

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT GOVERNING BOARD OF TRUSTEES

SPECIAL MEETING

3:00pm, Closed Session, Stutzman Seminar Room, LTC
4:00pm, Special Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

THURSDAY, JULY 7, 2011

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. **OPENING BUSINESS**

A. Call To Order

B. Roll Call

C. Public Comments on Closed Session Items

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

D. Closed Session – items under discussion:

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

1) Conference with Labor Negotiators (Government Code Section 54957.6)

a) Agency Negotiators: Steve Ma and Barbara Lee

b) Employee Organization: MPCEA (Monterey Peninsula College Employees Association)

E. Reconvene to Regular Meeting and Roll Call

F. Reporting of Any Action Taken During Closed Session

2. **RECOGNITIONS**

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. Recognition of Visitors
- B. Comments from Visitors

3. **NEW BUSINESS**

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. **BE IT RESOLVED**, that the Governing Board adopt the following resolution to reduce the Classified service because of lack of work or lack of funds.

RESOLUTION:

WHEREAS, Education Code Sections 88014, 88017, 88117, and 88127 authorize the District to layoff Classified employees for lack of work and/or lack of funds; and,

WHEREAS, the Governing Board of the Monterey Peninsula Community College District hereby finds it necessary to eliminate and/or reduce the Classified service as specified below:

POSITION	FTE
• Accounting Specialist	1.0
• Administrative Assistant I (two positions)	.66
• Administrative Assistant II	.44
• Art Gallery Specialist	.40
• Attendance Accounting Specialist	1.0
• Campus Security Officer	1.0
• College Receptionist/Dispatcher	1.0
• Groundskeeper	1.0
• Information Systems Specialist	1.0
• Instructional Specialist (three positions)	1.01
• Instructional Specialist-Theatre Master Carpenter	1.0
• Instructional Specialist-Theatre Master Electrician	1.0
• Instructional Technology Specialist (two positions)	.83

- Laboratory Specialist I .22
- Matriculation Services Specialist 1.0
- Media Technician – Audio/Visual .33
- Re-entry Counseling Services Specialist .47
- Research Specialist 1.0
- Sciences Lab Manager 1.0
- Theatre Management Specialist 1.0

NOW, THEREFORE, BE IT RESOLVED that as of September 15, 2011, the Classified positions of the District shall be discontinued and/or reduced to the extent hereinabove set forth; and

BE IT FURTHER RESOLVED that the Superintendent/President or his designee is authorized and directed to give notice of layoff to all affected employees and to the appropriate exclusive bargaining representative not later than 60 days prior to the effective date of layoff as set forth above.

- B. BE IT RESOLVED, that the Governing Board approve the attached 2011-2012 Faculty salary schedules A, B1, B2, C1, C2 and Coaching, effective July 1, 2011.
- C. BE IT RESOLVED, that the Governing Board approve the contract for \$312,203 with First 5 Monterey County that provides funds for the employment of one non-tenure track full time Counselor for the period of July 1, 2011 through June 30, 2014.
- D. BE IT RESOLVED, that the Governing Board approve the employment of Amber Russell as a categorically funded, non-tenure track, full time Counselor for the 2011-2012 academic year, effective August 15, 2011.
- E. BE IT RESOLVED, that the Governing Board approve the attached contract with Education Leadership Search, the ELS Group, for providing the service of Martin Johnson as the Interim Vice President for Academic Affairs, effective July 18, 2011.
- F. BE IT RESOLVED, that the Governing Board approve the reduced service partial retirement of 15% for Stephanie Tetter per the amended Article 19 of the MPCTA-MPC agreement and Education Code 87483, effective July 8, 2011.

4. ADVANCE PLANNING

- A. Regular Meeting Tuesday, July 26, 2011
 - Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- Regular Board Meeting, Tuesday, August 23, 2011
 - Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

B. Future Topics:

- 1) Assessment of Board Goals for 2010-2011 – July 26, 2011
- 2) Citizens Redistricting Advisory Committee Recommendations – August 23, 2011

5. **ADJOURNMENT**

6. **CLOSED SESSION**

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu.

Posted July 1, 2011