

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

Open Session, Stutzman Room, LTC, 1:30pm Roll Call
Closed Session, Stutzman Room, LTC, 1:35pm
Open Session, Sam Karas Room, LTC, 3:00pm
980 Fremont Street, Monterey, California 93940

TUESDAY, JUNE 22, 2010

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Meeting. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.

1. OPENING BUSINESS

A. Call Public Session to Order and Roll Call.

B. Closed Session.

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting).

Items under discussion:

1) Conference with Real Property Negotiator: Parcels E2c.3.1 and E2c.2.

Negotiating Party Monterey Peninsula Community College District, Dr. Doug Garrison.

2) Conference with Labor Negotiators for MPCTA and MPCEA, Joe Bissell and Barbara Lee.

3) Superintendent/President's Quarterly Evaluation.

C. Reconvene to Open Session.

D. Reporting of Any Action Taken During Closed Session.

2. RECOGNITION

A. Acknowledgement of Visitors.

B. Monterey Peninsula College Foundation Donations for May, 2010, totaling \$53,102.

3. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors.
- B. Written Communications:
 - 1) Letters of appreciation from MPC staff and students:
 - a. Danny McKernan, MPCF Life Science Scholarship Award, May 20.
 - b. Ian Richard Martine, MPCF Humanities Scholarship Award, May 20.
 - c. Valerie Guardiola, MPCF Social Science Scholarship Award, May 26.
 - d. Christine Hunsley, MPCF Classified Appreciation Award, May 27.
 - e. Adam Gabrielsen, MPCF Nursing Scholarship Award, June 2.
 - f. William Brooke, MPCF Nursing Scholarship Award, June 2.
 - g. Trina Jaynes, MPCF Nursing Scholarship Award, June 2.
 - h. Natalie Guiang, MPCF Nursing Scholarship Award, June 2.
 - 2) Email to MPC from Lyndon Schutzler on passing of Dr. Milt Bank, May 27.
 - 3) Email to Robin Venuti from CSUMB Foundation, "Kinesiology students team up with police academy," June 13.

Articles published in The Monterey County Herald, May 14-June 13, 2010:

- 1) "Latina students deserving of recognition," May 7.
- 2) "The Role of Sports in Today's Society" advertisement, Jim Tunney moderator, May 20.
- 3) "Thanks to many for continuing support of arts, ...in particular Lyndon Schutzler and President Doug Garrison," May 21.
- 4) "Summer camps and coaching openings, Herm Edwards Football Camp," notices on May 28 and June 4.
- 5) "Spring Dance Concert, MPC Dance Department," June 2.
- 6) Obituary "Milton Harold Bank II, local Navy man, dies," June 8.
- 7) "Workers at MPC reject cuts: vote on benefits could lead to layoffs, furloughs," June 12.

- C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

 - 1) INSTITUTIONAL REPORT - none
 - 2) SUPERINTENDENT REPORT
 - 3) VICE PRESIDENTS' REPORTS
 - 4) ACADEMIC SENATE REPORT
 - 5) MPCEA REPORT
 - 6) MPCTA REPORT
 - 7) ASMPC REPORT
 - 8) COLLEGE COUNCIL REPORT
 - 9) MPC FOUNDATION REPORT
 - 10) GOVERNING BOARD REPORT:
 - a) Community Human Services (CHS) - Meeting Minutes, May 20, 2010
 - b) Trustee Reports
 - 11) SPECIAL REPORT - Bond Update Reports, Joe Demko:
 - a) Active Bond/Facility Projects Update
 - b) Cost Control Report
 - c) Master Schedule/Construction Phase Only
 - d) Bond Expenditure Report

4. **CONSENT CALENDAR**

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED:

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on May 25, 2010.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the Governing Board approve the following payroll, for a total of \$2,313,621:

the regular payroll of May 28th in the amount of \$2,269,265;
and the manual payroll of June 4th in the amount of \$2,770;
and the supplemental payroll of June 10th in the amount of \$41,587.
- 4) That commercial warrants #'s for May 2010, in the amount of \$2,022,027, be approved:

12784332 through 12784339; 12785120 through 12785187;
12786085 through 12786124; 12786867 through 12786921;
12787745 through 12787785; 12789465 through 12789537.
- 5) That purchase order #'s 101205 through 101267 for May, 2010, in the amount of \$666,861, be approved.
- 6) That the following budget adjustments in the Restricted General Fund for the period May 19, 2010 through June 9, 2010:

Net decrease in the 2000 (Classified Salaries) Object expense for \$64,921;
Net decrease in the 3000 (Benefits) Object expense for \$13,412;
Net decrease in the 4000 (Supplies) Object expense for \$9,750;
Net increase in the 5000 (Other/Services) Object expense for \$153,068.
- 7) That the following budget adjustments in the Unrestricted General Fund for the period May 19, 2010 through June 9, 2010, be approved:

Net increase in the 2000 (Classified Salaries) Object expense for \$536;
Net increase in the 3000 (Benefits) Object expense for \$27;
Net increase in the 4000 (Supplies) Object expense for \$1,957;
Net decrease in the 5000 (Other Services) Object expense for \$2,520.

- B. Faculty Personnel:
- 8) That the Governing Board approves the faculty personnel actions listed:
- a. Authorize the full-time, tenure track replacement for Medical Assisting Instructor/Program Coordinator.
 - b. Employment of Math Learning Center Coordinator, Brett Enge.
 - c. Employment of Political Science Instructor, _____.
 - d. Employment of Technical Services Librarian, _____.
 - e. Employment of Counselor, _____.
 - f. Grant Equivalency to Minimum Qualifications to Mr. Murat Bulut to teach Mathematics, effective Summer 2010.
 - g. Grant Equivalency to Minimum Qualifications to Ms. Kolette Draegan to teach Humanities, effective Summer 2010.
 - h. Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring, 2010.
- C. Short Term, Non-continuing and Substitute Personnel:
- 9) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term, non-continuing and substitute assignments subject to future modifications, be approved.

5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2009-2010 Monthly Financial Reports for the period ending May 31, 2010, be accepted.
- B. BE IT RESOLVED, that the Fiscal Year 2010-2011 Tentative Budget be approved, and the public hearing for the adoption of the Final Budget be scheduled for August 24, 2010, 3:00pm at the Sam Karas Room of the Library and Technology Center, Monterey Peninsula College, 980 Fremont Street, Monterey, CA.
<http://www.mpc.edu/GoverningBoard/Meeting%20Agendas/2010-11%20Tentative%20Budget-Pending%20Brd%206-22-10.pdf>
- C. BE IT RESOLVED, that the Governing Board authorize the Superintendent/President to execute the Declaration of Covenant, Quitclaim Deeds, and necessary related documents, to exchange parcels L23.1.2 and L23.1.5 in return for Parcels E2c3.1, E2c.2 and a portion of 12th Street located at the former Fort Ord and owned by the Marina Redevelopment Agency, and
- BE IT FURTHER RESOLVED, that the Governing Board authorize this exchange of property with the acknowledgement that the City of Marina has agreed to diligently continue to process amendments to its General Plan and Zoning Regulations to allow the District's use of the property for its educational purposes.
- D. BE IT RESOLVED, that the Governing Board authorize a Notice of Intent to enter into a lease agreement with the Monterey Bay Certified Farmers Market, Inc., at \$175 per week for the period of August 1, 2010 through June 30, 2011, and direct staff to

publish the Notice of Intent in a newspaper of general circulation once a week for three consecutive weeks commencing with the week of July 5, 2010.

- E. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Automotive Technology Classroom Addition, DSA Application No. 01-110417, File No. 27-C1.
- F. BE IT RESOLVED, that the Governing Board receive a presentation on the Performing Arts/Theatre renovation and approve the Preliminary Plans to be submitted as the Final Draft for submittal to DSA (Division State Architect), in summer 2010.
- G. BE IT RESOLVED, that the Governing Board receive a presentation on the Swing Space Village adjacent to the Theater and Social Sciences Buildings and approve the Preliminary Plans to be submitted as the Final Draft to DSA (Division State Architect), in summer 2010.
- H. BE IT RESOLVED, that the Governing Board receive a presentation on the Pool, Tennis Courts and Gym renovation project and approve the Preliminary Plans to be submitted as the Final Draft for submittal to DSA (Division State Architect), in summer 2010.
- I. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #9 (PAA), at the fixed fee of \$81,675 with Kitchell CEM for construction management services in conjunction with the Business-Computer Science Building renovation.
- J. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for Program Management Services for the period July 1, 2010 through December 31, 2010.
- K. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into a contract with NewCal, Canon Business Solutions, for campus-wide copier services.
- L. BE IT RESOLVED, that the Governing Board approve the signing of the 2010-2011 contract for General Child Care and Development Programs at Monterey Peninsula College.
- M. BE IT RESOLVED, that the Governing Board approve the attached 2010-2011 salary schedule for classified employees, effective July 1, 2010.
- N. BE IT RESOLVED, that the Governing Board ratify the attached Agreement on Medical Benefits between MPCTA and the District, effective July 1, 2010.
- O. BE IT RESOLVED, that the attached agreement to continue the employment of Carsbia Anderson as the Vice President for Student Services from July 1, 2010 through June 30, 2013, be ratified.

- P. BE IT RESOLVED, that the attached agreement to continue the employment of Dr. John Gonzalez as the Vice President for Academic Affairs from July 1, 2010 through June 30, 2013, be ratified.
- Q. BE IT RESOLVED, that the agreement to employ _____, as the Vice President for Administrative Services, effective _____, and ending June 30, 20____, be ratified.
- R. BE IT RESOLVED, that the Governing Board approve Board Policy 1007 Specific Duties and Responsibilities of the Governing Board.
- S. BE IT RESOLVED, that the Governing Board approve Policy 1008 Governing Board Orientation and Development.
- T. BE IT RESOLVED, that the Governing Board approve Board Policy 1025 Public Appearance Before the Board and Conduct of Board Meetings.
- U. INFORMATION ONLY: Calendar of Events.

6. **ADVANCE PLANNING**

A. Meeting Dates:

Regular Meeting Tuesday, July 27, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Karas Room, Library and Technology Center

Regular Meeting Tuesday, August 24, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Karas Room, Library and Technology Center

B. Future Topics, to be confirmed:

- 1) Board Goals

7. **CLOSED SESSION**

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Posted June 16, 2010