**Adult Education Regional Consortium of the Monterey Peninsula**

**Steering Committee Meeting**

**Friday, June 10, 2016**
9:00am, Regular Meeting: Monterey Peninsula College

Humanities Building, Room 110

980 Fremont Street Monterey, CA 93940

Humanities Building – Room 110
<http://www.mpc.edu/academics/general-information/adult-education>

**MINUTES**

**CALL TO ORDER –** Adult Education Coordinator, Thatcher Weldon, called the meeting to order at 11:35am

**ROLL CALL –** Adult Education Coordinator, Thatcher Weldon, called for Roll Call at 11:35am

Present:

Ms. Barbara Martinez, Principal, Pacific Grove Adult School

Mr. Alan Crawford, Principal, Monterey Adult School

Mr. Michael Gilmartin, Dean of Instructional Planning, MPC

Absent:

Ms. Karen Hendricks, Principal, Carmel Adult School

Introduction of Visitors:

Mr. Thatcher Weldon, Monterey Peninsula Consortium Coordinator

**APPROVAL OF AGENDA**

Motion: Crawford / Second Martinez. Carried.

**RECOGNITION -** None

**PUBLIC COMMENTS -** None

**CORRESPONDENCE AND PUBLICATIONS –** None

**CONSENT CALENDAR**

1. BE IT RESOLVED, the Consortium will approve the minutes of the Adult Education Steering Committee meeting on May 9, 2016

Motion: Crawford/ Second: Martinez. Carried.

AYES: 3 MEMBERS: Martinez, Crawford, Gilmartin

 NOES: 0 MEMBERS: None

 ABSENT: 1 MEMBERS: Hendricks

 ABSTAIN: 0 MEMBERS: None

**NEW BUSINESS**

1. INFORMATION: Discussion on the first drafts of the Consortium Logo
2. INFORMATION: Discussion on Data Tracking: Community Pro Suite
3. INFORMATION: Expenditures and Progress report due July 31
4. INFORMATION: Student Data and Outcome Report due August 1

1. INFORMATION: Year 2 Annual Plan and Budget due August 15
2. INFORMATION: Site updates

**REPORTS AND PRESENTATIONS**

**ADVANCE PLANNING**

1. Mr. Weldon will contact Board Members in order to schedule our next meeting in July

**ADJOURNMENT** – Adult Education Coordinator, Thatcher Weldon, adjourned the meeting at 10:25am