



**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING  
WEDNESDAY, MARCH 23, 2016**

**CORRESPONDENCE AND PUBLICATIONS**



Jeanette Haxton <jhaxton@mpc.edu>

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## Special Announcement from MPC Superintendent/President

1 message

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**MPC Foundation** <mpcfoundationinfo@mpc.edu>

Wed, Feb 10, 2016 at 5:16 PM

Reply-To: mpcfoundationinfo@mpc.edu

To: jhaxton@mpc.edu

# Save the Date!



Dear Friends,

I am honored to announce the Monterey Peninsula College 2016 President's Award recipients are the Honorable Dan and Mrs. Joanne Albert.

Dan and Joanne have done so much for this community; they truly embody the notion of citizenship. As esteemed MPC alumni, they were among the founding members of our Alumni Association Committee. Through their work with our Alumni Association Committee, Dan and Joanne have forged strong and enduring connections between our communities and the college.

We look forward to sharing more about their incredible story at our annual President's Address to the Community luncheon in April. I'm sure I will see many of you there!

Sincerely,



**Dr. Walter A. Tribley**  
MPC Superintendent/President

## ***10th Annual President's Address to the Community***

This inspiring luncheon brings community and business leaders together to hear

about recent developments and trends at the college directly from the President. The event culminates with the prestigious President's Award conferral.

**April 22, 2016**  
**11:30am - 1:30pm**

Monterey Marriott  
 350 Calle Principal  
 Monterey, CA 93940

***Reservations open March 1, 2016.***

***For information regarding sponsorship opportunities, please contact Beccie Michael at (831) 655-5506 or [rmichael@mpc.edu](mailto:rmichael@mpc.edu).***



## About the President's Award

*The Monterey Peninsula College President's Award was established in 2007 and awarded at the first Annual President's Address to the Community. From 2007 to 2015, nine awards have been given to outstanding individuals who are committed to education and have worked tirelessly to further the interests of our college and the communities served by MPC.*

Bert Cutino, 2007  
 Peggy Bates, 2008  
 Sherman Smith, 2009  
 Dr. Jim Tunney, 2010  
 Dr. Peggy Downes Baskin, 2011  
 Kip & Jay Hudson, 2012  
 John Mahoney, 2013  
 Dr. Richard Kezirian, 2014  
 Charles Page, 2015



MPC Foundation, 980 Fremont Street, Monterey, CA 93940

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Sent by [mpcfoundationinfo@mpc.edu](mailto:mpcfoundationinfo@mpc.edu) in collaboration with

**Constant Contact** 



Jeanette Haxton <jhaxton@mpc.edu>

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## [allusers] American Flags at Half-Staff to Honor Antonin Scalia, Associate Justice of the United States

1 message

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Shawn Anderson <sanderson@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Tue, Feb 16, 2016 at 2:30 PM

### **SENT ON BEHALF OF DR. WALT TRIBLEY, MPC SUPERINTENDENT/PRESIDENT**

Dear MPC:

Per the Presidential Proclamation copied below, our flags are being flown at half-staff to honor Antonin Scalia, Associate Justice of the United States.

Our thoughts are with his loved ones during this difficult time.

Warm Regards,  
Walt

Walt Tribley, Ph.D.  
MPC Superintendent/President

**The White House**  
Office of the Press Secretary

For Immediate Release

February 13, 2016

# Presidential Proclamation: Death of Antonin Scalia

DEATH OF ANTONIN SCALIA

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BY THE PRESIDENT OF THE UNITED STATES OF AMERICA  
A PROCLAMATION

As a mark of respect for Antonin Scalia, Associate Justice of the United States, I hereby order, by the authority vested in me by the Constitution and laws of the United States of America, including section 7 of title 4, United States Code, that the flag of the United

States shall be flown at half-staff at the White House and on all public buildings and grounds, at all military posts and naval stations, and on all naval vessels of the Federal Government in the District of Columbia and throughout the United States and its Territories and possessions until sunset, on the day of interment. I also direct that the flag shall be flown at half-staff for the same period at all United States embassies, legations, consular offices, and other facilities abroad, including all military facilities and naval vessels and stations.

IN WITNESS WHEREOF, I have hereunto set my hand this thirteenth day of February, in the year of our Lord two thousand sixteen, and of the Independence of the United States of America the two hundred and fortieth.

BARACK OBAMA

###



Jeanette Haxton <jhaxton@mpc.edu>

**[allusers] Fwd: Spring 2016 MPC Online Professional Development + Canvas LMS Evaluation**

1 message

Leslie Procive <lprocive@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Thu, Feb 18, 2016 at 8:44 AM

**Sent on behalf of the MPC Online Support Team. Please direct any inquiries to OnlineHelp@mpc.edu**

Greetings MPC Faculty & Staff

The MPC Online support team has planned a variety of professional development opportunities this spring 2016 as well as follow-up events related to the campus Canvas LMS evaluation.

===== **MPC Online Faculty Certification Courses** =====

**COTL 4 - Designing Effective Online Assessments (2/29/16 - 3/27/16)**

This course will introduce you to effective practices in online assessment. Building on a solid understanding of California Community College distance education policies and procedures, you will actively create an effective assessment strategy aligned with student learning outcomes. This fully online training begins February 29 with online activities to help you explore the topic from a student perspective and take away practical strategies for effective online teaching.

**COTL Final Practicum and ePortfolio Development (4/4/16 - 4/29/16)**

Are you done with the entire COTL series (COTL 1-5)? Sign up for the final course where you will develop an ePortfolio to demonstrate online teaching proficiency and earn a MPC Online Course Design Certificate.

===== **MPC Canvas LMS Evaluation** =====

As a follow up to our Flex Day workshop about the Canvas evaluation we have scheduled a series of short workshops designed to provide faculty with a chance to come try out Canvas. Sign up **for one of the following days/times** to learn how to access Canvas and follow along as the MPC Online support team demonstrates how the Canvas tools work.

- Tuesday, March 1 from 10:30 - 11:30 a.m.
- Friday, March 4 from 11:00 a.m. - 12:00 p.m.

Visit the sign up form to pick a session.

You can also visit <http://www.mpc.edu/canvas> to learn more about the Canvas evaluation.

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**Jon Knolle, Ed.D.**  
*Dean of Instruction*

Monterey Peninsula College  
980 Fremont Street



Jeanette Haxton <jhaxton@mpc.edu>

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## [allusers] Fwd: Massage Lab Open beginning 2/19/16

1 message

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Leslie Procive <lprocive@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Thu, Feb 18, 2016 at 11:42 AM

Sent on behalf of the Massage Therapy Program. Please direct any inquiries to Janet Jacinto at [jjacinto@mpc.edu](mailto:jjacinto@mpc.edu)

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Greetings!

The Massage Lab is now offering massages to MPC faculty, staff, students, and members of local communities, and we've reduced our fees. The Lab is in session in PE 205 Fridays 3:00 p.m. - 5:30 p.m. If you have never had a massage from one of our students, or if it has been some time since you received one, stop by for some relaxation and restoration. We realize we have lots of competition from many local massage businesses, so we really appreciate your support!

Once your appointment is confirmed, please show up for the massage. If you cannot keep your appointment, try to find a replacement or give at least 24 hours notice by calling 646-4232 or sending an email to [jjacinto@mpc.edu](mailto:jjacinto@mpc.edu) to cancel or reschedule.

**In order to receive a massage in the Lab, you are required to fill out two forms:**

1. Confidential Health Information (CHI) form (complete before the massage)
2. Massage Lab Student Evaluation form (complete after the massage)

The CHI form and the Client Handout are attached, or you can download them. If possible, please fill out the CHI form prior to arrival .

[Click here to download the Client Handout \(which discusses Lab procedures\)](#)

[Click here to download the Confidential Health Information \(CHI\) form](#)

[Click here for a map to our location.](#)

**New Lab Fees:**

**Students**

50 minutes: \$10.00

60 minutes: \$15.00  
80 minutes: \$20.00

**Faculty / Staff**

50 minutes: \$15.00  
60 minutes: \$20.00  
80 minutes: \$25.00

**Community Members**

50 minutes: \$20.00  
60 minutes: \$25.00  
80 minutes: \$30.00

To visit the Massage Therapy Program on the web:

<http://www.mpc.edu/academics/academic-divisions/physical-education/massage-therapy>

With our Very Best Regards

Janet Jacinto

Char Pias

Rebecca Lee

Paul David Tuff





MONTEREY PENINSULA  
COLLEGE

Jeanette Haxton <jhaxton@mpc.edu>

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## [allusers] All Campus (District) Forum: A Summary Review of 2014-15 Finances and the 2016-17 Budget Development Process

1 message

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**Walter Tribley** <wtribley@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>  
Cc: Steve Crow <scrow@mpc.edu>

Thu, Feb 18, 2016 at 10:43 PM

Dear MPC,

We are close to a month into the Spring 2016 Semester and our students are hustling on campus and in Marina and Seaside. In only a few months/exams/papers/presentations/performances many will be "walking" at graduation while you and I beam with pride watching them reach their goals. With such a seemingly fast start to a very busy semester, I am personally grateful for all our presenters during Flex Days for helping us develop and grow as we help our students learn. My only regret was that we all could not attend all the sessions!

One of the many important activities that we will engaged in at MPC over the next few busy months is the development of our budget for 2016-17. (The Budget Committee has set a calendar for the process.) To this end, we will begin by understanding our most recent year in which we have the greatest clarity for our revenues and expenditures...and, yes, our deficit. Therefore, we are beginning the "budget development season" by reviewing the summary of 2014-15. Expected revenues, unexpected revenues, expenses, transfers and the final accounting of how our expenses matched our budget. We will look at how one-time funds and ongoing funds were used and how we transferred funds and why. This will begin our campus-wide conversations on budget-related issues.

So please attend one of the presentations. We are providing two next week (Tuesday from 12:30 - 1:30 in LF 102 and Thursday from 4:00 to 5:00 in LF 103). I am asking that all supervisors and managers make every effort to facilitate the opportunity for classified staff to attend one of the presentations.

As always, thank you for all you are doing for MPC and, especially, our students.

Best,

Dr. T.



Jeanette Haxton <jhaxton@mpc.edu>

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## [allusers] MPC Regular Board Meeting, February 24, 2016

1 message

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**Shawn Anderson** <sanderson@mpc.edu>

Fri, Feb 19, 2016 at 10:57 AM

To: ALL USERS <allusers@mpc.edu>

Dear MPC:

The Governing Board will meet on Wednesday, February 24, 2016 at MPC's Library Technology Center (980 Fremont Street, Monterey). Meeting times are listed below.

Closed Session: 11:00am, Stutzman Room  
Regular Meeting: 1:30pm, Sam Karas Room

The Board packet has been uploaded to the Board of Trustees webpage.

Have a great weekend!  
Shawn

—  
*Shawn Anderson*

Executive Assistant to the Superintendent/President and the Governing Board

**Monterey Peninsula College**

980 Fremont Street  
Monterey, CA 93940  
www.mpc.edu  
sanderson@mpc.edu  
Phone: (831) 646-4272



Jeanette Haxton <jhaxton@mpc.edu>

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## [allusers] Funding for STEM Capacity-Building projects Deadline February 29th

1 message

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Leslie Procive <lprocive@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Fri, Feb 19, 2016 at 11:26 AM

Sent on behalf of Kiran Kamath, Vice President for Academic Affairs

Dear colleagues,

In addition to MPC's regular FASA program, we are working with the MPC Foundation to promote innovative projects and effective planning and program review by funding projects that build STEM (Science, Technology, Engineering and Mathematics) capacity at MPC.

Please read the attached one-page document that explains the types of projects eligible for funding, and the process to apply.

Please note, applications are due by **February 29, 2016** and should be submitted to my office. You may request up to **\$7,000** per project!!

Please contact me at [kkamath@mpc.edu](mailto:kkamath@mpc.edu) for content/project-specific questions, or Beccie Michael at [rmichael@mpc.edu](mailto:rmichael@mpc.edu) for procedural questions.

We look forward to seeing your innovative ideas to build STEM Capacity at MPC!

Kiran

Kiran Kamath  
Vice President of Academic Affairs

Monterey Peninsula College  
980 Fremont Street  
Monterey, CA 93940



Tel: 831 646-4034  
Email: [kkamath@mpc.edu](mailto:kkamath@mpc.edu)  
Website: [www.mpc.edu](http://www.mpc.edu)

## **STEM Capacity-Building Projects**

### **Funding Guidelines**

In an effort to promote innovative ideas and support effective planning and program review, the Vice President of Academic Affairs is working with the MPC Foundation to fund projects that build STEM (Science, Technology, Engineering, and Math) capacity at Monterey Peninsula College.

Specifically, we will consider proposals from MPC faculty or staff that address one or more of the following three priority areas:

- Professional development (must include a dissemination plan);
- Equipment purchases; and
- Articulation/development of Pathways or Programs of Study from High School to College and/or College to University or career.

**Proposals should be submitted to the Vice President of Academic Affairs via Leslie Procive by February 29, 2016.**

Proposals should be less than three pages long, and should provide a synopsis of your project (including cost estimate). Please address each of the following questions:

1. How does your proposal address one of the three priority areas listed above?
2. Is your proposal documented in your program review? If so, please include those sections of your program review.
3. How does your project contribute to building STEM capacity at MPC?
4. If your proposal involves professional development, what is your plan to disseminate the information you learned to the campus/your colleagues?
5. If your proposal involves equipment, how will it be used?
6. If your proposal involves articulation/developing pathways or programs of study which partners do you propose to work with and how?

Proposals will be reviewed by a committee to include the VPAA, Dean of Instruction, Dean of Instructional Planning, Associate Dean of Instructional Technology and Development, Foundation Executive Director, and two Foundation Board members. Applicants will be notified of the outcome by mid-March.

Requests of up to \$7,000 will be considered. Proposals will be scored based on the degree to which proposed projects connect with the relevant department's program review, build STEM capacity, and involve innovative ideas.



Jeanette Haxton <jhaxton@mpc.edu>

**[allusers] Spring FASA Grants Available!**

1 message

Shawn Anderson <sanderson@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Fri, Feb 19, 2016 at 2:08 PM

**SENT ON BEHALF OF THE MPC FOUNDATION**

\*\*\*\*\***REMINDER**\*\*\*\*\*  
**DEADLINE TO APPLY IS SUNDAY, FEB. 21 AT MIDNIGHT.**  
**CONTACT GBIANCHI@MPC.EDU WITH QUESTIONS.**  
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**Faculty and Staff Advancement Awards**

**DEADLINE TO APPLY IS FEBRUARY 21, 2016 AT MIDNIGHT**

Awards Announced: March 18, 2016

The MPC Foundation is now accepting applications for Spring 2016 Faculty & Staff Advancement (FASA) Awards. Approximately \$40,000 will be awarded in the 2016 calendar year; \$20,000 of which will be distributed this Spring and the remainder will be distributed in the Fall. These funds are the direct result of the success of the Foundation's President's Circle Campaign and five other endowments established specifically for FASA awards.

Currently, the Foundation holds five endowments that provide funding to the FASA program: an endowment established by the family of **George J. (Bob) Faul** to honor his legacy as former Superintendent/President of MPC, an endowment made in memory of **Jeanne and John Logan**, the **Dr. Peggy Downes Baskin** Faculty Advancement Endowment, the **Dorothy Dean Stevens Memorial Fund**, which is set up specifically to support faculty and staff in the Dance and Theatre Departments, and the **Doolittle Performing Arts Fund**.

Please read the application guidelines carefully and do not hesitate to contact us with any questions you might have in regards to the application process. All of the information you need can be found on our website: <http://mpcfoundation.org/faculty-and-staff/>

**Applications must be submitted via email as one single PDF document to Gina Bianchi (gbianchi@mpc.edu).**

Please note the following timelines:

Applications due: **February 21, 2016 at midnight**

Awards announced: **March 18, 2016**

Projects commence: March 19, 2016

Projects complete: December 18, 2016

Grant reports due no later than: January 18, 2017, or 30 days after completion of the project

We look forward to receiving your Spring 2016 Faculty & Staff Advancement Application.



Jeanette Haxton <jhaxton@mpc.edu>

[allusers] Today: VA Mobile Van

1 message

Amy Cavender <acavender@mpc.edu>

Mon, Feb 22, 2016 at 8:49 AM

To: ALL USERS <allusers@mpc.edu>, allstudents <allstudents@mpc.edu>

Sent on behalf of Eileen Crutchfield. Please contact ecrutchfield@mpc.edu with any questions.



THE VETERAN'S MOBILE Team



Available Services:

- Medical Services.
- One-on-one, family and marriage counseling for Veterans.
- Easily accessible.
- Consumer-oriented facilities.
- Traumatic experiences counseling.
- Social and economic post-war needs counseling.
- Outreach and counseling for post-deployment health reassessments for returning combat service members.

When: Monday, February 22, 2016

Where: in front of the library

Time: 10:00am-2:00pm

For more information about requesting other Veterans services please call 831-646-4025

Eileen Crutchfield
Monterey Peninsula College
Categorical Services Coordinator II
Veterans Certifying Official



Jeanette Haxton <jhaxton@mpc.edu>

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**[allusers] UPDATE: Professional Development Opportunity for Faculty and Staff in STEM Disciplines: DEADLINE EXTENDED to MARCH 11, 2016**

1 message

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**Shawn Anderson** <sanderson@mpc.edu>

Thu, Feb 25, 2016 at 3:54 PM

To: ALL USERS <allusers@mpc.edu>

Cc: Walter Tribley <wtribley@mpc.edu>, Kiran Kamath <kkamath@mpc.edu>, Beccie Michael <michael@mpc.edu>

***SENT ON BEHALF OF KIRAN KAMATH/ACADEMIC AFFAIRS AND BECCIE MICHAEL/MPC FOUNDATION***

Dear Faculty and Staff in STEM disciplines:

Please note that the application deadline for the development opportunity described below has been extended to **March 11, 2016**.

Thank you!

----- Forwarded message -----

From: **Shawn Anderson** <sanderson@mpc.edu>

Date: Fri, Feb 19, 2016 at 3:07 PM

Subject: Professional Development Opportunity for Faculty and Staff in STEM Disciplines: Urgent Deadline

To: ALL USERS <allusers@mpc.edu>

Cc: Walter Tribley <wtribley@mpc.edu>, Kiran Kamath <kkamath@mpc.edu>, Beccie Michael <michael@mpc.edu>

***SENT ON BEHALF OF KIRAN KAMATH/ACADEMIC AFFAIRS AND BECCIE MICHAEL/MPC FOUNDATION***

Dear Faculty and Staff in STEM disciplines:

The USDA is encouraging applicants from MPC to apply for an incredible professional development opportunity that would help us build STEM-Capacity at the college. The fellowship involves travel to DC this summer.

If you are interested, please contact the Academic Affairs Office. If your ideas are in-line with the program, you will be assisted further by the MPC Foundation Office. The application deadline is approaching very soon - Feb. 26th - but the application is very simple.

This opportunity would be particularly useful for STEM faculty or staff, or those interested in learning more about accessing federal resources (like grants) for the college.

Thank you for your interest and going the extra mile for our STEM students!

Dear MPC Colleagues,

The application season for the 2016 E. Kika De La Garza Fellowship is underway. I hope that you consider applying and take advantage of the opportunity this fellowship provides to its participants i.e. insight into the type of resources that are available to HSIs through USDA and other federal agencies: I sincerely feel you would be a great candidate for the opportunity. Please do not



hesitate to contact me should you have any questions regarding this Fellowship opportunity.

The USDA Hispanic-Serving Institutions National Program office is pleased to announce that the application process for the 2016 Class of the E. Kika De La Garza Fellows Program is now open.

The United States Department of Agriculture's (USDA) E. Kika De La Garza Fellowship Program offers faculty and staff from HSIs the opportunity to work collaboratively with USDA to gain insight and understanding of the federal government. This uniquely tailored experience brings together HSI staff and federal executives to address the spectrum of challenges faced in the development of a well prepared Hispanic workforce. Fellows increase their understanding of USDA and other federal agencies, particularly at the national level, and work to identify mutual collaborative interests. Applicants must be faculty or staff at an Hispanic-Serving Institution or Hispanic-Serving School District to qualify.

#### **Available Fellowships:**

**Note: All applicants must fully commit to the defined fellowship dates.**

#### Education Fellowship & High School Education Fellowship:

Education Fellowships are for faculty and staff at HSIs. High School Fellowships are for Secondary Education Superintendents, Principals, Agricultural and/or District Level Teachers working for an Hispanic-Serving School District. Education and High School fellows experience first-hand the education policymaking process and build linkages to research and funding opportunities. In addition to meeting with USDA personnel, fellows connect with other federal agencies and organizations such as the Department of Education, the National Science Foundation, the National Institutes of Health, and the Department of Housing and Urban Development. Education fellows contribute and develop their skills in the following areas:

- Student outreach and retention;
- Career opportunities – internships, scholarships, full time employment;
- Graduate programs;
- Grants and funding opportunities;
- Partnerships development; and
- Government relations.

#### Science Fellowship:

Science Fellowships are for science faculty at HSIs. Science fellows collaborate with leading scientists from USDA's Agricultural Research Service (ARS) - one of the world's premier scientific organizations. Participants learn about state-of-the-art agricultural research that solves problems affecting our nation on a daily basis. Fellows share their expertise with students at their respective institutions – motivating Hispanic students to pursue careers in agriculture, science, research, and technology. Science fellows are selected based on the needs and interests of HSIs and USDA-ARS. Participants attend a one-week mandatory orientation in Washington, D.C., in addition to collaborating with an ARS Research Center within the country.

#### **Application Requirements:**

**Completed Application Form:** Hand written applications will not be accepted, please complete electronically (please see the attached forms and instructions).

**Essay:** A statement describing your interest in the USDA and how you envision the fellowship will impact you, your institution's program, and your work with your institution and its community. Finally, describe how you plan to share information acquired during your fellowship with colleagues, students and other interested individuals. Please see the application instructions for specific information on the essay requirements for each fellowship. Instructions are attached to this email.

**Resume:** Submit a three-to-four page resume including educational and professional accomplishments.

**Letter of Reference:** Please provide a Letter of Reference from someone capable of detailing your work and how this fellowship would stand to benefit you and the institution. This should be submitted directly by your reference. It is your responsibility to notify the designated individual of the need to supply this reference and to ensure that they do so before the application's deadline. This individual should be someone who currently supervises you.

**Statement of Institutional Support:** A statement provided by your Institution's President stating their commitment to pay salary and benefits during your participation in this program. This letter should briefly establish that the institution supports your participation in this fellowship and, if applicable, intends to continue those salary and benefits, which would typically be provided during the fellowship period. This should be submitted directly by the individual designated to supply it. It is your responsibility to notify the designated individual of the need to supply this statement and to ensure that they do so before the application's deadline.

**Signed Application Certification Form:** Submitted with your application form, essay, and resume (please see the attached forms and instructions).

**Important Dates:**

**Application Cycle Opens:**

January 27, 2016

**Application Deadline (All Materials Must Be Received by This Date):**

February 26, 2016

**Fellowships are awarded:**

April 2016

**Travel to Washington, DC:**

June 14/15, 2016

Program Begins:

June 16, 2016

Education Fellowship:

June 16 – June 30, 2016

High School Fellowship:

June 16 – June 30, 2016

Science Fellowship:

June 16 – July 7, 2016

For detailed application instructions, specific qualifications, and application forms, please review the attached forms and instructions.

Applications should be submitted to [hsinp@osec.usda.gov](mailto:hsinp@osec.usda.gov). For questions, you may also contact Dan Wueste, Fellowship Program Manager, at 202.720.6506 or via email: [daniel.wueste@osec.usda.gov](mailto:daniel.wueste@osec.usda.gov).



## 2016 USDA E. KIKI DE LA GARZA FELLOWSHIP PROGRAM

*This fellowship offers faculty and staff from HSI's the opportunity to work collaboratively with USDA to gain insight and understanding of the federal government. This uniquely tailored experience brings together HSI staff and federal executives to address the spectrum of challenges faced in the development of a well prepared Hispanic workforce.*

**Application Open**  
**Application Deadline: February 26, 2016**  
**Program Begins: June 16, 2016**

To apply to the USDA E. Kiki De La Garza Fellowship Program, please contact Daniel Wuoste, Fellowship Program Manager, at 202-720-6508 or [Daniel.Wuoste@osec.usda.gov](mailto:Daniel.Wuoste@osec.usda.gov).



[www.HSI.USDA.gov](http://www.HSI.USDA.gov)

Kind regards,

Juan

Juan M. Alvarez

Regional Director

United States Department of Agriculture

Hispanic-Serving Institutions National Program

Central & Northern California / Washington

California State University, Fresno

Craig School of Business / Peters Building

5245 N. Backer Avenue, M/S PB-7

Fresno, CA. 93740-80001

Phone: 559.278.8311

Fax: 559.278.8682

Email: [Juan.Alvarez@osec.usda.gov](mailto:Juan.Alvarez@osec.usda.gov)

[www.hsi.usda.gov](http://www.hsi.usda.gov)

-

Beccie Michael

Executive Director

Monterey Peninsula College Foundation

980 Fremont Street

Monterey, CA 93940

t. 831.655.5506

f. 831.655.2627

e. [rmichael@mpc.edu](mailto:rmichael@mpc.edu)

[www.mpcfoundation.org](http://www.mpcfoundation.org)

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#### 6 attachments

 **2016 Fellowship Application Form.pdf**  
472K

 **2016 Fellowship Application Instructions.pdf**  
116K

 **2016 Fellowship Certification.pdf**  
55K

 **2016 Fellowship Application Form.pdf**  
472K

 **2016 Fellowship Application Instructions.pdf**  
116K

 **2016 Fellowship Certification.pdf**  
55K



2016 E. Kika De La Garza

Fellowship Application Form

- a. Professional Title \_\_\_\_\_
  - b. First name \_\_\_\_\_
  - c. Last Name \_\_\_\_\_
  - d. Work E-Mail Address \_\_\_\_\_
  - e. Institutional Street Address \_\_\_\_\_
    - i. City \_\_\_\_\_
    - ii. State \_\_\_\_\_
    - iii. Zip/Postal Code \_\_\_\_\_
  - f. Work Phone \_\_\_\_\_
  - g. Work Cell phone \_\_\_\_\_
2. Application For
- a. Fellowship Type (Select One) -
    - i. Education (HSI Faculty and Staff)
    - ii. High School (HSSD Secondary Ed. Superintendents, Principals, Ag and/or District Teachers)
    - iii. Science (HSI Faculty Researchers and Science Research Educators)
  - b. Areas of Interest (Select all that apply)
    - i. Outreach
    - ii. Retention
    - iii. Career opportunities/internships for students
    - iv. Graduate programs
    - v. Research
    - vi. Grants
    - vii. Partnership development
    - viii. Government relations
3. Application Information – Complete “a.” for Education/Science or “b.” for High School Fellowship.
- a. Name of College/University \_\_\_\_\_  
or
  - b. Name of High School/District \_\_\_\_\_
4. Supporting Information – Please supply the name, title, and email address for the individual designated to supply each of the following.
- a. Letter of Reference \_\_\_\_\_
  - b. Statement of Institutional Support \_\_\_\_\_

Submit Application Form to [hsinp@osec.usda.gov](mailto:hsinp@osec.usda.gov)  
Send questions to [daniel.wueste@osec.usda.gov](mailto:daniel.wueste@osec.usda.gov)

## Applying to the 2016 E. Kika De La Garza Fellowship

### Application Instructions:

**All applicants must fully commit to the defined fellowship dates. All application materials must be received by February 26, 2016.**

The **Education and High School** Fellowships start June 16 and end on June 30, 2016. Participants spend the duration of their fellowship in Washington, DC. Education Fellowships are for faculty and staff at HSIs. High School Fellowships are for Secondary Education Superintendents, Principals, Agricultural and/or District Level Teachers working for Hispanic-Serving School Districts.

The **Science Fellowship** starts June 16 and ends July 7, 2016. The program consists of one week in Washington, DC and two weeks at a USDA research location. Science Fellows will be placed with the USDA Agricultural Research Service (ARS) for the research portion of their fellowship. To learn more, visit [www.ars.usda.gov](http://www.ars.usda.gov)

Science Fellowships are for science faculty at HSIs.

Your application package consists of the following items, which should be submitted as email attachments, and all of which must be received by the application deadline of February 26<sup>th</sup>, 2016, for your application to be considered complete:

1. **Completed Application Form (PDF)** – Hand written applications will not be accepted, please complete electronically.
2. **Essay**
  - a. **For the Education/High School Fellowship:** A 500-800 word statement describing your interest in the USDA and how you envision the fellowship will impact you, your institution's program, and your work with your institution and its community. Finally describe how you plan to share information acquired during your fellowship with colleagues, students and other interested individuals. (Word or PDF format)
  - b. **For the Science Fellowship:** A 800-1000 word statement describing your interest in the USDA, the specific research topic/interests you wish to pursue, and how you envision the fellowship will impact you, your institution's programs, and your work with your institution and its community. Applicants are encouraged to visit <http://www.ars.usda.gov/research/programs.htm> to identify several USDA scientists and/or research locations that conduct work targeting your research interests. As you identify potential locations, be sure to include those proposed research locations as part of your essay. Finally describe how you plan to share information acquired during your fellowship with colleagues, students and other interested individuals. (Word or PDF format)

3. **3-4 Page CV/Resume** (Word or PDF format)
4. **Signed Application Certification Form** (PDF)
5. **Letter of Reference** from your supervisor or equivalent, detailing your work and how this fellowship would stand to benefit you and the institution. This should be submitted directly by your reference. It is your responsibility to notify the designated individual of the need to supply this reference and to ensure that they do so before the application's deadline.
6. **Statement of Institutional Support** from your institution's President or Chancellor. This letter should include that the institution commits to support your participation in this fellowship and, if applicable, intends to continue those full salary and benefits, which would typically be provided during the fellowship period. This letter, once completed and signed, should be submitted directly by the individual designated to supply it. It is your responsibility to notify the designated individual of the need to supply this statement and to ensure that they do so before the application's deadline.

#### **Application Submission:**

All documents should be submitted to [hsinp@osec.usda.gov](mailto:hsinp@osec.usda.gov).

Please submit your own application materials before having your supporting documents (letter of reference and statement of institutional support) submitted.

Your application form, essay, resume, and certification form should be submitted with the subject line:

**Fellowship Application -- <Your Name/Institution>**

Your letter of reference should be submitted directly by your reference with the subject line: Fellowship

**Letter of Reference -- <Applicants Name/Institution>**

Your statement of institutional support should be submitted directly by your designated official with the subject line: **Fellowship Statement of Institutional Support -- <Applicants Name/Institution>**

#### **Questions:**

If you have any questions, please contact Dan Wueste, E. Kika De La Garza Fellowship Program Manager, at 202-720-6506 or [daniel.wueste@osec.usda.gov](mailto:daniel.wueste@osec.usda.gov).





2016 E. Kika De La Garza Fellowship

Application Certification Form

Instructions: Please fill in your name and the date electronically, then print this form, sign it, and return a scanned copy to [hsinp@osec.usda.gov](mailto:hsinp@osec.usda.gov) as part of your application package.

I Certify that, to the best of my knowledge, the information contained within my application is accurate.

a. Name \_\_\_\_\_

b. Signature \_\_\_\_\_

c. Date \_\_\_\_\_



Jeanette Haxton <jhaxton@mpc.edu>

## [allusers] MPC History Club Speaker: Dr. David Yamada

1 message

Amy Cavender <acavender@mpc.edu>

Fri, Feb 26, 2016 at 10:34 AM

To: ALL USERS <allusers@mpc.edu>, allstudents <allstudents@mpc.edu>

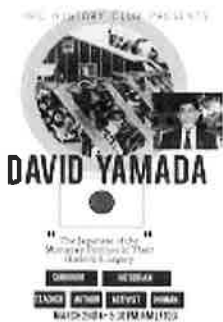
*Sent on behalf of the MPC History Club. Please contact Taylor Finell at jfinell@mpc.edu with any questions.*

The Monterey Peninsula College (MPC) History Club in cooperation with Monterey Peninsula College would like to cordially invite you to a special guest speaker event on Wednesday, March 2, 2016 from 4:00-5:30pm. The event will be held on the Monterey Peninsula College campus in Lecture Forum room 103 (LF103). Dr. David Yamada, Emeritus Professor of Political Science at Monterey Peninsula College will be speaking about his childhood experience in a Japanese Internment Camp during the Second World War as part of an ongoing campus historical series surrounding Japanese and Japanese-American History. Dr. Yamada has published several works surrounding Japanese-Americans in the Monterey Peninsula including: *The Japanese of the Monterey Peninsula: Their History & Legacy 1895-1995*. Dr. Yamada will be speaking from 4:00-5:00pm after which there will be a question/answer session from 5:00-5:30pm. The entire community and campus have been invited.

The MPC History Club (a group of about 15 MPC students interested in the craft of history and their faculty advisor: J. Taylor Finell) have been learning outside of class about how minority groups (such as Japanese-Americans during the Second World War) have often been historically scapegoated and mistreated in the U.S. amidst threats of national security. Dr. Yamada will discuss the parallels between the scapegoating and mistreatment of Japanese-Americans in the 1940s and the current political atmosphere of scapegoating and mistreating other minority groups in the U.S. (Muslim-Americans, Mexican-Americans).

Please join us for this very special event.

### 3 attachments



Dr. Yamada Flyer.png  
259K

MPC HISTORY CLUB PRESENTS



# DAVID YAMADA



" The Japanese of the  
Monterey Peninsula: Their  
History & Legacy "

**SURVIVOR**

**HISTORIAN**

**TEACHER**

**AUTHOR**

**ACTIVIST**

**HUMAN**

**MARCH 2ND 4-5:30 PM, RM LF103**



Jeanette Haxton <jhaxton@mpc.edu>

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**[allusers] Fwd: Welcome to new Library Staff Member Colton Miller**

1 message

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**Leslie Procive** <lprocive@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Fri, Feb 26, 2016 at 2:06 PM

**Sent on behalf of Deborah Ruiz, Library Division Chair.**  
**Please direct any inquiries to Colton Miller x3087** [cmiller@mpc.edu](mailto:cmiller@mpc.edu) or **Deborah Ruiz x3097**  
[druiz@mpc.edu](mailto:druiz@mpc.edu)

Hello MPC,

Come by the Library and meet our new Circulation Desk Coordinator, Colton Miller! He can assist with course reserves, library cards and any other circulation questions you have. He can be reached at x3087.

Colton has a BA from Willamette University, has worked in the film industry and has taken several writing courses here at MPC! We are delighted to have him on our library team.

--  
*Deborah Ruiz*  
Library Division Chair  
Monterey Peninsula College  
980 Fremont St.  
Monterey, CA 93940  
831.646.3097



MONTEREY PENINSULA  
COLLEGE

Jeanette Haxton <jhaxton@mpc.edu>

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**[allusers] Citizens' Bond Oversight Committee Meeting Agenda for February 29, 2016**

1 message

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**Vicki Nakamura** <vnakamura@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Fri, Feb 26, 2016 at 5:41 PM

The Citizens' Bond Oversight Committee meets Monday, February 29, 2016, at 3:00 PM, in the Sam Karas Room, Library & Technology Center. The agenda is provided below, for a quick look.

For the complete agenda packet in pdf format, click on this link: <http://www.mpc.edu/about-mpc/campus-information/mpc-bond-measure/citizen-s-bond-oversight-committee/meeting-agenda-minutes>

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**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT**

Citizens' Bond Oversight Committee

Monday, February 29, 2016

3:00 PM – Regular Meeting

Sam Karas Room, Library and Technology Center

Monterey Peninsula College

980 Fremont Street, Monterey, California

*MEETING AGENDA*

**1. Call to Order**

**2. Public Comment**

Members of the audience wishing to address the Citizens' Bond Oversight

Committee may do so during the public comment period. Under provisions of the Brown Act, the Committee is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to three minutes per person or as determined by the Committee.

### 3. Introductions

### 4. Approval of November 2, 2015 Minutes ACTION

### 5. Accept Bills and Warrants Report ACTION

The list of payments from bond funds expended through December 31, 2015 will be reviewed for acceptance by the committee.

### 6. Bond Expenditure Status Report INFORMATION

The December 31, 2015 bond expenditure status report will be reviewed with the committee.

### 7. Bond Auditors' Reports for 2014-15 INFORMATION

The Independent Auditors' Report of the District's bond funds, for the fiscal year ended June 30, 2015, and the District's Bond Performance Audit Report, for the fiscal year ended June 30, 2015, will be reviewed with the committee.

### 8. Tax Rate for Measure I Bond INFORMATION

The total Measure I Bond tax rate will be reviewed with the committee.

### 9. Monterey County Treasurer's Investment Report INFORMATION

The bonds issued by the district have been invested with the Monterey County Treasurer's office. The Treasurer's Report of Investments for the quarter ending September 30, 2015 provides a review of asset allocation and investment performance.

### 10. Meeting Schedule INFORMATION

Future meetings of the Committee are scheduled for:

- Monday, June 13, 2016

- Monday, August 29, 2016
- Monday, November 7, 2016 (Annual Organizational Meeting)

**11. Suggestions for Future Agenda Topics and Announcements INFORMATION**

**12. Adjournment**

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MONTEREY PENINSULA  
COLLEGE

Jeanette Haxton <jhaxton@mpc.edu>

## [allusers] Canvas Evaluation Update - Workshop Reminders & Final Open Forum Date

1 message

Shawn Anderson <sanderson@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Mon, Feb 29, 2016 at 4:57 PM

*Sent on behalf of the Institutional Committee on Distance Education (ICDE) and MPC Online Support Team*

Greetings MPC Faculty

This month, the Institutional Committee on Distance Education (ICDE) will wrap up its evaluation of the Canvas learning management system and bring a recommendation to the Academic Senate for consideration. This email contains information about how you can make sure your voice is heard in the evaluation process.

### #1 (REMINDER) Try Canvas at HANDS-ON WORKSHOPS

As previously announced, the DE support team will host guided demonstrations of Canvas. Sign up **for one of the following days/times** to learn how to access Canvas and follow along as the MPC Online support team demonstrates how the Canvas tools work.

- Tuesday, March 1 from 10:30 - 11:30 a.m.
- Friday, March 4 from 11:00 a.m. - 12:00 p.m.

Visit the sign up form to pick a session or email [onlinehelp@mpc.edu](mailto:onlinehelp@mpc.edu) to request access to try Canvas on your own.

### #2 - Provide Us With FEEDBACK About MPC Online and Canvas

Faculty and student feedback is critical to this evaluation process. Please visit the **Canvas Evaluation Survey for MPC Online Faculty** to provide feedback about your current use of MPC Online and provide feedback about Canvas.

### #3 - Attend a Final Canvas CAMPUS OPEN FORUM

Join us for a **final open campus forum on March 11th from 1-2:30 p.m. in LTC 203/204** to engage in discussion about the Canvas evaluation, ask questions, and hear about the feedback gathered from our pilot faculty and students and through the multiple forums, workshops, surveys, and interviews conducted throughout the evaluation process.

### ... Next Steps ...

As outlined in ICDE's Evaluation Plan for the Canvas Learning Management System, ICDE intends to deliver a recommendation to the Academic Senate by March 30, 2016:

ICDE will meet March 18th from 10-noon in LTC 216 to review all feedback gathered, discuss options, and determine the appropriate recommendation. Guests are welcome to join us during this meeting.

We appreciate your participation in the evaluation and greatly value your feedback. Please contact me directly if you have any questions or concerns.

- Jon



.....

**Jon Knolle, Ed.D.**  
*Dean of Instruction*

Monterey Peninsula College  
980 Fremont Street  
Monterey, CA 93940-4799  
(831) 646-3030  
jknolle@mpc.edu



Jeanette Haxton <jhaxton@mpc.edu>

## 2016 President's Address to the Community

1 message

**MPC Foundation** <mpcfoundationinfo@mpc.edu>  
Reply-To: mpcfoundationinfo@mpc.edu  
To: jhaxton@mpc.edu

Tue, Mar 1, 2016 at 10:44 AM

We are expecting to sell out this year - make your reservation or sponsor a table before it's too late!

# *Make Your Reservations Now!*

## 10th ANNUAL PRESIDENT'S ADDRESS TO THE COMMUNITY

*April 22, 2016*



Featuring  
**Dr. Walter Tribley,**  
MPC  
Superintendent/President,  
delivering the President's  
Address.



Honoring  
**Dan and Joanne  
Albert,**  
the 2016  
President's  
Awardees.

**Monterey Marriott**  
350 Calle Principal, Monterey, CA 93940

[\(open map link\)](#)

April 22, 2016

11:30 AM - 1:30 PM

Lunch served at 11:45 AM



**Register Now**

Make a reservation or sponsor a table by visiting our event webpage or calling 831.646.4120

[REGISTER](#)

***Donate in Honor of Dan and Joanne Albert***

Whether you're able to attend or not, you may make a donation in honor of our 2016 Awardees, Dan and Joanne Albert, by visiting the event webpage or mailing a check to the MPC Foundation at 980 Fremont Street, Monterey, CA 93940.

[DONATE](#)

MPC Foundation | 831.646.4120 | [Email](#) | [Website](#)

Thank you to our



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MPC Foundation, 980 Fremont Street, Monterey, CA 93940

SafeUnsubscribe™ [jhaxton@mpc.edu](mailto:jhaxton@mpc.edu)

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Sent by [mpcfoundationinfo@mpc.edu](mailto:mpcfoundationinfo@mpc.edu) in collaboration with





Jeanette Haxton <jhaxton@mpc.edu>

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## [allusers] MPC Men's Basketball Team

1 message

**Amy Cavender** <acavender@mpc.edu>

Wed, Mar 2, 2016 at 9:40 AM

To: ALL USERS <allusers@mpc.edu>, allstudents <allstudents@mpc.edu>

*Sent on behalf of the MPC Athletic Department.*

**The MPC Lobos Men's Basketball Team upset high seed Chabot College 73-68 in the second round of the Northern California Community College play-offs last Friday evening in Hayward. The Lobos were led by guards Deondre Otis with 25 points and Isaac Clark with 20 points, along with strong performances by the entire team. This was the 20th win of the season for the Lobos and places them in the final eight teams in Northern California. The Lobos now travel to meet third-ranked Fresno City College this evening at 7:30 pm. The game will be streamed online at [www.cccaasports.org](http://www.cccaasports.org).**

**Congratulations to Coaches Blake Spiering and Michael Villagrana and the players for the most successful men's basketball season in many years! Please help us highlight the team!**

**Deondre Otis  
Isaac Clark  
Chris Evans  
Kyle Hieb  
Damarius Johnson  
Isaiah Brown  
Jaskarn Bajwa  
Chris Dorsey  
Adriaan Knox**

*Amber Mettler*

Division Office Manager

Physical Education/Athletics

Monterey Peninsula College

Direct Line: (831) 646-4220





Jeanette Haxton <jhaxton@mpc.edu>

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## [allusers] Fwd: MPC Storm Ready Information

1 message

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**Amy Cavender** <acavender@mpc.edu>

Fri, Mar 4, 2016 at 12:14 PM

To: ALL USERS <allusers@mpc.edu>, allstudents <allstudents@mpc.edu>

Cc: Walter Tribley <wtribley@mpc.edu>, Kiran Kamath <kkamath@mpc.edu>, Steve Crow <scrow@mpc.edu>, Laurence Walker <lwalker@mpc.edu>, Susan Kitagawa <skitagawa@mpc.edu>

MPC Community,

The National Weather Service has issued a wind advisory for the Central Coast, beginning today, Friday, March 4 through Sunday, March 6. With potential wind, there may also be precipitation. In light of this possible storm, Monterey Peninsula College would like to share the steps that may be taken in the case of an emergency (power outage, lock down, campus closure):

1. The Emergency Operations Center (EOC) may be activated.
2. The EOC will launch an "Everbridge" text alert, and/or an "Informacast" telephone alert to disseminate information.
3. The EOC will assess needs, and act accordingly.
4. Closing message will be broadcast at the conclusion of the event.

Additional, more detailed information has been attached for campus Building Response Team members, Unit Office Managers, and Division Office Managers.

Thank you,

Amy Cavender  
Student Services  
Office of the Vice President  
(831) 646-4155  
acavender@mpc.edu



**MPC Storm Ready Information.docx**

134K

# MPC Storm Ready Information

*Information for DOMs, UOMs, and BRT Members*

In the event of a major utility failure (electrical, network and telephone) the Emergency Operations Center may be activated using available personnel depending on the severity of the situation. Power outages occur more frequently during severe weather, but can be caused by other sources. Since loss of power impacts classroom instruction, network/telephone services and can present other safety considerations, the EOC is necessary in the formation of an appropriate plan of action depending on several considerations. The following activities typify the steps taken to bring the EOC together:

- A broadcast announcement may be generated using desk phones (Informacast), desk top alerts (Alertus) or Text message/E-mail (Everbridge). This announcement is the prompt for Building Response Team (BRT) members to call in to one of three EOC contact numbers to determine status via radio or phone. Depending on the severity of the outage, BRT members may be directed to advise instructors/students to continue classroom instruction or assist preparations to cancel classes for the day.
- The Emergency Operations Center which will form as a result of the incident and will be the key decision and planning source to direct the district's plan of action. The EOC members will coordinate building to building checks to safeguard against persons being trapped in elevators and to verify buildings are secured if closure/partial closure is likely.
- **Employees are not to evacuate the campus unless directed to do so.** Power loss may be temporary and localized or may be ongoing and impact a large area, affecting traffic lights, emergency and public services. If coupled with severe weather, road and access routes may be impassable. If a school closure is decided, it should be organized and carried out in an orderly manner.
- The EOC will monitor communications from PG&E until power is restored. During this time, BRT calls and information are collected and tracked.

## Outage Preparation Checklist:

- Determine availability of portable lighting at site, i.e. flashlights & batteries or lanterns.
- Verify emergency lights go on and the "Exit" signs remain lit.
- Clear away materials and boxes from hallways and pathways.
- Locate First Aid kit.
- Inform others of MPC Radio location and communication protocol.
- Notify Facilities Management of broken tree branches, or areas that have previously flooded.
- Acquire sandbags if necessary.
- Determine where elevators are located.

## Information Sources in the event of an outage:

- Everbridge Text notifications
- Emergency Operations Center (EOC): 760-2058, 760-2457, or 760-2102
- MPC Banner Information: A banner will be displayed at [www.mpc.edu](http://www.mpc.edu) with up to date information.



Jeanette Haxton <jhaxton@mpc.edu>

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## [allusers] 2016-2017 MPC Scholarship Listing

1 message

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**Amy Cavender** <acavender@mpc.edu>

Mon, Mar 7, 2016 at 3:43 PM

To: allstudents <allstudents@mpc.edu>, ALL USERS <allusers@mpc.edu>

*Sent on behalf of MPC Student Financial Services.*

The Annual 2016-2017 MPC Scholarship Listing is now available at: <https://mpc.awardspring.com>

Register on the AwardSpring website to view the list of MPC scholarships available. The deadline to apply is April 6, 2016.

Contact the MPC Student Financial Services Office at (831) 646-4030 for additional information.





Jeanette Haxton <jhaxton@mpc.edu>

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## [allusers] All Campus Enrollment Management and Scheduling Best Practices Workshops on March 16

1 message

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Walter Tribley <wtribley@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Tue, Mar 8, 2016 at 9:00 AM

Dear MPC,

There are two workshops being held next week on enrollment management and scheduling. These workshops will be presented by Pam Deegan of the Collaborative Brain Trust. Pam is widely regarded as an expert on enrollment management in the California CC system. **All** employees are strongly encouraged to attend. The schedule of the workshops is as follows.

1. March 16 9:00 - 10:50 in LF 103
2. March 16 12:15 - 2:00 in the Sam Karas Room in the LTC (This workshop is held as part of the Academic Affairs Advisory Group meeting with some extra seating available for others.)

Enrollment management and scheduling are operational functions that are critical to the college. These workshops are part of a larger work plan to help the college move forward with a rich and sustainable schedule.

Hope to see you all there!

Walt



Shawn Anderson <sanderson@mpc.edu>

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## [allusers] Preliminary Review List for Service Awards 2016

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Carlis Crowe-Johns <cjohns@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Tue, Mar 8, 2016 at 12:51 PM

Attached is a revised preliminary list of names for employees who will receive a service awards pin at our annual BBQ sometime in May.

Please review the list of names and let me know if you think your name should be on the list for this year.

Adjuncts who have had a three year break in service from their original hire date (assignments) are removed from the service awards list and put back on the list with a new hire date, when they return to campus for their next assignment.

If your anniversary date is after Sept 1st of this year, you will receive a pin at next year's BBQ.

If anyone has any questions or concerns, please feel free to contact me via email or phone.

Kind regards,

—  
Carlis Crowe-Johns  
Human Resources Office  
Monterey Peninsula College  
Ph# 831 646-4016  
Fax# 831 646-3012



**Preliminary Campus Review List for Service Awards2.xlsx**

13K

10 Year		
Employee	Hire Date	Classification
Hagerty, Joanne	11/7/2005	C
Tarantino, Arlene	1/30/2006	A
Meyer (Taylor), Carolyn	1/31/2006	A
Loveless (formerly Burnside) Noemy	2/1/2006	A
Boes, Bobbi	2/1/2006	A
Williams, William	2/1/2006	A
Klein, Evelyn	2/23/2006	A
Chavarria, Agustin	3/1/2006	C
Anderson, Chris	3/22/2006	C
Converse (Hellam), Amelia	6/6/2006	C
Van Dam, Georgia	6/12/2006	A
Banks, Sonia	6/17/2006	A
Calima, Christopher	7/1/2006	F
Holback, Ronald	7/28/2006	C
Bransfield, Kevin	8/17/2006	F
Dietrich-Hart, Christine	8/21/2006	A
Millovich, June	8/21/2006	A
Gamble (formerly Elder), Erin	8/22/2006	A
Vanderplaats, Virginia	8/22/2006	A
Pias, Charlene	8/23/2006	A
Turrini-Smith, Leslie	8/23/2006	A

15 Year		
Employee	Hire Date	Classification
Rodriguez Jr, Rudy	11/1/2000	C
Nguyen, Lien	1/3/2001	C
Cristi-Michael, Barbara	1/29/2001	A
Scott-Behrends, Jim	1/29/2001	A
Triplett, Ronald	1/29/2001	A
Giammanco (formerly Henden), Ka	1/29/2001	F
Martin, Linda	3/1/2001	C
Aguirre, Luz	3/12/2001	C
Moore, Kit	5/1/2001	A
Norwood, Ed	5/1/2001	C
Rasmussen, Michael	5/1/2001	F
Vasquez, Hector	6/1/2001	C
Thompson, James	6/11/2001	A
Clark, Kathleen	7/1/2001	F
Faust, Heather	8/23/2001	F
Lamp, Robert	8/27/2001	A
Raskoff, Kevin	8/27/2001	F
Russo, Justin	8/27/2001	A
Gable, Cathleen	8/28/2001	A

Moore, Michelle	9/1/2001	C
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20 Year		
Employee	Hire Date	Classification
Crutchfield, Eileen	3/20/1996	C & A
Smallwood, Barbara	6/19/1996	C
King, Karen	8/5/1996	A

25 Year		
Employee	Hire Date	Classification
Clifford, Karen	11/7/1989	A
McCrea, Samuel	3/13/1990	C
Boynton, Diane	8/20/1990	F
Quinonez, Gary	8/20/1990	F
Ruiz, Deborah	8/20/1990	F
Dally, David	8/27/1990	A
Deffley, Ann	8/27/1990	A
Logan, Thomas	8/28/1990	F

30 Year		
Employee	Hire Date	Classification
Worley, Laura	4/14/1986	C
Roth, Stewart	5/5/1986	A
Guzman, Atanasio	5/21/1986	C
Turner, Leza	5/29/1986	C
Hage, Samar	8/1/1986	F
Nervino, Patti	8/15/1986	F
Schutzler, Lyndon	8/25/1986	F
Erickson, Carole	9/1/1986	A

35 Year		
Employee	Hire Date	Classification
O'Neill, Alicia	8/1/1981	A
Ferrantelli, Salvatore	8/1/1981	F

40 Year		
Employee	Hire Date	Classification
Cardinale, Sal	8/1/1976	F

45 Year		
Employee	Hire Date	Classification
Clemens, David	2/16/1971	F

50 Year		
Employee	Hire Date	Classification
NONE		



Shawn Anderson <sanderson@mpc.edu>

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## American Flags at Half-Staff to Honor Nancy Reagan, Former First Lady of the United States

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Shawn Anderson <sanderson@mpc.edu>

Tue, Mar 8, 2016 at 5:11 PM

To: ALL USERS <allusers@mpc.edu>

***SENT ON BEHALF OF DR. WALT TRIBLEY, MPC SUPERINTENDENT/PRESIDENT***

Dear MPC:

Per the Presidential Proclamation copied below, our flags are being flown at half-staff to honor Nancy Reagan, former First Lady of the United States.

Our thoughts are with her loved ones during this difficult time.

Warm Regards,  
Walt

Walt Tribley, Ph.D.  
MPC Superintendent/President

**The White House**  
Office of the Press Secretary

For Immediate Release

## Presidential Proclamation --

## Nancy Reagan

DEATH OF NANCY REAGAN

-----  
BY THE PRESIDENT OF THE UNITED STATES OF AMERICA

A PROCLAMATION

As a mark of respect for the memory of Nancy Reagan, I hereby order, by the authority vested in me by the Constitution and the laws of the United States of America, that the flag of the United States shall be flown at half-staff at the White House and upon all public buildings and grounds, at all military posts and naval stations, and on all naval vessels of the Federal Government in the District of Columbia and throughout the United States and its Territories and possessions until sunset, on the day of interment. I also direct that the flag shall be flown at half-staff for the same period at all United States embassies, legations, consular offices, and other facilities abroad, including all military facilities and naval vessels and stations.

IN WITNESS WHEREOF, I have hereunto set my hand this seventh day of March, in the year of our Lord two thousand sixteen, and of the Independence of the United States of America the two hundred and fortieth.

BARACK OBAMA

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Shawn Anderson <sanderson@mpc.edu>

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## **[allusers] MPCEA and District reach agreement: Joint Communications from the Interest-Based Bargaining Process**

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Walter Tribley <wtribley@mpc.edu>

Wed, Mar 9, 2016 at 11:08 AM

To: ALL USERS <allusers@mpc.edu>

Cc: Kevin Haskin <khaskin@mpc.edu>, Paula Norton <pnorton@mpc.edu>, Brenda Kalina <bkalina@mpc.edu>, Michele Brock <mbrock@mpc.edu>, Robert Boardman <rboardman@mpc.edu>, mfennell@csea.com, "Laurence E. Walker" <lwalker@mpc.edu>, Susan Kitagawa <skitagawa@mpc.edu>, Steve Crow <scrow@mpc.edu>, victoriasimmonsarc@gmail.com

Dear MPC,

Please see the following Joint Communication from the interest-based-bargaining process that the MPCEA and District negotiating teams are engaged in this year. Good work team!

Walt

The following is a Joint Communication from the MPCEA and District negotiating teams.

**Dear All,**

**You may recall that the District and MPCEA agreed to a successor contract effective July 1, 2014 to June 30, 2017. In addition to Article IV Pay and Allowances and Article VII Health and Welfare, the articles for Reclassification, Evaluation, Layoffs and Professional Growth and Staff Development were "sunshined" for negotiations in the 2015/2016 year.**

**The MPCEA and District negotiations teams are pleased to send this joint communication to inform you that through the Interest Based Bargaining (IBB) process, we have worked collaboratively to complete revisions to Article 12 Evaluations. The teams believe that the results meet our shared interests and is an effective tool for addressing short and long term goals, is timely, fair and consistent, possesses the ability to accurately reflect employee performance and meets accreditation standards . We are currently working on Article 16 Layoffs. IBB will continue through the spring 2016.**

**This message is sent from the MPCEA and District Negotiations Teams**



Shawn Anderson <sanderson@mpc.edu>

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## Save the Date! Employee Recognition Ceremony on Friday, May 20, 2016

1 message

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Shawn Anderson <sanderson@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Thu, Mar 10, 2016 at 7:01 PM

***SENT ON BEHALF OF DR. WALT TRIBLEY, MPC SUPERINTENDENT/PRESIDENT***

Dear MPC:

Please save the date for MPC's annual Employee Recognition Ceremony -- Friday, May 20, 2016, 11:30 a.m. - 1:00 p.m., MPC Amphitheatre. Additional details will be forthcoming as we get closer to the event.

Best Regards,

Walt





Shawn Anderson <sanderson@mpc.edu>

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## [allusers] Thank you negotiators! Fwd: MPCTA and District reach agreement: Joint Communications from the Interest-Based Bargaining Process

---

Walter Tribley <wtribley@mpc.edu>

Thu, Mar 10, 2016 at 7:25 PM

To: ALLUSERS@mpc.edu

Cc: Paola Gilbert <PGILBERT@mpc.edu>, Alethea DeSoto <adesoto@mpc.edu>, jmikkelsen@mpc.edu, ahaffa@mpc.edu, Michael Gilmartin <mgilmartin@mpc.edu>, Kiran Kamath <kkamath@mpc.edu>, Steve Crow <scrow@mpc.edu>, Susan Kitagawa <skitagawa@mpc.edu>

Dear MPC

I neglected to indicate the negotiators properly on the CC line in my last email. Huge thanks to the MPCTA and District negotiating teams.

Walt

Sent from my iPhone

Begin forwarded message:

**From:** Walter Tribley <wtribley@mpc.edu>

**Date:** March 10, 2016 at 6:59:18 PM PST

**To:** ALL USERS <allusers@mpc.edu>

**Subject: MPCTA and District reach agreement: Joint Communications from the Interest-Based Bargaining Process**

Dear MPC,

Please see the following Joint Communication related to student learning outcomes assessment from the interest-based-bargaining process that the MPCTA and District negotiating teams are engaged in this year. The supporting documents to this agreement are attached and reflect the information available regarding course assessment as of January 13, 2016. Good work team!

Walt

The following is the joint communication from the negotiating teams.

### MPCCD AND MPCTA JOINT COMMUNICATION

The MPCCD and the MPCTA have reached agreement regarding compensation for the assessment of a list of unassessed courses taught in spring and fall 2015 in light of the need for the college to have more course student learning outcomes assessed as a result of the August 12, 2015 letter from ACCJC regarding "Notice of Enhanced Monitoring and Possible Special Report".

The teams used the interest based bargaining (IBB) process to reach agreement. A list of

223 courses that were offered in spring 2015 and Fall 2015 and not assessed was shared on January 13. The teams agreed that instructors who have assessed or will assess the student learning outcomes for courses on this list via the instructor reflections process will be compensated.

A full-time faculty member will be compensated \$100 for assessing Student Learning Outcomes for each course they assess on this list. Only one course assessment will be compensated for per course. If no full-time faculty member taught the course, then an adjunct instructor can be compensated for assessing the course. The division chairs will be asked to put together a list of whom they recommend in their divisions to complete these assessments. These recommendations will be submitted to their appropriate dean by March 15, 2016. The dean shall review and modify and/or approve the list of faculty and forward to the division chair by March 21, 2016. Your division chair will contact you after March 21, 2016 if you are assigned to complete a course assessment.

Faculty are encouraged to complete these course assessments by March 31, 2016, so that this data can be included in the annual accreditation report. For this data to be included in the college's accreditation self-study document, these assessments would need to be completed by May 18, 2016 prior to the May 2016 Board Meeting. The final deadline for faculty to be compensated for completing assessments on this list of courses would be June 17, 2016.

The MPCTA and the District are pleased to share this joint communication to inform you that through the Interest Based Bargaining (IBB) process, we have worked collaboratively to provide this short term resolution of the backlog of Student Learning Outcome assessments.

There will be ongoing discussions concerning how to address outcome assessment in the language of any successor contract between the District and the MPCTA.

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## 2 attachments



**20160309 Joint Communications MOU Course Assessment.docx**  
15K



**20160309 MOU Course Assessment.pdf**  
449K

MPCCD AND MPCTA  
JOINT COMMUNICATION

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The teams used the interest based bargaining (IBB) process to reach agreement. A list of 223 courses that were offered in spring 2015 and Fall 2015 and not assessed was shared on January 13. The teams agreed that instructors who have assessed or will assess the student learning outcomes for courses on this list via the instructor reflections process will be compensated.

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The MPCTA and the District are pleased to share this joint communication to inform you that through the Interest Based Bargaining (IBB) process, we have worked collaboratively to provide this short term resolution of the backlog of Student Learning Outcome assessments. There will be ongoing discussions concerning how to address outcome assessment in the language of any successor contract between the District and the MPCTA.

Monterey Peninsula Community College District  
And  
Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA

**MEMORANDUM OF UNDERSTANDING  
ASSESSMENT OF STUDENT LEARNING OUTCOMES FOR COURSES**

**MARCH 9, 2016**

Whereas the Monterey Peninsula Community College District (the District) received a correspondence from the Accrediting Commission for Community and Junior Colleges (ACCJC) on August 12, 2015 informing the District that it had been flagged for enhanced monitoring on the basis of its responses in the March 2015 Annual Accreditation Report regarding student learning outcomes assessment practices;

Whereas the ACCJC expressed its concern and expectation that in accordance with the Accreditation Standards that institutions participate in ongoing assessment of student learning outcomes of all of their courses and programs;

Whereas the ACCJC recommended that the District consider and evaluate a list of programs for which 40% or more of the included courses are without ongoing assessment.

Therefore, the Parties have met and negotiated using the Interest Based Bargaining Process and agree to the following:

1. There are 223 courses that were offered in Spring 2015 and Fall 2015 that have not been assessed. (Attachment A)
2. Full-time and part-time faculty shall be compensated \$100 for completing the assessment of student learning outcomes for each course on this list of courses by completing the instructor reflections process. (Attachment B)
3. Only one faculty shall be compensated for each course on the list. (Attachment B)
4. Part-time faculty shall be compensated for the assessment of student learning outcomes for the courses that were taught only by part-time faculty. Full-time faculty shall be compensated for the assessment of student learning outcomes for the courses that were taught by full-time faculty.

5. Division chairs shall recommend and forward to the Dean of the division a list of faculty who shall be assigned and compensated for the assessment of the student learning outcomes for each course on the list by March 15th. (Attachment B)
6. The Dean shall review and modify and/or approve the list of faculty and forward to the Division Chair by March 21, 2016.
7. Faculty are strongly encouraged to complete the assessments by the following priority dates:
  - a. Priority One: March 31, 2016 to be included in the ACCJC Annual Accreditation Report.
  - b. Priority Two: May 18, 2016 to be included in the accreditation self study.
  - c. Priority Three and final deadline for submission and compensation: June 17, 2016.
8. Faculty shall be paid, upon completion and verification of receipt of the assessments (instructor reflection).
9. Long term - discuss potentially including course assessments in professional responsibilities/duties and flex.

The parties agree to the terms of this Memorandum of Understanding on the 9<sup>th</sup> day of March 2016. This MOU shall not be precedent setting and shall not constitute a past practice. The agreement shall be ratified by of the Board of Trustees of Monterey Peninsula Community College District.

For MPCCD

Susan Detagawa  
[Signature]  
Kiran Kamath  
\_\_\_\_\_

For MPCTA

[Signature]  
[Signature]  
Alan J. M. Hoffa  
\_\_\_\_\_

## ATTACHMENT A

Division	courses	
B&CS	16	10%
Creative Arts	37	24%
Humanities	12	8%
Life Science	20	13%
Physical Education	38	25%
Physical Science	3	2%
Social Science	29	19%
Total	155	

Of those courses being taught this semester:

Division	Courses	
B&CS	3	4%
Creative Arts	22	32%
Humanities	9	13%
Life Science	11	16%
Physical Education	4	6%
Physical Science	1	1%
Social Science	18	26%
Total	68	

If both of the tables above are combined:

Division	Courses	
B&CS	19	9%
Creative Arts	59	26%
Humanities	21	9%
Life Science	31	14%
Physical Education	42	19%
Physical Science	4	2%
Social Science	47	21%
Total	223	

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**Attachment B**

DANC11A	1	Took-Zozaya	Took-Zozaya	
DANC11B	1	Took-Zozaya	Took-Zozaya	
DANC11C	1	Took-Zozaya	Took-Zozaya	
DANC11D	1	Took-Zozaya	Took-Zozaya	
DANC12B	1	Ross D	Ross D	DANC 12A evaluated Fall 14 by Ross
DANC12C	1	Ross D	Ross D	
DANC12D	1	Ross D	Ross D	
DANC14A	1	Farhood	Farhood	
DANC14B	1	Farhood	Farhood	
DANC14C	1	Farhood	Farhood	Fred added this course; not on original spreadsheet.
DANC15B	1	Sinclair	Sinclair	
DANC15C	1	Sinclair	Sinclair	Fred added this course; not on original spreadsheet.
DANC2	1	Sinclair	not offered	
DANC4	1	Sinclair	not offered	
PFIT10A	1	Rasmussen	Rasmussen	PFIT 10B evaluated by Rasmussen Fall 2013 (Fred added this class)
PFIT10C	1	Rasmussen	Rasmussen	PFIT 10B evaluated by Rasmussen Fall 2013
PFIT14	4	Schutzler	not offered	
PFIT15D	?	Fujii	Fujii	
PFIT16B	1	Scott-Behrends	Scott-Behrends	Fred added this course; not on original spreadsheet.
PFIT16C	1	not offered	Scott-Behrends	Fred added this course; not on original spreadsheet.
PFIT16D	1	not offered	Scott-Behrends	Fred added this course; not on original spreadsheet.
PFIT17B	1	Fujii	Fujii	Fred added this course; not on original spreadsheet.
PFIT17C	1	Fujii	Fujii	PFIT 17A evaluated Fall 2013; 17C and 17D were not offered that semester.
PFIT17D	1	Fujii	Fujii	PFIT 17A evaluated Fall 2013; 17C and 17D were not offered that semester.
PFIT18B	1	Fujii	Fujii	Fred added this course; not on original spreadsheet.
PFIT18C	1	Fujii	Fujii	Fred added this course; not on original spreadsheet.
PFIT18D	1	Fujii	Fujii	Fred added this course; not on original spreadsheet.
PFIT22C	1	Osgood/Smith	Osgood/Smith	Fred added this course; not on original spreadsheet.
PFIT22D	1	Osgood/Smith	Osgood/Smith	Fred added this course; not on original spreadsheet.
PFIT21B	1	Haro P	Haro P	PFIT21A evaluated by Haro Spring 2015
PFIT30C	1	Osgood	not offered	PFIT 30A and 30B evaluated Spring 2015
PFIT180B	?	Jacinto	Jacinto	Fred added this course; not on original spreadsheet.
PHED12C	1	Hazdovac	Hazdovac	PHED 12B evaluated in Spring 2014
PHED22B	?	not offered	Spiering	Fred added this course; not on original spreadsheet.
PHED40	2	O'Hare	O'Hare	
PHED41	3	McCart J	not offered	
PHED42A	?	McCart J	McCart J	Fred added this course; not on original spreadsheet.
PHED42B	?	McCart J	McCart J	Fred added this course; not on original spreadsheet.
PHED42B	?	McCart J	McCart J	Fred added this course; not on original spreadsheet.
PHED5E	1	Tran	Tran	PHED 5D evaluated Spring 2013



Division	Courses Offered in FA 15	# of Prog. Awards Affected	Instructor from Fall 2015 Printed Schedule	Comments
Business and Computer Science	BUSI30	7	Lusiani	
Business and Computer Science	CSIS10C	1	Rebold	
Business and Computer Science	REAL50	1	Jones Becky	
Creative Arts	ARTD41C	1	Lovering-Brown	ARTD 41A and 41B evaluated by Lovering-Brown in Fall 2014
Creative Arts	ARTD6A	1	Partch P	
Creative Arts	ARTD6B	1	Partch P	
Creative Arts	ARTD6C	1	Partch P	
Creative Arts	ARTG15	1	Dagdgian	
Creative Arts	ARTG16	1	Dagdgian	
Creative Arts	ARTH6	2	Davis D	Cross-listed with HUMA 4
Creative Arts	ARTP15	1	Casanave	
Creative Arts	ARTS12D	1	Thornson	
Creative Arts	ARTS21.1	1	Lamp R	
Creative Arts	ARTS21.2	1	Thornson	
Creative Arts	ARTS62A	2	Staff	
Creative Arts	ARTS63B	1	Smith R	
Creative Arts	ARTS65.2	1	Klein	
Creative Arts	ARTS8	1	High D	
Creative Arts	MUSI10C	1	Anderson, Ferrantelli	
Creative Arts	THEA11	1	Bolen	
Creative Arts	THEA65	1	Jacobs, Welch, Higginbotham	
Creative Arts	THEA68	1	Gotch	
Creative Arts	THEA75	1	Deskin-Jacob, Jacobs, Higginbotham	
Creative Arts	THEA76	1	Gotch	
Creative Arts	THEA8A	2	Boes B	No evaluations for THEA 8B or 8C either.
Humanities	ENGL11	2	Johnson A	
Humanities	ENGL31	1	Marchand	
Humanities	ENGL46	1	James A	
Humanities	ENGL5	2	Clemens	
Humanities	ENGL51	1	Marchand	
Humanities	ENGL53	1	Kary B	
Humanities	FREN2B	2	Gonzales	
Humanities	GERM1A	1	Gajdos	
Humanities	SPCH54	1	Stewart J	
Life Science	FASH53	3	Singletary	
Life Science	HOSP56	3	Jansen	
Life Science	HOSP57	3	Jansen	
Life Science	HOSP66	3	Jansen	
Life Science	HOSP74	4	Hanle G, Staff	
Life Science	HOSP83	3	Adam A	
Life Science	HUMS60	1	Jansen	
Life Science	INTD55	1	Giesler	
Life Science	MEDA122	1	Bell	
Life Science	ORNH61	1	Grych	
Life Science	ORNH63	1	Grych	
Physical Education	PFIT60	2	Gamble E	
Physical Education	PHED20.5	1	Russo J	

Total: 68 Courses  
 Full-time instructors: 29 courses, 42%  
 Adjunct instructors: 39 courses, 58%  
 Bold indicates at least one full-time

Division	Courses	
B&CS	3	4%
Creative Arts	22	32%
Humanities	9	13%
Life Science	11	16%
Physical Education	4	6%
Physical Science	1	1%
Social Science	18	26%
<b>Total</b>	<b>68</b>	

Division	Courses	
B&CS	19	9%
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Life Science	31	14%
Physical Education	42	19%
Physical Science	4	2%
Social Science	47	21%
<b>Total</b>	<b>223</b>	

Physical Education	PHED30.3	1	Moore K
Physical Education	PHED31.5	1	Cairel A
Physical Science	PHYS3B	7	Wei, Staff
Social Science	ADMJ3	1	Moller
Social Science	ADMJ68	1	Staff
Social Science	ANTH30	1	Daniels K
Social Science	ECED81	1	Staff
Social Science	ETNC24	1	Cabrera
Social Science	ETNC30	1	Daniels K
Social Science	GENT10	1	Berteaux, Haffa, Logan, Madsen
Social Science	GENT11	1	Berteaux, Haffa, Logan, Madsen
Social Science	GENT8	1	Berteaux, Haffa, Logan, Madsen
Social Science	GENT9	1	Berteaux, Haffa, Logan, Madsen
Social Science	GEOG4	1	Ducote
Social Science	GWOS10	1	Handley
Social Science	GWOS30	2	Daniels K
Social Science	GWOS4	4	Davis D
Social Science	HIST7	2	Murphy M
Social Science	POLS2	1	Handley
Social Science	SOC11	1	Villarreal
Social Science	SOC12	1	Kalinic

Link for this file:

<https://drive.google.com/file/d/0B4kFtq5vJtn45m1xUWw5Y085MG8/view?usp=sharing>

DANC11A	1	Took-Zozaya	Took-Zozaya
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Social Science	POLS2	1	Handley
Social Science	SOCI11	1	Villarreal
Social Science	SOCI12	1	Kalinic

Link for this file:  
<https://drive.google.com/file/d/0B4kFtq5vJTn45m1xUWw5Y085MG8/view?usp=sharing>



Shawn Anderson &lt;sanderson@mpc.edu&gt;

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**[allusers] Progress Regarding Student Learning Outcomes Assessment**

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**Walter Tribley** <wtribley@mpc.edu>  
To: ALLUSERS@mpc.edu

Fri, Mar 11, 2016 at 8:35 PM

Dear All,

My last email has a typo. I really struggle with the font size of our new email platform. Alas, it is user-error.

There is a sentence in my email that suggests that we are currently meeting the standard related to assessment. In fact, we are not. We are, however, making tangible progress toward the goal.

Walt

Sent from my iPhone

Begin forwarded message:

**From:** Walter Tribley <wtribley@mpc.edu>  
**Date:** March 11, 2016 at 5:51:57 PM PST  
**To:** ALL USERS <allusers@mpc.edu>  
**Subject:** Progress Regarding Student Learning Outcomes Assessment

Dear MPC,

This letter on a stormy Friday afternoon is intended to share with you some very good news. Since receiving a letter from our accrediting commission informing me that MPC was undergoing enhanced monitoring in the general area of assessment of student learning outcomes, we have made great progress in laying the foundation for moving forward and in the direction of meeting the standard. the letter from the ACCJC can be viewed here <http://www.mpc.edu/home/showdocument?id=13618>).

Immediately after receiving the letter, I called an all hands on deck meeting to focus effort to address the deficiencies and gaps in our processes and deliverables. The key first step was for our Accreditation Liaison Officer, Catherine Webb, to create the Student Learning Outcomes Action Plan from the ACCJC letter (see attachment named "SLO Action Plan\_20160311.docx" below. Catherine distilled the critical elements that we needed to address and create a plan that would nucleate and focus our work. Kudos to Catherine for this work! The "All Hands On Deck" work group consisted of Catherine Webb, Kiran Kamath, Fred Hochstaedter, Michael Gilmartin, Laura Franklin, Jon Knolle, Michael Midkiff, Steve Crow, Larry Walker, Rosaleen Ryan, Vicki Nakamura, Shawn Anderson, Russia Turner, Jamie Dagdigian, and Daniel Phillips. From this work, Fred worked through participatory governance and created the Learning Assessment Committee, co-chaired by Fred and Jon, to tackle the SLO assessment issues head on.

Yesterday, we heard great news from our Interest-Based-Negotiators that we have a defined mechanism for compensating faculty for the extraordinary effort to get more courses assessed in a short period of time.

Below you will find the descriptions provided by Catherine Webb of the attached documents. The documents tell us the story of where we are and where we need to be. While we are currently meeting the ACCJC standards related to have a continuous cycle of assessment and processes linked to these assessments that extend into the fabric of our operations, we have made HUGE strides forward.

Thank you Learning Assessment Committee. Thank you All Hands on Deckers. Thank you Catherine Webb. Thank you Fred (whew, where would we be without the years of you pushing us forward?). Thank you MPCTA and District negotiators.

Now it is up to the rest of us to scale this work up to the level of systemic integration and...STEP IT UP!

The ACCJC Site Evaluation Team will be here October 10 - 13, 2016. We will be prepared and ready to show off our great school. Make no mistake, we have areas to improve upon, including assessment. We will embrace this as a time to shine and improve. You all need to help and be a part of this review. We will be communicating with you again regarding the details of the visit and other information to help you prepare. One way to get up to speed with accreditation-related matters is to take the ACCJC Accreditation Basics online course. This is totally voluntary yet will really help you understand the process and culture of accreditation. Here is the link <http://www.accjc.org/events/accjc-accreditation-training/accreditation-basics-%E2%80%93-an-online-workshop-on-the-basic-principles-of-accreditation>

Here is the fun part. On May 6, 2016, Division Chairs will bring the certificates of completion of all the folks in their divisions that completed the accreditation basics online course. The division that has the highest percent participation will receive cupcakes, or some similar bribe-worthy snacks prepared (or purchased) by Catherine and me. Oh, and the Library and Business Divisions are combined for this one :)

In all seriousness, please look at the attached documents and take in the enormous achievements our college has made in the area of SLO assessments.

With admiration and pride,

Walt

#### Descriptions of Attached Documents.

**SLO Action Plan Progress Report:** Brief narrative overview of some of the bright spots (including gains in program and course level assessment over last year's annual report)

**SLO Action Plan\_20160311:** Lists the 8 action items from the ACCJC letter, and provides an update on progress to date for each

**List of Programs with Course Assessment Percentages\_Mar2016:** This is the chart that shows the red boxes (aka, "golf scores"). The assessment data is current as of March 2, 2016; I have also included the green down arrows or orange "no-change" arrows for each program, so that everyone can see how the degree of course assessment has changed since we first prepared this list in August.

**Evidence of Program Assessment\_Mar2016:** This table demonstrates how we are determining whether a program has been assessed. As we discussed this morning, I looked for discussion of PLOs in Program Reflections first. If I found that evidence, I counted the program as assessed. If no Program Reflections were found, I looked at the percentage of courses without assessment in each program area. If it was lower than 40%, I counted the program as assessed. As we discussed this morning, there were 8 discipline areas without assessment -- 13 total programs within these 8 areas. This means that 91% of our programs of study have been assessed.

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**4 attachments**



**SLO Action Plan Progress Report.docx**

18K



**SLO Action Plan\_20160311.docx**

26K



**List of Programs with Course Assessment Percentages\_Mar2016.pdf**

131K



**Evidence of Program Assessment\_Mar16.pdf**

121K



ACCJC “SLO Action Letter” Progress Report  
11 March 2016

During its self-evaluation and subsequent writing of the self-study, MPC identified course-and program-level student learning outcomes assessment as an area for improvement. Conversations about how to proceed were underway in the SLO Committee when the College received its “SLO Action Letter” from the ACCJC in August 2015; the letter prompted immediate action.

In its letter, the ACCJC recommended that MPC prepare a list showing the percentage of unassessed courses in each degree and certificate program for evaluation. ACCJC further indicated that programs in which 40% or more of the included courses had no ongoing assessment would constitute cause for concern. In August 2015, **87** of MPC’s 145 degree/certificate programs (60%) fell into the “cause for concern” category. Campus-wide efforts to complete Instructor Reflections (especially for courses required in more than one degree or certificate area) led to progress in this area: as of March 2016, **58** programs (40%) fall into the “cause for concern” category. Of these 58 remaining “cause for concern” programs, all but **17** have made steady progress towards the 40% threshold.

MPC currently uses the Program Reflections process for program-level assessment. When considering **both** Program Reflections and the degree of ongoing course assessment within each degree and certificate program, it is clear that MPC has made progress over the past year. In the 2015 ACCJC Annual Report (submitted in March 2015), MPC reported that 70.9% of its programs had ongoing assessment of learning outcomes. In contrast, in the 2016 ACCJC Annual Report, MPC will report that **91%** of its programs have evidence of ongoing assessment. The increase is due to both strong efforts to discuss program-level outcomes in fall 2015 program reflections and increased focus on individual course assessments.

The College has also made strong progress on its course-level assessment over the past year:

	March 2015	March 2016
Number of courses assessed <sup>1</sup>	395	573
Number of active courses <sup>2</sup>	1573	1446
Percent assessed	25%	40%

<sup>1</sup> Instructor Reflections Data compiled by F. Hochstaedter

<sup>2</sup> Active courses are defined by ACCJC as all credit and noncredit courses in the Catalog. These data are from the State Curriculum Inventory website.

To support and build on efforts to improve outcomes assessment practices, MPC disbanded the existing SLO Committee and established the Learning Assessment Committee in its place. The College charged the Learning Assessment Committee with providing guidance for College personnel engaged in development and assessment of course, program, service area, and institutional SLOs. The Learning Assessment Committee has recommended that the College develop a cycle of course assessment that would support more effective and systematic assessment of degree and certificate programs. Work on developing a recommended cycle has begun, in consultation with the Academic Senate, Academic

Affairs Advisory Group, and Curriculum Advisory Group. The Learning Assessment Committee is also working to develop support resources (such as professional development and an “assessment toolkit”) to support course and program level outcomes assessment work.

In its letter to MPC, ACCJC also recommended that the College evaluate other practices related to program assessment, including program enrollments, the degree to which all programs participate in program review, evaluation of participation in program assessment, and the connection between program assessment and resource allocation. The SLO Action Plan document lists an overview of progress made on each of these recommendations to date.

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**SLO Assessment Action Plan  
Fall 2015**

Items 1-8 are specifically recommended in the 8/12/15 letter from ACCJC. These are actionable items that will assist us in making progress prior to the submission of our 2016 Annual Report (due March 2016).

#	Item	Actions Needed	Resources Needed	Timeline	Lead
1	Prepare a list of courses, sorted by discipline or program	Overlay master list of courses with Instructor Reflections data	Staff	<b>Completed, 9/2015</b>	Kiran; Michael
2	Using the list from Item 1, indicate which of the following categories each course falls into: <ul style="list-style-type: none"> <li>• Prerequisite</li> <li>• Program entry</li> <li>• End-of-program</li> <li>• General Education</li> </ul>	Deans to work with division chairs, program directors/chairs/discipline faculty	Staff (standardization of data entries and excel)	<b>In progress as of 2/2016;</b> <i>Ongoing through curriculum processes</i>	Kiran; Academic Affairs Deans
3	Prepare a list of programs for which 40% or more of the included courses are without ongoing assessment	Updates throughout the semester		<b>Completed; 9/2015</b> <i>Monthly updates ongoing</i>	Catherine
4	Identify 2013-2014 enrollments for the programs identified in Item 3.	All four terms, Early Spring & Summer included Prepare list of both duplicated and unduplicated within courses; Prepare list of identified/declared major via Ed Plans? Course-taking patterns?	Time → clarifying how to define items in actions needed column (Fred, Michael, Rosaleen, Larry)	<b>In progress as of 2/2016</b> <i>Preliminary data prepared using 3 enrollment metrics: 1) # based on students' declared majors; 2) # of program concentrators (where applicable); 3) # program completers. As of 3/16, beginning to analyze and evaluate results.</i>	Rosaleen
5	Consider and evaluate the degree to which programs in Item 3 participate in program review	Correlate item 3 list with program review, section on assessment, within last program review cycle		<b>In progress as of 2/2016</b> <i>Initial evaluation of program review documents suggests that program areas are considered during program review; learning outcomes assessment results for broad program areas are summarized in the assessment section of the program review.</i>	Kiran; Academic Affairs Deans
6	Consider and evaluate how MPC has evaluated participation in ongoing assessment for the programs (or their disciplines) identified in Item 3	Document current process, document evaluation of process and gaps that are identified as a result. Prepare examples of models that will address gaps going forward. Ask ACCJC (and possibly RP Group) for good models that they have seen.	Staff (specifically from LAC) Funding for ACCJC Program Assessment training, 3/16 and 4/16	<b>In progress as of 2/2016</b> <i>Discussions of program assessment have started in LAC; LAC members have attended ACCJC program assessment training; For current cycle, combination of Program</i>	Catherine, Kiran

**SLO Assessment Action Plan  
Fall 2015**

				<i>Reflections + degree of course assessment w/in program serves as evidence of ongoing assessment</i>	
7	Consider and evaluate the degree to which the level of ongoing assessment in programs identified in Item 3 has affected resource allocation	Document current process, document evaluation of process and gaps that are identified as a result. Prepare examples of models that will address gaps going forward. Ask ACCJC (and possibly RP Group) for good models that they have seen.		<i>In progress as of 3/2016 Refinements have been made to action plan processes (e.g., timing); however, the link between programmatic needs identified during assessments resource allocation decisions could be much, much stronger. We anticipate that moving assessment, program review, and assessment into TracDat (phase 2 of the implementation) will greatly improve the linkage.</i>	Catherine, Steve
8	Consider and evaluate any other pertinent factors regarding MPC's evaluation of courses/programs without ongoing assessment of student learning outcomes that emerge as items 1-8 are addressed	Administrative Services outcomes Long-term approaches, including assessment cycles Determine how to account for new courses/curriculum/SLOs Determine how to more effectively include part-time faculty		ongoing	

## HOW TO READ THIS LIST

The table below corresponds with the table on p. 57-59 of the 2015-2016 catalog. Program awards include:

- \*Certificate of Completion
- \*Certificate of Training (this is a local certificate only)
- \*Certificate of Achievement
- \*AA/AS degree (aka, the local "MPC Degree" -- corresponds with MPC GE Pattern)
- \*AA/AS (Transfer Preparation -- corresponds with IGETC or CSU GE Pattern)
- \*Associate Degree for Transfer (aka, ADT, SB1440 degree)

The percentages in the table represent courses listed in the catalog for each award. They include both required courses and electives. The percentages do NOT include GE patterns; including GE patterns will be a future step. Course Assessment data is current as of 3/2/2015.

In the Aug. 2015 letter from ACCJC, we were asked to identify programs in which 40% or more of included courses have NOT been assessed. These program areas are marked in red, below. A note about reading the numbers: lower numbers are better. (Think golf scores, not bowling scores.)

Program areas shaded in orange below have at least one course that has not been offered since Fall 2013.

Program Area	COC	COT	COA	MPC AA/AS	AA CSU	IGETC	ADT	Change since 8/15
Administration of Justice							21%	↓
Administration of Justice – Corrections		33%						↔
Administration of Justice – Law Enforcement				25%				↓
Administration of Justice -- Law Enforcement (Extended Basic Academy)			100%					↔
Administration of Justice -- Law Enforcement (intensive Basic Academy)			100%					↔
Anthropology							38%	↔
Art – Photography			58%		62%	62%		↓↓↓
Art – Studio			60%	60%			32%	↔ ↔ ↓
Art History			53%	53%			41%	↓↓↓
Astronomy					0%	0%		↓↓
Automotive Technology			40%	40%				↓↓
Automotive Technology – Fast Track: Automatic Transmissions		25%						↔
Automotive Technology – Fast Track: Automotive Brake Systems		0%						↓
Automotive Technology – Fast Track: Automotive Steering and Suspension		25%						↔
Automotive Technology – Fast Track: Standard Transmissions		25%						↔
Biological Sciences					0%	0%		↓↓
Business – Accounting		14%	20%	20%				↓
Business – Business Administration		36%	38%	36%			9%	↓↓↓↓
Business – Entrepreneurship		33%	31%	36%				↓↓↓
Business - Information Worker		18%						↔
Business – International Business			56%	46%				↔ ↓
Business – Office Technology			39%	41%				↓↓
Business – Office Technology – Fast Track: Entry-Level Office Worker		20%						↔

Program Area	COC	COT	COA	MPC AA/AS	AA CSU	IGETC	ADT	Change since 8/15
Business – Office Technology – Fast Track: Office Worker 12		56%						↔
business – Secretarial			39%	39%				↓↓
Business – Secretarial – Fast Track: Entry-Level Office Worker		20%						↔
Business – Secretarial – Fast Track: Office Worker Level 2		56%						↔
Chemistry					0%	0%		↓↓
Cisco Networking and Security Professional			20%					↓
Communication Studies							18%	↓
Computer Information Systems					27%	27%		↓↓
Computer Networking				33%				↓
Computer Science							13%	↓
Computer Software Applications			59%	59%				↔ ↔
Cultural History of Monterey County			70%	70%				↔ ↔
Dance				66%	50%	50%		↓↓↓
Dental Assisting			7%	7%				↔ ↔
Drafting – Fast Track: Computer-Aided Drafting and Design		0%						↔
Early Childhood Education			43%	43%			0%	↓↓↓
Economics					9%	9%		↔ ↔
Emergency Medical Technician I: Basic Training		0%						↓
Engineering					11%	11%		↓↓
Engineering Technology Mechatronics		62%						↓
English							59%	↓
English Basic Skills	0%							↓
English: Creative Writing		82%						↓
English: Great Books		82%						↓
English as a Second Language Intermediate Level	38%							↔
English as a Second Language Advanced Level	0%							↔
Essential Computer Skills		100%						↔
Ethnic Studies					82%	82%		↓↓
Family and Consumer Science				33%				↓
Family Research Studies (Genealogy)			66%	66%				↓↓
Fashion Design			32%	32%				↓↓
Fashion Merchandising			14%	14%				↓↓
Fashion Production			21%	21%				↓↓
Fire Protection Technology			0%	55%				↓↓
Fire Protection Technology – Fire Command		0%						↓
Fire Protection Technology – Fire Instructor		0%						↓
Fitness Instructor Training			10%	10%				↓↓
Gender and Women's Studies				42%				↓
Geology					0%	0%		↓↓

Program Area	COC	COT	COA	MPC AA/AS	AA CSU	IGETC	ADT	Change since 8/15
Graphic Arts			18%	43%	18%	18%		↓↓↓↓↓
Graphic Arts - Photography							64%	↓
Hospitality Operations			10%	25%				↓↓
Hospitality – Fast Track: Hospitality Supervision		0%						↔
Human Services			18%	16%				↓↓
Interior Design			21%	21%				↓↓
Interior Design – Fast Track: Green Interiors		14%						↔
Kinesiology (formerly Physical Education)							0%	↓
Linguistics		25%						↔
Massage Therapy			9%	9%				↓↓
Mathematics							0%	↔
Medical Assisting			0%	5%				↓↓
Medical Insurance and Coding Specialist			19%	19%				↔ ↔
Medical Office Administration			14%	25%				↔ ↔
Music			60%	60%	64%	64%		↓↓↓↓↓
Nursing				20%				↓
Nutrition and Food		80%						↔
Oceanography					0%	0%		↓↓
Ornamental Horticulture			81%	81%				↔ ↔
Philosophy							33%	↓
Physical Education Aide				25%				↓
Physics							0%	↓
Political Science					38%	38%	60%	↔ ↔ ↔
Pre-Dental Hygiene					0%	0%		↔ ↔
Pre-Nursing					0%	0%		↔ ↔
Pre-Occupational Therapy					21%	21%		↓↓
Pre-Physical Therapy					10%	10%		↔ ↔
Psychology							25%	↔
Real Estate			100%	100%				↔ ↔
Restaurant Management				27%				↓
Restaurant Management – Food Service Management		40%						↓
Restaurant Management – Fast Track: Baking and Pastry Arts		64%						↓
Restaurant Management – Fast Track: Cooking School		25%						↓
Retail Management			40%					↔
Sociology							73%	↔
Sustainable Hospitality Management					33%	33%		↓↓
Theatre Arts			76%	76%	79%	79%		↓↓↓↓↓
Web Designer		54%						↔
World Languages (French Option)					17%	17%		↓↓
World Languages (Spanish Option)					33%	33%		↔ ↔

Program Area	Possible Evidence of Assessment							
	Percentage of Unassessed Courses					PLO in Program Reflections		
	COC	COT	COA	MPC AA/AS	CSU/IGETC	ADT	Fall 2014	Fall 2015
Administration of Justice						21%	Yes	Yes
Administration of Justice – Corrections		33%						
Administration of Justice – Law Enforcement				25%				Yes
Administration of Justice -- Law Enforcement (Extended Basic Academy)			100%					Yes
Administration of Justice -- Law Enforcement (intensive Basic Academy)			100%					Yes
Anthropology						38%	Yes	Yes
Art – Photography			58%		62%			Yes
Art – Studio			60%	60%		32%		Yes
Art History			53%	53%		41%		Yes
Astronomy					0%		Yes	
Automotive Technology			40%	40%			Yes	Yes
Automotive Technology – Fast Track: Automatic Transmissions		25%						Yes
Automotive Technology – Fast Track: Automotive Brake Systems		0%						Yes
Automotive Technology – Fast Track: Automotive Steering and Suspension		25%						Yes
Automotive Technology – Fast Track: Standard Transmissions		25%						Yes
Biological Sciences					0%		Yes	Yes
Business – Accounting		14%	20%	20%			Yes	Yes
Business – Business Administration		36%	38%	36%		9%	Yes	Yes
Business – Entrepreneurship		33%	31%	36%			Yes	Yes
Business - Information Worker		18%						Yes
Business – International Business			56%	46%			Yes	Yes
Business – Office Technology			39%	41%			Yes	Yes
Business – Office Technology – Fast Track: Entry-Level Office Worker		20%						Yes
Business – Office Technology – Fast Track: Office Worker Level 2		56%						Yes
Business – Secretarial			39%	39%				Yes
Business – Secretarial – Fast Track: Entry-Level Office Worker		20%						Yes
Business – Secretarial – Fast Track: Office Worker Level 2		56%						Yes
Chemistry					0%		Yes	Yes
Cisco Networking and Security Professional			20%					Yes
Communication Studies						18%	Yes	Yes



Program Area	Possible Evidence of Assessment							
	Percentage of Unassessed Courses						PLO in Program Reflections	
	COC	COT	COA	MPC AA/AS	CSU/IGETC	ADT	Fall 2014	Fall 2015
Computer Information Systems					27%		Yes	Yes
Computer Networking				33%			Yes	Yes
Computer Science						13%	Yes	Yes
Computer Software Applications			59%	59%			Yes	Yes
Cultural History of Monterey County			70%	70%				
Dance				66%	50%		Yes (13-14)	Yes
Dental Assisting			7%	7%			Yes	Yes
Drafting – Fast Track: Computer-Aided Drafting and Design		0%						
Early Childhood Education			43%	43%		0%	Yes	Yes
Economics					9%		Yes	Yes
Emergency Medical Technician I: Basic Training		0%						
Engineering					11%		Yes	
Engineering Technology Mechatronics		62%						
English						59%	Yes	
English Basic Skills	0%							Yes
English: Creative Writing		82%						Yes
English: Great Books		82%						Yes
English as a Second Language Intermediate Level	38%						Yes	Yes
English as a Second Language Advanced Level	0%						Yes	Yes
Essential Computer Skills		100%						
Ethnic Studies					82%		Yes	Yes
Family and Consumer Science				33%				
Family Research Studies (Genealogy)			66%	66%				
Fashion Design			32%	32%			Yes	Yes
Fashion Merchandising			14%	14%			Yes	Yes
Fashion Production			21%	21%			Yes	Yes
Fire Protection Technology			0%	55%				
Fire Protection Technology – Fire Command		0%						
Fire Protection Technology – Fire Instructor		0%						
Fitness Instructor Training			10%	10%			Yes	Yes
Gender and Women's Studies				42%				Yes
Geology					0%		Yes	Yes
Graphic Arts			18%	43%	18%		Yes (13-14)	Yes
History						64%	Yes	Yes
Hospitality Operations			10%	25%				Yes
Hospitality – Fast Track: Hospitality Supervision		0%						Yes

Program Area	Possible Evidence of Assessment							
	Percentage of Unassessed Courses						PLO in Program Reflections	
	COC	COT	COA	MPC AA/AS	CSU/IGETC	ADT	Fall 2014	Fall 2015
Human Services			18%	16%			Yes	Yes
Interior Design			21%	21%			Yes	Yes
Interior Design – Fast Track: Green Interiors		14%						Yes
Kinesiology (formerly Physical Education)						0%	Yes	Yes
Linguistics		25%						Yes
Massage Therapy			9%	9%			Yes (13-14)	
Mathematics						0	Yes	
Medical Assisting			0%	5%			Yes	Yes
Medical Insurance and Coding Specialist			19%	19%			Yes	Yes
Medical Office Administration			14%	25%			Yes	Yes
Music			60%	60%	64%		Yes (13-14)	Yes
Nursing				20%			Yes	Yes
Nutrition and Food		80%						Yes
Oceanography					0%		Yes	Yes
Ornamental Horticulture			81%	81%				
Philosophy						33%		Yes
Physical Education Aide				25%				Yes
Physics						0%	Yes	
Political Science					38%	60%	Yes	Yes
Pre-Dental Hygiene					0%		Yes	
Pre-Nursing					0%		Yes	
Pre-Occupational Therapy					21%			
Pre-Physical Therapy					10%			
Psychology						25%	Yes	Yes
Real Estate			100%	100%				
Restaurant Management				27%				Yes
Restaurant Management – Food Service Management		40%						Yes
Restaurant Management – Fast Track: Baking and Pastry Arts		64%						Yes
Restaurant Management – Fast Track: Cooking School		25%						Yes
Retail Management			40%					
Sociology						73%	Yes	Yes
Sustainable Hospitality Management					33%			Yes
Theatre Arts			76%	76%	79%		Yes (13-14)	Yes
Web Designer		54%						
World Languages					17%		Yes	Yes

Program Area	Possible Evidence of Assessment							
	Percentage of Unassessed Courses						PLO in Program Reflections	
	COC	COT	COA	MPC AA/AS	CSU/IGETC	ADT	Fall 2014	Fall 2015

**Programs with Ongoing Assessment**

	COC	COT	COA	MPC AA/AS	CSU/IGETC	ADT	TOTAL
Total number of programs:	3	29	36	39	21	17	145
Total w/o program reflections AND ≥ 40% unassessed courses	0	3	5	5	0	0	13
Percentage of programs w/evidence of ongoing assessment	100%	90%	86%	87%	100%	100%	91%



Shawn Anderson <sanderson@mpc.edu>

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## [allusers] Announcing the Vice President of Student Services Finalists and Forums

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Susan Kitagawa <skitagawa@mpc.edu>  
To: ALL USERS <allusers@mpc.edu>

Wed, Mar 16, 2016 at 8:18 AM

Please see correction below. The first forum is on Friday, March 18th. Please share this information with your students. Thank you and hope to see you all there.

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----- Forwarded message -----

From: **Susan Kitagawa** <skitagawa@mpc.edu>  
Date: Tue, Mar 15, 2016 at 7:58 PM  
Subject: Announcing the Vice President of Student Services Finalists and Forums  
To: ALL USERS <allusers@mpc.edu>

Dear Campus Community,

Monterey Peninsula College will host the following individuals as finalists for the position of Vice President of Student Services. The finalists will visit the campus for a day of events including participating in forums on the following days, times, and locations. Please note the change in location from the previous announcement.

Dr. Veronica Owles on Friday, March 18th from 2:30pm-3:30pm in LF-102

Dr. Kim McGinnis on Monday, March 21st from 2:30pm-3:30pm LF-103

Dr. Geisce Ly on Tuesday, March 22nd from 4:30pm-5:30pm in LF-102

The biographies of the finalists are attached to this email. We encourage you to attend the forums and meet the candidates. Thank you.

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Regards,

**Susan Kitagawa**  
Associate Dean, Human Resources  
Monterey Peninsula College  
831.646.4014

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Regards,

Susan Kitagawa  
Associate Dean, Human Resources  
Monterey Peninsula College  
831.646.4014

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**3 attachments**

 **Dr. Geisce Ly.pdf**  
326K

 **Dr. Kim McGinnis.pdf**  
216K

 **Dr. Veronica Owles.pdf**  
138K

## **Finalist for Vice President of Student Services**

### **Dr. Geisce Ly** **Biographical Statement**



Geisce Ly's career reflects more than 20 years of dedicated service helping students from diverse backgrounds get on a path to college and career, planning and executing strategic initiatives, enhancing student access, improving student equity, and developing and implementing policies, procedures, and processes to ensure student success. He joined City College of San Francisco (CCSF) as Dean of the Downtown Center in July 2013 after serving as Dean of the Mendocino Coast Center at College of the Redwoods. As the chief administrator of a branch campus the last eight years, he is

responsible for integrating Academic Affairs, Student Services, and Campus Operations to create a supportive and inclusive learning environment so that every student has a fair chance to thrive and succeed. Recognized for his steadfast commitment to work collaboratively with others to support a positive campus culture, he took on additional responsibilities to help move CCSF forward, such as chairing the Participatory Governance Council, overseeing the Office of Professional Development, and creating equitable student services at eight center locations.

Dr. Ly has taught at Rensselaer Polytechnic Institute and Concordia University Ann Arbor, and counseled students at Penn State University. He has also been active in several community organizations. He is currently on the Yerba Buena Alliance Board of Directors, and was the Board Chair of the Mendocino Coast Chamber of Commerce & Visitor Center and the Board President of the Mendocino Coast Botanical Gardens.

He earned his Bachelor of Arts in Social Ecology from UC Irvine, a Master of Education in Counselor Education (with a concentration in College Student Personnel) from Penn State University, and a Doctorate in Higher Education Administration (with a concentration in Organizational Behavior & Management) from the University of Michigan.

## **Finalist for Vice President of Student Services**

### **Dr. Kim McGinnis** **Biographical Statement**



Dr. Kim McGinnis is the Dean of Student Services at Miami Dade College Medical Campus. Prior to arriving in Miami, she served as Williamsburg Technical College's eighth president and the College's first woman President in Kingstree, SC. Additional positions held in the educational field include Vice President of Continuing Education at James Sprunt Community College in Kenansville, NC; Director of Occupational Extension Training, Corporate and Community Education with Carteret Community College in Morehead City, NC; Dean of Technical and Vocational Programs at Mayland Community College in Spruce Pine, NC; and Horticulture Programs Department Head and Faculty, also at Mayland.

Dr. McGinnis has received the Excellence in Teaching Award from the North Carolina State Board of Community Colleges and was recognized as the Outstanding Faculty Member at Mayland Community College. She was selected as the Dallas Herring Fellow for the Future President's Institute representing the North Carolina Community College System in 2008 and more recently was selected to represent Miami Dade College at the Florida College System's Chancellor's Leadership Seminar. Additionally, Dr. McGinnis was elected to serve on the Florida College System Board of the Council of Student Affairs. She is past President of the American Association of Women in Community Colleges, NC Chapter and received the Glass Ceiling Award from South Carolina's Chapter of Women in Higher Education.

Currently, Dr. McGinnis is actively involved in Rotary International as Past President of the Miami Airport Rotary Club and is a Paul Harris Fellow. Previously, she was the membership chair for the Kingstree Rotary Club, and President Elect for the Duplin Rotary Club. She is also a Junior Achievement Volunteer and volunteers her time for worthwhile causes such as Breast Cancer Awareness, the National Parkinson Foundation's Moving Day, and the Miami Homeless Mission, to name a few.

Dr. McGinnis holds a Bachelor of Science degree in Landscape Horticulture from North Carolina State University in Raleigh, NC; a Master of Arts degree in Education from Western Carolina University in Cullowhee, NC; a Master of Science degree in Psychology from Capella University and a Doctorate in Educational Leadership and Policy Analysis from East Tennessee State University in Johnson City, TN.

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## Finalist for Vice President of Student Services

### **Dr. Veronica Owles** **Biographical Statement**



With passion, humor, and the ability to positively challenge everyone she meets, Dr. Veronica (Vicky) Owles changes lives. Dr. Owles has spent her career working with and successfully mentoring college students on their academic journeys. As an administrator, she has worked with talented teams of higher education professionals to create success strategies and initiatives helping to improve enrollment and completion rates. Her high energy style and ability to engage everyone she meets will impact you. Her enthusiasm for life is contagious and her love of inspiring everyone to be a better person in this diverse world we live in will leave you wondering...How can I

make a difference? What is my legacy?

Dr. Owles has over 25 years of progressive and professional student affairs experience at institutions such as George Mason University, The College of New Jersey, Georgetown University, and Florida International University. Most recently, Dr. Owles served as Dean of Students and Chief Student Affairs Officer at Miami Dade College (Kendall Campus) in Miami, Florida. Past experiences include extensive student affairs involvement working with student government associations, new student orientation, student activities, residential life, global education, and leadership development. She has also served as an adjunct professor teaching in both undergraduate and graduate courses in college success, women's studies and higher education administration.

She earned her bachelor's degree in psychology from Longwood University and a master's degree in counseling and development from George Mason University. In April 2009, she received her Ed.D in higher education administration from Florida International University. Her dissertation was titled *"The Experiences of Cuban American Women Attending a Hispanic Serving Institution and the Influences on Identity Development."*

## **Maureen Girard (1940-2016)**

Maureen's spirit went searching, alone from her body, on the morning of January 13th. She left peacefully in bed, with her husband Gary and their dog Chibi by her side. Born May 22, 1940, she was inquisitively interested in religions, and was an accomplished first violinist in the 1957 North Hollywood High Orchestra. She retained long-term friendships with "the buddies" from her early schooling. In 1959 she married Gary Girard. Together they raised a wonderful family of three individualist daughters: Amanda, Gabrielle, and Michele. The family moved from the San Fernando Valley to Carmel in 1971. Maureen continued her education through San Jose State, then became a valued English professor at Monterey Peninsula College for 25 years, where she taught and counseled students as a loving mentor. She also served as chair of the English Department and as a leader of the Lindamood program at MPC. Maureen was an avid genealogist, reader, and life-long learner. In 2008, the couple moved to Pacific Grove for a pleasant retirement, discovering there many wonderful friends and neighbors. Diagnosed with advanced pancreatic cancer in August 2015, she chose palliative care only. Dr. John Hausdorff and Shary Farr were her guides, and the caregivers of Hospice of the Central Coast and aide Debra became warm presences in the Girard home. Following Maureen's wishes, a small family service will be held. If desired, one may honor Maureen's memory through a donation to any of her favorite causes: MPC's Reading Center (in care of the MPC Foundation), Monterey County Free Libraries' Adult Literacy Program, Tor House Foundation, and Share International.

## **Area roundup: Lobos knock Cabrillo from unbeaten ranks**

*By Herald staff, Sports*

Monterey - The playoff push continues for the Monterey Peninsula College men's basketball team.

As for big wins, this might be the biggest for MPC as it knocked Coast Conference leader Cabrillo from the unbeaten ranks Wednesday with a 80-75 win.

With the win, the Lobos sit at 7-3 in conference and 17-9 overall. While injuries have left MPC with just eight players, it has rattled off three straight wins with two games left in the regular season.

Isaiah Brown led four Lobos in double figures with 23 points and six rebounds. Dre Otis added 18 points and four assists while Seaside grad Kyle Hieb tallied 16 points and Isaac Clark 14 points.

### **BOYS BASKETBALL**

Alisal 67, Watsonville 47 - The Trojans clinched no worse than a share of their first league title in 14 years, improving to 10-0 in the Pacific Division. Rene Hurtado had 18 points for Alisal while Jessy Hurtado and Jonathan Martinez each had 16.

Seaside 60, Pajaro Valley 55 OT - Chris Choates had 10 points as the Spartans improved to 7-2 in league play with an overtime win. Will Snell and Jordan Banon each had nine points for Seaside.

Christopher 57, Salinas 56 - A last second shot fell short as the Cowboys fell by a point. Gino Uccelli had 19 points for Salinas while Gavin Rippere finished with 10.

Gilroy 60, North Salinas 56 - Julian Toscano had 14 points while Joshua Torres added 13 points, five steals and five assists in the Vikings loss to Gilroy.

Monte Vista 61, North County 49 - Jeremy Heitzman had a double-double with 16 points and 12 rebounds in the Condors' loss to Monte Vista.

San Benito 67, Monterey 65 - The Toreadores fell on the road in Hollister.

### **WOMEN'S BASKETBALL**

MPC 51, Cabrillo 39 - Jacquelin Arretche and Daniela Villegas combined for 27 points in the Lobos' win. Arretche had 14 points for MPC while Villegas finished with 13.

### **GIRLS BASKETBALL**

Pajaro Valley 48, Monterey 42 - Bree Baldi had 16 points and 13 rebounds for the Toreadores while Chanel Vernon finished with 12 points.

### **GIRLS SOCCER**

York 3, Trinity 1 - yd Ragsdale-Cronin, Lucy Zicarelli and Claire Galloway all scored goals as the Falcons improved to 7-3-0 in the Coastal Athletic League. Cassidy Chisholm scored Trinity's only goal.

## **Bernard C. Revoir (1922-2016)**

Formerly of Monterey and Salinas Bernard C. Revoir died 1/24/2016 at the age of 93. He lived in Monterey - Salinas area from 1957 to 2000. Bernie, as known to his friends, loved flying, was an avid golfer, hiker, traveler and gardener.

Born in Syracuse, New York, 1922, Bernard grew up in Cazenovia and New Woodstock, NY. He attended Cazenovia High School, graduating in 1940, then went on to Wittenberg College and Syracuse University. In 1942, he joined the Army Air Force for pilot training. After graduating from Luke Air Base, Phoenix, Arizona, he was assigned to flying B-25 Mitchell Bombers in the Pacific. As a member of the 42nd bomb group, "Jungle Air Force," he completed 34 low level strafing and bombing missions over Borneo, New Guinea and the Philippines. He served in the Air Force Reserve for 28 years and retired as Lt. Colonel.

After World War II, Bernard attended Toledo University and received his Masters Degree from the University of Michigan. He taught Business Administration at Monterey Peninsula College, Monterey, CA for thirty years. He developed the Aviation Program at the college and was a flight instructor with the local Fort Ord and Navy flying clubs.

Bernard leaves his children JoAnn Revoir, Aptos, CA and sons James Revoir, Larkspur, CA and Richard Revoir, Half Moon Bay, CA. Grandsons Grayson Revoir, Nicolas Revoir and sister Barbara Jean Revoir Williams, of Oak Grove, CA. His father was Rev. Lester C. Revoir. His stepmother was Gertrude West Revoir.

The family suggest memorial contributions be made to their local Hospice.

## **Seniors: ‘Perfect storm’ brought together MPC’s team for the ages**

*By Dennis Taylor*

Monterey - “The perfect storm,” as former Monterey Peninsula College football coach Luke Phillips calls it, blew into Monterey in the summer of 1965, bringing with it, among others, four high school football standouts from the heartland.

Linebacker Jack Brubaker, defensive end Bob Benner, fullback John Miller and center Brian Cook had been lured to the Central Coast to play for Hartnell College.

“I didn’t recruit out-of-state players, but Hartnell did,” says Phillips, now 88. “Those four guys drove all the way out here from Ohio in the same car, missed the turn to Salinas somehow, and were too lazy to turn around and drive back to Hartnell.”

Instead, they wandered onto the campus of MPC, liked what they saw and wound up getting fitted for helmets, shoulder pads and Lobos jerseys.

Tough luck for Hartnell. Serendipity for MPC. Five decades later, Phillips still giggles.

His 1965 team went 9-1, won the Lettuce Bowl and finished the year ranked No. 5 in the nation, the highest-ever postseason ranking for an MPC team.

The Ohio guys were added to a Lobos roster already brimming with talent from Monterey, Seaside, Pacific Grove and Carmel high schools, including former Padres quarterback Danny Holman, a passing prodigy destined to become the best anybody on the Peninsula had ever seen.

Holman rewrote the MPC record book with such eloquence that, two years later, football coaches from Arizona State and San Jose State slept in their cars outside his house, giving each other the stink-eye on the eve of National Letter of Intent Signing Day for junior college players.

Holman, a first-team junior college All-American, chose San Jose State, where he led the Spartans past both Stanford and Cal, played in the East-West Shrine Game and became the eighth-round draft choice of the Pittsburgh Steelers.

“Best passer we’ve ever had around here: Amazing accuracy, great touch and a tremendous arm — he could throw the long ball. And he was a great leader who had a real calming effect on everybody in the huddle,” declares Chris Pappas, 83, who coached the Lobos for 42 years (10 as head coach), and was Phillips’ right-hand assistant from 1963-1979.

“Danny was Cool-Hand Luke,” summarizes Phillips.

At Pittsburgh, he found himself in competition with a future Hall of Famer, Terry Bradshaw, for the backup quarterback spot behind starter Terry Hanratty.

When the Steelers promoted Bradshaw at the end of training camp, Holman got upset and walked, even though he’d been promised a roster spot as the third-string QB. He played two years of semipro football in Spokane, then came home to the Peninsula to tend bar.

He died of a heart attack at 51.

Holman was one of seven players from the 1965 team who would later be inducted into the MPC Hall of Fame. Brubaker, the linebacker, was the centerpiece of the defense.

“Jack was the guy who could really blow up a play, always a step ahead of the offense,” says 72-year-old Donnie Enea, a wide receiver and defensive back on the ‘65 squad.

John Crivello, a Monterey High alumnus, was the big-play receiver, Holman’s first read on a play-action bomb that regularly scorched opposing secondaries.

“I was only about 10 years old at the time, but my dad would bring me to the games, and it was so exciting,” remembers MPC athletic director Lyndon Schutzler. “My best memory is the very first play of the Lettuce Bowl that year at ‘The Pit’ (Salinas High). Holman threw a long bomb to Crivello (85 yards) for a touchdown (against Foothill College).”

Also enshrined are three running backs — Ambrose Jacobs (who played for Don Coryell at San Diego State, and later became a Ph.D.), Charles Whitcomb (who played at Washington State and became vice president of San Jose State University), and Harry Benjamin, who, as an MPC sophomore, broke O.J. Simpson’s junior-college rushing record with 1,372 yards, and played at San Diego State.

Tight end Bill Stowers, a Carmel High graduate, went on to play at Cal, then was drafted by the Green Bay Packers.

And Nate Wright, a freshman on the ‘65 team who would play quarterback, running back and defensive back for the Lobos, went on to San Diego State, then made two Pro Bowl teams and played in two Super Bowls with the Minnesota Vikings.

Whitcomb and another running back, Jimmy Williams, earned honorable mentions on the JC All-America Team that year and went on to play for Frank Kush at Arizona State.

“Jimmy was a speedster who would swing way out to the left, then run a pass pattern that was just a beautiful play,” Enea recalls. “Holman would hit him in stride every time.”

The big guy on the line was John Heydemann, a 6-foot, 3-inch, 250-pound tackle so valuable that he became one of two Lobos blamed for the team’s only loss of the year at Ventura College ... because of their absence.

“We always took a big box of oranges and apples on our road trips, and the trip to Ventura was a long one. John ate about four apples on the way,” Phillips remembers.

Sometime in the second quarter, a wild-eyed Heydemann tugged on the sleeve of Pappas, the assistant coach.

“He said, ‘Coach, I’ve got to go to the bathroom!’ ” Pappas recounts. “I said, ‘It’s right down there ... just go!’ ”

Heydemann bypassed the public restroom, left the stadium, crossed the street and hurried back to the team locker room ... but didn’t make it. The accident in his pants left him too embarrassed to return to the game, Pappas says.

“With John out of the lineup, we couldn’t stop their drive, and they scored a touchdown” he says. The Lobos lost the game by a TD.

Also missing for the game was Crivello, the big-play receiver, who got left behind after engaging in volatile argument with campus police over a parking violation. A backup receiver dropped a touchdown pass for the Lobos late in the game.

“If I had it to do over again, I would have disciplined Crivello after we got back, rather than leaving him home that day,” Phillips says today.

Enea, a backup receiver, also got left behind that day, simply because the bus couldn’t hold everybody.

“I would have caught the pass that what’s-his-name!” he insists today with a smile. “I would have scored that touchdown and we’d have gone undefeated that year!”

Enea, Crivello and John Prieto — all Monterey High alumni — were 22 years old when they joined the MPC squad in ‘65. Crivello had been a star quarterback in high school, while Enea and Prieto had been malcontents who quit the team after a season on the junior-lightweight squad.

“I went to work at Anastasia’s Fish Market; Prieto became a caddie,” says Enea, who later skippered his own fishing boat for 35 years, caddying in the offseason. “Crivello talked us into coming out for the team at MPC, so we started working out with (former Monterey High teammate) Claude Crabb, who was playing defensive back in the NFL by then and was home for the summer. Claude pulled a hamstring trying to cover us, and we got all kinds of confidence because he couldn’t keep up.”

Phillips, Pappas and MPC’s third coach, Tor Spindler, were wary of the 22-year-old trio, figuring they’d probably teach their teenaged teammates how to smoke and drink. Instead, they became strong leaders on a team with superb chemistry.

Spindler, the “bad cop” assistant coach (opposite Pappas’ “good cop” persona), talked Crivello, Prieto, Enea, Brubaker and end Bob Benner into signing up for MPC’s theater department to boost their grades. The five players wound up performing in two plays, including a musical.

“We played criminals in one,” Enea recalls. “Tor was right in the front row when we came onto the stage with four- or five-day growths on our faces, and he cracked up so loud that it echoed through the whole theater.

“But the good part was, it brought another element of closeness to our team.”

Jim Keown, the team’s redheaded center, was an accomplished fiddler who’d get everybody in the locker room dancing to “Turkey in the Straw.” Benner and Stowers were pranksters who would move teammates’ cars to remote areas of the parking lot, or smear their jockstraps with Ben Gay. And a contingent of players would regularly raid the coaches’ sack lunches.

“It was just a great group of guys,” said Wright, whose NFL career spanned 1969-80. “We were 18 years old and it was a time in our lives when we were all trying to find out who we were, and playing football, and having fun doing it. Those are the kind of memories you relish all these years later.”

The unique combination of talent and compatibility made that MPC the best in school history, insist Phillips and Pappas, both of whom are in the California Community College Coaches Hall of Fame.

Says Phillips, “It was a perfect storm.”

## **Area roundup: Palma falls to Serra; MPC upsets Chabot**

*By John Devine*

### **MEN'S BASKETBALL**

MPC 73, Chabot 68 >> The Lobos suited up eight bodies and went out and won their sixth straight game, upsetting higher-seeded Chabot in the Northern California Tournament.

The win, MPC's 20th of the season, is the most in head coach Blake Spiering's 14 seasons.

"These kids dug down and played really hard," Spiering said. "They kind of forget that they're injured."

MPC (20-9) could potentially host a game Wednesday.

The Lobos, who trailed by five midway through the second half, rallied to tie the game on the strength of all-conference forward DeOndre Otis, who led the team in scoring with 25 points.

When Jazz Bajwa knocked down a 3-point goal with less than two minutes remaining, MPC took the lead for good.

Bajwa, who missed 10 games this year with a broken hand, was cleared to play on Thursday.

"It was huge having him back," Spiering said. "He does a lot of good things. He plays multiple positions. He was having a good season for us before he got hurt."

Bajwa came off the bench to score nine points and pull down five rebounds.

In addition to his 25 points, Otis added six assists. Isaac Clark, who suffered a sprained ankle in MPC's final regular season game, added 20 points, eight rebounds and four assists while Seaside High graduate Kyle Hieb tallied 12 points.

"I've never had such a depleted bench because of injuries," Spiering said. "We've battled a little adversity. We're facing teams with more depth and are a little bigger. We just keep coming."



## **Monterey students celebrate Read Across America**

*By Claudia Meléndez Salinas*

Dr. Seuss's birthday is not just an opportunity to practice silly rhymes and eat green eggs with ham.

It's also a chance to wear crazy outfits, and Carmela Enia and her friend Sara Boussalhi did just that.

"Last year, I had a Grinch shirt," said Carmela, a fourth-grader at La Mesa Elementary. "This year I thought it'd be fun to" make a costume from scratch, she said.

So with the help of her grandmother, Carmela tailored hats and suits like the one the Cat in the Hat wears. It was the outfits they wore Wednesday during Read Across America, a national event that celebrates the joys of reading on Dr. Seuss's birthday.

"We planned it together," Carmela said. "We also thought about Thing 1 and Thing 2, but everyone always wears that."

Now in its 19th year, Read Across America is promoted by the National Education Association as a day to celebrate reading. It takes place on the birthday of Theodor Seuss Geisel, the writer and illustrator best known for authoring popular children's books under the pen name Dr. Seuss.

Dr. Seuss's books are a favorite with teachers because they're easy and fun, said Liz Heff, reading lab teacher at La Mesa.

"Dr. Seuss is wonderful, specially for emerging readers," Heff said. "The stories rhyme, are simple; they have good construction that make it easier to decode. They are fun and the familiar characters draws them in."

As part of the festivities, La Mesa students were treated to a performance of "Green Eggs and Ham" and "The Lorax" by Monterey Peninsula College theater students. The students were attentive and laughed when the car and the goat and the box made a brief appearance on the stage.

"It was awesome. I loved it," said Sami Holloway, 11. "I loved the goat part the best. They did a very good job."

It's the second time that MPC theater students put together a presentation for Read Across America, said Melissa Kamnikar, a staff member of the MPC theater program.

With so many budget cuts affecting theater arts, people have lost sight of how important it is, Kamnikar said. Live shows at schools are a good way to remind everyone of that, she said.

“It’s important to expose them to theater — not just movies — at a young age,” she said.

At Ord Terrace Elementary in Seaside, where second-grade teacher Jenifer Alexander organizes the events, community and military members read in different classrooms. Even Superintendent PK Diffenbaugh made an appearance.

“Creating a fun event where the entire community comes together to celebrate Dr. Seuss is a great way to develop a love for reading early in school,” he said. “It was fun for the students but even more rewarding for me.”

*Claudia Meléndez Salinas can be reached at 831-726-4370.*