

Session: 2131	SOCIAL SECURITY NUMBER
Track Code: AF	MPC STUDENT'S ID NUMBER

2013—2014 Authorization to Mail Educational Records

Last Name	First Name	Middle Initial
Address	City	State
(____) _____ Phone Number	E-Mail Address	

FERPA Notice:

The Family Educational Rights and Privacy Act of 1974 (FERPA), initially called the Buckley Amendment, allows students at an institution of higher education to control outside access to their educational records, including requests for information from their parents, guardians, or others as designated by the student. Without a student's written consent, Student Financial Services may not disclose information for a student's educational records to outside third parties. The student can provide the following one-time release of educational records declaration.

I, _____ hereby declare Monterey Peninsula College Student Financial Services may release/mail educational information to the following agency.

_____/_____
Name of Agency / Name of Representative

Address City State Zip

Please release/mail the following: Financial Aid Award Letter Other: _____

I understand that this release form is for one time only and if I want to send the information to another agency I must complete a new form.

Student's Signature Date

For Student Financial Services Use Only:

- The above student has received financial aid. Please see attached award letter.
- The above student has not received financial aid. His/her award is pending.
- The above student has applied for financial aid, but has not completed their financial aid file.
- The above student has not applied for financial aid at this institution.
- The above student is only receiving scholarships. Please see attached award letter.

Comments: _____

Student Financial Services Coordinator's Signature Print Name Date