and that reimbursements to the students are proceeding. / He also reported that administrators have become aware of potential issues with the qualifications of some of our faculty and have engaged the Academic Senate to spearhead the evaluations of those who may be impacted.

K. Governing Board Reports

- 1) Community Human Services (CHS) Report – None.
- 2) Trustee Reports
 - a) Student Trustee Lambert commended our community for supporting fire fighters battling fires in our area.
 - b) Trustee Dunn Gustafson expressed her regret at being unable to attend Flex Day. / She reported on her trip to the Shakespeare Festival in Ashland, OR, as part of the Gentrain Program. / She saluted LaKisha Bradley, the Director of Student Success and Equity, for her presentation at Pueblo Del Mar. / She reported on her participation, with Trustee Brown and Dr. Tribley, in the Alumni Golf Tournament sponsored by the MPC Foundation. / She also reported that she will be traveling to Iran in September.
 - c) Trustee Brown spoke of his participation in the 2016 Pebble Beach Concours d'Elegance. / He thanked Dr. and Mrs. Tribley for attending the Village Project's annual luncheon, which raised approximately \$45,000. /
 - d) Trustee Coppernoll expressed her intent to begin the new academic year with gratitude and stated her gratitude for the new President's Cabinet, the Board, and Dr. Tribley. / She commended Fall 2016 Flex Day and the efforts of the entire campus community to support the college's mission.
 - e) Vice Chair Steck - no report.

19. ADVANCE PLANNING

A. Regular Board Meeting, August 24, 2016 at MPC Library Technology Center:

- 1) Special Meeting: Accreditation Training Study Session: 9:30am, Sam Karas Room
- 2) Closed Session: 11:00am, Stutzman Room
- 3) Regular Meeting: 1:30pm, Sam Karas Room

B. Regular Board Meeting, September 28, 2016 at MPC Library Technology Center:

- 1) Accreditation Training Study Session: 9:30
- 2) Closed Session: 11:00am, Stutzman Room
- 3) Regular Meeting: 1:30pm, Sam Karas Room

C. Future Topics – None.

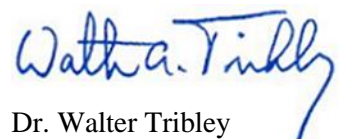
20. ADJOURNMENT – Vice Chair Steck adjourned the meeting at 5:16 p.m. to Closed Session.

21. PUBLIC COMMENTS ON CLOSED SESSION ITEMS – None.

22. REPORT OF ACTION TAKEN IN CLOSED SESSION – No action was taken.

23. ADJOURNMENT - The meeting was adjourned at 6:15 p.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Walter Tribley". The signature is written in a cursive style with a large, sweeping initial 'W'.

Dr. Walter Tribley
Superintendent/President

Posted September 29, 2016