



MONTEREY PENINSULA
COLLEGE

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING
WEDNESDAY, AUGUST 24, 2016**

CONSENTS

Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. A.1

Superintendent/President
Office

Proposal:

To consider and approve the minutes of the Special Board meeting on May 20, 2016, the Regular Board meeting on June 22, 2016, and the Special Board meeting on July 27, 2016.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approve of the change, the minutes may be amended.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the Governing Board approves the minutes of the Special Board meeting on May 20, 2016, the Regular Board meeting on June 22, 2016, and the Special Board meeting on July 27, 2016.

Recommended By: Dr. Walter Tribley, Superintendent/President and Board Secretary

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

SPECIAL MEETING

FRIDAY, MAY 20, 2016

2:00 p.m., Lecture Forum 103

980 Fremont Street, Monterey, California 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Rick Johnson called the meeting to order at 2:00 p.m.

2. **ROLL CALL**

Present:

Mr. Charles Brown, Trustee

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilynn Dunn Gustafson, Trustee

Mr. Rick Johnson, Chair

Dr. Loren Steck, Vice Chair

Dr. Walter Tribley, Superintendent/President

Absent:

Mr. Stephen Lambert, Student Trustee

3. **PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

4. **STUDY SESSION**

A. Preliminary Review of Collaborative Brain Trust (CBT) Report INFORMATION

The Board received a preliminary review of the [final CBT Report](#) from CBT consultants Mr. Darroch “Rocky” Young and Mr. Michael Hill. Mr. Young and Mr. Hill provided the Board with an overview of:

- Monterey Peninsula Community College District’s fiscal condition and history of external challenges [[Finance Report \(May 3, 2016\)](#)];
- identified areas of improvement; and
- CBT’s recommendations and tools and strategies for improvement.

The preliminary review consisted of the following presentations:

- “[Decision-making, Integrated Planning... and Handbooks](#),” presented by Dr. Alfred Hochstaedter, Academic Senate President, and Ms. Diane Boyton, College-Council Co-Chair. (This presentation summarized the information included in the documents listed below.)
 - “[Resource Guide to Institutional Decision Making at MPC](#)” (developed by the Decision-making Review Team.)

- [“Integrated Planning Handbook, May 13, 2016”](#) (developed by the Integrated Planning Review Team.)
- [Three-Year Budget Planning and Modeling Worksheet](#), presented by Mr. Hill. This is a planning tool recommended by CBT to assist MPC to make projections and to better evaluate our decisions despite constantly changing data. (Mr. Hill noted that this worksheet reflects MPC’s current state; it doesn’t include how the budget may change if MPC implements CBT’s recommendations.)
- [“Operational Enrollment Management Report”](#) – presented by Mr. Young and Ms. Kiran Kamath, Vice President of Academic Affairs.

Mr. Young emphasized that the District can no longer maintain the status quo; MPC must act now and have a plan that addresses our multitude of issues. He advised us to increase our FTES and revenue by recapturing what is available to us, decrease our expenses, address some of our known problems (such as the ERP system), and work to improve student success and meet student needs through our course offerings. He cautioned that if we don’t solve our issues—particularly our financial issues—we are looking at insolvency or radical solutions such as layoffs to balance the budget. He also noted that we could easily reach an impasse because the collective bargaining agreement is an integral part of the solution. He remarked that if this effort fails, we must rethink what our college is, because we would be resigning ourselves to being a 6,500 FTES college that must live within our current revenue limit. He also cautioned that our multitude of issues could result in the college being sanctioned by the Accrediting Commission for Community and Junior Colleges (ACCJC) following the ACCJC evaluation site-visit in October 2016.

Board Responses to Preliminary Review

Trustee Margaret-Anne Coppernoll

- Trustee Coppernoll requested that Mr. Young clarify CBT’s statement, “It is not clear that the District would be able to act quickly enough to realize the benefits of those recommendations before the reserves are exhausted, at which time the budget would still be, in effect, in a suspended pattern.” She noted that the Board has tried diligently to maintain a 10% reserve. / Mr. Young and Mr. Hill explained that the District’s challenge is that we have a multitude of issues and not much time to resolve them. The District has been covering the structural deficit with one-time money, which is going down. If we don’t implement their recommendations and remedial actions, we will have approximately a year-and-a-half before our reserves are exhausted. They suggested that the District attempt to accomplish some of the easier, short-term fixes they recommended to buy us more time to implement their more complicated recommendations.
- Trustee Coppernoll acknowledged that spending one-time funds for operations is not a fiscally sound practice, but stated that our faculty, staff, and administration have done an outstanding job in working on these issues to come up with positive solutions for the future. She affirmed her belief that we are going to make it.

Vice Chair Loren Steck

- Vice Chair Steck questioned what would happen if we become insolvent. He asked if the state would invalidate our collective bargaining agreements. / Mr. Young noted that the state would intervene and appoint a trustee, to whom the Governing Board would be an advisory body. Mr. Young and Mr. Hill suggested that we consult our labor attorneys to find out if the state would invalidate our bargaining agreements, but believed that the obligations under the agreement would remain, unless something is determined to be illegal.
- Vice Chair Steck asked how we might ascertain if we have the correct number of faculty, should we determine that we are organically a 6,500 FTES college. / Mr. Young suggested that we consider how we would construct the school if we were starting over as a 6,500 FTES college with this dollar limit of revenue. By doing so, we could determine that we have the wrong number of faculty, or we could determine that we have the correct number of faculty, but in the wrong areas. He emphasized that it would be important to consider a number of factors, including our expenditures and how to recapture our FTES. / Mr. Hill noted that there are smaller districts in the peer comparison that are successful. He suggested that we begin our internal strategy by breaking down our action plan into manageable pieces so we don't become paralyzed by the magnitude of the task ahead of us.
- Vice Chair Steck inquired about the achievability of the 17.5 FTES/FTEF productivity standard. / Mr. Young responded that the districts where he worked achieved a standard of 17.5 or above.
- Vice Chair Steck remarked that we are trying to grow our average classroom size to 35 students and inquired as to the capacity of our physical structures. / Dr. Tribley responded that although we face challenges with structures that don't have the capacity to hold a large number of students, our lack of efficiencies is more of a barrier at this point than our facilities. He explained that we currently have large rooms that are under-utilized, in part because we have building specific scheduling—classes tend to be scheduled in buildings dedicated to their discipline, regardless of class size. / Mr. Young confirmed that it is critical to emphasize that the college owns the rooms, not people or disciplines.
- Vice Chair Steck inquired about the possibility of funding the ERP through our Measure I Bond funds. / Dr. Tribley responded that the Measure I Bond language included the very broad concept of upgrading technology. / Mr. Young suggested that we speak to our Bond Counsel, who would need to compare the language in our Bond with what we are attempting to do.

Trustee Charles Brown asked for clarification on the Three-Year Budget Planning Model and Worksheet as it relates to CTA Contract Article 16.8 (Salary Schedule Adjustments). / Mr. Young explained that factors of Article 16.8 aren't recognized in

the three-year model because Article 16.8 is a gatekeeper for where the funds are allocated—whether they go on the salary schedule or agreed upon enumerated items. CBT’s conclusion is that Article 16.8 adds costs for the District and will exacerbate its deficit down the road.

Chair Rick Johnson agreed that spending more money than we receive is not a sound business model. He remarked that although we need to stay positive, it is even more important that we are realistic. We must consider, with every decision with which we are faced, if it will help us to get out the very difficult situation in which we find ourselves.

B. Superintendent/President Response to CBT Report

INFORMATION

Dr. Tribley emphasized that this report is a call to action and underscored the importance of a multi-tiered approach to resolving the issues identified in this report, in which we focus not only on growth, but also on increasing our efficiencies and reducing expenditures.

(Dr. Tribley’s written response is available [electronically](#).)

5. **PUBLIC COMMENTS** – None.

6. **ADJOURNMENT** – Chair Johnson adjourned the meeting at 5:06 p.m.

Respectfully Submitted,



Dr. Walt Tribley
Superintendent/President

Posted 8/26/16

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, JUNE 22, 2016

11:00am, Closed Session: Stutzman Room, Library & Technology Center
1:30pm, Regular Meeting: Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Rick Johnson called the meeting to order at 11:00 a.m.
2. **ROLL CALL**
Present:
Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
4. **CLOSED SESSION**
 - A. Student Discipline: Suspension, Expulsion, Other Action (Education Code Section 72122)
 - a) Student ID # 904-647-033
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCEA/CSEA
 - b) Agency Representatives: Susan Kitagawa, Laurence E. Walker, and Steven L. Crow, Ed.D
 - C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCTA/CTA
 - b) Agency Representatives: Susan Kitagawa, Michael Gilmartin, Kiran Kamath, and Steven L. Crow, Ed.D
 - D. Public Employee Evaluation (Government Code Section 54957)
Title: Superintendent/President
5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**
6. **ROLL CALL** – Chair Johnson asked for Roll Call at 1:36 p.m.
Present:
Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
Mr. Stephen Lambert, Student Trustee (Mr. Lambert left the meeting at 3:25 p.m.)

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

- 8. REPORT OF ACTION TAKEN IN CLOSED SESSION** – Chair Johnson reported that in closed session, the Board unanimously voted to suspend student # 904-647-033 for a period of two years, beginning October 14, 2016 through January 19, 2018.

9. APPROVAL OF AGENDA

Motion Coppernoll / Second Steck / Carried.

2015-2016/145

Vice Chair Steck noted the revisions to the Consent Calendar (Items C and D).

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

10. RECOGNITION

- A. Acknowledgement of Guests – Mr. Marty Johnson, former Interim Vice President of Student Services, was recognized.
- B. Moment of Silence – A moment of silence was observed for the people listed below, as well as for the victims of the shooting in Orlando, Florida on June 12, 2016.
- 1) Thomas DeHay, Retired MPC Programmer, deceased April 7, 2016.
 - 2) Gary Eldridge, Retired MPC Instructor, deceased April 27, 2016.
 - 3) Nick Souza, Former MPC Instructor, deceased May 18, 2016.
 - 4) Jean Grace, Former MPC Instructor, deceased May 25, 2016.
 - 5) Henry Royal, Retired MPC Instructor, deceased June 4, 2016.

11. PUBLIC COMMENTS

- A. David Clemens, MPC Instructor, provided public comment regarding his recent online publications.
- B. Eric Maximoff, master carpenter at the Monterey Peninsula Community Theatre, shared a letter he received from Lt. Col. Richard Barrett of the Naval Postgraduate School.

12. CORRESPONDENCE AND PUBLICATIONS

- A. MPC All User Emails
- 1) Leslie Procive: “Operational Enrollment Management Presentation at AAAG”
 - 2) Amy Cavender: “Sal’s Retirement Celebration Today!”
 - 3) Amy Cavender: “Invitation to Attend the TRiO/SSS Annual Recognition Celebration”
 - 4) Amy Cavender: “MPC Weekly Announcement (May 16-22)”
 - 5) Beccie Michael: “1 Minute STEM Grant Survey”
 - 6) Walter Tribley: “MPC Refinances Bond and Saves Taxpayers Over \$28 Million”
 - 7) Suzanne Ammons: “Collaborative Brain Trust Recommendations and Reports”
 - 8) Amy Cavender: “MPC TRiO, MSUB & Upward Bound Senior Recognition”
 - 9) Leslie Procive: “Fall 2016 MPC Online (and Canvas) Shells Now Available”
 - 10) Shawn Anderson: “MPC Special Board Meeting, May 20, 2016”
 - 11) Shawn Anderson: “MPC Regular Board Meeting, May 25, 2016”
 - 12) Vicki Nakamura: “Employee Recognition Event Today at 11:45 AM”
 - 13) Amy Cavender: “MPC Weekly Announcements (May 23-29)”
 - 14) Amy Cavender: “UMOJA: A Rites of Passage Ceremony 6/3, 7pm”

- 15) John Anderson: "MPC Concert Band Presents 'Vive La Musique' 5/26/16"
- 16) Robynn Smith: "MPC Printmakers and Robynn Smith Featured Prominently in a Major Printmaking Journal"
- 17) Hospitality Club: "Hospitality Bake Sale 5/25"
- 18) Veterans' Club: "MPC Memorial Day Presentation"
- 19) Kelly A. Fletes: "15th Annual Latino Recognition Ceremony"
- 20) Walter Tribley: "Final Report from Collaborative Train Trust"
- 21) LaKisha Bradley: "Lobos Ambassadors"
- 22) Amy Cavender: "MPC Weekly Announcements (May 31-June 5)"
- 23) Eileen Crutchfield: "Veteran Recognition Ceremony 6/1, 12pm"
- 24) Alfred Hochstaedter: "Course and Program Reflections News"
- 25) Alfred Hochstaedter: "Academic Senate Annual Report 2015-2016"
- 26) Kiran Kamath: "MPC Commencement Ceremony"
- 27) Steve Crow: "All Users Tentative Budget 2016-17 Update – Steve Crow VP Administrative Services"
- 28) Walter Tribley: "Keep Calm and Enjoy Summer"
- 29) Amy Cavender: "Weekly Announcements (June 6-12)"
- 30) Walter Tribley: "American Flags at Half-Staff to Honor the Victims of the Attack in Orlando, Florida"

B. Articles Published in *Monterey Herald*, *Monterey County Weekly*, *The Californian*, and Other Media

- 1) *Monterey Herald* / May 4, 2016: "Gary Francis Eldridge (1930 – 2016)"
- 2) *Monterey Herald* / May 31, 2016: "Recommendation to MPC: Center Classes on Student Needs"
- 3) *Monterey Herald* / June 5, 2016: "Nick Souza" (Obituary)
- 4) *Monterey Herald* / June 5, 2016: "Jean Grace (1935 – 2016)"

13. CONSENT CALENDAR

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Regular Board meeting on May 25, 2016.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the May 31st regular payroll in the amount of \$2,241,944.81, and the June 10th supplemental payroll in the amount of \$64,598.87 be approved.
- 4) That Commercial Warrants: 12231717 through 12231749, 12232536 through 12232587, 12233566 through 12233614, 12234254 through 12234294, 12235156 through 12235196, 12236004 through 12236039, 12237486 through 12237515, 12238124 through 12238140, 12238700 through 12238724 in the amount of \$3,100,381.10 be approved.
- 5) That Purchase Orders B1600666 through B1600740 in the amount of \$276,259.23 be approved.
- 6) That the following budget increase in the Scholarship & Loan fund be approved:
Increase of \$250,000 in revenue and expense budgets.

- 7) That the following budget increase in the Federal Student Financial Aid fund be approved:
To adjust the Federal Student Financial Aid revenue and expense budget for Pell Grant funds awarded and disbursed to students.
Revenue Increase of \$89,174
Expense Increase of \$89,174
- 8) That the following budget increase in the Trust Fund be approved:
To adjust the Trust Fund revenue and expense budgets. This is due to an increase of revenue received and expense paid out of the trust fund accounts for this fiscal year.
Revenue Increase of \$700,000
Expense Increase of \$957,199

B. Management Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Dr. Steve Crow will assume the additional duties of serving on the MPCEA and MPCTA District negotiating teams for the 2016-2017 academic year.
 - b) Ms. Susan Kitagawa will assume the additional duties of serving on the MPCEA and MPCTA District negotiating teams for the 2016-2017 academic year.
 - c) Ms. Kiran Kamath will assume the additional duties of serving on the MPCTA District negotiating team for the 2016-2017 academic year.
 - d) Mr. Michael Gilmartin will assume the additional duties of serving on the MPCTA District negotiating team for the 2016-2017 academic year.
 - e) Mr. Laurence Walker will assume the additional duties of serving on the MPCEA District negotiating team for the 2016-2017 academic year.
 - f) Dr. Kim McGinnis will assume the additional duties of serving on the MPCEA District negotiating team for the 2016-2017 academic year.

C. Faculty Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Thatcher Weldon, Adult Education Coordinator, temporary non-tenure, under Education Code 87470 Range V, Step 7, effective July 1, 2016 through May 31, 2017.
 - b) Employment of Business Instructor, Bruce Barrie, under faculty service area Bus. Step and Column placement pending verification, effective August 16, 2016.
 - c) Employment of Anatomy & Physiology Instructor, Tiffany Price, under faculty service area Biol. Step and Column placement pending verification, effective August 16, 2016.
 - d) Employment of Catherine Webb, Technical Services Librarian, to perform duties associated with accreditation, 14 days between June 8, 2016 and June 30, 2016.
 - e) Employment of Catherine Webb, Technical Services Librarian, to perform duties associated with accreditation, 23 days between July 1, 2016 and August 5, 2016.
 - f) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for August 17, 2016.

D. Classified Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Tiffany Thomas, Admissions & Records Specialist, Admissions & Records Office, Range 10, 40 hours per week, 12 months per year, effective June 28, 2016.
 - b) Employment of Gladys Samayoa, Library Specialist-Circulation Desk, Library and Technology Center, Range 10, 16 hours per week, 8 months, 7 days per year, effective August 15, 2016.
 - c) Employment of Kimberly Mapote, Categorical Services Coordinator, Student Services, Range 17, 40 hours per week, 12 months per year, effective June 23, 2016.
 - d) Resignation of Jose Ayala, Custodial, Facilities, 40 hours per week, 12 months per year, effective at the end of the day, May 25, 2016.

- e) Resignation of Eduardo Gil de Montes, Instructional Technology Specialist, Creative Arts Division, 40 hours per week, 11 months per year, effective at the end of the day, June 10, 2016.
- f) Resignation of Richard McNelly, Instructional Specialist, Library, 16 hours per week, 8 months, 7 days per year, effective at the end of the day, June 3, 2016.

E. Volunteers

- 1) That the Governing Board approves the individuals listed for volunteer assignments.

F. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

Motion Dunn Gustafson / Second Steck / Carried. 2015-2016/146
The Consent Calendar was approved with the noted revisions to Consent Agenda Items C and D.

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

14. NEW BUSINESS

- A. BE IT RESOLVED, that the 2015-2016 Monthly Financial Report for the period ending May 31, 2016, be accepted.

Motion Coppernoll / Second Steck / Carried. 2015-2016/147

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- B. BE IT RESOLVED, that the Fiscal Year 2016-2017 Tentative Budget be approved, and the public hearing for the adoption of the Final Budget be scheduled for August 24, 2016, at 1:30 p.m. at the Sam Karas Room of the Library Technology Center, at Monterey Peninsula College, 980 Fremont St., Monterey, CA.

Motion Steck / Second Coppernoll / Carried. 2015-2016/148

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

2016-2017 Tentative Budget Presentation by Dr. Steven L. Crow.

- C. INFORMATION: "Review of Maintenance and Grounds Services at MPC."

The Board received the report, "[Review of Maintenance and Grounds Services at MPC.](#)" / Dr. Tribley also reviewed MPC's facility needs.

D. INFORMATION: Potential Proposition 39 Bond Measure.

Dr. Steven Crow, MPC's Vice President of Administrative Services, briefly reviewed MPC's facility needs and the 2016-2017 [Building Summary Report](#) for Monterey Peninsula Community College District. He reported on our current building repair cost (\$100,000,000) and on our current replacement cost (\$300,000,000 to \$400,000,000). He explained that there are additional costs that occur with the passage of time, such as construction costs increases (4% every year) and 10% contingencies.

Dr. Tribley introduced Ms. Catherine Lew, Lew Edwards Group President & CEO; Adam Sonenshein, Fairbank, Maslin, Maullin, Metz & Associates (FM3) Senior Researcher; Ivory Li, Piper Jaffray Managing Director; and David Casnocha, Managing Shareholder of Stradling Yocca Carlson & Rauth. He reported that they will provide the Board with a mechanism that could potentially help MPC find funding for our facilities projects. Ms. Lew, Mr. Sonenshein, and Ms. Li reviewed the presentation entitled, "[Making Your Facilities Master Plan Vision a Reality: Key Considerations in 2016.](#)"

A discussion ensued regarding next steps, which would include conversations with the campus and community to determine the level of support for pursuing a bond; a future independently convened advocacy committee that must by law be outside the control and direction of the District; and the Foundation's role in fundraising for the bond campaign, which was estimated by Ms. Lew to cost approximately \$275,000 (an amount which can't be covered by public funds).

E. BE IT RESOLVED, that the Governing Board adopt Resolution # [2015-2016/149](#) ordering a bond election for November 8, 2016 and establishing specifications of the election order.

Motion to Table until July 27, 2016: Steck. / Second Brown / Carried. 2015-2016/149
The Board agreed to schedule a special Board meeting on July 27, 2016 to consider the proposed Bond.

Student Advisory Vote:	AYE:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

BREAK: 3:25-3:48 p.m.

F. BE IT RESOLVED, that the Governing Board approve the awarding of the Lecture Forum Sidewalk Replacement project to [Don Chapin Co., Inc.](#) in the amount of [\\$304,580.00](#).

Motion Brown / Second Dunn Gustafson / Carried. 2015-2016/150

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

G. BE IT RESOLVED, that the Board declares as surplus 2 Fire Vehicles and direct the disposal of these items in accordance with Board guidelines and Education Code requirements.

Motion Dunn Gustafson / Second Steck / Carried.

2015-2016/151

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- H. BE IT RESOLVED, that the Governing Board adopt the electronic version of the 2016-2017 Monterey Peninsula College Catalog.

Motion Steck / Second Dunn Gustafson / Carried.

2015-2016/152

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- I. INFORMATION: Program Review for the Library division program.

Dr. Jon Knolle, Dean of Instruction, reviewed the presentation entitled, "[MPC Library Program Review Summary, Spring 2016.](#)"

- J. INFORMATION: Program Review for the Fire Academy/Fire Technology program.

Mr. David Brown, Public Safety Training Center Director, summarized the [Program Review for the Fire Academy/Fire Technology program.](#)

- K. INFORMATION: Student Services Program Review for Admissions and Records, International Student Program, Intercollegiate Athletics, Student Health Services, and TRIO.

Mr. Laurence Walker, Interim Vice President of Student Services, summarized the [Student Services Program Review for Admissions and Records, International Student Program, Intercollegiate Athletics, Student Health Services, and TRIO.](#)

- L. BE IT RESOLVED, that the Governing Board ratify the agreement for subcontracting of services between Monterey Peninsula College Early Childhood Education Lab School and Early Development Services, Inc. for the period between July 1, 2015 and June 30, 2016.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2015-2016/153

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- M. BE IT RESOLVED, that the Governing Board approve the employment agreement with Ms. Kiran Kamath to serve as the Vice President of Academic Affairs from July 1, 2016 through June 30, 2019.

Motion Dunn Gustafson / Second Brown / Carried.

2015-2016/154

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- N. BE IT RESOLVED, that the Governing Board approve the employment agreement with Dr. Steven L. Crow to serve as the Vice President of Administrative Services from July 1, 2016 through June 30, 2019.

Motion Coppernoll / Second Brown / Carried.

2015-2016/155

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- O. BE IT RESOLVED, that the Governing Board approve the employment agreement with Ms. Susan Kitagawa to serve as the Associate Dean of Human Resources from July 1, 2016 through June 30, 2019.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2015-2016/156

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- P. INFORMATION: Governing Board self-evaluation process for 2016. Trustees Coppernoll and Dunn Gustafson were identified to serve as the ad hoc subcommittee to work with Dr. Tribley on the Board self-evaluation process.

- Q. INFORMATION: Calendar of Events.
Trustee Coppernoll announced the City of Marina Labor Day Parade on September 3rd.

15. REPORTS AND PRESENTATIONS

A. MPC Foundation

- 1) Executive Director Report: Ms. Beccie Michael
The Board received Ms. Michael's [Executive Director Report](#).

- 2) Monthly Donations: \$58,230.00

B. Student Success and Achievement Report: "Unprepared Students: The Impact of Learning Support on Success in Math," Dr. Rosaleen Ryan

The Board received Dr. Ryan's [Student Success and Achievement Report](#).

The Board changed the order of reports as listed below.

- C. Academic Senate Report: Dr. Alfred Hochstaedter, President
The Board received Dr. Hochstaedter's [Academic Senate Report](#). / Dr. Hochstaedter commended Mr. Walker for his work as Interim Vice President of Student Services and was in turn commended by the Board for his work as Academic Senate President. / Dr. Hochstaedter introduced Dr. Heather Craig, MPC's newly elected Academic Senate President, who shared her intention to have Academic Senate members select and prioritize their Academic Senate goals for the upcoming year. She noted that her goal this summer is to collect all written processes and procedures that fall under the "10+1" purview, to ensure that the Academic Senate will be working from written procedures rather than opinion.
- D. Academic Affairs Report: Ms. Kiran Kamath
The Board received Ms. Kamath's [Academic Affairs Report](#).
- E. Student Services Report: Mr. Laurence Walker
The Board received Mr. Walker's [Student Services Report](#). / Mr. Walker presented to the Board, on behalf of EOPS staff, a signed banner from the EOPS Priority Student Registration. / He also expressed appreciation to Dr. Tribley for the privilege of serving as the Interim Vice President of Student Services. He commended Dr. Tribley's leadership and commitment to making a positive difference at MPC. He also praised the President's Cabinet for their support of Dr. Tribley's vision and their commitment to changing MPC for the better. He pledged his continued dedication to this effort.
- F. Administrative Services Report: Dr. Steven Crow
Dr. Crow thanked Mr. Walker for his assistance and for his invaluable institutional memory. He also thanked his Administrative Services team for their hard work, Susan Kitagawa and her Human Resources staff for their assistance with personnel matters, and the Board and Dr. Tribley for making his busy first year at MPC a pleasurable experience.
- G. MPCEA Report: Mr. Kevin Haskin, President
Mr. Haskin reported on CSEA's current involvement in representing five of their members in action with the college. / He also reported that the CSEA successfully mobilized to support Karina Alejo's campaign for Assemblywoman in the May 2016 primary elections. / Trustee Dunn Gustafson requested that Mr. Haskin express the Board's gratitude to the facilities staff for their hard work, which was recognized in the report entitled, "Review of Maintenance and Grounds Services at MPC."
- H. MPCTA Report: Ms. Lauren Blanchard, President
The Board received Ms. Handley's [MPCTA Report](#).
- I. ASMPC Report: Mr. Stephen Lambert, Student Trustee – No report.
- J. Superintendent/President's Report: Dr. Walter Tribley
Dr. Tribley spoke of MPC's 2016 commencement ceremony and thanked the Board for their attendance and support. He spoke about the importance of- and the urgency with which- we must move forward with institutional change. He addressed the need to improve efficiencies and decrease expenses and explained some of the means by which we might accomplish these goals. He noted that these topics are being addressed both with our faculty partners and at the operational level. / Dr. Tribley reported that he joined MPC Professor Andres Durstenfeld and a group of his students at the 2016 Bio International Convention in San Francisco—a trip which was spearheaded by Dr. Durstenfeld and which the MPC Foundation helped to fund. He spoke of the many networking and learning opportunities the convention provided to our students. / Dr. Tribley also recognized Mr. Walker for his willingness to help the college by stepping into the role of Interim Vice President of Student Services for two years. He commended Mr. Walker for his good

work and for securing and managing the huge Student Services resources for the betterment of Student Services and MPC.

K. Governing Board Reports

- 1) Community Human Services (CHS) Report – No report.
- 2) Trustee Reports
 - a. Trustee Dunn Gustafson commended the well-executed commencement ceremony. / She also spoke of her plans to attend the June 23rd Boys and Girls Club event honoring MPC alum Ron Johnson.
 - b. Trustee Coppernoll read her [report](#).
 - c. Trustee Brown – No report.
 - d. Student Trustee Lambert – No report.
 - e. Vice Chair Steck – No report.
 - f. Chair Johnson – No report.

16. **ADVANCE PLANNING**

A. Regular Board Meeting, August 24, 2016 at MPC Library Technology Center:

- 1) Study Session: Accreditation Training, 9:30am, Sam Karas Room
- 2) Closed Session: 11:00am, Stutzman Room
- 3) Regular Meeting: 1:30pm, Sam Karas Room

B. Regular Board Meeting, September 28, 2016 at MPC Library Technology Center:

- 1) Closed Session: 11:00am, Stutzman Room
- 2) Regular Meeting: 1:30pm, Sam Karas Room

C. Future Topics – None.

17. **ADJOURNMENT** – Chair Johnson adjourned the meeting at 5:57 p.m.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

SPECIAL MEETING

WEDNESDAY, JULY 27, 2016

2:00 p.m., Library & Technology Center, Sam Karas Room
980 Fremont Street, Monterey, California 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Vice Chair Loren Steck called the meeting to order at 2:00 p.m.

2. **ROLL CALL**

Present:

Mr. Charles Brown, Trustee

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilyn Dunn Gustafson, Trustee

Dr. Loren Steck, Vice Chair

Dr. Walter Tribley, Superintendent/President

Absent:

Mr. Rick Johnson, Chair

Mr. Stephen Lambert, Student Trustee

3. **PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

4. **NEW BUSINESS**

A. BE IT RESOLVED, that the Governing Board approves Monterey Peninsula College's [August 2016 Institutional Self-Evaluation Report](#) to the Accrediting Commission for Community and Junior Colleges.

Motion Dunn Gustafson / Second Brown / Carried

2016-2017/01

Student Advisory Vote:		ABSENT:	Lambert
AYES:	4	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	1	MEMBERS:	Johnson
ABSTAIN:	0	MEMBERS:	None

Dr. Tribley and Ms. Catherine Webb, Accreditation Liaison Officer, provided a presentation entitled "[Accreditation Update: Monterey Peninsula College Institutional Self-Evaluation Report.](#)"

Dr. Tribley also distributed the following documents:

- [ACCJC News](#), Summer 2012
- [Monterey Peninsula College Board Policy & Admin. Procedure Updating/Aligning Timeline](#), prepared by Ms. Jane Wright

B. INFORMATION: General Obligation Bond Opportunities for Current and Future Facility Needs.

Dr. Tribley noted that the Board received a presentation regarding a potential November 2016 District Proposition 39 Bond Measure at the June 22, 2016 Governing Board meeting. Following the presentation, the Board decided to schedule a special Governing Board meeting on July 27, 2016 to address the potential Bond measure. Dr. Tribley reported that in the interim, he conducted meetings with campus leaders, MPC Foundation leaders, and other constituents to discuss the potential bond and MPC's many facility needs, and to receive their input. He reported that despite the college's facility needs, we will not pursue funding for our facilities until 2018, at the earliest. / The Board expressed their support for this decision.

5. **PUBLIC COMMENTS** – None.
6. **ADJOURNMENT** – Vice Chair Steck adjourned the meeting at 3:30 p.m.

Respectfully Submitted,


Dr. Walter Tribley
Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. A.2

Superintendent/President
Office

Proposal:

That the Governing Board accepts and acknowledges the donations to Monterey Peninsula College that are listed below.

Background: The following donations have been made to Monterey Peninsula College:

- Andrew Armishaw A full jewelry studio to the Jewelry and Metal Arts program (Creative Arts)
- Veronica Elledge \$20 to the Maurine Church Coburn School of Nursing
- Lisa Gonzales 32 books to the Library & Technology Center
- Annette Valdez \$20 to the Maurine Church Coburn School of Nursing
- Dr. Adnan A. Yafi 2 books to the Library & Technology Center

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, that the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and the Governing Board

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve the June regular, July supplemental, July manual, July regular, August manual and August supplemental payrolls.

Background:

June 30, 2016	Regular Payroll	\$1,938,079.01
July 8, 2016	Supplemental Payroll	\$ 38,351.58
July 15, 2016	Manual Payroll	\$ 4,339.79
July 29, 2016	Regular Payroll	\$1,437,668.46
August 5, 2016	Manual Payroll	\$ 12,225.65
August 10, 2016	Supplemental Payroll	\$ <u>52,823.30</u>
Total		\$3,483,487.79

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that the:

June 30th regular payroll in the amount of \$1,938,079.01, the July 8th supplemental payroll in the amount of \$38,351.58, the July 15th manual payroll in the amount of \$4,339.79, the July 29th regular payroll in the amount of \$1,437,668.46, the August 5th manual payroll in the amount of \$12,225.65, and the August 10th supplemental payroll in the amount of \$52,823.30 be approved.

Recommended By:

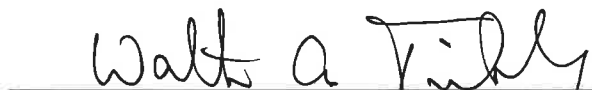


Steven L. Crow, Ed. D., Vice President of Administrative Services

Prepared By:


Sean Willis, Payroll Analyst
Rosemary Barrios, Controller

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for June 2016.

Background:

Number 12239352 through Number 12239398.....	\$ 88,426.27
Number 12240142 through Number 12240195.....	\$ 400,450.45
Number 12241057 through Number 12241094.....	\$ 158,791.09
Number 12241740 through Number 12241777.....	\$ 220,189.06
Number 12243040 through Number 12243052.....	\$ 87,727.39
Number 12243595 through Number 12243645.....	\$ 76,316.15
Number 12244565 through Number 12244597.....	\$ 112,711.68
Number 12245931 through Number 12245959.....	\$ 206,206.73
Number 12246881 through Number 12246922.....	\$ 95,850.66

Total\$1,446,669.48

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Commercial Warrants:

12239352 through 12239398, 12240142 through 12240195, 12241057 through 12241094, 12241740 through 12241777, 12243040 through 12243052, 12243595 through 12243645, 12244565 through 12244597, 12245931 through 12245959, 12246881 through 12246922 in the amount of **\$1,446,669.48** be approved.

Recommended By:


Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

 
Veronica Garcia, Accounting Specialist Rosemary Barrios, Controller

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Checks Dated 06/02/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12239352	06/02/2016	Access Monterey Peninsula	01-5800	PV 4087 INV 1671 5-23-16		1,100.00
12239353	06/02/2016	American Harlequin Corp	01-4300	Dance-Tape for Dance floor	101.42	
			01-6400	Block Grant-Marley floor for dance building	4,675.83	4,777.25
12239354	06/02/2016	American Leak Detection	01-5500	PV 4088 INV1-17299		165.00
12239355	06/02/2016	Anderson, Judy	01-5100	MATE Resouce Ctr-Independent Contractor		364.00
12239356	06/02/2016	ASMPc	01-6400	PV 4079 INVOICE #15989 10-7-15 REIMB ASMPc		2,457.08
12239357	06/02/2016	AT&T Yellow Pages	01-5800	PIO-Open order		390.08
12239358	06/02/2016	AT&T	01-5500	MPC Ed Center- Open order		968.74
12239359	06/02/2016	Board of Equalization	01-6200	PV 4090 INV#36-027865 5-12-16		238.70
12239360	06/02/2016	Robert Boardman	01-5100	PV 4089 REIMB FOR TRAINING EXPENSES CISCO		492.95
12239361	06/02/2016	Charles Brown	01-5200	PV 4091 2016 ANNUAL TRUSTEE CONF 4/28-5/1/16		1,256.47
12239362	06/02/2016	CALIFORNIA AMERICAN WATER CO	01-5500	General Instit-Open order	2,136.91	
			47-5500	General Instit-Open order	145.53	2,282.44
12239363	06/02/2016	Central Coast Sign Language	01-5100	ARC- ASL interpreting		1,247.96
12239364	06/02/2016	CHEVRON USA INC	01-5500	Men & Women's Athletics-Open order	1,353.00	
				PV 4081 STATEMENT 5-22-16	663.21	2,016.21
12239365	06/02/2016	Cintas Corp #630	01-4500	PV 4092 INV #630117993, 630121155		194.37
12239366	06/02/2016	Clay People	Cancelled	Art-estimate for burner systems for 2 Raku Kilns		826.87 *
		Cancelled on 06/28/2016, Cancel Register # AP06282016				
12239367	06/02/2016	COAST COUNTIES GLASS INC	01-5500	PV 4093 INV 30140 2-22-16		200.00
12239368	06/02/2016	Constellation New Energy	01-5500	General Instit.-Open order for electricity	18,335.05	
			47-5500	General Instit.-Open order for electricity	1,171.35	19,506.40
12239369	06/02/2016	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC- Independent Contractor		438.00
12239370	06/02/2016	Edges Electrical Group	01-4500	PV 4094 INV MARCH 4-MARCH31	1,305.09	
				PV 4095 INV APRIL 1 - MAY 13	1,397.87	2,702.96
12239371	06/02/2016	Elizabeth Ricci	01-5200	Marine Tech Intern Prog.-Long term intern		1,571.43
12239372	06/02/2016	FLINN SCIENTIFIC	01-4300	Chemistry- open order		200.02
12239373	06/02/2016	Geo H Wilson Inc	01-5500	PV 4096 INV 11311, 11337, 11399, 115980, 116127		10,067.68
12239374	06/02/2016	GRAINGER INC-salinas	01-4300	Chemistry-Open order		483.48
12239375	06/02/2016	Granite Rock Company	01-4500	PV 4097 INV 949702, 953504		212.59
12239376	06/02/2016	Paula Haro	01-5100	PV 4080 CONTRACT 5-11-16		100.00
12239377	06/02/2016	HOBART SALES AND SERVICE	01-5500	PV 4098		417.50
12239378	06/02/2016	Hydro Turf	01-4500	PV 4099 INV I1662229 5-25-16		222.38

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Checks Dated 06/02/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12239379	06/02/2016	IBM	01-4500	Institutional Research-SPSS Statistical package	499.99	
			01-5600	Institutional Research-SPSS Statistical package	1,500.00	1,999.99
12239380	06/02/2016	Ingenium	01-6200	PV 4100 INV 40700 4/27/16		421.77
12239381	06/02/2016	Jacqueline Fitzpatrick	01-5100	ARC-Independent Contractor		777.00
12239382	06/02/2016	KBA Docusys	01-5600	Print Shop		5,372.59
12239383	06/02/2016	Kimball West	01-4500	PV 4109 INV 4866092 4/27/16		14.83
12239384	06/02/2016	Monterey Bay Systems	01-5600	PV 4082 INV 270881 4/12/16		2,140.49
12239385	06/02/2016	Monterey Peninsula Engineering	01-5500	PV 4105 INV 03-37 4-1-16		1,362.62
12239386	06/02/2016	MPC Revolving Fund	01-5800	CHECK REVOLVING FUND	1,423.93	
				PV 4106 RF CHECK REIMB	1,229.89	
				PV 4107 RF CASH REIMB	84.70	2,738.52
12239387	06/02/2016	Office Depot	01-4300	Div Office-Business & Tech- open order		196.58
12239388	06/02/2016	Rental Depot	01-5600	PV 4101 INV 207089-1 5-20-16		309.80
12239389	06/02/2016	Riddell/All American	01-4500	Block Grant- Football helmets	4,978.42	
				Block Grant-Football pads	1,830.56	6,808.98
12239390	06/02/2016	Sandra Washington	01-4700	PV 4086 CASH ADVANCE EVENT 6/9-7-16-16		2,300.00
12239391	06/02/2016	SENTRY ALARM SYSTEMS	01-5600	PV 4102 INV 75502 4-19-16		243.04
12239392	06/02/2016	Amy Somers	01-5800	PV 4084 REIMB FOR REGISTRATION EMDR		49.99
12239393	06/02/2016	Loren Steck	01-5200	PV 4108 REIMB FOR 2016 ANNUAL TRUSTEE CONF 4/28-5/1/16		1,062.93
12239394	06/02/2016	ThyssenKrupp Elevator Corp	01-5500	PV 4103 INV 5000473348 2-10-16		496.00
12239395	06/02/2016	Toyota Material Handling	01-5600	PV 4104 INV K16302, K16306		1,181.49
12239396	06/02/2016	US POSTMASTER	Cancelled	PV 4085 POSTAGE		40,000.00 *
12239397	06/02/2016	VERIZON WIRELESS	01-4500	Verizon Cell Phone bills	37.32	
			01-5500	Verizon Cell Phone bills	493.05	
			39-5500	Verizon Cell Phone bills	115.59	645.96
12239398	06/02/2016	Virtual VRI	01-5100	ARC-Independent Contractor		6,230.00
Total Number of Checks					47	129,253.14

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 06/02/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
	Count	Amount				
Cancel	2	40,826.87				
Net Issue		88,426.27				

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	45	86,993.80
39	Parking Fund (M)	1	115.59
47	College Center (M)	2	1,316.88
	Total Number of Checks	45	88,426.27
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		88,426.27

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Checks Dated 06/07/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12240142	06/07/2016	4imprint	01-4500	Student Equity-Lobo Ambassador Uniform		747.43
12240143	06/07/2016	Academic Senate for CA	01-5300	PV 4110 2015-2016 MEMBERSHIP DUES		2,065.63
12240144	06/07/2016	ACCREDITING COMMISSION FOR Cancelled on 07/13/2016, Cancel Register # AP07142016	Cancelled	PV 4133 INV 3020 4-6-16		750.00 *
12240145	06/07/2016	AITS INC	01-5600	PV 4136 INV 30832 3-26-16		93.94
12240146	06/07/2016	ALAMEDA COUNTY SCHOOLS	01-3400	GI-Support Ins.-Open order		2,017.11
12240147	06/07/2016	American 3B Scientific	01-4300	CTE Enhancement-instructional equipment		2,092.80
12240148	06/07/2016	American Fidelity Admin Svc	01-5600	PV 4111 INV 11866		750.10
12240149	06/07/2016	ASAP Sign & Printing	01-4500	PV 4112 INV 10545		18.06
12240150	06/07/2016	Lucy Baltazar	01-7500	PV 4113 INV 1 5-31-16		200.00
12240151	06/07/2016	Bay Brakes Automotive & Tires	01-5600	PV 4114 INV 7381 5-6-16		74.00
12240152	06/07/2016	Bill Leone	01-5100	Student Equity-Independent Contractor Agreement		450.00
12240153	06/07/2016	Jessica Bray	01-5100	LSU Grant- Independent Contractor		378.75
12240154	06/07/2016	Carolina Biological Supply	01-4300	Anatomy/Physiology-Skinned Cats		5,335.78
12240155	06/07/2016	CDW GOVERNMENT INC	01-5600	PV 4117 INV CCT8664 2-17-16	1,940.48	
			01-6400	Social Science-Monitor	461.88	
				Block Grant- 4 chromebooks	1,011.78	
				CTE enhancements & Matriculation-33 pcs	30,863.62	
				CTE enhancements-Computer for New Bus. Inst.	1,200.53	
				Distance Ed-2 chrome books	443.74	
				EOPS-printer	206.44	
				Matriculation-7chromebooks and monitors	2,851.42	
				Matriculation-Document scanners	2,070.31	41,050.20
12240156	06/07/2016	CHOMP	01-5100	PV 4118 APRIL 2016 INVOICE		4,583.69
12240157	06/07/2016	Chris Calima	01-4500	PV 4116 PETTY CASH FOR SUMMER PROGRAM (JUNE)		200.00
12240158	06/07/2016	Chris Calima	01-4500	PV 4115 PETTY CASH FOR CLUB ACTIVITIES (JUNE)		200.00
12240159	06/07/2016	Community Playthings	04-4500	AT&T Grant-Furniture& Learning materials		2,530.97
12240160	06/07/2016	Margaret-Anne Coppernoll	01-5200	PV 4119 REIMB FOR 2016 ANNUAL TRUSTEES CONFERENCE		1,398.38
12240161	06/07/2016	Cypress Sporting Goods	01-4300	Men's Athletics-Baseballs	2,118.19	
				Women's Athletics-softballs	716.93	2,835.12
12240162	06/07/2016	Dental Planet	01-6400	Block Grant-Sirona CEREC 3 Acquisition Mach		11,998.00
12240163	06/07/2016	EC West	01-6400	Gen. Instit. Cont. 2 Contour roller mousee		562.68

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Checks Dated 06/07/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12240164	06/07/2016	Epico Systems Inc	01-5600	Media Services Classroom 207 upgrade		6,130.00
12240165	06/07/2016	FHEG MPC BOOKSTORE	01-7600	PV 4122 TEXTBOOKS & SUPPLIES FOR EOPS STUDENTS	76,464.25	
				PV 4123 INV 16231 5-27-16	3,817.30	80,281.55
12240166	06/07/2016	Fitness Edge	01-4300	Physical Ed.-Rubber bumper&Olympic Plates	982.74	
			01-5600	Physical Ed.-Fitness Center repairs	1,427.83	2,410.57
12240167	06/07/2016	Henry Schein	01-4300	Men's Athletics- Athletic tape		1,085.38
12240168	06/07/2016	Home Depot Credit Services	01-4500	PV 4120 STATEMENT APRIL 2016 6035 3225 0100 9355		254.86
12240169	06/07/2016	Jobelephantcom Inc	01-4500	PV 4121 INV 2190290, 2190730		30.00
12240170	06/07/2016	Khan-Bernier	01-5100	MATE & ITEST- Independent Contractor		5,205.00
12240171	06/07/2016	Kool Entertainment	01-6400	PV 4131 INV 24722 5-14-16		540.06
12240172	06/07/2016	Left Field Productions	01-4300	Music-Score and Parts Stephen Tosh "Concertina"		400.00
12240173	06/07/2016	Lew Edwards Group	01-5700	PV 4132 INV 0001 5-27-16		2,500.00
12240174	06/07/2016	LOZANO SMITH, LLP	01-5700	Supt/Pres Office- open order		10,613.00
12240175	06/07/2016	McKesson Medical Surgical	01-4500	Health Services-Open order		68.75
12240176	06/07/2016	Greg Mettler	01-4300	PV 4135 REIMB FOR PHOTO SUPPLIES		395.34
12240177	06/07/2016	Milliman	35-5100	PV 4137 INV136MPC16005		2,137.50
12240178	06/07/2016	Monterey County Weekly	01-4500	PV 4127 INV 475-030894-00001 5-26-16	210.00	
			01-5800	President's office-open order	876.90	
				PV 4126 INV#05/12/16CMPD, INV#05/19/16CMPD	764.00	1,850.90
12240179	06/07/2016	Moulton, Erica	01-5200	PV 4128 REIMB FOR SUPPLIES FOR ROV PROGRAM		451.53
12240180	06/07/2016	MPC District	01-5200	PV 4124 FEES FOR STUDENT INTERN		246.00
12240181	06/07/2016	MPC District	01-5200	PV 4125 MPC FEE FOR STUDENT INTERN		257.00
12240182	06/07/2016	Office Depot	01-4300	Fire Protection Tech-Open order	181.72	
				Humanities- Open order	103.18	
				Humanities-Open PO	1,748.59	
				MPC Ed Center- Open order	689.23	
				Math-open order	262.50	
			01-4500	Matriculation - open order	45.37	
				MPC Ed Center- open order	312.51	
				Print Shop- Open order	516.90	
				School of Nursing- Open order	161.87	
				Student Financial Aid- Open order	435.74	

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Checks Dated 06/07/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12240182	06/07/2016	Office Depot	01-4500	TRIO- Open order	30.61	
				International Student Program-Open order	165.44	
				Library- Open order for Go Print supplies	385.23	
				Fiscal Services-Open order	466.88	
				Dean of Instruct. Planning-Open order	125.89	
				Financail Aid- Open order	319.02	
				Admission & Records-Open order	302.11	
				Adult Ed- Office supplies	198.06	
				ARC- Open PO	1,151.60	
			01-5600	Math-open order	51.00	
			01-6400	Gen. Instit. Cont.-Ergo item for workman comp	108.02	
			04-4500	Children's Center - open order	530.08	
			47-4500	ASMPC-Open order	66.27	8,357.82
12240183	06/07/2016	PACIFIC GAS & ELECTRIC	01-5500	General Instit.-Open order for electricity	21,293.95	
			47-5500	General Instit.-Open order for electricity	1,450.17	22,744.12
12240184	06/07/2016	Dennis Prasad	01-5100	IS Systems & Prog. Open order		2,070.25
12240185	06/07/2016	Randy Tunnell	01-4500	PV 4134 6-2-16 INV 7237		375.00
12240186	06/07/2016	Same Day Shred	01-5100	Fiscal Services- Open order		45.00
12240187	06/07/2016	SIG	01-5100	ERP Prep-BPA & IT Health Assesment		9,769.05
12240188	06/07/2016	SMART & FINAL	04-4700	Children's Center- Open order for Meals		34.89
12240189	06/07/2016	Standard Insurance Company CB	01-3400	GI-Support Insurance-Open order		1,373.43
12240190	06/07/2016	SupplyWorks	01-4500	PV 4129 INV 366614667, 367248283		7,846.23
12240191	06/07/2016	Symetra Life Insurance	01-3400	GI-Support Ins.-Open order		1,625.98
12240192	06/07/2016	Sysco Food Service of SF	04-4500	Children's Center-Open order for Meals	179.64	
			04-4700	Children's Center-Open order for Meals	649.66	829.30
12240193	06/07/2016	Tom Armstrong	01-5600	Music-Independent Contractor		275.00
12240194	06/07/2016	US Bank Service Center	01-4500	PV 4130 5-23-16 STATEMENT		150,290.55
12240195	06/07/2016	WageWorks	35-5100	PV 4138 INV 125AI0447117, INV 125AI0464377		373.75
Total Number of Checks					54	401,200.45

Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	1	750.00
Net Issue		400,450.45

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 06/07/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	48	392,497.52
04	Children Center	4	3,925.24
35	Self Insurance Fund (M)	2	2,511.25
47	College Center (M)	2	1,516.44
Total Number of Checks		53	400,450.45
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			400,450.45

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 06/09/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12241057	06/09/2016	ACSIG Dental	01-3400	GI-Support/Ins. - Open order	28,392.50	
				OCTOBER 2015	27,885.50	56,278.00
12241058	06/09/2016	Alex Gomez	01-5100	Dance - Independent Contractor		200.00
12241059	06/09/2016	Alliant Insurance Services Inc	35-5100	Self Insurance-Medical Broker for Self Insurance		4,166.67
12241060	06/09/2016	APPLE COMPUTER INC	01-6400	VATEA- 10 iPads		5,233.14
12241061	06/09/2016	ASMPc	47-5800	PV 4142 FOLLETT MONIES TO ASMPc		5,000.00
12241062	06/09/2016	ATI Nursing Education	01-4300	Enrollment Growth for nursing-Study Manuals		406.82
12241063	06/09/2016	B & H PHOTO/VIDEO	01-4300	Music-8 channel recorder with porta brace kit		2,179.95
12241064	06/09/2016	BIOS	01-5200	PV 4140 INV BIOS16-1709 SUMMER 2016 INTERNS		1,464.00
12241065	06/09/2016	CDW GOVERNMENT INC	01-4300	Social Science- 5 chromebooks	1,066.22	
				Social Science-Lenovo computer	738.65	
			01-6400	Stem Core Grant-Computer & monitor	1,200.53	
				TANF-25 chromebooks & charging carts	8,440.87	
				VATEA-16 chrmebooks	4,047.14	
				Art-Computer & printers and toner	875.67	
				Block Grant-computer equipment	696.36	17,065.44
12241066	06/09/2016	Central Coast Sign Language	01-5100	ARC- ASL interpreting		1,124.20
12241067	06/09/2016	Crouch, Perry	01-5100	Matriculation-Independent Contractor		300.00
12241068	06/09/2016	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC- Independent Contractor		2,097.00
12241069	06/09/2016	Docutec	01-5600	INVOICE 16638 5-2-16		270.00
12241070	06/09/2016	Dynamic Press	01-4500	PV 4144 INV 20545 5-13-16		549.80
12241071	06/09/2016	Epico Systems Inc	01-5600	PV 4145 INV 25600 6-8-16		320.00
12241072	06/09/2016	Forestry Suppliers Inc	01-6400	Earth Science-instructional material		2,908.62
12241073	06/09/2016	GRAINGER INC-salinas	01-4300	PV 4153 INV# 9030540414 2-18-16	220.37	
			01-4500	PV 4152 INV #9030475041 2-28-16	71.43	291.80
12241074	06/09/2016	Jacqueline Fitzpatrick	01-5100	ARC-Independent Contractor		74.00
12241075	06/09/2016	Jameel Williams	01-5100	Dance-Independent Contractor		185.00
12241076	06/09/2016	Jobelephantcom Inc	01-4500	PV 4146 INV# 2161633, 2188005, 2188473, 2188277		60.00
12241077	06/09/2016	Justin Azevedo	01-5100	Dance-Independent Contractor		100.00
12241078	06/09/2016	Justin Huang	01-5100	Dance-Independent Contractor		195.00
12241079	06/09/2016	KBA Docusys	01-5600	Print Shop-Open order for copier lease		5,316.89
12241080	06/09/2016	Kelly Yancey	01-5100	Dance-Independent Contractor		200.00
12241081	06/09/2016	Mobile Modular Mgmnt Corp	01-5600	Gen Instit. Minor Cap-Lease GC restroom		615.90
12241082	06/09/2016	MPC FOUNDATION	01-5800	MPC Foundation-Foundation services		8,333.33

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Checks Dated 06/09/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12241083	06/09/2016	MPC Revolving Fund	01-5800	PV 4147 RF CHECK REIMBURSEMENT		455.22
12241084	06/09/2016	Natalie Lamar	01-5100	Dance-Independent Contractor		50.00
12241085	06/09/2016	Nicholaus Campbell	01-5100	Dance- Independent Contractor		252.00
12241086	06/09/2016	Office Depot	01-4500	VP of Academic Affairs-open order		75.60
12241087	06/09/2016	Peninsula Cafe	01-5200	PV 4148 INV#9 5-1-16		145.78
12241088	06/09/2016	Riddell/All American	01-4500	Block Grant-Football practice jerseys		1,193.95
12241089	06/09/2016	Salinas Press Inc	01-4300	Tech Prep- Forms for credit by proficiency		184.42
12241090	06/09/2016	Same Day Shred	01-4500	PV 4149 22296 1-14-16		101.25
12241091	06/09/2016	Soccer Master Team Sales	01-4500	Women's Athletics-uniforms		310.00
12241092	06/09/2016	Luke Spence	01-5200	PV 4141 TRAVEL REIMBURSEMENT 5/24-27/16		693.80
12241093	06/09/2016	Stericycle	01-6200	PV 4150 INV 3003429816 6-1-16		393.51
12241094	06/09/2016	US Postal Service	01-5800	PV 4141 POSTAGE		40,000.00
Total Number of Checks					38	158,791.09

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	36	149,624.42
35	Self Insurance Fund (M)	1	4,166.67
47	College Center (M)	1	5,000.00
Total Number of Checks		38	158,791.09
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			158,791.09

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Checks Dated 06/14/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12241740	06/14/2016	Agile Research & Tech.	01-5100	IS & Matriculation-Web support & project mngmnt		4,125.00
12241741	06/14/2016	Airgas USA	01-4300	Chemistry- Open order for Helium tank rental		5.15
12241742	06/14/2016	ALAMEDA COUNTY SCHOOLS	01-3400	GI-Support Ins.-Open order		2,588.57
12241743	06/14/2016	Andy & Me Auto Upholstery	01-5600	Physical Fitness-Upholstry repairs		700.00
12241744	06/14/2016	Armstead,Stan	01-5200	PV 4153 TRAVEL REIMB		614.08
12241745	06/14/2016	Chris Calima	01-7500	PV 4154 CASH ADVANCE FOR STUDENTS STIPEND SUMMER PROGRAM		2,080.00
12241746	06/14/2016	Chris Dinner Heating Inc	48-5600	Bond-Student Ctr-Cafeteria Ventilation		8,200.00
12241747	06/14/2016	Collaborative Brain Trust Cons	01-5800	One Time Funds-Efficiency-Right-Sizing		52,224.69
12241748	06/14/2016	Discovery	01-5200	TRIO-Upward Bound-Transportation		1,122.50
12241749	06/14/2016	Downtown Ford Sales	01-6400	One Time Funds-3 vans		91,234.82
12241750	06/14/2016	Elizabeth Ricci	01-5200	Marine Tech Intern Prog.-Long term intern		2,000.00
12241751	06/14/2016	Glove Nation	01-4300	Chemistry- Open order		284.10
12241752	06/14/2016	GREEN LINE	01-5500	Art-Open order for sump pumping/ceramics		591.00
12241753	06/14/2016	Jobelephantcom Inc	01-4500	PV 4160 INV 2191452 2191485 2191798		45.00
12241754	06/14/2016	Kai Athletics LLC	01-4500	Block Grant-Replacement Football uniforms	1,946.00	
				Men's Athletics-Replacement Basketball uniforms	1,369.00	3,315.00
12241755	06/14/2016	KBA Docusys	01-6400	MPC Public Safety Training-Copier		6,300.00
12241756	06/14/2016	LINCOLN Aquatics	01-4500	Custodial- Open order for pool chemical		2,466.02
12241757	06/14/2016	Loomis, Kathryn	01-5100	MATE Resouce Ctr-Independent Contractor		2,527.50
12241758	06/14/2016	LOOMIS	01-5800	PV 4157 INV 11749310 1-31-16, INV 11815073 5-31-16		2,282.00
12241759	06/14/2016	Marina Coast Water District	01-5500	MPC Ed Center-Open order	375.40	
				PV 4158 010045 008 002 003 004	1,746.80	2,122.20
12241760	06/14/2016	McKesson Medical Surgical	01-4500	Health Services-Nitrile gloves		14.79
12241761	06/14/2016	Mid-America Sports Advantage	01-4300	Women's Athletics- Fielder's screen for softball		111.45
12241762	06/14/2016	Monterey City Disposal Inc	01-5500	General Instit.-Open order		3,356.58
12241763	06/14/2016	MONTEREY REGIONAL WATER	01-5500	General Instit. Open order	6,774.25	
				Marina Ed Center- Open order	189.54	6,963.79
12241764	06/14/2016	Mount Hermon Teambuilding	01-5200	PR 43652		2,250.00
12241765	06/14/2016	MPC Revolving Fund	01-5800	PV 4159 RF CHECK REIMB		783.55
12241766	06/14/2016	Office Depot	01-4300	Humanities- Open order	17.03	
			01-4500	Matriculation - open order	326.73	

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Checks Dated 06/14/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12241766	06/14/2016	Office Depot	01-4500	Print Shop- Open order	208.49	
				EOPS-Open order	3,063.42	3,615.67
12241767	06/14/2016	OMEGA INDUSTRIAL SUPPLY	01-4500	Custodial- Open order		1,841.95
12241768	06/14/2016	Openyard Sports Equipment	01-4300	M&W Athletics-Soccer Goal replacement parts		1,480.46
12241769	06/14/2016	PENINSULA MESSENGER SERVICE	01-5800	Fiscal Services- Open order		369.00
12241770	06/14/2016	PENINSULA WELDING SUPPLY	01-4500	Maintenance- Open order		18.00
12241771	06/14/2016	Rackspace	01-5600	IS Network & Tech.-Open order		720.39
12241772	06/14/2016	SMART & FINAL	04-4700	Children's Center- Open order for Meals		22.83
12241773	06/14/2016	The College Board	01-5600	PV 4155 TAX CALIFORNIA EA63224451 12-11-15		8,696.86
12241774	06/14/2016	Tomark Sports	01-6400	Block Grant-Field Protection Equipment-baseball		4,098.18
12241775	06/14/2016	Uretsky Security	39-5800	Parking-Special Event Security		500.00
12241776	06/14/2016	Waxie Sanitary	01-4500	Custodia- Open order	3.65	
				Custodial- Open order	99.44	
				Custodial-Open order	57.99	161.08
12241777	06/14/2016	Weldon Williams & Lick, Inc	39-4500	Parking- Open order for mailing services		356.85
Total Number of Checks					38	220,189.06

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	34	211,109.38
04	Children Center	1	22.83
39	Parking Fund (M)	2	856.85
48	Building Fund (M)	1	8,200.00
Total Number of Checks		38	220,189.06
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			220,189.06

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Checks Dated 06/16/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12243040	06/16/2016	APPLE COMPUTER INC	01-4300	Life Science-Apple iMac	1,556.25	
				Life Science-Macbook Pro	2,360.08	3,916.33
12243041	06/16/2016	AT&T	01-5500	Gen Instit. Telecom- Open order		46.10
12243042	06/16/2016	AT&T	01-5500	Gen Instit. Telecom- Open order		219.43
12243043	06/16/2016	AT&T	01-5500	Gen Instit. Telecom- Open order		4,083.77
12243044	06/16/2016	AT&T	01-5500	Gen Instit. Telecom- Open order		1,226.27
12243045	06/16/2016	CDW GOVERNMENT INC	01-5600	A&R-Vista Point license & professional services	4,375.00	
			01-6400	ARC-& computers & monitors	1,493.39	
				Veteran's Center- computers & moniotrs	640.03	6,508.42
12243046	06/16/2016	Discovery	01-5200	PV 4161 INV 083072 6-26-16		1,455.63
12243047	06/16/2016	GRAINGER INC-salinas	01-5600	Art-Scissor Lift Cart		368.07
12243048	06/16/2016	MEDCO INC	01-4300	Women's Athletics-Supplies		14.36
12243049	06/16/2016	Monterey Peninsula Unified SD	01-5100	PV 4162 REIMBURSEMENT		62,263.64
12243050	06/16/2016	Office Depot	01-4500	ARC- Open PO	7.64	
				Div. Office Social Science-open order	626.99	
				Matriculation Office- Open order	36.47	
				MPC Ed Center- open order	123.82	
				School of Nursing- Open order	161.28	
				Social Science-open order	343.81	
				TRIO- Open order	82.90	
			01-7600	EOPS- 100 TI-84 Plus calculators	2,841.37	4,224.28
12243051	06/16/2016	SupplyWorks	01-4500	Custodial- Open order		76.09
12243052	06/16/2016	Texthelp	01-5600	ARC -12mo Read & write google license		3,325.00
Total Number of Checks					13	87,727.39

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	13	87,727.39
Total Number of Checks		13	87,727.39
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			87,727.39

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Checks Dated 06/21/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12243595	06/21/2016	3M Library Systems	01-5600	Library-Service Agreement		2,299.00
12243596	06/21/2016	AITIS INC	01-5600	PV 4171 INV 31448 6-16-16		140.91
12243597	06/21/2016	American Lock & Key	14-5600	Scheduled Maint.-Lock upgrade for SS		13,643.41
12243598	06/21/2016	Ashley Beem	01-5100	PV 4172 CONTRACT SERVICES FOR MAY 2016		175.00
12243599	06/21/2016	Big Sur Fire Brigade	01-5100	PV 4173 FIRE 413, SECT 4512 SP 2016		539.00
12243600	06/21/2016	Bound Tree Medical	01-4300	PV 4174 INV 82160054 5-26-16		84.13
12243601	06/21/2016	BRODART	01-4500	Library Office Equip-Library cards		2,842.95
12243602	06/21/2016	CACHAGUA FIRE DISTRICT	01-5100	PV 4175 FIRE 413, SECT 4502 SP 2016		560.00
12243603	06/21/2016	CAE Healthcare	01-4300	Enrollment Growth-PED GU (female)		262.59
12243604	06/21/2016	CDW GOVERNMENT INC	01-5600	PV 4176 INV CKC2734 3-12-16	861.40	
			01-6400	Block Grant-laptop	2,256.72	3,118.12
12243605	06/21/2016	Central Coast Sign Language	01-5100	PV 4177 INV 6498 6-6-16		683.40
12243606	06/21/2016	Daisy Chaidez	01-5200	PV 4178 MILEAGE REIMBURSEMENT		4.32
12243607	06/21/2016	Chris Calima	01-4700	PV 4163 CASH ADVANCE MEAL MONEY FOR S.FRANCISCO TRIP 7-3-16		945.00
12243608	06/21/2016	Chris Calima	01-4500	PV 4164 ADV PETTY CASH SUPPLIES CLUB ACTIVIT & END OF SUMMER	400.00	
			01-5200	PV 4164 ADV PETTY CASH SUPPLIES CLUB ACTIVIT & END OF SUMMER	200.00	600.00
12243609	06/21/2016	CPP, Inc	01-5600	PV 4170 INV # 00084654 4-20-16		195.00
12243610	06/21/2016	Heather Craid	Cancelled	PV 4179 REIMB FOR ASCCC LEADERSHIP		291.51 *
		Cancelled on 06/28/2016, Cancel Register # AP06282016				
12243611	06/21/2016	Jamie Dagdigian	01-5200	PV 4165 REIMB FOR TRAVEL 6/8-11/16		275.07
12243612	06/21/2016	Robert Drezner	01-5200	PV 4180 MILEAGE REIMBURSEMENT		138.24
12243613	06/21/2016	Sean Edwards	01-5100	PV 4181 GUEST LECTURE		500.00
12243614	06/21/2016	Raymundo Escalante	01-5200	PV 4182 MILEAGE REIMBURSEMENT		155.52
12243615	06/21/2016	FEDERAL EXPRESS	01-5800	Warehouse- Open order		187.37
12243616	06/21/2016	Laura Franklin	01-5200	PV 4183 MILEAGE REIMB		69.12
12243617	06/21/2016	Michael Gilmartin	01-5200	PV 4166 TRAVEL REIMBURSEMENT MILEAGE APRIL 19-22, 2016		209.52
12243618	06/21/2016	Karoline Grasmuck	01-5200	PV 4167 TRAVEL REIMBURSEMENT FOR JUNE 2-5, 2016		1,547.11
12243619	06/21/2016	Greenwaste Recovery, INC	01-5500	MPC Public Safety Training Ctr-Open order		611.14
12243620	06/21/2016	Hanford Fire Department	01-5100	PV 4184 SP 2016 FIRE 413, SECT 0817		737.90
12243621	06/21/2016	Henry Schein	01-4300	Men's Athletics-supplies		5,195.20
12243622	06/21/2016	LOZANO SMITH, LLP	01-5700	Supt/Pres Office- open order		3,166.33
12243623	06/21/2016	Marina Chamber Of Commerce	01-5300	PV 4189 INV 1208 12-21-15		125.00

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Checks Dated 06/21/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12243624	06/21/2016	McKesson Medical Surgical	01-4500	Health Services-Labels		44.87
12243625	06/21/2016	MONTEREY COUNTY Health Dept	01-5600	PV 4185	534.00	
			01-5800	PV 4186 INV 0950059 FACILITY # FA0813134 6-6-16	1,173.00	1,707.00
12243626	06/21/2016	MONTEREY COUNTY HERALD	01-5800	PIO- Open order for advertising		701.06
12243627	06/21/2016	MONTEREY REGIONAL WASTE	01-5500	Gen Instit. Utilities- Open order		23.10
12243628	06/21/2016	MPC Bookstore	01-7600	CARE- yoga packs		158.48
12243629	06/21/2016	Vicki Nakamura	01-4500	PV 4193 REIMB FOR SUPPLIES	210.85	
			01-5200	PV 4187 MILEAGE REIMB JULY-DEC, JAN-JUNE	363.94	574.79
12243630	06/21/2016	National Student Clearinghouse	01-5100	PV 4168 INV # FP160614 6-15-16, INV # FP160617 6-15-16		3,208.80
12243631	06/21/2016	North Bay Rehabilitation	01-5100	PV 4188 SP 2016 FY 2015-16 SP SECT 4719 & 4718		9,477.51
12243632	06/21/2016	Office Depot	01-4300	Graphic Arts-Open order	416.06	
			01-4500	Library- Open order for Go Print supplies	688.91	1,104.97
12243633	06/21/2016	PACIFIC GAS & ELECTRIC	01-5500	MPC Public Safety Training-Open order/electricity		2,344.46
12243634	06/21/2016	Patrick Webster	01-5100	MATE-Independent Contractor		2,250.00
12243635	06/21/2016	Leyva, Georgina	01-5200	PV 4190 MILEAGE REIMB		69.12
12243636	06/21/2016	Craig Roberts	01-5200	PV 4169 REIMB FOR TRAVEL 5/19-21/16		1,746.13
12243637	06/21/2016	Timofej Schneider	01-5100	PV 4192 SP 2016 GUEST LECTURE		500.00
12243638	06/21/2016	Lyndon Schutzler	01-5500	PV 4191 REIMB FOR TRAVEL		400.20
12243639	06/21/2016	Shaunna Tschirley	01-5100	Student Equity- Independent Contractor		5,000.00
12243640	06/21/2016	Alison Shelling	01-5200	PV 4194 MILEAGE REIMB		173.77
12243641	06/21/2016	SupplyWorks	01-4500	Custodial- Open order		780.78
12243642	06/21/2016	UCSF Willed Body Program	01-6200	Anatomy/Physiology- Cadaver		3,113.00
12243643	06/21/2016	VWR	01-4300	Biology-Spectrophotometers		1,551.56
12243644	06/21/2016	White Page Communications	01-5100	PIO-open order for public relations		1,750.00
12243645	06/21/2016	Wilson Sporting Goods	01-4300	Women's Athletics-Tennis Balls		626.20
Total Number of Checks					51	76,607.66

Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	1	291.51
Net Issue		<u>76,316.15</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 06/21/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	49	62,672.74
14	Capital Projects Fund (M)	1	13,643.41
Total Number of Checks		50	76,316.15
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			76,316.15

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 06/23/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12244565	06/23/2016	AdSpec	01-5800	CTE-marketing		6,607.79
12244566	06/23/2016	Agile Research & Tech.	01-5100	IS & Matriculation-Web support & project mngmnt		4,800.00
12244567	06/23/2016	CDW GOVERNMENT INC	01-6400	Block Grant-computer equipment		1,128.36
12244568	06/23/2016	Cintas Corp #630	01-4500	PV 4216		221.17
12244569	06/23/2016	COMMUNITY COLLEGE LEAGUE	01-5200	PV 4213 REGISTRATION FOR DR TRIBLEY TO CCLC		650.00
12244570	06/23/2016	Heather Craig	01-5200	PV 4179 REIMB FOR ASCCC LEADERSHIP		1,291.51
12244571	06/23/2016	Fairbank Maslin Maullin Metz	01-5100	PV 4195		36,750.00
12244572	06/23/2016	FHEG MPC BOOKSTORE	01-7600	PV 4196 INV		600.00
12244573	06/23/2016	Hope Services	01-5100	0100071642014627600000517602 PV 4218 15-16 SECT 4717 SECT 0415		10,446.00
12244574	06/23/2016	Jet Tec LLC	01-4500	PV 4197 INV 42639 6-3-16		100.00
12244575	06/23/2016	Jeff Keppers	01-5100	PV 4198 2016 GUEST LECTURER		750.00
12244576	06/23/2016	Liebert Cassidy Whitmore	01-5700	PV 4214 INV 1422248, 1422249, 1422799		8,897.60
12244577	06/23/2016	LINCOLN Aquatics	01-4500	PV 4215 6-16-16 INV S1293029		137.96
12244578	06/23/2016	Tom Logan	01-5200	PV 4199 MILEAGE REIMBURSEMENT		73.44
12244579	06/23/2016	LOZANO SMITH, LLP	01-5700	Supt/Pres Office- open order		2,183.00
12244580	06/23/2016	Marina Fire Department	01-5100	PV 4200 2016 FIRE 413, SECT 4506		731.90
12244581	06/23/2016	Mid Coast Fire Brigade	01-5100	PV 4201 2016 FIRE 413, SECT 0659		1,095.25
12244582	06/23/2016	Monterey County Training Off	01-5100	PV 4202 2016 FIRE 413, SECT 0971		1,163.50
12244583	06/23/2016	Monterey County Weekly	01-5800	President's office-open order		1,471.00
12244584	06/23/2016	MONTEREY FIRE DEPARTMENT	01-5100	PV 4203 2016 FIRE 413, SECT 4509		4,066.75
12244585	06/23/2016	MPC Revolving Fund	01-5800	PV 4206 RF CASH REIM	1,175.27	
				PV 4208	124.19	
				PV 4209 RF CHECK REIMB	418.49	
				PV 4223 CASH REIM	177.86	
				PV 4224 RF CHECK REIMB	45.36	
				PV 4225 RF CHECK REIMB	1,100.00	
			39-5800	PV 4207 RF CASH REIM	4.00	3,045.17
12244586	06/23/2016	NORTH COUNTY FIRE DISTRICT	01-5100	PV 4219 FIRE 413, SECT 4500		4,508.00
12244587	06/23/2016	Office Depot	01-4300	Life Science -Open order		514.93
12244588	06/23/2016	Stephanie Perkins	01-5200	PV 4211 MILEAGE REIMB		32.13
12244589	06/23/2016	SARS Software Products Inc	01-5600	Matriculation-SARS		11,500.00
12244590	06/23/2016	SEASIDE FIRE DEPT	01-5100	PV 4217 FIRE 413, SECT 4501		2,571.95
12244591	06/23/2016	Silke Communications	39-6400	Parking-6 radios		2,518.33
12244592	06/23/2016	Luke Spence	01-5200	PV 4204 MILEAGE REIMBURSEMNT		138.24
12244593	06/23/2016	SPORT & CYCLE	01-4300	Men's Athletics-Men's basketballs	733.72	

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Checks Dated 06/23/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12244593	06/23/2016	SPORT & CYCLE	01-4500	Men's Athletics-Replacement Basketball uniforms	358.90	
			01-6400	Block Grant Fund-Basketball breakaway rims	846.08	1,938.70
12244594	06/23/2016	Toyota Material Handling	01-5600	PV 4205 1/8/16 INV K13294	1,901.28	
				PV 4210 4-19-16 INV K16299	272.50	2,173.78
12244595	06/23/2016	Valley Saw and Garden Equip	01-5600	PV 4220		135.22
12244596	06/23/2016	Walt Tribley	01-5200	PV 4212 REIMB FOR COALITION OF SCHOLARSHIP		120.00
12244597	06/23/2016	WASSON'S CLEANING AND	01-6200	pv 4221 5-25-16 inv 152276		350.00
Total Number of Checks					33	112,711.68

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	32	110,189.35
39	Parking Fund (M)	2	2,522.33
Total Number of Checks		33	112,711.68
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			112,711.68

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 06/28/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12245931	06/28/2016	AdSpec	01-4500	PV 4226 5-20-16 INV 15426A	4,347.18	
			01-5800	CTE-Marketing	2,396.55	6,743.73
12245932	06/28/2016	American Fidelity Admin Svc	01-5600	PV 4227 6-16-16 INV 13444		734.89
12245933	06/28/2016	Shawn Anderson	01-4700	PV 4228 REIMB FOR SUPPLIES		20.20
12245934	06/28/2016	ARIEL THEATRE INC	01-5100	PV 4229		688.49
12245935	06/28/2016	Athletics Unlimited	01-4500	Block Grant-Grey T shirts & shorts		3,259.11
12245936	06/28/2016	CALIFORNIA AMERICAN WATER CO	01-5500	General Instit-Open order	2,077.67	
			47-5500	General Instit-Open order	141.49	2,219.16
12245937	06/28/2016	CDW GOVERNMENT INC	01-6400	ARC- 4 lenovo laptops		4,513.43
12245938	06/28/2016	Central Coast Lighthouse Keepe	01-5100	PV 4230		3,585.00
12245939	06/28/2016	Cintas Corp #630	01-4500	Facilities-Open order for uniforms		673.81
12245940	06/28/2016	Clay People	01-4500	Art-estimate for burner systems for 2 Raku Kilns		1,844.13
12245941	06/28/2016	Nicole Dunne	01-4500	PV 4231 REIMB FOR SUPPLIES	58.07	
			01-4700	PV 4231 REIMB FOR SUPPLIES	111.16	169.23
12245942	06/28/2016	Dynamic Press	01-4500	PV 4232 6-2-16 INV 20598		2,132.76
12245943	06/28/2016	Ewing Irrigation	01-4500	Grounds- Open order		66.77
12245944	06/28/2016	Gardner, Matt	01-5100	MATE MOV: Independent Contractor		3,334.00
12245945	06/28/2016	Greenwaste Recovery, INC	01-5500	PV 4233 6-1-16 INV 2121649		271.74
12245946	06/28/2016	HODGES RENT ALL INC	01-4500	PV 4234 6-2-16 INV 01-161018-03		735.97
12245947	06/28/2016	Jon Knolle	01-5200	PV 4235 REIMB 2016 ONLINE TECHNG CONF & DE COORDINATORS MTNG		475.74
12245948	06/28/2016	Martin Cisneros	01-5100	Vatea Curriculum-Training for ECED		2,500.00
12245949	06/28/2016	Monterey County Weekly	01-4500	PV 4236 6-23-16 INV 476-030894-00001		210.00
12245950	06/28/2016	MPC District	01-5200	PV 4237 STUDENT FEES: INV # 3163 2-18-16		600.00
12245951	06/28/2016	Cathy Nyznyk	01-5200	PV 4238 CONF REIMB OCT 25-28, 2016		1,319.46
12245952	06/28/2016	Eric Ogata	01-5200	PV 4239 REIMB FOR MILEAGE 4-27-16-6-16-16		84.78
12245953	06/28/2016	Peninsula Cafe	01-4700	PV 4241 GRADUATION	2,327.29	
			01-7600	PV 4240 CARE MEAL PLAN FOR MAY 2016	7,035.00	9,362.29
12245954	06/28/2016	CULLIGAN WATER CO	01-4300	Chemistry- Open order for DI system		44.00
12245955	06/28/2016	RANCHO CANADA GOLF CLUB	01-4300	Men's Athletics-Titleist Pro VI Golf Balls		1,699.19
12245956	06/28/2016	Randy Tunnell	01-4500	PV 4242 6-2-16 INV 7235		675.00
12245957	06/28/2016	Salinas Californian	01-4500	PV 4243 6/25/16-6/25/16 7/2/16-7/9/16		353.70
12245958	06/28/2016	TriCord Trade Show Services	01-4500	PV 4244 6-1-16 INV 48478		4,640.00
12245959	06/28/2016	US Bank Service Center	01-4500	pv 4245 statement dated 6-22-16		153,250.15

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Checks Dated 06/28/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
					Total Number of Checks	29
					<u>206,206.73</u>	

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	29	206,065.24
47	College Center (M)	1	141.49
Total Number of Checks		29	206,206.73
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			<u>206,206.73</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 06/30/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12246881	06/30/2016	ACCCA	01-5200	PV 4246 INVOICE 5-27-16		2,050.00
12246882	06/30/2016	AmeriPride Uniform Services	01-6200	Art-Open order for rag service/printmaking		94.98
12246883	06/30/2016	AT&T	01-5500	MPC Ed Center- Open order		6,749.58
12246884	06/30/2016	Bauer Compressor	01-5600	PV 4247 INV 210507 4-19-16		397.35
12246885	06/30/2016	BOARD OF EQUALIZATION	01-5800	PV 4273 2016 Sales Tax Return		6,645.00
12246886	06/30/2016	Carmel Unified School District	01-5100	PV 4264		839.48
12246887	06/30/2016	CDW GOVERNMENT INC	01-6400	ARC-& computers & monitors	5,170.55	
				Block Grant-computer equipment	738.65	5,909.20
12246888	06/30/2016	CHEVRON USA INC	01-5500	Athletics- Men & Womens- Open order	200.19	
				PV 4248 STATEMENT DATED 6-22-16	1,057.56	1,257.75
12246889	06/30/2016	Clovis Fire Dept	01-5100	PV 4249 FIRE 413, SECT 0477		6,819.95
12246890	06/30/2016	Colton Fire Dept	01-5100	PV 4250 FIRE 413, SECT 0487		2,933.00
12246891	06/30/2016	Dallas Midwest	01-4500	Admission & Records-Stage for graduation		25,313.33
12246892	06/30/2016	Deaf & Hard of Hearing Srv Ctr	01-5100	PV 4251 ASL INV 41429 6-27-16		636.00
12246893	06/30/2016	Delta Health Systems	35-5800	PV 4265 5-31-16 INV 08954		1,200.00
12246894	06/30/2016	Department of Justice	01-5800	PV 4252 FEDERAL/STATE BACKGROUND CHECK FEE		79.00
12246895	06/30/2016	Dynamic Press	01-4500	PV 4253 INV 20654 6-22-16		433.91
12246896	06/30/2016	EMPLOYMENT DEVELOPMENT DEPT	01-5800	Fiscal Services- Open order		5,686.62
12246897	06/30/2016	FEDERAL EXPRESS	01-5800	Warehouse- Open order		212.01
12246898	06/30/2016	Bryan Gage	01-5100	PV 4254 GUEST LECTURE		400.00
12246899	06/30/2016	Jacqueline Fitzpatrick	01-5100	ARC-Independent Contractor		693.75
12246900	06/30/2016	Keenan & Associates	01-5800	PV 4271 refund for check deposited in error, Check 1179063		555.06
12246901	06/30/2016	Keisling, Tyler	01-5100	PV 4255 GUEST LECTURER BASIC FIRE		10,075.00
12246902	06/30/2016	Kelley/FMC	01-4500	PV 4256 INV 060072, INV 0060071		1,542.16
12246903	06/30/2016	LOZANO SMITH, LLP	01-5700	Supt/Pres Office- open order		2,824.19
12246904	06/30/2016	Justin Meyenberg	01-5100	PV 4257 GUEST LECTURER		2,125.00
12246905	06/30/2016	MONTEREY AUTO SUPPLY INC	01-4300	Auto Tech-Open order	53.36	
				Automotive Technology-Open order	23.23	76.59
12246906	06/30/2016	MPC Federal Student Financial	01-4500	PV 4258 TO COVER OVERDRAFT FEE		35.00
12246907	06/30/2016	NCIAC	01-5300	PV 4266 2-24-16 INV 2016-1		75.00
12246908	06/30/2016	Cathy Nyznyk	04-5600	PV 4259 REIM CATHY FOR ANNUAL LICENSE FEE		726.00
12246909	06/30/2016	Pacific Telemanagement Service	01-5500	Gen. Instit. Tele Comm.-Open PO		53.00
12246910	06/30/2016	Peninsula Cafe	01-5800	PV 4260 INVOICE #4		252.01
12246911	06/30/2016	Scott Precop	01-5200	PV 4268 REIMB FOR TRAVEL		120.86
12246912	06/30/2016	Printworx	01-4500	Warehouse-MPC window envelopes		1,987.00

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Checks Dated 06/30/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12246913	06/30/2016	Riddell/All American	01-4300	Athletics- Men's- Open order		274.85
12246914	06/30/2016	Sandra Washington	01-4500	PV 4263 REIMB FOR FOOD, SUPPLIES, EVENTS	19.52	
			01-5200	PV 4263 REIMB FOR FOOD, SUPPLIES, EVENTS	16.00	
			01-5800	PV 4263 REIMB FOR FOOD, SUPPLIES, EVENTS	19.52	55.04
12246915	06/30/2016	Sandra Washington	01-4700	PV 4262 REIMB FOR FOOD		167.93
12246916	06/30/2016	School Savers	01-4300	Math TI-84 EZ spot teacher pack		1,419.07
12246917	06/30/2016	School Services of CA-Sacto	01-4500	VP of Admin Serv-Renew Comm College Update		285.00
12246918	06/30/2016	Alison Shelling	01-5200	PV 4267 MILEAGE REIMB 6/23-28/16		135.00
12246919	06/30/2016	Mayra Tejada	01-5100	PV 4272 amount due for 2013-15 for beneficiary		567.99
12246920	06/30/2016	Raymond Thompson	01-5200	PV 4269 REIM FOR TRAVEL		179.10
12246921	06/30/2016	WageWorks	35-5100	PV 4261 6-17-16 INV 125AI0469969		233.75
12246922	06/30/2016	Thatcher Weldon	01-5200	PV 4270 REIMB FOR TRAVEL		3,735.15
Total Number of Checks					42	95,850.66

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	39	93,690.91
04	Children Center	1	726.00
35	Self Insurance Fund (M)	2	1,433.75
Total Number of Checks		42	95,850.66
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			95,850.66

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. A.5

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for July 2016.

Background:

Table with 2 columns: Warrant Number Range and Amount. Includes rows for ranges like 12248009 through 12248025 (\$118,220.45) and a total of \$986,376.57.

Total\$ 986,376.57

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Commercial Warrants: 12248009 through 12248025, 12248602 through 12248618, 12249303 through 12249312, 12249884 through 12249890, 12250523 through 12250568, 12251855 through 12251909, in the amount of \$ 986,376.57 be approved.

Recommended By:

Handwritten signature of Steven L. Crow

Steven L. Crow, Ed.D., Vice President for Administrative Services

Prepared By:

Handwritten signatures of Veronica Garcia and Rosemary Barrios

Veronica Garcia, Accounting Specialist Rosemary Barrios, Controller

Agenda Approval:

Handwritten signature of Dr. Walter Tribley

Dr. Walter Tribley, Superintendent/President

Checks Dated 07/07/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12248009	07/07/2016	Bergen,Linda	01-5200	PV 4288 TRAVEL REIMB JUNE 27-28, 2016		2,015.46
12248010	07/07/2016	California State Disbur Unit	Cancelled	Michael F. O'Brien 3293 Steven Court Marina, Ca 93933		227.40 *
Cancelled on 07/12/2016, Cancel Register # AP07122016						
12248011	07/07/2016	California State Disbur Unit	01-5800	A.Cepeda \$ 526.15, T.Schirmer \$ 217.67, M.O'Brien \$ 379		1,122.82
12248012	07/07/2016	CAPP ASSOCIATES INC	01-5600	PV 4275		1,800.00
12248013	07/07/2016	Chris Calima	01-7500	PV 4287 ADVANCE FOR STUDENT JULY 4TH & 11TH		2,080.00
12248014	07/07/2016	Chris Calima	01-4700	PV 4274 ADVANCE MEAL MONEY FOR STUDENT		1,860.00
12248015	07/07/2016	COMMUNITY COLLEGE LEAGUE	01-4500	PV 4276 INVOICE 8021 2016-2017		3,508.00
12248016	07/07/2016	Discovery	01-5200	PV 4277 INV 083073, 08075, 083074, 083115		5,400.64
12248017	07/07/2016	FACCC Education Institute	01-5200	PV 4278 GREAT TEACHERS REGISTRATION FEE 6-3-16		2,270.00
12248018	07/07/2016	Harland Technology Services	01-5600	PV 4279 INV 13885261 6-3-16		1,334.00
12248019	07/07/2016	National Student Clearinghouse	01-5600	PV 4283 INV OR1608025 8/1/16-7/31/17		425.00
12248020	07/07/2016	Northern CA Comm College Pool	01-3600	Gen Instit. Insurance-Open order		81,182.00
12248021	07/07/2016	Pacific Grove Unified Sch Dist	01-5100	PV 4289 REIMB FOR EXPENSES		2,090.93
12248022	07/07/2016	PACIFIC MONARCH LTD	01-5200	PV 4284 INV # 47458, 47459		9,000.00
12248023	07/07/2016	Peninsula Cafe	01-4700	PV 4285 INVOICE #7 7-16-16		3,231.60
12248024	07/07/2016	Scantron	01-5600	Nursing-software support agreement		475.00
12248025	07/07/2016	Waves	01-5200	PV 4286 REGISTRATION FEE JULY 17-20, 2016		425.00
Total Number of Checks					17	118,447.85

Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	1	227.40
Net Issue		118,220.45

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	16	118,220.45

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 07/07/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	16		118,220.45	
		Less Unpaid Sales Tax Liability			.00	
		Net (Check Amount)			118,220.45	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 07/12/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12248602	07/12/2016	AMSTERDAM PRINTING & LITHO	01-4500	PV 4294 5-10-16 INV 5282849		277.05
12248603	07/12/2016	Bay Area CCD JPA	01-5400	PV 4295 6-20-16 16-17 MEMBERSHIP INV 189112		240,884.00
12248604	07/12/2016	Elmer Orellana	01-5100	Student Equity-Services for SCORE + Summer		994.80
12248605	07/12/2016	Ford Ord Reuse Authority	01-5300	PV 4299 7-1-16 INV 17-15		7,283.20
12248606	07/12/2016	Governet	01-5600	PV 4300 6-1-16 INV 17075		15,125.00
12248607	07/12/2016	Monterey Hilton Garden Inn	01-5200	PV 4290 SUMMER INSTITUTE INVOICE 6-20-16		17,725.26
12248608	07/12/2016	Monterey Hilton Garden Inn	01-5200	PV 4291 SUMMER INSTITUTE INVOICE 6-20-16		15,373.95
12248609	07/12/2016	Jose Perez	01-5100	Student Equity-Services for SCORE+ program		994.80
12248610	07/12/2016	Juan Cruz	01-5100	Student Equity-Services for SCORE+ program		994.80
12248611	07/12/2016	Keenan & Associates	01-5400	PV 4296 6-14-16 INV 187793		758.00
12248612	07/12/2016	Liebert Cassidy Whitmore	01-5300	PV 4297 7-1-16 INV 1421528		2,755.00
12248613	07/12/2016	Marvin Jeronimo	01-5100	Student Equity-Services for Score+ program		994.80
12248614	07/12/2016	MONTEREY PENINSULA CHAMBER OF	01-5300	PV 4292 FY 2016-2017 ACCT 1117		1,155.00
12248615	07/12/2016	MPC Revolving Fund	01-5800	PV 4293 RF CHECK REIMBURSEMENT		7,315.00
12248616	07/12/2016	Samantha Garcia	01-5100	Student Equity-Services for Score+ program		994.80
12248617	07/12/2016	School Dudecom	01-5100	PV 4298 INV# R-52940		5,720.25
12248618	07/12/2016	SimGHOSTS	01-5200	PV 4301 AUG 2-5 2016 REGIST PETE BENAVENTE EVN-428		624.00
Total Number of Checks					17	319,969.71

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	17	319,969.71
Total Number of Checks		17	319,969.71
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			319,969.71

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 07/14/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12249303	07/14/2016	ACCREDITING COMMISSION FOR	01-5300	PV 4302 4-21-16 INV 3077	25,091.00	
			01-5800	PV 4302 4-21-16 INV 3077	3,000.00	28,091.00
12249304	07/14/2016	Airgas USA	01-4300	Chemistry- Open order		5.15
12249305	07/14/2016	Pete Benavente	01-5200	PV 4303 REIMB AIR FARE		403.20
12249306	07/14/2016	CDW GOVERNMENT INC	01-6400	IT-Surface Pro Ed bundle laptop	1,813.30	
				IT-Surface Pro- Ed Bundle for Mike Midkiff	1,813.30	3,626.60
12249307	07/14/2016	He Seon Ihn	01-5200	PV 4304 TRAVEL REIMB JULY 7-9, 2016		1,419.98
12249308	07/14/2016	MPC FOUNDATION	01-5800	MPC Foundation-Open order for		8,333.33
				Foundation Serv		
12249309	07/14/2016	MPC Revolving Fund	01-5800	PV 4307 RF CHECK REIMBURSEMENT	125.00	
			39-5800	PV 4306 RF CHECK REIMBURSEMENT	20.49	145.49
12249310	07/14/2016	Office Depot	01-4300	Marina Ed Center- open order		56.31
12249311	07/14/2016	Pacific College Testing	01-5600	PV 4308 INV # 2467 7-1-16		1,296.00
12249312	07/14/2016	Peoria Marriott Pere Marquette	01-5200	PV 4305 CONFIRMATION # 86441272		414.00
				HOTEL RESER PETE BENAVENTE		
Total Number of Checks					10	43,791.06

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	10	43,770.57
39	Parking Fund (M)	1	20.49
Total Number of Checks		10	43,791.06
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			43,791.06

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 07/19/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12249884	07/19/2016	Academic Programmers	01-5600	Math- Timekeeper 11 lab license		400.00
12249885	07/19/2016	Eileen Crutchfield	01-7600	PV 4310 REIMB FOR SUPPLIES		708.14
12249886	07/19/2016	GAVILAN PEST CONTROL	01-5500	Grounds-open order		180.00
12249887	07/19/2016	Monterey City Disposal Inc	01-5500	Gen. Instit. Utilities-Open order		276.11
12249888	07/19/2016	MPC Revolving Fund	01-5800	PV 4312 RF CHECK REIMB		3,327.40
12249889	07/19/2016	Office Depot	01-4300	Physical Science-Open order		255.78
12249890	07/19/2016	Symplicity Corp	01-5100	PV 4311 6-22-16 INV 16 JUNE 22-40	1,811.25	
			39-5100	PV 4311 6-22-16 INV 16 JUNE 22-40	1,811.25	3,622.50
Total Number of Checks					7	8,769.93

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	7	6,958.68
39	Parking Fund (M)	1	1,811.25
Total Number of Checks		7	8,769.93
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			8,769.93

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

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Checks Dated 07/20/2016 through 07/21/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12250523	07/21/2016	Agile Research & Tech.	01-5100	LB 032		1,999.00
12250524	07/21/2016	ALAMEDA COUNTY SCHOOLS	01-3400	LB 0001 -Vision		1,888.66
12250525	07/21/2016	Anderson, Judy	01-5100	LB 002	517.00	
				LB 003	1,020.50	1,537.50
12250526	07/21/2016	AT&T	01-5500	LB 004		32.99
12250527	07/21/2016	Annina Baker	01-5200	LB 005 REIMB FOR EXPENSES FROM 2016 MATE INTERN		1,195.16
12250528	07/21/2016	Bay Brakes Automotive & Tires	01-5600	LB 006 6-7-16 INV 7699		92.50
12250529	07/21/2016	BOARD OF EQUALIZATION	01-5800	LB 021		651.00
12250530	07/21/2016	Bristol Community College	01-5200	LB 007 GRANT YEAR 3 FUNDING		4,483.00
12250531	07/21/2016	Brown, Caroline	01-5100	LB 008		1,560.00
12250532	07/21/2016	CALIFORNIA AMERICAN WATER CO	01-5500	LB 010	14,539.32	
				LB 011	5,996.35	
			47-5500	LB 011	408.36	
				LB 010	990.16	21,934.19
12250533	07/21/2016	Jill Cavanaugh	01-4500	LB 013 OFFICE SUPPLIES		49.23
12250534	07/21/2016	CDW GOVERNMENT INC	01-6400	LB 014		861.40
12250535	07/21/2016	Chris Calima	01-4700	LB 020		89.00
12250536	07/21/2016	Chris Calima	01-4700	LB 012	271.88	
			01-5200	LB 012	264.60	536.48
12250537	07/21/2016	Cintas Corp #630	01-4500	LB 015		670.78
12250538	07/21/2016	Cleverbridge	01-5800	LB 016		590.00
12250539	07/21/2016	COAST COUNTIES GLASS INC	01-5600	LB 018		9,075.00
12250540	07/21/2016	Coastal Tractor	01-4500	LB 017		1,750.00
12250541	07/21/2016	Collaborative Brain Trust Cons	01-5800	LB 019		22,904.80
12250542	07/21/2016	Deborah Brown, Dr.	01-5100	LB 009		493.75
12250543	07/21/2016	Department of Forestry & Fire	01-5200	PV 4313 INV # 135262 6-17-16		1,288.00
12250544	07/21/2016	Elizabeth Ricci	01-5200	MATE Internship		2,214.29
12250545	07/21/2016	Elmer Orellana	01-5100	LB 042	994.80	
				Student Equity-Services for SCORE + Summer	298.44	1,293.24
12250546	07/21/2016	FEDEX	01-5800	Warehouse-Open order		44.78
12250547	07/21/2016	Kelly Fletes	01-4300	LB 022	131.82	
			01-4700	LB 022	1,684.09	1,815.91
12250548	07/21/2016	Scott Fraser	01-5100	LB 046		9,035.00
12250549	07/21/2016	John Goshorn	01-5200	LB 022		2,791.57
12250550	07/21/2016	Greene, Evette	01-5100	LB 045		546.00
12250551	07/21/2016	Wesley Harden	01-5200	LB 039		1,044.14

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ESCAPE ONLINE

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Checks Dated 07/20/2016 through 07/21/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12250552	07/21/2016	Liesl Hotaling	01-5100	LB 023		5,000.00
12250553	07/21/2016	Jose Perez	01-5100	LB 043	994.80	
				Student Equity-Services for SCORE+ program	298.44	1,293.24
12250554	07/21/2016	Juan Cruz	01-5100	LB 041	994.80	
				Student Equity-Services for SCORE+ program	298.44	1,293.24
12250555	07/21/2016	Khan-Bernier	01-5100	LB 047		8,827.50
12250556	07/21/2016	Lew Edwards Group	01-5700	LB 024		4,500.00
12250557	07/21/2016	Loomis, Kathryn	01-4500	LB 028	166.77	
			01-5100	LB 026	6,705.00	
				LB 027	210.01	
			01-5200	LB 028	1,332.69	
				LB 029	1,064.56	9,479.03
12250558	07/21/2016	LOOMIS	01-5800	LB 025		1,150.72
12250559	07/21/2016	Marina Coast Water District	01-5500	LB 033	489.13	
				lb 034	378.02	
				LB 035	325.67	
				LB 036	466.88	
				LB 037	367.87	2,027.57
12250560	07/21/2016	Marvin Jeronimo	01-5100	LB 038	994.80	
				Student Equity-Services for Score+ program	298.44	1,293.24
12250561	07/21/2016	Monterey Computer Repair&iPhon	01-5600	LB 031		910.00
12250562	07/21/2016	Mountain Measurement, Inc	01-4300	PV 4316		525.00
12250563	07/21/2016	MPC District	01-5200	PV 4314 INV F1161		579.00
12250564	07/21/2016	PACIFIC GAS & ELECTRIC	01-5500	LB 044	23,489.65	
			47-5500	LB 044	1,599.70	25,089.35
12250565	07/21/2016	Peninsula Cafe	01-7600	LB 0031 - CARE Meal		1,875.00
12250566	07/21/2016	Samantha Garcia	01-5100	LB 040	994.80	
				Student Equity-Services for Score+ program	298.44	1,293.24
12250567	07/21/2016	Student Insurance	01-5400	PV 4315		115,146.00
12250568	07/21/2016	White Page Communications	01-5100	LB 0030 - communications		1,750.00
Total Number of Checks					46	274,499.50

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 07/20/2016 through 07/21/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	46	271,501.28
47	College Center (M)	2	2,998.22
	Total Number of Checks	46	274,499.50
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		274,499.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Checks Dated 07/28/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12251855	07/28/2016	AdSpec	01-4500	PV 4317 INV I5609A	605.24	
				PV 4318 INV I5680A	692.11	1,297.35
12251856	07/28/2016	Alldata	01-5300	PV 4319 MONZNU DATA SUBS 8/16-8/17		1,059.09
12251857	07/28/2016	Alliant Insurance Services Inc	35-5100	Fiscal Services-Medical Broker-Self insurance		4,166.67
12251858	07/28/2016	American 3B Scientific	01-4300	LB 049	168.00	
				LB 050	136.80	304.80
12251859	07/28/2016	Anthem Blue Cross	01-3400	GI-Support & Ins-Open orderfor Life Insurance		3,486.94
12251860	07/28/2016	Ed Argenta	01-5200	PV 4350 INV 4732 7-7-16		63.81
12251861	07/28/2016	AT&T Yellow Pages	01-5800	LB 051		190.00
12251862	07/28/2016	Bay Area CCD JPA	01-5400	LB 052		10,893.75
12251863	07/28/2016	David Brown	01-5200	PV 4320 MILEAGE REIMB JULY 22, 2016		226.80
12251864	07/28/2016	CALIFORNIA AMERICAN WATER CO	01-5500	Gen Instit. Utilities-Open order	1,159.63	
				LB 053	579.81	
			47-5500	LB 053	39.49	
				Gen Instit. Utilities-Open order	78.97	1,857.90
12251865	07/28/2016	CCLC/CCCAA	01-5300	PV 4321 7-5-16 INV 2016042		7,750.00
12251866	07/28/2016	CDW GOVERNMENT INC	01-4500	IT- Cables	403.39	
			01-5600	Information Systems- 12 Cisco phones	3,859.53	
			01-6400	MATE Equipment- 1 computer & 2 monitors	426.68	
				Physical Science-computers for Math instructors	1,477.30	
				Veteran's Center-computer & monitors	1,165.33	7,332.23
12251867	07/28/2016	Khan-Bernier	01-5200	PV 4329 REIMB FOR SUPPLIES SUMMER INSTITUTE JULY 2016		1,118.57
12251868	07/28/2016	COMMUNITY COLLEGE LEAGUE	Cancelled	PV 4322 INV RS1601		5,383.00 *
		Cancelled on 08/04/2016, Cancel Register # AP08042016				
12251869	07/28/2016	Constellation New Energy	01-5500	Gen. Instit. Utilities-Open order	10,181.32	
				LB 054	19,113.01	
				LB 055	9,077.09	
			47-5500	LB 055	618.17	
				LB 054	1,028.64	
				Gen. Instit. Utilities-Open order	693.37	40,711.60
12251870	07/28/2016	Valerie Cournoyer	01-5200	PV 4323 SUMMER INST-TRAVEL REIMB		541.70
12251871	07/28/2016	Dallas Midwest	01-4500	LB 056		875.15
12251872	07/28/2016	Delta Health Systems	35-5100	LB 057		82.25
12251873	07/28/2016	Dynamic Press	01-4500	PV 4324 7-12-16 INV 20711		20.39

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Checks Dated 07/28/2016						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12251874	07/28/2016	Prasanna Kumar Eperi	01-5200	PV 4331 SUMMER INSTITUTE TRAVEL REIMB		420.60
12251875	07/28/2016	Ewing Irrigation	01-4500	Grounds- Open order		21.90
12251876	07/28/2016	Gardner, Matt	01-5200	LB 064		147.33
12251877	07/28/2016	Leslie Garner	01-5200	PV 4326 TRAVEL REIMB-SUMMER INSTITUTE		308.46
12251878	07/28/2016	Gerardo Acosta	01-5200	LB 048 June 2016		785.71
12251879	07/28/2016	GRAINGER INC-salinas	01-4500	Maintenance-Open order		710.54
12251880	07/28/2016	Michael Herren	01-5200	PV 4349		300.00
12251881	07/28/2016	Alicia Hui	01-5200	PV 4327 TRAVEL REIMB FOR SUMMER INSTITUTE		811.00
12251882	07/28/2016	JC PAPER CO	01-4500	LB 058	640.81	
				LB 059	669.39	
				LB 060	491.53	
				LB 061	469.44	
				LB 062	491.53	2,762.70
12251883	07/28/2016	Jill Zande	01-5200	PV 4348 REIMB FOR FOOD & SUPPLIES 2016 SUMMER		217.50
12251884	07/28/2016	Bruce Karpe	01-5200	PV 4328 TRAVEL REIMB FOR SUMMER INSTITUTE		541.73
12251885	07/28/2016	Keane Insurance Group	01-5800	PV 4345 INV 109005		101.91
12251886	07/28/2016	Alysha Kinsel	01-5200	PV 4330 TRAVEL REIMB FOR SUMMER INSTITUTE		359.70
12251887	07/28/2016	Gamble Madson	01-5200	PV 4325 REIMBURSEMENT		525.00
12251888	07/28/2016	Jane McDonald	01-5200	PV 4333 TRAVEL REIMB- SUMMER INST		600.00
12251889	07/28/2016	McKesson Medical Surgical	01-4500	PV 4334 INV 81814277 7-12-16		42.61
12251890	07/28/2016	Monterey Bay Systems	01-5600	PV 4332 INV 278710 7-13-16		1,934.51
12251891	07/28/2016	Monterey County Herald	01-4500	LB 063		733.33
12251892	07/28/2016	MPC Revolving Fund	01-5800	PV 4335		1,691.91
12251893	07/28/2016	Karen Nickels	01-5200	PV 4336 TRAVEL REIMB SUMMER INSTITUTE		323.20
12251894	07/28/2016	Northern CA Comm College Pool	01-3600	Gen Instit. Insurance-Open order		100,000.00
12251895	07/28/2016	Northern CA Football Conf	01-5300	PV 4337 INV 7017 6-26-16		2,075.00
12251896	07/28/2016	Office Depot	01-4300	Fire Protection- Open order	345.42	
				Life Science-Open order	228.01	
			01-4500	Matriculation-Open order	2,355.29	
				Print Shop- Open order	331.62	
				Fiscal - Open order	391.62	

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Checks Dated 07/28/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12251896	07/28/2016	Office Depot	01-4500	International Student Program-Open order	225.21	
				Academic Affairs- open order	99.88	
				ARC-open order	62.44	
				Facilities- Open order	168.74	4,208.23
12251897	07/28/2016	Palace Office Interiors	01-6400	Gen Instit. Contg-Key board tray	342.11	
				Gen. Instit. Cont.-keyboard tray	342.11	
				Gen. Instit. Contg-Key board tray	342.11	1,026.33
12251898	07/28/2016	Peninsula Pool Service	01-4500	Custodial- Open order		39.40
12251899	07/28/2016	QUALITY WATER ENTERPRISES INC	01-4300	Chemistry- open order		44.00
12251900	07/28/2016	Javier Saavedra	01-5200	PV 4338		326.20
12251901	07/28/2016	Nathan Sandel	01-5200	PV 4339		421.20
12251902	07/28/2016	Sentinel Printers	01-4500	PV 4340 INV 298740 7-18-16		939.84
12251903	07/28/2016	Sign One Design & Services	01-4500	PV 4346 INV 1607-15 7-6-16	123.75	
				PV 4347 INV 1607-16	1,099.35	1,223.10
12251904	07/28/2016	Standard Insurance Company CB	01-3400	GI-Support & Insurance-Open order-Accident Life		42.63
12251905	07/28/2016	SupplyWorks	01-4500	Custodial- Open order for consumables		5,466.23
12251906	07/28/2016	Symetra Life Insurance	01-3400	GI-Support & Ins. open order disability premium		3,258.15
12251907	07/28/2016	May Ward	01-5200	PV 4341		278.15
12251908	07/28/2016	Wild Plum Cafe & Bakery	01-5200	PV 4342 INV 1115	3,103.41	
				PV 4343	3,103.41	6,206.82
12251909	07/28/2016	VWD Women's Wear	01-4300	PV 4344 6-27-16 INV 062716a		252.00
Total Number of Checks					55	226,508.92

Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	1	5,383.00
Net Issue		221,125.92

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	52	214,418.36
35	Self Insurance Fund (M)	2	4,248.92
47	College Center (M)	2	2,458.64

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Checks Dated 07/28/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
			Total Number of Checks	54	221,125.92	
			Less Unpaid Sales Tax Liability		.00	
			Net (Check Amount)		221,125.92	

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Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. A.6

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the June 2016 Purchase Orders, Numbers B1600741 through B1600782.

Background:

Purchase Orders B1600741 through B1600782 were produced in June 2016. These orders totaled \$28,086.10 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

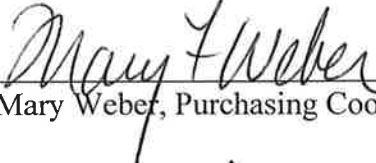
Budgeted.


RESOLUTION: BE IT RESOLVED, that Purchase Orders B1600741 through B1600782 in the amount of \$28,086.10 be approved.

Recommended By: _____


Steven L. Crow, Ed.D., Vice President of Administrative Services

Prepared By: _____


Mary Weber, Purchasing Coordinator


Rosemary Barrios, Controller

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President

(See Last Page) * Board Meeting Date August 24, 2016 June P**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B16-00741	CDW GOVERNMENT INC	057	Block Grant-Laptop	01-6400	1,128.36	
B16-00742	CDW GOVERNMENT INC	051	Block Grant-computer equipment	01-6400	2,563.37	
B16-00743	CDW GOVERNMENT INC	059	Block Grant-laptop	01-6400	1,128.36	
B16-00744	Central Coast Sign Language	059	ARC- ASL interpreting	01-5100	2,372.16	
B16-00750	CDW GOVERNMENT INC	023	A&R-Vista Point license & professional services	01-5600	4,375.00	
B16-00751	McKesson Medical Surgical	038	Health Services-Labels	01-4500	44.87	
B16-00753	CDW GOVERNMENT INC	059	ARC-& computers & monitors	01-6400	6,663.94	
B16-00754	CDW GOVERNMENT INC	059	ARC- 4 lenovo laptops	01-6400	4,513.43	
B16-00756	Nicholaus Campbell	051	Dance- Independent Contractor	01-5100	252.00	
B16-00757	Justin Azevedo	051	Dance-Indepenedent Contractor	01-5100	100.00	
B16-00758	Kelly Yancey	051	Dance-Independent Contractor	01-5100	200.00	
B16-00759	Alex Gomez	051	Dance - Independent Contractor	01-5100	200.00	
B16-00760	Justin Huang	051	Dance-Independent Contractor	01-5100	195.00	
B16-00761	Jameel Williams	051	Dance-Independent Contractor	01-5100	185.00	
B16-00762	Natalie Lamar	051	Dance-Independent Contractor	01-5100	50.00	
B16-00763	Printworx	080	Warehouse-MPC window envelopes	01-4500	1,987.00	
B16-00764	McKesson Medical Surgical	038	Health Services-Nitrile gloves	01-4500	14.79	
B16-00771	Jacqueline Fitzpatrick	059	ARC-Independent Contractor	01-5100	693.75	
B16-00777	School Savers	053	Math TI-84 EZ spot teacher pack	01-4300	1,419.07	
Total Number of POs				19	Total	28,086.10

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	19	28,086.10

Information is further limited to: Purchase Orders starting with text between b16-00741 and b16-00782

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. A.7

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the July 2016 Purchase Orders, Numbers B1700001 through B1700157.

Background:

Purchase Orders B1700001 through B1700157 were produced in July 2016. These orders totaled \$3,130,276.40 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

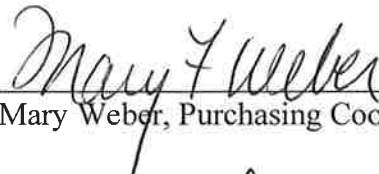
RESOLUTION: BE IT RESOLVED, that Purchase Orders B1700001 through B1700157 in the amount of \$3,130,276.40 be approved.

Recommended By:



Steven L. Crow, Ed.D., Vice President of Administrative Services

Prepared By:



Mary Weber, Purchasing Coordinator



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

(See Last Page) ***

Board Meeting Date August 24, 2016-July P

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B17-00001	Office Depot	052	Facilities- Open order	01-4500	1,000.00
B17-00002	Office Depot	080	Fiscal - Open order	01-4500	1,500.00
B17-00003	Office Depot	036	Fire Protection- Open order	01-4300	1,999.00
B17-00004	Office Depot	085	MPC Ed Center- Open order	01-4500	1,500.00
B17-00005	Office Depot	085	Marina Ed Center- open order	01-4300	1,999.00
B17-00006	Office Depot	021	Academic Affairs- open order	01-4500	1,500.00
B17-00007	Office Depot	045	Life Science-Open order	01-4300	3,500.00
B17-00008	Office Depot	043	International Student Program-Open order	01-4500	1,000.00
B17-00009	MONTEREY REGIONAL WASTE	052	Gen Instit. Utilities-Open order Landfill disposal	01-5500	600.00
B17-00010	Hydro Turf	052	Grounds-Open order	01-4500	600.00
B17-00011	Fastenal Company	052	Grounds- open order	01-4500	700.00
B17-00012	DROUGHT RESISTANT NURSERY	052	Grounds-Open order	01-4500	500.00
B17-00013	ABBOTTS PRO POWER	052	Grounds-Open order	01-5600	1,000.00
B17-00014	Monterey Signs Inc	052	Grounds-Open order	01-5600	500.00
B17-00015	American Lock & Key	052	Maintenance-Open order	01-4500	500.00
B17-00016	PENINSULA WELDING SUPPLY	052	Maintenance-Open order	01-4500	300.00
B17-00017	COAST COUNTIES GLASS INC	052	Maintenance-open order	01-5500	1,000.00
B17-00018	SENTRY ALARM SYSTEMS	052	Maintenance-Open order	01-5500	1,500.00
B17-00019	Odyssey Power	052	Maintenance-Generator Maintenance - Admin	01-5500	1,140.00
B17-00020	Water Tech Specialties, Inc	052	Maintenance-2 Gallon pot feeders	01-4500	872.21
B17-00021	KBA Docusys	080	Print Shop-Open order for maintenance	01-5600	72,000.00
B17-00022	KBA Docusys, Inc	080	Print Shop- Open order for Lease agreement	01-5600	63,802.68
B17-00023	Palace Office Interiors	080	Gen Instit. Contg-Key board tray	01-6400	342.11
B17-00024	Palace Office Interiors	080	Gen. Instit. Contg-Keyboard tray	01-6400	342.11
B17-00025	Northern CA Comm College Pool	022	Gen Instit. Insurance-Open order	01-3600	452,954.00
B17-00026	Keenan & Associates	022	Self Insurance-Open order for WC runoff Claims	69-5100	5,500.00
B17-00027	AmeriPride Uniform Services	031	Art-Open order for rag service	01-6200	1,235.00
B17-00028	GREEN LINE	031	Art-open order for sump pumping for ceramics	01-5500	1,250.00
B17-00029	SAFETY-KLEEN SYSTEMS	031	Art-Open order for solvent disposal	01-6200	1,821.00
B17-00030	PENINSULA WELDING SUPPLY	031	Art- Open order for gas for welding & soldering	01-5500	800.00
B17-00031	Scantron	048	Nursing-software support agreement	01-5600	475.00
B17-00032	ARMSTRONG PIANO SERVICE	031	Music-Tune/ repair MPC Grand Pianos	01-5600	1,000.00
B17-00033	Academic Programmers	053	Math- Timekeeper 11 lab license	01-5600	400.00
B17-00034	SupplyWorks	052	Custodial- Open order for consumables	01-4500	25,000.00
B17-00035	OMEGA INDUSTRIAL SUPPLY	052	Custodial-Open order	01-4500	2,500.00
B17-00036	Peninsula Pool Service	052	Custodial- Open order	01-4500	3,000.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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(See Last Page) ***

Board Meeting Date August 24, 2016-July P

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B17-00037	LINCOLN Aquatics	052	Custodial-open order	01-4500	10,000.00
B17-00038	Ewing Irrigation	052	Grounds- Open order	01-4500	2,500.00
B17-00039	GAVILAN PEST CONTROL	052	Grounds-Open order for FY 2016/2017	01-5500	6,000.00
B17-00040	GAVILAN PEST CONTROL	052	Grounds-open order	01-5500	2,160.00
B17-00041	Edges Electrical Group	052	Maintenance-open order	01-4500	5,000.00
B17-00042	GRAINGER INC-salinas	052	Maintenance-Open order	01-4500	4,000.00
B17-00043	Home Depot Credit Services	052	Maintenance-Open order	01-4500	3,000.00
B17-00044	Geo H Wilson Inc	052	Maintenance-Open order	01-5500	10,000.00
B17-00045	Waxie Sanitary	052	Custodial- Open order	01-4500	15,000.00
B17-00046	SIERRA PACIFIC TURF SUPPLY	052	Grounds-Open order	01-4500	2,000.00
B17-00047	Valley Pacific Petroleum Serv	052	Grounds-Open order	01-5500	2,500.00
B17-00048	MONTEREY REGIONAL WATER	052	Gen Instit. Utilities-open order	01-5500	43,000.00
B17-00049	Monterey City Disposal Inc	052	Gen. Instit. Utilities-Open order	01-5500	30,000.00
B17-00050	CHEVRON USA INC	052	Warehouse-Open order	01-5500	12,000.00
B17-00051	FEDEX	052	Warehouse-Open order	01-5800	2,500.00
B17-00052	United Parcel Service(UPS)	052	Warehouse-open order	01-5800	5,000.00
B17-00053	PACIFIC GAS & ELECTRIC	052	Gen. Instit. Utilities-Open order	01-5500	230,000.00
				47-5500	14,836.00
B17-00054	Constellation New Energy	052	Gen. Instit. Utilities-Open order	01-5500	248,486.00
				47-5500	18,000.00
B17-00055	PACIFIC GAS & ELECTRIC	052	Gen Instit.-Utilities-Open order	01-5500	135,000.00
				47-5500	9,118.00
B17-00056	CALIFORNIA AMERICAN WATER CO	052	Gen Instit. Utilities-Open order	01-5500	175,000.00
				47-5500	25,016.00
B17-00057	Office Depot	057	Matriculation-open order	01-4500	5,000.00
B17-00058	Office Depot	059	ARC-open order	01-4500	1,900.00
B17-00059	Thompson, Shawnell	059	ARC-Independent Contractor	01-5100	600.00
B17-00060	Jacqueline Fitzpatrick	059	ARC-Independent Contractor	01-5100	1,250.00
B17-00061	Greene, Evette	059	ARC-Independent Contractor	01-5100	1,250.00
B17-00062	Elmer Orellana	033	Student Equity-Services for SCORE + Summer	01-5100	1,293.24
B17-00063	Juan Cruz	033	Student Equity-Services for SCORE+ program	01-5100	1,293.24
B17-00064	Palace Office Interiors	080	Mathmatics-Desk & overheads for new instructors	01-6400	1,667.19
B17-00065	Office Depot	058	Office of the President-Open order	01-4500	500.00
B17-00066	Office Depot	053	Physical Science-Open order	01-4300	1,999.00
B17-00067	Office Depot	039	Humanities-open order	01-4300	1,000.00
B17-00068	Hewlett Packard Enterprise Co	041	Information Systems-Maintenance agreement	01-5600	1,082.00
B17-00069	CDW GOVERNMENT INC	053	Physical Science-computers for Math instructors	01-6400	1,477.30
B17-00070	CDW GOVERNMENT INC	057	Veteran's Center-computer & monitors	01-6400	1,165.33

*** See the last page for criteria limiting the report detail.

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ESCAPE ONLINE

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(See Last Page) ***			Board Meeting Date August 24, 2016-July P			
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B17-00071	CDW GOVERNMENT INC	041	Information Systems- 12 Cisco phones	01-5600	3,859.53	
B17-00072	CDW GOVERNMENT INC	041	IT-Surface Pro Ed bundle laptop	01-6400	1,813.30	
B17-00073	CDW GOVERNMENT INC	041	IT-Surface Pro- Ed Bundle for Mike Midkiff	01-6400	1,813.30	
B17-00074	Marvin Jeronimo	033	Student Equity-Services for Score+ program	01-5100	1,293.24	
B17-00075	Office Depot	041	IT - Open order	01-4500	1,999.00	
B17-00076	Samantha Garcia	033	Student Equity-Services for Score+ program	01-5100	1,293.24	
B17-00077	Jose Perez	033	Student Equity-Services for SCORE+ program	01-5100	1,293.24	
B17-00078	Christian Tolosa Feliciano	057	TRIO-Independent Contractor	01-5100	520.00	
B17-00079	Yia Xiong	057	TRIO-Independent Contractor	01-5100	520.00	
B17-00080	OTTO FREI	031	Art-open order	01-4300	500.00	
B17-00081	INDIAN JEWELRY SUPPLY	031	Art-open order	01-4300	2,000.00	
B17-00082	RIO GRANDE TOOLS	031	Art- open order	01-4300	1,000.00	
B17-00083	Alexander Hamm	047	MATE-Intern prog.-2016 Summer Intern	01-5200	900.00	
B17-00084	Dimension Data	041	Information Systems-UCS configuration	01-5100	1,680.00	
B17-00085	Ekahau Inc	041	Information Systems-ESS-PRO Site Survey	01-5600	4,667.83	
B17-00086	Stericycle	022	Haz Waste Man. Open order	01-6200	1,600.00	
B17-00087	Office Depot	057	Matriculation-Open order	01-4500	4,000.00	
B17-00088	Office Depot	021	Stem Core 16/17 budget-open order	01-4500	3,000.00	
B17-00089	Office Depot	041	Print Shop- Open order	01-4500	8,000.00	
B17-00090	Office Depot	041	IT Systems & Programming - Open order	01-4500	1,500.00	
B17-00091	Office Depot	026	Div. Office Busi & Tech-open order	01-4300	2,000.00	
B17-00092	Office Depot	026	Business Skills Center- Open order	01-4300	1,000.00	
B17-00093	CDW GOVERNMENT INC	047	MATE Equipment- 1 computer & 2 monitors	01-6400	1,165.33	
B17-00094	CDW GOVERNMENT INC	041	IT- Cables	01-4500	403.39	
B17-00095	COMPUTERLAND OF SILICON VALLEY	041	Information Systems-Creative Cloud annual license	01-6300	21,261.00	
B17-00096	Monterey County Weekly	058	PIO- Open order for newspaper advertising	01-5800	10,000.00	
B17-00097	MPC FOUNDATION	058	MPC Foundation-Open order for Foundation Serv	01-5800	100,000.00	
B17-00098	Matthew Mora	047	MATE-Internship stipend	01-5200	3,500.00	
B17-00099	Dylan Simpson	047	MATE- Intership Stipend	01-5200	3,500.00	
B17-00100	Deborah Brown, Dr.	038	Health Services-Independent Contractor	01-5100	10,800.00	
B17-00101	Shaunna Tschirley	038	Health Services-Independent Contractor	01-5100	9,000.00	

*** See the last page for criteria limiting the report detail.

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ESCAPE ONLINE

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(See Last Page) ***

Board Meeting Date August 24, 2016-July P

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B17-00102	QUALITY WATER ENTERPRISES INC	053	Chemistry- open order	01-4300	1,000.00
B17-00103	Glove Nation	053	Chemistry-Open order	01-4300	1,600.00
B17-00104	FLINN SCIENTIFIC	053	Chemistry-Open order	01-4300	1,500.00
B17-00105	Fisher Scientific	053	Chemistry-Open order	01-4300	1,500.00
B17-00106	Airgas USA	053	Chemistry- Open order	01-4300	70.00
B17-00107	Same Day Shred	080	Fiscal Services- Open order	01-5100	200.00
B17-00108	Tama Semo	057	TRIO - Independent Contractor	01-5100	520.00
B17-00109	Riverside Publishing	059	ARC- Test booklets	01-4300	138.71
B17-00110	Pearson Clinical Assessments	059	ARC- Test forms	01-4300	395.68
B17-00111	Elizabeth Ricci	047	MATE Internship	01-5200	6,571.44
B17-00112	Nicholas Benz	047	MATE Internship	01-5200	3,800.00
B17-00113	School Datebooks	057	Matriculation- 2000 Academic Planners	01-7600	9,367.82
B17-00114	Office Depot	058	Office of the President-open order	01-4500	800.00
B17-00115	Office Depot	057	Office of VP Student Services-open order	01-4500	1,500.00
B17-00116	Office Depot	033	EOPS- Open order	01-4500	5,000.00
B17-00117	ACSIG Dental	080	GI support & insurance- Open order-dental claims	01-3400	375,904.00
B17-00118	Alliant Insurance Services Inc	080	Fiscal Services-Medical Broker-Self insurance	35-5100	50,000.04
B17-00119	Symetra Life Insurance	080	GI-Support & Ins. open order disability premium	01-3400	20,672.00
B17-00120	Anthem Blue Cross	080	GI-Support & Ins-Open orderfor Life Insurance	01-3400	21,274.00
B17-00121	Standard Insurance Company CB	080	GI-Support & Insurance-Open order-Accident Life	01-3400	13,744.00
B17-00122	ALAMEDA COUNTY SCHOOLS	080	GI-Support & Ins-Open order for vision benefits	01-3400	33,728.00
B17-00123	EMPLOYMENT DEVELOPMENT DEPT	080	Fiscal Services-Open order-EDD Quartlery taxes	01-5800	17,000.00
B17-00124	LOOMIS	080	Fiscal Services-Open order for courier service	01-5800	11,000.00
B17-00125	PENINSULA MESSENGER SERVICE	080	Fiscal Services-open order for courier service	01-5800	5,310.00
B17-00126	Greenwaste Recovery, INC	085	Marina Ed Ctr-Open order for waste disposal	01-5500	2,500.00
B17-00127	Marina Coast Water District	085	Marina Ed Ctr-Open order for water	01-5500	18,000.00
B17-00128	CDW GOVERNMENT INC	021	Dean of Instructional Planning-Printer	01-6400	342.19
B17-00129	Central Ave Pharmacy	038	Health Services-Open order for medical supplies	01-4500	500.00
B17-00130	Palace Office Interiors	080	Gen. Instit. Cont.-keyboard tray	01-6400	342.11
B17-00131	John La Cross	047	Marine Tech Int Prog-2016 Summer Intern	01-5200	7,000.00
B17-00132	Justin Miyano	047	Marine Tech Intern Prog-2016 Summer Intern	01-5200	4,000.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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(See Last Page) * Board Meeting Date August 24, 2016-July P**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B17-00133	Kristie Okimoto	047	Marine Tech Intern Program-2016 Summer Intern	01-5200	4,500.00	
B17-00134	Sinclair, Timandra	047	MATE;MOV- Independent Contractor	01-5100	18,000.00	
B17-00135	Khan-Bernier	047	MATE-Independent Contractor	01-5100	67,200.00	
B17-00136	Lew Edwards Group	022	Gen Instit-Support/Ins-Open order for bond prep	01-5700	18,000.00	
B17-00137	Office Depot	057	TRIO- Open order	01-4500	3,000.00	
B17-00138	Office Depot	023	A&R- Open order	01-4500	1,999.00	
B17-00139	Palace Office Interiors	080	Gen. Instit. Contg.-Ergo Chair	01-6400	391.65	
B17-00140	Agile Research & Tech.	041	IT & Matriculation-IT consulting	01-5100	28,800.00	
B17-00141	ShoresMedia, LLC	041	IS Network & Tech-Windows 10 training video	01-5100	896.25	
B17-00142	Scantron	021	Distance Ed-Installation & Support-Class Climate	01-5600	1,295.00	
B17-00143	Office Depot	048	School of Nursing- Open order	01-4500	3,000.00	
B17-00144	CDW GOVERNMENT INC	041	Media Services-4 laptops for AV checkout	01-6400	3,018.74	
B17-00145	CDW GOVERNMENT INC	041	Media Services- 5 chromebooks-Spares	01-6400	1,098.48	
B17-00146	CDW GOVERNMENT INC	041	IS Network & Tech-50 Cisco License & Support	01-5600	4,205.00	
B17-00147	CDW GOVERNMENT INC	021	VP Academic Affairs-Printer	01-6400	394.19	
B17-00148	Dennis Prasad	041	IS Systems & Prog-Contract for IT	01-5100	5,000.00	
B17-00149	AT&T Yellow Pages	058	PIO-Open order for advertising	01-5800	2,400.00	
B17-00150	Gardner, Matt	047	MATE-Independent Contractor	01-5100	50,004.00	
B17-00151	VWR	045	Biology-Lab supplies	01-4300	563.23	
B17-00152	Aqua Solutions Inc	045	Biology-replacement parts	01-5600	1,393.66	
B17-00153	Kitchell CEM	150	Scheduled Maintenance-Re-encumber B1600778	14-6100	54,208.00	
B17-00154	Don Chapin Company	150	Scheduled Maint.Reencumber B1600782	14-6100	304,580.00	
B17-00155	Kleinfelder	150	Schedule Malnt.-Reencumber B1600781	14-6100	19,941.40	
B17-00156	C2G Civil Consultants Group	150	Scheduled Maint.-Re-encumber B1600779	14-6100	10,000.00	
B17-00157	GBMI Inc	150	Schedule Maint. Re-encumber B1600780	14-6100	18,000.00	
Total Number of POs				157	Total	3,130,276.40

Fund Recap

Fund	Description	PO Count	Amount
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*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

(See Last Page) ***

Board Meeting Date August 24, 2016-July P

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	150	2,601,076.96
14	Capital Projects Fund (M)	5	406,729.40
35	Self Insurance Fund (M)	1	50,000.04
47	College Center (M)	4	66,970.00
69	Workers Compensation Fund	1	5,500.00
		Total	3,130,276.40

Information is further limited to: Purchase Orders starting with text between b17-00001 and b17-00157

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. B

Human Resources
College Area

Proposal:

To approve the Management personnel actions shown in the table below.

Item	Action	Details	Fiscal Implication
a)	Released during probation	Release of employee # 160455 from probation effective July 5, 2016.	N/A

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following item(s):

- a) Release of employee # 160455 from probation effective July 5, 2016.

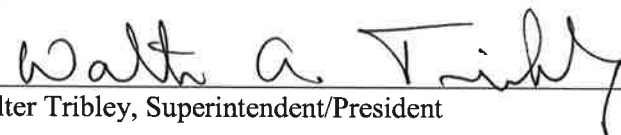
Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Elizabeth Schalau, Human Resources Analyst

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. C

Human Resources
College Area

Proposal:

To approve the Faculty personnel actions shown in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of David Kersnar, full time, temporary, non-tenure track Theatre Arts Instructor, Column and Step placement pending verification of education and experience, for the academic year 2016-2017, effective August 16, 2016.	Included in budget
b)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Jamel Thompson to teach Early Childhood Education, effective Fall 2016.	N/A
c)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Arturo Salazar to teach Mathematics, effective Fall 2016.	N/A
d)	Resignation	Resignation of Mary Johnson, Early Childhood Education Instructor, effective August 5, 2016.	N/A
e)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.	Included in budget

Budgetary Implications:


See Table.



RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following items:

- a) Employment of David Kersnar, full time, temporary, non-tenure track Theatre Arts Instructor, Column and Step placement pending verification of education and experience, for the academic year 2016-2017, effective August 16, 2016.
- b) Grant Equivalency to Minimum Qualifications to Jamel Thompson to teach Early Childhood Education, effective Fall 2016.
- c) Grant Equivalency to Minimum Qualifications to Arturo Salazar to teach Mathematics, effective Fall 2016.
- d) Resignation of Mary Johnson, Early Childhood Education Instructor, effective August 5, 2016.

- e) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.

Recommended By: 
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: 
Elizabeth Schalaus, Human Resources Analyst

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula College
Part-time, substitute, and/or overload
 Fall 2016 August

B1-Teaching With Benefits

Abbott	Bernadine	LIBR
Ambaw	Abeje	ANAT
Ambaw	Abeje	PHSO
Bishop	Mark	CHEM
Craig	Heather	BIOL
Davis	Dawn	HIST
Davis	Dawn	HUMA
Davis	Dawn	PHIL
Dorsch	Francisco de Borja	SPAN
Gerhardt	Sarah	CHEM
Graziosi	Guido	PHED
Grych	Margot	ORNH
Jansen	Molly	COOP
Jansen	Molly	HOSP
Jansen	Molly	HUMS
Logan	Thomas	HIST
Madsen	Gamble	ARTH
Madsen	Gamble	GENT
Madsen	Gamble	WRLD
McCart	Jeffrey	PHED
Mikkelsen	Jon	BUSI
Nee	Sandra	PERS
Nervino	Patricia	NURS
Nyznyk	Catherine	ECED
Okelberry	Maryellen	ART
Pickering	Joel	MATH
Rasmussen	Michael	PHED
Ridgeway	Douglas	THEA
Rozman	Kathleen	LNSK
Shields-Bispo	Melissa	ART
Stack	Kelly	SIGN
Tarantino	Arleen	ENGL

Whitworth	Rachel	PSYC
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B2-Teaching Without Benefits

Adam	Andre	HOSP
Ahmed	Osman	ANAT
Alonas-Kodl	Margaret	ARTC
Bachman	Erik	ENGL
Banks	Sonia	POLS
Barbudo	Cecilia	SPAN
Bard	Donald	ANAT
Barrie	Bruce	BUSI
Bartow	Gail	MATH
Benavente	Emilia	PFIT
Berg	William	PHED
Berti	Lisa	ENSL
Brady	Brian	ENSL
Bryant	Richard	MUSI
Budris	Alfred	BUSI
Bulut	Murat	MATH
Butcher	Mary	ENSL
Byrom	Debra	MEDA
Cairel	Arturo	PHED
Caldwell	Joni	PSYC
Carney	Caroline	PSYC
Carroll	Marcus	PHED
Casanave	Martha	ARTP
Castellani	Louis	MATH
Chap	Marilyn	SOCI
Choi	Sung	SOCI
Clifford	Karen	LIBR
Conroy	Stephanie	ECED
Converse	Joshua	ENGL
Cote	Laura	THEA
Cristi Michael	Barbara	FREN
Cutler	Daniel	ENSL
Dally	David	MUSI
Daniels	Alexandra	DANC
Daniels	Alexandra	PFIT

Das	Arijit	CSIS
Deffley	Anne	ENSL
Deskin Jacobs	Kathleen	THEA
Dietrich-Hart	Christine	ENSL
Drezner	Robert	PSYC
Drown-Delfino	Dawn	ADMJ
Ducote	Keith	GEOG
Duong	Thu	LIBR
Eriksen	Dave	HOSP
Evans	Marcus	AUTO
Evans	Robert	MATH
Farhood	Amy	DANC
Fellguth	Jennifer	LIBR
Fetler	Erik	ENGL
Fulton	Frances	ANAT
Gable	Cathleen	HUMS
Gabrielson	Linda	PSYC
Gajdos	Johnathan	GERM
Galer	Kari	ECED
Gamble	Erin	PFIT
Garcia Garcia	Ana	GEOL
Genauer	Rebecca	SPCH
Gravelle	Kim	BUSI
Grohol	Jennifer	HIST
Grych	Margot	ORNH
Hacker	Veronica	ENGR
Hallock	Theresa	BUSI
Hanner	Dorian	ARTP
Haro	Paula	PFIT
Harray	Nancy	ENGL
Hayes	Michael	HOSP
Hazdovac	Mary	PHED
Headley	Laura	ENGL
High	Dennis	ARTS
Hopkins Carpenetti	Maia	DNTL
Howe	Sunday	ENGL
Hulanicki	Alexander	ENGL
Hulse	Barney	MUSI

Ibessaine	Andrea	ENGL
Jacobs	Michael	THEA
Jeffrey	Caitlin	HIST
Jewell	Leila	PHYS
Jones	Becky	REAL
Jonker	Kevin	ENGL
Kalinic	Ariana	SOCI
Klein	Evelyn	ARTS
Kyler	Matthew	ENGR
Lachman	Larry	PSYC
Lamp	Robert	ARTS
Langland	Sylvia	NUTF
Lanka	Sunita	ENGL
Lara	Celia	ARTB
Lara	Celia	ARTP
Lee	Rebecca	PFIT
Leonard	Kathleen	ENGL
Lewis	Vincent	LNSK
Little	William	MATH
Malokas	John	MATH
Marquez	Maria	SPAN
McCarthy	Michael	CHEM
McGuirk	Ryan	ADMJ
McNamara	Robert	MUSI
Mettler	Gregory	ARTP
Michaels	Gina	ANTH
Moldenhauer	Michele	PFIT
Moller	Scott	ADMJ
Moore	Kit	PHED
Morgan	Donald	ECON
Moses	Inga	ENGL
Muro	Gabriel	ASTR
Murphy	Michael	HUMA
Namniek	Rebecca	ENGL
Niven	Margaret	ARTS
Nodzinski	Peter	MATH
O'Dell	Kristine	BUSI
Ogaki	Tomoko	JPNS

O'Hare	Erin	PFIT
O'Hare	Erin	PHED
Olsen	Alexis	MUSI
O'Neill	Alicia	PSYC
Orsburn	Bradley	INTD
Palmer	Brian	MATH
Partch	Peter	ARTD
Philly	Geraldine	MATH
Phillips	Susan	MATH
Piasecki	Kendra	NUTF
Pirani	Ayaz	ENGL
Provost	John	PHIL
Ramsden Scott	Sidney	HUMA
Robbins	John	ARTV
Roberts	Craig	BUSI
Roberts	Patricia	SPCH
Roca	Edgar	SPAN
Rodger	Blake	ENGL
Roesser	Douglas	BUSI
Rose	Scott	ITAL
Ross	Deanna	DANC
Russo	Justin	PHED
Ryer	Kerri	POLS
Ryuno	Mai	ARTS
Sanders	Craig	ENSL
Savukinas	Robert	SPAN
Schnepf	Kenneth	PHSO
Scott-Behrends	Jim	PFIT
Serena	David	HIST
Serena	David	POLS
Shapiro	Gary	ARTV
Shapiro	Gary	THEA
Shirley	Kimberly	FACS
Shirley	Kimberly	HLTH
Sinclair	Jamaica	DANC
Singer	Susan	NUTF
Singleton	Cynthia	FASH
Smith	Alexis	PFIT

Sobotka	David	BUSI
Stewart	James	SPCH
Stewart	Michael	CSIS
Stoykov	Alexandre	CSIS
Sturt	Deborah	SPCH
Swart	Robert	ENGL
Thompson	Jamel	ECED
Thompson	James	BIOL
Thorson	Claire	ARTS
Tran	Thanh	PHED
Triplett	Ronald	PSYC
Triplett	Ronald	SPCH
Tuff	Paul	PFIT
Turrini-Smith	Leslie	GEOL
Van Dam	Georgia	PHIL
Van Zwaluwenburg	Pamela	POLS
Vanderplaats	Virginia	ANAT
Walker	E. Jeffrey	BUSC
Warren	Nanda	ENSL
Watkins	Shannan	ECED
Watson	Lisa	ENGL
Wecker	Sabine	SIGN
Wehner	Kristin	ENGL
Welch	Alicia	THEA
Weston	Dana	PSYC
White	Marisol	SOCI
Wills	Linda	MATH
Wilson	Abraham	HOSP
Wisneski	David	CSIS
Young	Daphne	ENGL

C1-Non-Teaching With Benefits

Ballard	Carrie	PERS
Morgan	Blanca	MATH
Muszala	Susanne	PERS
Tozier	Glenn	LIBR

C2-Non-Teaching Without Benefits

Kary	Brandi	ENGL
Luke	Jessica	EDUC
Morneau	Michelle	ENGL
Shelling	Alison	FASH
Stratton	Jacqueline	PERS
Walker	Davina	PERS

Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To approve the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Jose Zuniga, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective August 25, 2016.	Included In Budget
b)	Employment	Employment of Venancio Santos, Network Technician, Information Technology, Range 26, 40 hours per week, 12 months per year, effective August 25, 2016.	Included In Budget
c)	Employment	Employment of Morag Elizabeth, Instructional Specialist, Reading Center, Range 14, 18 hours per week, 8 months, 11 days per year, effective August 25, 2016.	Included In Budget
d)	Employment	Employment of Aaron Cepeda, Instructional Technology Specialist, Information Technology, Range 22, 40 hours per week, 12 months per year, effective August 25, 2016.	Included In Budget
e)	Employment	Employment of Benjamin Bishop, Laboratory Specialist II, Physical Science, Range 17, 19 hours per week, 9 months per year, effective August 25, 2016.	Included In Budget
f)	Employment	Employment of Juanita Vasquez, Bilingual Admissions & Records Specialist, Admissions & Records Office, Range 10, 40 hours per week, 12 months per year, effective August 29, 2016.	Included In Budget
g)	Employment	Employment of Renate Griffin, Instructional Specialist, English Study Skills Center, Range 14, 18 hours per week, 7 months, 19 days per year, effective August 25, 2016.	Included In Budget
h)	Employment	Employment of Lesley Stampleman, Instructional Specialist, English Study Skills Center, Range 14, 18 hours per week, 7 months, 19 days per year, effective August 25, 2016.	Included In Budget
i)	Employment	Employment of Gina Davi, Payroll Analyst, Range 20, 40 hours per week, 12 months per year, effective August 25, 2016.	Included In Budget


j)	Approve Job Description and Range (attached)	Approve updated job description for Campus Security Officer, effective August 25, 2016. Approve placement on the Classified Salary Schedule from Range 7 to Range 10, effective July 1, 2016. Changes were made in compliance with Article V (Reclassification) of the CSEA Contract.	\$13,170.96 Including Benefit Rollup Costs Restricted Funds 100%
k)	Approve Title, Job Description and Range (attached)	Approve title change from College Receptionist – Dispatcher, to College Receptionist. Approve updated job description for College Receptionist, effective August 25, 2016. Approve placement on Classified Salary Schedule from Range 7 to Range 5, effective July 1, 2016. Changes were made in compliance with Article V (Reclassification) of the CSEA Contract.	N/A
l)	Approve Job Description (attached)	Approve updated job description for Job Center Coordinator, effective August 25, 2016. Changes were made in compliance with Article V (Reclassification) of the CSEA Contract.	N/A
m)	Approve Job Description (attached)	Approve updated job description for Matriculation Services Specialist, effective August 25, 2016. Changes were made in compliance with Article V (Reclassification) of the CSEA Contract.	N/A
n)	Approve Reclassification	Approve reclassification of incumbent in the classification of Student Financial Services Outreach Advisor, Range 17 to Student Financial Services Coordinator, Range 22, effective July 1, 2016.	\$8,305.83 Including Benefit Rollup Costs Restricted Funds 100%
o)	Approve Job Description (attached)	Approve updated job description for Student Financial Services Coordinator, effective August 25, 2016. Changes were made in compliance with Article V (Reclassification) of the CSEA Contract.	N/A
p)	Resignation	Resignation of Julie Himes, Laboratory Manager, Life Sciences, 40 hours per week, 11 months per year, effective at the end of the day, October 18, 2016.	N/A
q)	Resignation For Purpose of Retirement	Resignation for the purpose of retirement of Loran Walsh, Campus Security Officer, Administrative Services, 40 hours per week, 12 months per year, effective at the end of the day, April 21, 2016.	N/A
r)	Resignation	Resignation of Wesley Harden, Instructional Technology Specialist, Business and Technology, 40 hours per week, 12 months per year, effective at the end of the day, July 22, 2016.	N/A
s)	Released During Probation	Release of employee #160454 from probation, effective June 17, 2016.	N/A
t)	Released During Probation	Release of employee #160611 from probation, effective June 17, 2016.	N/A
u)	Released During Probation	Release of employee #160455 from probation, effective July 5, 2016.	N/A


Budgetary Implications:

See table.

- RESOLUTION: BE IT RESOLVED**, that the Governing Board approve the following item(s):
- a) Employment of Jose Zuniga, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective August 25, 2016.
 - b) Employment of Venancio Santos, Network Technician, Information Technology, Range 26, 40 hours per week, 12 months per year, effective August 25, 2016.
 - c) Employment of Morag Elizabeth, Instructional Specialist, Reading Center, Range 14, 18 hours per week, 8 months, 11 days per year, effective August 25, 2016.
 - d) Employment of Aaron Cepeda, Instructional Technology Specialist, Information Technology, Range 22, 40 hours per week, 12 months per year, effective August 25, 2016.
 - e) Employment of Benjamin Bishop, Laboratory Specialist II, Physical Science, Range 17, 19 hours per week, 9 months per year, effective August 25, 2016.
 - f) Employment of Juanita Vasquez, Bilingual Admissions & Records Specialist, Admissions & Records Office, Range 10, 40 hours per week, 12 months per year, effective August 29, 2016.
 - g) Employment of Renate Griffin, Instructional Specialist, English Study Skills Center, Range 14, 18 hours per week, 7 months, 19 days per year, effective August 25, 2016.
 - h) Employment of Lesley Stampleman, Instructional Specialist, English Study Skills Center, Range 14, 18 hours per week, 7 months, 19 days per year, effective August 25, 2016.
 - i) Employment of Gina Davi, Payroll Analyst, Range 20, 40 hours per week, 12 months per year, effective August 25, 2016.
 - j) Approve updated job description for Campus Security Officer, effective August 25, 2016. Approve placement on the Classified Salary Schedule from Range 7 to Range 10, effective July 1, 2016.
 - k) Approve title change from College Receptionist – Dispatcher, to College Receptionist. Approve updated job description for College Receptionist, effective August 25, 2016. Approve placement on Classified Salary Schedule from Range 7 to Range 5, effective July 1, 2016.
 - l) Approve updated job description for Job Center Coordinator, effective August 25, 2016.
 - m) Approve updated job description for Matriculation Services Specialist, effective August 25, 2016.
 - n) Approve reclassification of incumbent in the classification of Student Financial Services Outreach Advisor, range 17 to Student Financial Services Coordinator, Range 22, effective July 1, 2016.
 - o) Approve updated job description for Student Financial Services Coordinator, effective August 25, 2016.
 - p) Resignation of Julie Himes, Laboratory Manager, Life Sciences, 40 hours per week, 11 months per year, effective at the end of the day, October 18, 2016.

- q) Resignation for the purpose of retirement of Loran Walsh, Campus Security Officer, Administrative Services, 40 hours per week, 12 months per year, effective at the end of the day April 21, 2016.
- r) Resignation of Wesley Harden, Instructional Technology Specialist, Business and Technology, 40 hours per week, 12 months per year, effective at the end of the day, July 22, 2016.
- s) Release of employee #160454 from probation, effective June 17, 2016.
- t) Release of employee #160611 from probation, effective June 17, 2016.
- u) Release of employee #160455 from probation, effective July 5, 2016.

Recommended By:  at
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: 
Elizabeth Schalau, Human Resource Analyst

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President

MONTEREY PENINSULA COLLEGE

CAMPUS SECURITY OFFICER

JOB SUMMARY

Under general supervision, maintain safe conditions for students, employees and the public; patrol and guard district properties, buildings and grounds respond to requests for assistance; complete incident reports; and perform other related work as required.

EXAMPLES OF FUNCTIONS

Essential Functions

Patrol and provide security for district properties, buildings and grounds; ensure the security and safety of property and persons; patrol on foot as well as by vehicle.

Receive calls and requests for services; respond to requests for assistance from dispatcher and others; provide escort services as requested.

Observe and identify unusual, suspicious or dangerous circumstances; recognize safety violations; report unsafe conditions to appropriate supervisor.

Enforce campus traffic and parking regulations; issue citations for parking violations; perform routine maintenance of parking permit machines; assist in collection of parking revenue; issue parking permits as required; assist in traffic and crowd control for campus events and activities;

Ensure that doors and gates are locked after the close of the day's activities; arm and disarm security alarms; lock and unlock buildings and facilities; identify malfunctioning locks and take appropriate action. Raise and lower flag daily.

Prepare incident reports, log calls received and maintain other record keeping as required. Investigate complaints and incidents according to established procedures.

Establish and maintain a uniformed presence and cooperative working relationships with faculty, staff, students and others from diverse backgrounds contacted in the performance of duties.

Communicate and cooperate with representatives of local law enforcement and fire agencies; assist with campus emergency situations; provide first aid or CPR as required.

Perform routine maintenance on carts, vehicles and other safety equipment.

Perform other related duties as assigned.

EMPLOYMENT STANDARDS

Education and Experience

Any combination of education and experience, which would indicate possession of the required knowledge and abilities listed herein. For example, completion of high school or equivalent and two years of recent experience in a security related position.

Knowledge

Knowledge of: Basic law enforcement and security principles and practices; traffic and parking rules and regulations; legal rights of citizens in general and students in particular; methods of record keeping and report writing practices.

Abilities

Ability to: learn traffic control methods; law enforcement methods; learn and utilize crowd control methods; prepare simple reports and keep records; analyze situations accurately and adopt effective courses of action; learn, interpret and apply a variety of complex Federal, State and District laws, regulations, policies, procedures; recognize scope of authority; establish and maintain effective work relationships with those contacted in the performance of required duties; work effectively under stressful situations; demonstrate an understanding of, sensitivity to and appreciation for all individuals from diverse backgrounds.

PHYSICAL EFFORT/WORK ENVIRONMENT

Moderate to heavy physical effort; occasional standing or walking; periodic handling of moderate weight parcels up to 50 pounds; frequent full body exertion. Indoor or outdoor work environment; exposure to environmental extremes.

LICENSES AND CERTIFICATES

Possess or be eligible to obtain a School Security Officer Certification SB 1626 within six months of employment. Hold or obtain a valid First Aid and adult CPR with AED training Certificate within six months of employment. Maintain certification currency. Possess a valid Class C California driver's license and evidence of appropriate automobile insurance based on DMV regulations. Must be insurable by the college's insurance carrier while employed in this classification.

MONTEREY PENINSULA COLLEGE

COLLEGE RECEPTIONIST

JOB SUMMARY

Under general direction of the assigned supervisor. Provide information regarding college services and programs. Provide referrals to appropriate resources and departments.

EXAMPLES OF FUNCTIONS

Essential Functions

Provide information on programs, services, policies and procedures of Monterey Peninsula College, assist with telephone inquiries and direct appropriately. Disperse current materials and brochures generated by college programs and services. Organize and staff the "Welcome Table" for Fall and Spring to assist students, staff and the public.

Record, disburse and mail staff and faculty parking permits Process electronic courtesy parking permits. Process lost or stolen parking permits.

Provide Notary Services; maintain current knowledge on related laws and regulations.

Create and maintain a staff and faculty telephone directory.

Sort mail each morning in the warehouse.

Review local print publications for Monterey Peninsula College related news.

Submit maintenance requests for the Administration Building.

Other Duties

Perform other related duties as assigned.

EMPLOYMENT STANDARDS

Education and Experience

Any combination of training and experience which would indicate possession of the knowledge, skills and abilities listed herein. For example, a high school diploma or equivalent and some related customer service experience.

Knowledge

Knowledge of: receptionist and telephone etiquette and techniques; a variety of computer programs including e-mail, word processing and spreadsheets, TTY phone machines, proper office methods and practices including filing systems, mathematical computations; office management techniques and procedures; public and human relations skills.

Abilities

Ability to: learn the operation of a telephone system; answer telephones using proper etiquette ; provide accurate, clear information to callers; operate office machines including a computer and related software; communicate effectively with a wide variety of people; learn and communicate general District information regarding policies and procedures;; communicate effectively in writing and orally; demonstrate an understanding of, sensitivity to and appreciation for all individuals from diverse backgrounds.

PHYSICAL EFFORT/WORK ENVIRONMENT

Light to moderate physical effort; sitting for long periods of time; occasional standing or walking; bending, reaching, pulling, pushing and periodic handling of lightweight parcels up to 15 pounds. Indoor work environment and occasional outdoor work environment.

LICENSES AND CERTIFICATES

Possess or obtain within 6 months of employment a Notary Public License.

MONTEREY PENINSULA COLLEGE

JOB CENTER COORDINATOR

Job Summary

Under general direction of the assigned supervisor, perform a wide variety of tasks associated with the day to day operations and activities of the Job Center. Work collaboratively with college personnel to refer student workers to appropriate assignments based on their qualifications. Provide orientation and onboarding for student workers.

EXAMPLES OF FUNCTIONS

Essential Functions

Perform the daily activities and operations of the Job Center according to college, local, state, and federal laws, regulations, and policies pertaining to student employment.

Receive and process student referrals. Review and verify eligibility for employment of student workers. Refer students to supervisors for interviews for potential job assignments based on qualifications.

Disseminate, receive, and review student employment forms. Provide onboarding and orientation to new student workers. Create and maintain student employment records..

Distribute, receive and review timesheets for accuracy. Provide balances of allotted hours to supervisors. Disseminate student worker paychecks.

Work collaboratively with supervisors to coordinate job placements. Verify assignments and salary placement. Post available job assignments and maintain appropriate records.

Monitor assigned budgets; maintain records of accounts; coordinate Job Center purchases, including materials, equipment, and conference arrangements.

Develop and plan Job Center marketing and public relations materials; schedule distribution of information including but not limited to brochures, cards, signs, pamphlets, and booklets.

Schedule Job Center programs calendar; participate in the Job Fair, Career Information Day, Job Center Workshops and other special projects. Maintain and update MPC Job Center website.

Provide students and employers with information for both on and off-campus assignments and other college programs.

Maintain record keeping, databases, tracking, and reporting systems using appropriate word processing, spreadsheet and database programs. Work collaboratively with departments to provide information regarding student employment.

Other Duties

Perform other duties as assigned.

Participate on committees as required.

Education And Experience

Any combination of education and experience that would demonstrate possession of the knowledge and abilities listed herein. For example, two years of college level course work in a related field and three years of work experience related to the assignment.

Knowledge

Knowledge of: record management techniques; budget monitoring; employment counseling; job coaching skills; interview and job placement methods; resume preparation; current office methods and practices; word processing, spreadsheet and database programs.

Abilities

Ability to: prioritize tasks and meet deadlines; communicate effectively with both college students and community business representatives; evaluate applications and personnel forms to determine completeness and accuracy; learn, interpret and apply a variety of complex Federal, State and District laws, regulations, policies, procedures; interact positively with students; gather, organize, develop, and utilize career opportunity methods and information; assist in preparing students for work placement in private industry; learn and use spreadsheet, database, word processing and other programs to compile, maintain, and prepare accurate and complete records and reports;; perform mathematical calculations with speed and accuracy; operate various office machines; communicate effectively orally and in writing ; establish and maintain effective working relationships; demonstrate an understanding of, sensitivity to and appreciation for all individuals from diverse backgrounds.

PHYSICAL EFFORT/WORK ENVIRONMENT

Light to moderate physical effort; sitting for long periods of time; occasional standing or walking; bending, reaching, pulling, pushing, and periodic handling of lightweight parcels up to 15 pounds. Indoor work environment.

MONTEREY PENINSULA COLLEGE
MATRICULATION SERVICES SPECIALIST

JOB SUMMARY

Under direct supervision, participate in a variety of administrative activities in support of the matriculation program within a broad framework of standard policies and procedures. Maintain and monitor the admission, assessment, orientation, counseling, and pre-requisite verification services of the District Matriculation Plan. Maintain and monitor the Individual Education Plans of matriculating students.

EXAMPLES OF FUNCTIONS

Essential Functions

Perform a wide variety of clerical, administrative support activities to assist in the day-to-day operations of the counseling and matriculation program.

Maintain a working knowledge of the matriculation and counseling program.

Act as a source of information regarding the matriculation and counseling work areas, policies and procedures to educational personnel, students and the public.

Assist students with questions regarding career, interest, and aptitude tests.

Advise students in understanding the procedures for challenging courses for credit purposes.

Advise students regarding availability of educational, vocational, and personal counseling.

Analyze student data and determine matriculation status.

Enter appropriate data into management information system.

Maintain and assist students in the use of college catalog library and college websites.

Maintain and update application, general education requirements and discipline major informational forms and materials.

Verify and maintain records for course prerequisites.

Assist in the coordination of the early assistance program; act as liaison between students, faculty and counselors.

Train and oversee student workers.

Contact students regarding probation and dismissal statuses.

Greet public, disseminate information, answer telephones and provide front desk support and customer service.

Other Duties

Perform other related duties as assigned.

Participate on committees as required.

EMPLOYMENT STANDARDS

Education and Experience

Any combination of education and experience, which would indicate possession of the knowledge and abilities, listed herein. For example, two years of college level course work or the equivalent in business administration, liberal arts, counseling or related area; two years of increasingly responsible experience using current office procedures and technologies.

Knowledge

Knowledge of: basic college level counseling and guidance functions; general community college curriculum; research design and methods of data collection; proper office methods and practices; a variety of computer programs including word processing, spreadsheet and database applications; mathematical computations; public and human relations skills.

Abilities

Ability to: understand and independently carry out oral and written instructions; learn and successfully apply office policies; learn, interpret and apply a variety of complex Federal, State and District laws, regulations, policies and procedures; exercise good judgment and tact; communicate effectively orally and in writing ; learn and use a variety of word processing, spreadsheet, database, and other programs to compile, maintain, prepare accurate and complete records and reports; create and produce letters and other documents; operate a variety of office equipment; establish and maintain effective working relationships; demonstrate an understanding of, sensitivity to and appreciation for all individuals from diverse backgrounds..

Physical Effort/Work Environment:

Light to moderate physical effort; sitting for long periods of time; frequent standing or walking; bending, reaching, pulling, pushing, and periodic handling of light weight parcels up to 15 pounds. Indoor work environment.

MONTEREY PENINSULA COLLEGE

STUDENT FINANCIAL SERVICES COORDINATOR

JOB SUMMARY

Under general direction, plan and develop methods and procedures to implement and administer activities associated with the coordination of state, federal, and local financial assistance programs. Receive limited supervision within a broad framework of standard policies and procedures. Perform a wide variety of tasks associated with the selection and delivery of student financial assistance.

EXAMPLES OF FUNCTIONS

Essential Functions

Analyze and interpret policies and eligibility for financial aid; inform and advise students and parents regarding availability of funding from various sources, application process and procedures, rights and responsibilities related to student financial assistance.

Develop and implement financial aid workshops and outreach programs for students and parents.

Review and evaluate documentation to determine eligibility for a wide variety of federal, state and district grants, loans, scholarships and other financial assistance programs.

Analyze and evaluate information and make financial aid decisions based on information reported on student application such as immigration status, dependency status, income, and financial aid history. Interpret federal and state income tax returns as they apply to student eligibility; resolve conflicts between application for aid and supporting documentation.

Apply and monitor the student financial assistance academic progress policy to determine continued student eligibility.

Ensure compliance with regulations and guidelines pertaining to financial assistance programs such as: Federal College Work Study, Stafford Loan, Cal Grant Programs, Scholarships, Pell Grants, Supplemental Educational Opportunity Grant, Board of Governors Grant, and other available funds.

Award financial assistance from a variety of possible sources; coordinate release of funds; identify and resolve problems related to effective delivery of funds.

Reconcile financial aid accounts with government agencies and Fiscal Services; resolve problems such as overpayments and incorrect disbursements.

Coordinate communication with district personnel, lenders, state and federal agencies.

Maintain accurate files and records; use specialized programs to input data and generate federal, state and local reports and statistical data as required by funding sources; analyze, verify, and reconcile financial and statistical data in reports.

Assist in budget development; monitor program budgets and expenditures.

Transmit and receive electronic funds and information from state, federal and local agencies such as: U.S. Department of Education, EDFUNDS and NSLDS, Title IV WAN, PCFAPS, Pell payments and FISAP. Coordinate the delivery of scholarships and funds for other programs such as EOPS and CARE; provide general eligibility requirements to departments as needed.

Train and provide work direction to student workers and other personnel as assigned.

Assist in the development and improvement of various program policies not requiring the immediate attention of the Director.

Perform general office support duties which may include: data entry, filing, answering telephones and scheduling appointments; compose and prepare correspondence.

Compose, design, and edit informational flyers and brochures.

Other Duties

Perform other duties related to the business of the department as assigned.

Assist with special projects.

Serve on college committees as assigned.

Attend workshops and conferences as assigned.

EMPLOYMENT STANDARDS

Education and Experience

Any combination of education, training, and experience which would indicate possession of the required knowledge and abilities listed herein. For example, completion of approximately two years of college level work in student personnel services, psychology, public relations, financial services or related field, and two years of increasingly responsible experience in student financial services.

Knowledge

Knowledge of: federal, state and local programs providing financial assistance to students; advisement techniques; a variety of software programs such as word processing, spreadsheets, database management, and specialized student financial assistance programs; current office management techniques; interpersonal relations and customer service skills.

Abilities

Ability to: learn, interpret, and apply a variety of complex Federal, State and District laws, regulations, policies, procedures, and program instructions; make decisions on procedural matters with minimal supervision; gather, compile and analyze data related to projected student financial assistance; analyze and evaluate information on student applications for financial assistance; assist and advise students in the application process to assure compliance with regulations and guidelines; analyze and determine eligibility for possible sources of financial aid; resolve conflicts related to financial records and documents; prioritize tasks and meet deadlines; organize and present financial aid workshops and meetings with parents and students; communicate effectively orally and in writing; perform mathematical computations accurately; use a variety of word processing, spreadsheets and database programs; learn and use new software; demonstrate an understanding of, sensitivity to and appreciation for all individuals from diverse backgrounds.

Physical Effort/Work Environment: Light physical effort; sitting for long periods of time; occasional standing or walking; bending, reaching, pulling, pushing, and periodic handling of lightweight parcels up to 15 pounds. Indoor work environment.

LICENSES AND CERTIFICATES

Possess a valid Class C California driver's license.

Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. E

Human Resources
College Area

Proposal:

To approve the individuals listed for volunteer assignments.

Background:

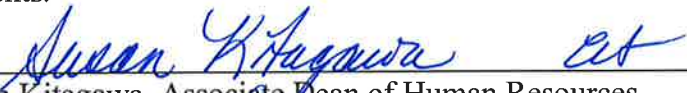
The following individuals have been processed as volunteers for to perform supplemental services beyond those offered by District employees. According to Board Policy 5800 Volunteer Service, these individuals have completed the volunteer approval process and shall be covered by the District's institutional liability and Worker's Compensation insurance programs.

Last Name	First Name	Department/Event	Service From:	Service To:
Bloch	Stefanie	Theatre	06/20/16	08/16/16
Davi	Anthony	Athletics	07/05/16	12/17/16
Mijangos	Javier	Athletics	06/13/16	11/30/16
Olsen	Christopher	Athletics	08/15/16	11/11/16

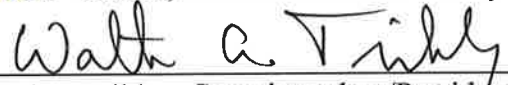
Budgetary Implications:

N/A

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the individuals listed for volunteer assignments.

Recommended By: 
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: 
Elizabeth Schalau, Human Resources Analyst

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

August 24, 2016

Consent Agenda Item No. F

Human Resources
College Area

Proposal:

To approve the employment of the individuals on the attached list for short term and substitute assignments.

Background:

Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

Budgetary Implications:

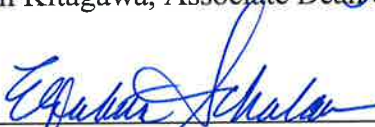
The cost to employ short term and substitute employees is included in division/department budgets.

RESOLUTION: BE IT RESOLVED, that the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

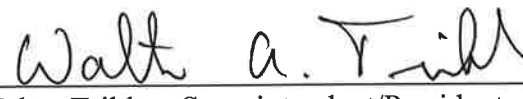
Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Elizabeth Schalan, Human Resources Analyst

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COLLEGE
SHORT TERM NON-CONTINUING AND SUBSTITUTE EMPLOYEES**

BOARD AGENDA: 8/24/2016

ACADEMIC AFFAIRS							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Deen	Stephanie	College Assistant VI	\$14.00	07/25/16	12/16/16	Restricted	25 Hrs. Per Wk.
Garcia	Samantha	College Assistant VI	\$14.00	8/1/2016	12/16/16	Restricted	29 Hrs. Per Wk.
Rederburg	Shelby	Substitute-CurricuNET Specialist	\$18.50	07/01/16	09/01/16	Unrestricted	29 Hrs. Per Wk.
Rederburg	Shelby	Substitute-CurricuNET Specialist	\$18.50	09/02/16	11/02/16	Unrestricted	29 hrs. Per Wk.
ACCESS RESOURCE CENTER							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Sollecito	Becky	Substitute-Instructional Technology Spec	\$20.41	08/15/16	09/28/16	Restricted	18 Hrs. Per Wk.
ADMINISTRATION							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Herdman	Ronald	Substitute-Security	\$14.10	07/15/16	09/15/16	Unrestricted	24 Hrs. Per Wk.
Hulanicki	Alex	Professional Expert - Media Consulting	\$83.33	07/01/16	06/30/17	Unrestricted	3 Hrs. Per Wk.
ADMISSIONS & RECORDS							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Simons	Karma	College Ass't X	\$17.00	09/01/16	12/21/16	Unrestricted	29 Hrs. Per Wk.
Taylor	Jennifer	College Ass't X	\$17.00	09/01/16	12/21/16	Unrestricted	29 Hrs. Per Wk.
Simons	Karma	Admissions & Records-Substitute	\$15.17	06/23/16	06/30/16	Unrestricted	29 Hrs. Per Wk.
Simons	Karma	Admissions & Records-Substitute	\$15.17	07/01/16	08/31/16	Unrestricted	29 Hrs. Per Wk.
Taylor	Jennifer	Admissions & Records-Substitute	\$15.17	06/23/16	06/30/16	Unrestricted	29 Hrs. Per Wk.
Taylor	Jennifer	Admissions & Records-Substitute	\$15.17	07/01/16	08/31/16	Unrestricted	29 Hrs. Per Wk.
ATHLETICS							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Banks	Joe	Ass't Football Coach	\$4,576.00	08/19/16	11/12/16	Unrestricted	32 Hrs. Per Wk.
Brown	David	Ass't Football Coach	\$4,214.00	08/19/16	11/12/16	Unrestricted	30 Hrs. Per Wk.
Brown	Michael	Assist-Football Coach	\$3,163.00	08/19/16	11/12/16	Unrestricted	22 Hrs. Per Wk.
Castillo	Leandro	Assist-Football Coach	\$4,576.00	08/19/16	11/12/16	Unrestricted	32 Hrs. Per Wk.
Davi	Anthony	Assist Football Coach	\$3,518.00	08/19/16	11/12/16	Unrestricted	25 Hrs. Per Wk.
Hanamaikai	Taylor	Ass't Softball Coach	\$1,200.00	08/22/16	11/07/16	Unrestricted	8.5 Hrs. Per Wk.
Herring	Vincent	Ass't Baseball Coach	\$1,200.00	08/22/16	11/07/16	Unrestricted	8.5 Hrs. Per Wk.
Mapp	Jermood	Ass't Football Coach	\$2,810.00	08/19/16	11/12/16	Unrestricted	20 Hrs. Per Wk.
Mapp	Jermood	Professional Expert	\$1,000.00	08/19/16	11/12/16	Unrestricted	6 Hrs. Per Wk.
Mapp	Jermood	Ass't football Coach	\$1,500.00	08/19/16	11/12/16	Unrestricted	6 Hrs. Per Wk.
Warren	Kyle	Ass't Football Coach	\$2,810.00	08/19/16	11/12/16	Unrestricted	20 Hrs. Per Wk.
CHEMISTRY							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Bishop	Benjamin	Substitute-Lab Specialist II	\$18.04	08/15/16	08/24/16	Unrestricted	19 Hrs. Per Wk.
CHILD DEVELOPMENT CENTER							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Watkins	Shannan	Professional Expert	\$53.78	01/15/16	05/15/16	Restricted	13.9 Hrs. Monthly
Morrow	Shenae	Early Childhood Playground Assistant 1	\$12.00	08/17/16	12/20/16	Restricted	20 Hrs. Per Wk.
Lee	Dongah	Early Childhood Playground Assistant 1	\$12.00	08/17/16	12/20/16	Restricted	20 Hrs. Per Wk.
Usi	Hanyssa	Early Childhood Playground Assistant 1	\$12.00	08/17/16	12/20/16	Restricted	20 Hrs. Per Wk.
Nguyen	Jesuphia	Early Childhood Playground Assistant 1	\$12.00	08/17/16	12/20/16	Restricted	20 Hrs. Per Wk.
Lipori	Spencer	Early Childhood Playground Assistant 2	\$14.00	08/17/16	12/20/16	Restricted	25 Hrs. Per Wk.
Shrestha	Namrata	Early Childhood Playground Assistant 2	\$14.00	08/17/16	12/20/16	Restricted	25 Hrs. Per Wk.
Roque	Crystal	Early Childhood Playground Assistant 2	\$14.00	08/17/16	12/20/16	Restricted	25 Hrs. Per Wk.
Werner	Kelly	Early Childhood Playground Assistant 2	\$14.00	08/17/16	12/20/16	Restricted	25 Hrs. Per Wk.
McCormack	Royce	Early Childhood Playground Assistant 3	\$16.00	08/17/16	12/20/16	Restricted	29 Hrs. Per Wk.
Allison	Melanie	Early Childhood Playground Assistant 3	\$16.00	08/17/16	12/20/16	Restricted	29 Hrs. Per Wk.
Boyce	Jessica	Early Childhood Playground Assistant 3	\$16.00	08/17/16	12/20/16	Restricted	29 Hrs. Per Wk.
Ramirez	Patricia	Early Childhood Playground Assistant 3	\$16.00	08/17/16	12/20/16	Restricted	29 Hrs. Per Wk.
CREATIVE ARTS							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Ridgeway	Douglas	Professional Expert	\$750.00	05/01/16	05/21/16	Unrestricted	20 Hrs. Per Wk.

FACILITIES							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Choates	Larry	Substitute-Custodian	\$13.75	07/08/16	09/08/16	Unrestricted	29 Hrs. Per Wk.
Garcia	Rodolfo	Substitute-Custodian	\$13.75	07/18/16	09/19/16	Unrestricted	29 Hrs. Per Wk.
Peralta	Kenneth	Substitute-Custodian	\$13.75	07/01/16	09/01/16	Unrestricted	29 Hrs. Per Wk.
Wright	Samson	Substitute-Custodian	\$13.75	08/01/16	10/01/16	Unrestricted	24 Hrs. Per Wk.
Zuniga	Jose	Substitute-Custodian	\$13.75	07/01/16	08/24/16	Unrestricted	40 Hrs. Per Wk.
FISCAL							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Davi	Gina	Substitute-Payroll Analyst	\$19.43	07/01/16	07/31/16	Unrestricted	29 Hrs. Per Wk.
Davi	Gina	Substitute-Payroll Analyst	\$19.43	08/01/16	08/15/16	Unrestricted	29 Hrs. Per Wk.
Davi	Gina	Substitute-Payroll Analyst	\$19.43	08/15/16	08/24/16	Unrestricted	40 Hrs. Per Wk.
GENTRAIN							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Haffa	Alan	Professional Expert	\$3,450.00	8/1/2016	08/13/16	Unrestricted	40 Hrs. Per Wk.
HEALTH SERVICES							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Dutra	Kimberly	Substitute-Student Health Services Spec	\$16.76	08/02/16	10/31/16	Restricted	29 Hrs. Per Wk.
INFORMATION SYSTEMS							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Cepeda	Aaron	Substitute-Network Specialist	\$20.41	07/01/16	08/24/16	Unrestricted	40 Hrs. Per Wk.
Santos	Venancio	Substitute-Network Technician	\$22.53	07/01/16	08/24/16	Unrestricted	40 Hrs. Per Wk.
MARINA ED CENTER							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Mann	Kalin	Substitute- Admin Assist II-On Call	\$15.56	07/01/16	12/16/16	Unrestricted	to 24 Hrs. Per Wk.
MATE							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Sullivan	Deidre	Professional Expert-Director	\$10,080.00	07/01/16	09/30/16	Restricted	40 Hrs. Per Wk.
Zande	Jill	Professional Expert-Associate Director	\$9,490.00	07/01/16	09/30/16	Restricted	40 Hrs. Per Wk.
PHYSICAL SCIENCE							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Bishop	Benjamin	Substitute-Instructional Specialist	\$18.04	08/15/16	08/24/16	Unrestricted	19 Hrs. Per Wk.
READING CENTER							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Elizabeth	Morag	Substitute- Instructional Specialist	\$16.76	08/15/16	08/24/16	Unrestricted	18 Hrs. Per Wk.
Elizabeth	Morag	Instructional Specialist	\$16.76	08/24/16	10/25/16	Restricted	3 Hrs. Per Wk.
Esterline	Patricia	Instructional Specialist	\$22.82	08/24/16	10/25/16	Restricted	3 Hrs. Per Wk.
Jablonski	Gaely	Instructional Specialist	\$22.25	08/24/16	10/25/16	Restricted	3 Hrs. Per Wk.
Kloth	Linda	Instructional Specialist	\$19.43	08/24/16	10/25/16	Restricted	3 Hrs. Per Wk.
Michael	Kathleen	Instructional Specialist	\$20.41	08/24/16	10/25/16	Restricted	3 Hrs. Per Wk.
Speights-Carroll	Denina	Instructional Specialist	\$16.76	08/24/16	10/25/16	Restricted	3 Hrs. Per Wk.
Stillinger	Susan	Instructional Specialist	\$23.52	08/24/16	10/25/16	Restricted	3 Hrs. Per Wk.
Whitman	Shane	Instructional Specialist	\$21.79	08/24/16	10/25/16	Restricted	3 Hrs. Per Wk.
STUDENT SERVICES							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Dutra	Kimberly	Substitute-Health Services Specialist	\$16.76	08/02/16	10/31/16	Restricted	29 Hrs. Per Wk.
Lyles	Naomi	Professional Expert	\$25.00	07/01/16	12/30/16	Restricted	29 Hrs. Per Wk.
Mapp	Jermod	College Assistant XII	\$18.00	07/01/16	08/23/16	Restricted	20 Hrs. Per Wk.
Mapp	Jermod	College Assistant XII	\$18.00	06/23/16	06/30/16	Restricted	20 Hrs. Per Wk.
TRIO							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Do	Jasmine	College Assistant XIII	\$19.00	8/25/2016	08/31/16	Restricted	10 Hrs. Per Wk.
Do	Jasmine	College Assistant XIII	\$19.00	09/05/16	12/22/16	Restricted	10 Hrs. Per Wk.
Kling	Torri	College Assistant IX	\$16.50	08/11/16	08/31/16	Restricted	24 Hrs. Per Wk.
Kling	Torri	College Assistant IX	\$16.50	09/05/16	12/22/16	Restricted	24 Hrs. Per Wk.