

# **Adult Education Regional Consortium of the Monterey Peninsula**

## **Steering Committee Meeting**

**Friday, June 10, 2016**

9:00am, Regular Meeting: Monterey Peninsula College

Humanities Building, Room 110

980 Fremont Street Monterey, CA 93940

Humanities Building – Room 110

<http://www.mpc.edu/academics/general-information/adult-education>

## **MINUTES**

**CALL TO ORDER** – Adult Education Coordinator, Thatcher Weldon, called the meeting to order at 11:35am

**ROLL CALL** – Adult Education Coordinator, Thatcher Weldon, called for Roll Call at 11:35am

Present:

Ms. Barbara Martinez, Principal, Pacific Grove Adult School

Mr. Alan Crawford, Principal, Monterey Adult School

Mr. Michael Gilmartin, Dean of Instructional Planning, MPC

Absent:

Ms. Karen Hendricks, Principal, Carmel Adult School

Introduction of Visitors:

Mr. Thatcher Weldon, Monterey Peninsula Consortium Coordinator

### **APPROVAL OF AGENDA**

Motion: Crawford / Second Martinez. Carried.

**RECOGNITION** - None

**PUBLIC COMMENTS** - None

**CORRESPONDENCE AND PUBLICATIONS** – None

### **CONSENT CALENDAR**

- A. BE IT RESOLVED, the Consortium will approve the minutes of the Adult Education Steering Committee meeting on May 9, 2016

Motion: Crawford/ Second: Martinez. Carried.

AYES:	3	MEMBERS: Martinez, Crawford, Gilmartin
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Hendricks
ABSTAIN:	0	MEMBERS: None

## **NEW BUSINESS**

- A. INFORMATION: Discussion on the first drafts of the Consortium Logo
  
- B. INFORMATION: Discussion on Data Tracking: Community Pro Suite
  
- C. INFORMATION: Expenditures and Progress report due July 31
  
- D. INFORMATION: Student Data and Outcome Report due August 1
  
- E. INFORMATION: Year 2 Annual Plan and Budget due August 15
  
- F. INFORMATION: Site updates

## **REPORTS AND PRESENTATIONS**

### **ADVANCE PLANNING**

- A. Mr. Weldon will contact Board Members in order to schedule our next meeting in July

**ADJOURNMENT** – Adult Education Coordinator, Thatcher Weldon, adjourned the meeting at 10:25am