

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**WEDNESDAY, MARCH 26, 2014**

11:00am, Closed Session, Stutzman Room, LTC  
3:00pm, Regular Meeting, Sam Karas Room, LTC

980 Fremont Street, Monterey CA 93940  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

**AGENDA**

*The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

*This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.*

**4. CLOSED SESSION**

*The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.*

- A. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- B. Conference with Legal Counsel-Anticipated Litigation (Government Code Section 54956.9)  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
- C. Conference with Labor Negotiators (Government Code Section 54957.6)
  - a) Employee Organization: MPCEA/CSEA
  - b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Larry Walker
- D. Conference with Labor Negotiators (Government Code Section 54957.6)
  - a) Employee Organization: MPCTA/CTA/NEA
  - b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Céline Pinet
- E. Student Expulsion (Education Code Section 72122)
- F. Public Employee Performance Evaluation (Government Code Section 54957)
  - a) Title: Superintendent/President

**5. RECONVENE TO OPEN SESSION / CALL TO ORDER**

**6. ROLL CALL**

**7. REPORT OF ACTION TAKEN IN CLOSED SESSION**

## **8. APPROVAL OF AGENDA**

*The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)*

## **9. TOUR OF PHYSICAL SCIENCE BUILDING**

## **10. RECOGNITION**

### **A. Moment of Silence**

- 1) Former Instructor Hiroshi Fujimoto, deceased February 28, 2014.
- 2) Professor Emeritus Ted Trendt, deceased March 13, 2014.

## **11. PUBLIC COMMENTS**

*Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

## **12. CORRESPONDENCE AND PUBLICATIONS**

### **A. Written Communications**

- 1) Letter from the Monterey Peninsula Community College District Board of Trustees to Senator William Monning regarding SB 965 (Leno) – Community colleges: funding: San Francisco Community College District. / February 28.
- 2) Letter from Juan Manuel Alvarez, USDA-HSI National Program Regional Director, to Dr. Walt Tribley in support of the “Food for Thought” proposal.
- 3) Letter from Joanie Dilone, USDA Recruitment Program Manager, to Dr. Walt Tribley in support of the proposed “Food for Thought” proposal.

### **B. MPC All User Emails**

- 1) Marcus Carroll: Announcement of the 2014 MPC Open on 02/22.
- 2) Henry Marchand: Announcement of the Guest Authors Series featuring Craig Johnson on 03/19.
- 3) Beccie Michael: Announcement of the \$2.2 million gift to the MPC Foundation from the estate of Mr. Robert K. Bullock.
- 4) Beccie Michael: Reminder regarding application deadline for Faculty and Staff Advancement (FASA) Awards.
- 5) Suzanne Ammons: Announcement of the Community Emergency Response Team (CERT) Program.
- 6) Julie Osborne: ASMPCC’s Lobo Day on 03/04 in the Sam Karas Room.
- 7) Beccie Michael: Invitation to attend the MPC Grants Network Kick-Off Meetings on 03/17 & 03/18.
- 8) Larry Walker: Announcement of the MPC & UCSC African American Theatre Arts Troupe’s performance on 03/08.
- 9) Dr. Walt Tribley: Notice to the campus that MPC is on lockdown.
- 10) Dr. Walt Tribley: Notice to the campus that MPC’s lockdown is over and that Monterey campus classes have been cancelled for the remainder of 03/07.
- 11) Dr. Walt Tribley: Campus incident update regarding the lockdown.
- 12) Martin Johnson: Invitation to attend the lockdown debriefing on 03/13.
- 13) Institutional Committee on Distance Education: Announcement regarding the 03/21 and 04/18 MPC Online Coffee and Conversation.

### **C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media**

- 1) *The Herald* / February 19, 2014: “Editorial: New state bill is great start to affordable bachelor’s degrees.”
- 2) *The Herald* / February 21, 2014: “Alejo introduces legislation to back ethic studies.”
- 3) *The Herald* / March 7, 2014: “Chaotic scene near MPC after lockdown.”
- 4) *The Herald* / March 7, 2014: Obituary for Hiroshi Fujimoto.
- 5) *The Herald* / March 10, 2014: “Hugs & Hisses.”
- 6) *The Herald* / March 13, 2014: “Monterey Peninsula College construction company claims they were not told of lockdown.”
- 7) *The Herald* / March 13, 2014: “MPC’s ‘Taming of the Shrew’ set during Prohibition.”
- 8) *The Herald* / March 18, 2014: Obituary for Ted Wesley Trendt.

### 13. **REPORTS AND PRESENTATIONS**

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

- A. Institutional Report: Nursing Program Status Update
- B. Superintendent/President’s Report: Dr. Walter Tribley
- C. Vice Presidents’ Reports: Mr. C. Earl Davis, Dr. Céline Pinet, and Mr. Martin Johnson
- D. Academic Senate Report: Fred Hochstaedter, President
- E. MPCEA Report: Loran Walsh, President
- F. MPCTA Report: Mark Clements, President
- G. ASMPC Report: Martha Suazo, Director of Representation
- H. College Council Report: Stephanie Perkins and Diane Boynton, Co-chair
- I. MPC Foundation
  - 1) Executive Director Report: Ms. Beccie Michael
  - 2) Monthly Donations: Report to be distributed at the March 26 board meeting.
- J. Governing Board Reports
  - 1) Community Human Services (CHS) Report
  - 2) Trustee Reports
- K. Legislative Advocacy Report, Dr. Walter Tribley
- L. Student Success Report: A Second Look at the Achievement Gap
- M. Special Report – Bond Update Reports, Joe Demko, Kitchell
  - 1) Active Bond/Facility Projects Update
  - 2) Cost Control Report
  - 3) Master Schedule/Construction Phase Only
  - 4) Bond Expenditure Report

### 14. **CONSENT CALENDAR**

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Special Board Meeting on January 22, 2014, the Regular Board Meeting on January 31, 2014, the Regular Board Meeting on February 26, 2014, and the Special Board Meeting on February 28, 2014.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.

- 3) That the February regular payroll in the amount of \$2,131,996.07 and the March supplemental payroll in the amount of \$103,053.22 for a total payroll of \$2,235,049.29 be approved.
- 4) That Commercial Warrants: 12059164 through 12059195, 12059794 through 12059818, 12060353 through 12060402, 12060954 through 12060979, 12061451 through 12061458, 12061980 through 12062014, 12064006 through 12064067, in the amount of \$2,193,595.54 be approved.
- 5) That Purchase Orders B1400601 through B1400665 in the amount of \$289,271.19 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:  
Increase of \$289,917 in funds received for FY 2013-2014.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 Object expense category	\$	1,856
Net increase in the 3000 Object expense category	\$	237
Net increase in the 4000 Object expense category	\$	77
Net increase in the 5000 Object expense category	\$	10,525
Net decrease in the 7000 Object expense category	\$	12,695
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 Object expense category	\$	61,337
Net increase in the 3000 Object expense category	\$	5,245
Net decrease in the 4000 Object expense category	\$	2,000
Net decrease in the 5000 Object expense category	\$	64,582
- 9) That the following budget adjustments in the Capital Projects Fund be approved:

Net decrease in the 5000 Object expense category	\$	3,189
Net increase in the 6000 Object expense category	\$	3,189

**B. Management Personnel**

- 1) That the Governing Board approves the following item(s):
  - a) Resignation of Andrea Bozant, Human Resources Specialist, 40 hours per week, 12 months per year, effective at the end of the day March 12, 2014.

**C. Faculty Personnel**

- 1) That the Governing Board approves the following item(s):
  - a) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2014.

**D. Classified Personnel**

- 1) That the Governing Board approves the following item(s):
  - a) Employment of \_\_\_\_\_, Admission & Records Specialist, 40 hours per week, 12 months per year, effective \_\_\_\_\_, 2014.
  - b) Employment of \_\_\_\_\_, Admission & Records Specialist, 40 hours per week, 12 months per year, effective \_\_\_\_\_, 2014.
  - c) Employment of \_\_\_\_\_, Ceramics Studio Specialist, 19 hours per week, 10 months per year, effective \_\_\_\_\_, 2014.
  - d) The attached job description for Online Instructional Technology Specialist, 40 hours per week, 12 months per year, effective March 27, 2014 at Range 26.
  - e) Resignation for the purpose of retirement of Harold Hutchins, Maintenance Specialist, Facilities, 40 hours per week, 12 months per year, effective at the end of the day June 30, 2014.
  - f) Resignation for the purpose of retirement of Edwin Lake, Research Specialist, Institutional Research, 40 hours per week, 12 months per year, effective at the end of the day June 30, 2014.

- g) Resignation for the purpose of retirement of Sigrid Klein, Administrative Assistant IV-Vice President for Student Services, Office of the Vice President of Student Services, 40 hours per week, 12 months per year, effective at the end of the day June 30, 2014.
- h) Resignation for the purpose of retirement of Donna Russo, Unit Office Manager, Admissions & Records, 40 hours per week, 12 months per year, effective at the end of the day June 30, 2014.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

**15. NEW BUSINESS**

*Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

- A. BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending February 28, 2014, be accepted.
- B. INFORMATION: County of Monterey Investment Report for the quarter ending December 31, 2013.
- C. BE IT RESOLVED, that the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Humanities Buildings 4 & 7 Modernization Project, DSA Application No. 01-111559, File No. 27-C1.
- D. INFORMATION: Program Review report for the Campus Security Department.
- E. BE IT RESOLVED, that the Governing Board approves the expulsion of MPC student #993.
- F. BE IT RESOLVED, that the Governing Board proclaims the week of April 6-12, 2014 as the “Week of the Young Child” with the theme of “Early Years are Learning Years.”
- G. BE IT RESOLVED, that the following new program and courses be approved:
  - ARTC 1D, Ceramic Handbuilding IV
  - ARTC 2D, Ceramic Wheel Throwing IV
  - ARTC 3D, Ceramic Sculpture IV
  - ARTC 4D, Kiln-Formed Glass IV
  - ARTS 8, Professional Practices: Photographing your Artwork
  - ARTS 14.1, Ink Drawing
  - CHEM 71, STEM Study Skills I
  - CHEM 72, STEM Study Skills II
  - CHEM 73, STEM Study Skills III
  - CHEM 74, STEM Study Skills IV
  - CSIS 190, Computer Forensics
  - Program - Linguistics Certificate of Training Award: Certificate of Training
- H. PUBLIC HEARING: District’s supplemental initial proposal for interest-based bargaining with the Monterey Peninsula College Teachers Association (MPCTA) for a successor agreement.
- I. BE IT RESOLVED, that following comments from the public regarding the supplement to the initial proposal of the Monterey Peninsula Community College District for interest based bargaining

with Monterey Peninsula College Teachers Association (MPCTA) for a successor agreement be adopted.

J. BE IT RESOLVED, that the Governing Board votes for the following person(s) to the California Community College Trustees (CCCT) Board:

_____	_____	_____
_____	_____	_____
_____	_____	_____

K. INFORMATION: Governing Board Goals for 2014 and Board Self-Evaluation Process.

L. INFORMATION: Calendar of Events.

**16. ADVANCE PLANNING**

A. Regular Board Meeting, Wednesday, April 23, 2014 at MPC:

- 1) Closed Session, 1:30pm, Stutzman Room, LTC
- 2) Open Session, 3:00pm, Sam Karas Room, LTC

B. Regular Board Meeting, Wednesday, May 28, 2014 at MPC:

- 1) Closed Session, 1:30pm, Stutzman Room, LTC
- 2) Open Session, 3:00pm, Sam Karas Room, LTC

C. Future Topics

- 1) Board Study Session regarding lifelong learning (April 11, 9:00 a.m.)
- 2) Tour of PSTC (Public Safety Training Center) Phase II
- 3) Accreditation mid-year report. (April 23<sup>rd</sup> Governing Board Meeting Institutional Report.)

**17. ADJOURNMENT**

**18. CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted March 21, 2014*