

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING**

12:00pm, Closed Session, Stutzman Room, LTC  
1:30pm, Regular Meeting, Sam Karas Room, LTC  
980 Fremont Street, Monterey, California 93940  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

Teleconference Location  
308 Costa Del Mar Road, Marina CA 93933

**WEDNESDAY, DECEMBER 12, 2012**

**AGENDA**

*The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.*

**1. OPENING BUSINESS**

A. Call To Order

B. Roll Call

C. Public Comments on Closed Session Items

*This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.*

D. Closed Session – items under discussion:

*The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.*

1) Public Employment (Education Code Section 88022 and Government Code Section 54957)

a) Staff: Barbara Lee

2) Conference with Labor Negotiators (Government Code Section 54957.6)

a) Agency Negotiators: Steve Ma and Barbara Lee

b) Employee Organization: MPCTA and MPCEA

3) Conference with Legal Counsel Regarding Anticipated Litigation (one)  
(Government Code Section 54956.9(b))

E. Reconvene to Regular Meeting and Roll Call

F. Reporting of Any Action Taken During Closed Session

2. **ORGANIZATION:**

A. BE IT RESOLVED, in accordance with Education Code Section 35143, at the Governing Board's annual organization meeting in December:

- 1) Election of Chair of the Governing Board, Monterey Peninsula Community College District: \_\_\_\_\_.  
Seating of new Board Chair.
- 2) Election of Vice Chair of the Governing Board, Monterey Peninsula Community College District: \_\_\_\_\_.  
Seating of new Board Vice Chair.
- 3) Election of Secretary to the Governing Board, Monterey Peninsula Community College District: \_\_\_\_\_.
- 4) That the fourth Wednesday of each month at 3:00pm in the Sam Karas Room, Library and Technology Center, Monterey Peninsula College, be designated as the day, time and place of the Regular Meetings of the Monterey Peninsula Community College District Governing Board, with the attached 2013 exceptions.
- 5) That the standing Policies and Procedures of the Governing Board of the Monterey Peninsula College District be continued in force for 2013.
- 6) That \_\_\_\_\_ and \_\_\_\_\_ be designated as the Board Subcommittee for Governing Board Policies for 2013.
- 7) That \_\_\_\_\_ be designated as the educational liaison to the Monterey County School Board Association's Executive Committee for 2013.
- 8) That \_\_\_\_\_ be designated as the Monterey Peninsula Community College District Governing Board representative to Community Human Services (CHS) for 2013, and that \_\_\_\_\_ be designated as an alternate.
- 9) That Trustee Rick Johnson be designated as the 2013 Designated Director on the MPC Foundation Board of Directors with full voting rights, as resolved at the November 28, 2012, Regular Board Meeting, and that Trustee Marilyn Dunn Gustafson will serve as alternate Designated Director.

3. **RECOGNITIONS**

*Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

- A. Recognition of Retiring Superintendent/President Dr. Douglas R. Garrison
- B. Recognition of Visitors
- C. Comments from Visitors

#### 4. COMMUNICATIONS

##### A. Written Communications:

- 1) Ted Balestreri, Chairman & CEO, Cannery Row Company – letter of congratulation to Dr. Douglas Garrison.
- 2) Dr. Barbara Beno, President, ACCJC – letter of congratulation to Dr. Douglas Garrison.
- 3) Chancellor's Office, the "I Can Afford College" November 2012 Newsletter.

##### MPC All User Emails:

- 1) Melissa Pickford, Art Gallery: "Substance and Shadow" mixed media paintings and sculpture, November 20-December 20.
- 2) Project Santa Committee: Annual Project Santa contributions sought.
- 3) James Lawrence, Auto Technology: Volunteer your vehicle for service in Auto Tech Skills Lab.

##### Articles published/aired in *The Herald*, *The Californian*, and other media:

- 1) KION46: Monterey Sheriff's Dept Recruiting; recruits attend P.O.S.T. Academy by South Bay Regional Training Consortium at MPC in March of 2013.
- 2) Your Town: Contract for MPC Chief Approved/Dr. Walter Tribley begins December 17.
- 3) MPC Box Office: *A Christmas Carol* runs December 6-23, Bruce Ariss Wharf Theatre.

##### B. Reports and Presentations:

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

- 1) Institutional Report – no report
- 2) Superintendent/President's Report
- 3) Vice Presidents' Reports
- 4) Academic Senate Report
- 5) MPCEA Report
- 6) MPCTA Report
- 7) ASMPC Report
- 8) College Council Report
- 9) MPC Foundation Report:
  - a) Interim Executive Director Report
  - b) Donations for November - \$201,745.00
- 10) Governing Board Report:
  - a) Trustee Reports
  - b) Community Human Services Report: Highlights of November 15 Board Meeting and letter from Robin McCrae, Chief Executive Officer, asking for support of CHS Safe Place Program for runaway and homeless youth
- 11) Legislative Advocacy Report:
  - a) ACCCA Legislative Update dated December 2, 2012
- 12) Special Report - Bond Update Reports, Joe Demko - no report

#### 5. CONSENT CALENDAR

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that*

*the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 2) That the November regular payroll in the amount of \$2,188,544.46, for a total payroll of \$2,188,544.46, be approved.

B. Faculty Personnel:

- 3) That the Governing Board approve the following item:
  - a) Resignation of Richard Weigle, effective June 29, 2013, for the purpose of retirement, and confer upon him the title of Professor Emeritus.
  - b) Authorize the recruitment for Counselor, Supportive Services.
  - c) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Fall 2012.

C. Classified Personnel:

- 4) That the Governing Board approve the following items:
  - a) Employment of \_\_\_\_\_, Matriculation Services Specialist, Senior, Student Services, 40 hours per week, 12 months per year, effective \_\_\_\_\_.
  - b) Employment of \_\_\_\_\_, Instructional Specialist, Adaptive Physical Education, Student Supportive Services, 18 hours per week, 7 months and 18 days per year, effective \_\_\_\_\_.
  - c) Employment of \_\_\_\_\_, Instructional Specialist, Adaptive Physical Education/Supportive Services, Student Supportive Services, 18 hours per week, \_\_\_\_\_ months per year, effective \_\_\_\_\_.
  - d) Employment of \_\_\_\_\_, Library Specialist-Interlibrary Loans, Periodicals & Circulation Desk, Library, 40 hours per week, 12 months per year, effective \_\_\_\_\_.
  - e) Employment of \_\_\_\_\_, Instructional Specialist, English & Study Skills Center, 18 hours per week, 7 months and 19 days per year, effective \_\_\_\_\_.
  - f) Resignation for the purpose of retirement of Elsa Sandoval, Information Systems Specialist, Information Systems, 40 hours per week, 12 months per year, effective at the end of the day December 30, 2012.

D. Short Term and Substitute Personnel:

- 5) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

E. Board Policies:

- 6) That the Governing Board accept the attached new or reviewed Board Policies:
  - a) BP 6330 Purchasing
  - b) BP 6340 Bids and Contracts
  - c) BP 6459 Wireless or Cellular Phone Use

6. **NEW BUSINESS**

A. BE IT RESOLVED, that the Governing Board make the following proclamation:

*WHEREAS, Dr. Douglas R. Garrison has been the esteemed Superintendent/President of Monterey Peninsula Community College District since 2006; and*

*WHEREAS, under Dr. Garrison's watch, the MPC campus has enjoyed continual and nearly unprecedented health; and*

*WHEREAS, under Dr. Garrison's watch, MPC was one of only a small number of campuses statewide to achieve full accreditation by the Accreditation Commission for Community and Junior Colleges; and*

*WHEREAS, under Dr. Garrison's watch, the MPC community worked together on the refurbishment and renewal of the entire campus, successfully implementing that plan through the use of Proposition 39 Bond funding and matching State funds; and*

*WHEREAS, under Dr. Garrison's watch, MPC planned and opened an Education Center in Marina to serve previously underserved areas in the northern portion of the District, and the Education Center has grown at remarkably fast rates; and*

*WHEREAS, under Dr. Garrison's watch, MPC has welcomed increasingly large numbers of minority students previously underserved by the College, and is now eligible, for the first time, to achieve official Hispanic Serving Institution status; and*

*WHEREAS, while serving as the Superintendent/President of the Monterey Peninsula Community College District, Dr. Garrison also served as President of the Association of California Community College Administrators and mentored large numbers of future community college leaders through ACCCA; and*

*WHEREAS, while Dr. Garrison's tenure at MPC has coincided with an unprecedented decline of funding from the State of California, he and his administration have continued to achieve the educational mission of the College through partnership with MPC Faculty and Staff; and*

*WHEREAS, Dr. Garrison will be retiring from the Monterey Peninsula Community College District, after serving California's Community College system for thirty-eight years;*

*NOW, THEREFORE, be it resolved that Dr. Douglas R. Garrison be officially granted President Emeritus status upon his retirement; and*

*BE IT FURTHER RESOLVED that the Monterey Peninsula College Governing Board of Trustees officially declares December 14, 2012 to be 'Douglas R. Garrison Day' at MPC.*

*PASSED AND ADOPTED BY THE MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT ON DECEMBER 12, 2012, BY THE FOLLOWING VOTE OF AYES, IN GRATEFUL RECOGNITION OF YOUR DEDICATION AND SERVICE TO THE MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT FROM 2006 TO 2012:*

*Dr. Loren Steck, Chair*

*Dr. Margaret-Anne Coppennoll, Trustee*

*Rick Johnson, Trustee*

*Charles Brown, Vice Chair*

*Marilynn Dunn Gustafson, Trustee*

*Daniel Cervantes, Student Trustee*

- B. BE IT RESOLVED, that the Governing Board adopt the attached Resolution #2012-2013/53 authorizing the issuance of General Obligation Refunding Bonds, Series A and Series B.
- C. BE IT RESOLVED, that the Governing Board approve a revised 2012-2013 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the attached worksheet.
- D. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for Program Management Services for the period January 1, 2013 through June 30, 2013.
- E. BE IT RESOLVED, that the Governing Board reject the claim for damages made by Linda Louise Lopez and that the claim be forwarded to the District's claims administrator for investigation and disposition.
- F. BE IT RESOLVED, that the following courses be approved:
- ARTP 27, Narrative Photography
  - NURS 180A, Introduction to Professional Skills Development
  - NURS 180B, Beginning Professional Skills Development
  - NURS 180C, Intermediate Professional Skills Development
  - NURS 180D, Advanced Professional Skills Development
  - WRLD 99.9, Travel Study: Live Drama in Oregon
- G. PUBLIC HEARING: District's attached initial proposal for interest-based bargaining with the Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for a successor agreement.
- H. BE IT RESOLVED, that following comments from the public regarding the initial proposals of both MPCTA and the District, the attached Monterey Peninsula College District initial proposal for interest-based bargaining with Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for a successor agreement be adopted.
- I. PUBLIC HEARING: District's attached initial proposal for interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA for 2013-2014.
- J. BE IT RESOLVED, that following comments from the public regarding the initial proposals of both MPCEA and the District, the attached Monterey Peninsula College District initial proposal for interest-based bargaining with California School Employees Association, Chapter #245, MPCEA/CSEA for 2013-2014, be adopted.
- K. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into an agreement with Anthem to include the ConditionCare disease management program to participants in the Monterey Peninsula College medical plan effective April 1, 2013.

- L. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into the required agreements with Transamerica Life Insurance Company to offer voluntary long term care coverage to benefitted employees.
- M. BE IT RESOLVED, that the Governing Board accept four works of art from Charles Page:
  - 1) Artist Ripp Matteson, former MPC faculty, 34.5" x 20.5" framed oil and pencil on canvas entitled "Figure Study," date unknown, estimated early 1970's.
  - 2) Artist Alex Gonzalez, former MPC Art Department Chair, 1960's-1980's, 56 5/8" x 48 1/4" framed painted torn paper collage mounted on cloth entitled "Silurian: The Walking Woman," 1987.
  - 3) Charles Page, 29" x 25" framed color photograph entitled "The Milkman, Esna, Egypt," 1996.
  - 4) Charles Page, 17" x 20 1/2" framed color photograph entitled "Shadows and Light" of two monks, Ankor Wat, Cambodia.
- N. INFORMATION: Calendar of Events.

**7. ADVANCE PLANNING**

- A. Proposed Board Study Sessions on: 1) Education Master Plan, 2) Enrollment Management, and 3) Curriculum Development; dates to be determined
- B. Regular Meeting Wednesday, January 23, 2013, Marina Education Center  
Closed Session, 1:30pm, Regular Meeting, 3:00pm
- C. Regular Board Meeting, Wednesday, February 27, 2013, Public Safety Training Center, Seaside; Closed Session, 1:30pm, Regular Meeting, 3:00pm
- D. Future Topic:
  - a) SB 1440, the Transfer Act

**8. ADJOURNMENT** - Regular Meeting adjourning to Dr. Garrison's Community Retirement Party, Marriott Hotel, Ferrante Room, 4:00pm.

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu](http://www.mpc.edu).*

*Posted December 13, 2012*