

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**WEDNESDAY, JULY 23, 2014**

12:30pm, Closed Session, Classroom MA 404, Marina Education Center

3:00pm, Regular Meeting, Classroom MA 403, Marina Education Center

289 12<sup>th</sup> Street, Marina, CA 93933

[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

**AGENDA**

*The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

*This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.*

**4. CLOSED SESSION**

*The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.*

**A. Public Employee Performance Evaluation (Government Code Section 54957)**

Title: Superintendent/President

**B. Conference with Labor Negotiators (Government Code Section 54957.6)**

a) Employee Organization: MPCEA/CSEA

b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Larry Walker

**C. Conference with Labor Negotiators (Government Code Section 54957.6)**

a) Employee Organization: MPCTA/CTA/NEA

b) Agency Representatives: C. Earl Davis, Susan Kitagawa

**5. RECONVENE TO OPEN SESSION / CALL TO ORDER**

**6. ROLL CALL**

**7. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**8. APPROVAL OF AGENDA**

*The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)*

## **9. RECOGNITION**

### **A. Moment of Silence**

- 1) Former MPC Adjunct Instructor Jeremy Ronald Hertzberg, deceased June 13, 2014.
- 2) Former MPC Instructor Milton M. Bristow, deceased June 18, 2014.

## **10. PUBLIC COMMENTS**

*Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

## **11. CORRESPONDENCE AND PUBLICATIONS**

### **A. Written Communications**

- 1) Letter to Dr. Walt Tribley from Leon E. and Sylvia M. Panetta of the Panetta Institute for Public Policy, thanking Dr. Tribley for his participation in the Panetta Institute's fifteenth annual *Education for Leadership in Public Service* seminar.

### **B. MPC All User Emails**

- 1) Céline Pinet: Announcement of Dr. Pinet's departure from MPC.
- 2) Jill Zande: Announcement of the 2014 MATE International ROV Competition.
- 3) Beccie Michael: Announcement of the 2<sup>nd</sup> Alumni Speaker's Forum.
- 4) Walt Tribley: Announcement of the farewell celebration for Marty Johnson.
- 5) Shawn Anderson: Reminder regarding the Monterey Peninsula Foundation's Youth Fund Grant deadlines.
- 6) Vicki Nakamura: Announcement of MPCCD's special board meeting.
- 7) Walt Tribley: Announcement of the passing of former MPC instructors Milton M. Bristow and Jeremy Ronald Hertzberg.

### **C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media**

- 1) *The Herald* / June 13, 2014: "A World Cup wish: Salinas teen wins trip."
- 2) *The Herald* / June 15, 2014: "Rivera, Edwards to speak at MPC."
- 3) *The Herald* / June 21, 2014: Obituary: Jeremy Ronald Hertzberg
- 4) *The Herald* / June 23, 2014: "From camper to coach at Johnson-Toney Football Camp."
- 5) *The Herald* / June 27, 2014: "Football camp instruction priceless for kids."
- 6) *The Herald* / July 1, 2014: "In spite of cuts, MPC still deficit spending."
- 7) *The Herald* / July 4, 2014: Obituary: Milton M. Bristow

## **12. REPORTS AND PRESENTATIONS**

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

- A. Institutional Report: "2013-2016 Technology Plan," Mr. C. Earl Davis and Mr. Michael Midkiff
- B. Superintendent/President's Report: Dr. Walter Tribley
- C. Administrative Services Report: Mr. C. Earl Davis
- D. Academic Affairs Report: Mr. Michael Gilmartin
- E. Student Services Report: Mr. Larry Walker
- F. Academic Senate Report: Fred Hochstaedter, President
- G. MPCEA Report: Loran Walsh, President



Net increase in the 3000 Object expense category	\$	432
Net decrease in the 4000 Object expense category	\$	35,085
Net increase in the 5000 Object expense category	\$	46,068
Net decrease in the 6000 Object expense category	\$	2,941
Net decrease in the 7000 Object expense category	\$	11,859

- 8) That the following budget increases in the Capital Projects Fund be approved:  
Increase of \$20,038 in funds received for FY 2013-2014.

**B. Faculty Personnel**

- 1) That the Governing Board approve the following item(s):
- b) Employment of Gender & Women’s Studies Instructor, under Education Code 87470, \_\_\_\_\_, Step and Column placement pending verification, effective Fall 2014.
  - c) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Summer 2014.

**C. Classified Personnel**

- 1) That the Governing Board approve the following item(s):
- a) Employment of Amy Cavender, Administrative Assistant IV-Vice President of Student Services, 40 hours per week, 12 months per year, effective July 3, 2014.
  - b) Employment of He Seon Ihn, Matriculation/Articulation Technician, Counseling Department, 40 hours per week, 12 months per year, effective July 7, 2014.
  - c) Employment of Sudeshna Nand, Career/Transfer Resource Center Coordinator, Student Services, 40 hours per week, 12 months per year, effective July 7, 2014.
  - d) Employment of Eric McDonald, Information Technology Support Technician, Information Technology Department, 40 hours per week, 12 months per year, effective August 1, 2014.
  - e) Employment of Rosa Avendano, Division Office Manager, Life Science Division, 40 hours per week, 12 months per year, effective July 7, 2014.
  - f) Employment of Vicki Rhea, Administrative Assistant I, Disabled Student Programs & Services, 12 hours per week, 11 months per year, effective July 1, 2014.
  - g) Resignation of Enrique Preciado, Library Specialist-Circulation Desk, 21.25 hours per week, 8 months and 7 days per year, effective at the end of the day June 16, 2014.
  - h) Resignation of Mario Alvarez-Fernandez, Library Specialist-Circulation Desk, 21.25 hours per week, 8 months and 7 days per year, effective at the end of the day June 7, 2014.

**D. Short Term and Substitute Personnel**

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

**14. NEW BUSINESS**

*Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

- A. BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending June 30, 2014 be accepted.
- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending June 30, 2014, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

- C. BE IT RESOLVED, that the 2014-2015 budget for the Maurine Church Coburn School of Nursing, and 2014-2015 MOU with Community Hospital Foundation be approved as proposed.
- D. INFORMATION: First reading – Board Policy 4106 Nursing Program.
- E. BE IT RESOLVED, that the Board declares as surplus a Fairway Electric Hoss Transport Cart, serial number FECUHE024C100472, asset tag # 420242 and direct the disposal of this item in accordance with Board guidelines and Education Code requirements.
- F. BE IT RESOLVED, that the Board declares as surplus Xerox 430 DC copier serial # UHG034435, asset tag # 420146 and direct the disposal of this item in accordance with Board guidelines and Education Code requirements.
- G. BE IT RESOLVED, that the 2016-2020 Five Year Construction Plan, be ratified.
- H. BE IT RESOLVED, that the following course revision be approved: ENSL 455, High-Intermediate Reading: American Culture.
- I. BE IT RESOLVED, that the Governing Board ratify the Funding Terms and Conditions (FT&C) contract for the Full Day Pre-School Program at Monterey Peninsula College with the California Department of Education, effective July 1, 2014.
- J. BE IT RESOLVED, that the Board of Trustees ratify the addendum to the Interim Vice President Employment Agreement of February 1, 2014 for the period of July 1, 2014 through July 31, 2014.
- K. BE IT RESOLVED, that the Governing Board approve the agreement to employ C. Earl Davis as the Vice President of Administrative Services from August 1, 2014 through June 30, 2017.
- L. BE IT RESOLVED, that Resolution No. 158 in support of SB 850 (Block) authorizing establishment of baccalaureate degree pilot programs at the California Community Colleges, be approved.
- M. INFORMATION: Calendar of Events.

**15. ADVANCE PLANNING**

- A. Regular Board Meeting, Wednesday, August 27, 2014 at MPC:
  - 1) Closed Session, 1:30pm, Stutzman Room, LTC
  - 2) Open Session, 3:00pm, Sam Karas Room, LTC
- B. Regular Board Meeting, Wednesday, September 24, 2014 at MPC:
  - 1) Closed Session, 1:30pm, Stutzman Room, LTC
  - 2) Open Session, 3:00pm, Sam Karas Room, LTC
- C. Future Topics
  - 1) Tour of PSTC (Public Safety Training Center) Phase II (tentative)
  - 2) CBOC Tour of the Student Center and Art Buildings on Monday, August 4.
  - 3) Governing Board Retreat, Summer 2014.

**16. ADJOURNMENT**

**17. CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted July 18, 2014*