

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

Open Session, Stutzman Room, LTC, 1:30-1:30pm (Roll Call Only)  
Closed Session, Stutzman Room, LTC, 1:35pm  
Open Session, Sam Karas Room, LTC, 3:00pm  
980 Fremont Street, Monterey, California 93940

**TUESDAY, MARCH 23, 2010**

**AGENDA**

*The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Meeting. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.*

**1. OPENING BUSINESS**

A. Call Public Session to Order and Roll Call

B. Closed Session

*The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting).*

Items under discussion:

- 1) Conference with Real Property Negotiator: Parcels E2c.3.1 and E2c.2. Negotiating Party – Monterey Peninsula Community College District, Doug Garrison.
- 2) Conference with Labor Negotiator of MPCEA.
- 3) Superintendent/President Quarterly Evaluation.

C. Reconvene to Open Session

D. Reporting of Any Action Taken During Closed Session

**2. RECOGNITION**

A. Acknowledgement of Visitors

B. Moment of Silence:

- 1) Benjamin Rodgers, veteran-student who passed away February 20<sup>th</sup>.
- 2) Amy Ashley Omlansky, student who passed away February 21<sup>st</sup>; obituary attached.

C. Monterey Peninsula College Foundation Donations for February, 2010 totaling \$6,280.00.

### 3. COMMUNICATIONS

*Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)*

#### A. Comments from Visitors

#### B. Written Communications:

- 1) Invitation to Maurine Church Coburn School of Nursing's 25-year Celebration.
- 2) Certificate of Appreciation from Roger Brautigam, Secretary of Veterans Affairs, for MPC's hosting of February 17<sup>th</sup> First Veterans All-Hands Meeting.
- 3) Response letter from Instructor Gary Bolen, Theater Arts Department Co-chair, February 18<sup>th</sup>.
- 4) Letter from Jill T. Biden, Ed.D, inviting educators to communicate ways community colleges are meeting student needs, and of federal efforts to increase access to higher education, March 3<sup>rd</sup>.
- 5) Community expression letters of support and offers of assistance for Older Adult Program, March 12<sup>th</sup>.
- 6) Advertisement for Vice President for Administrative Services, 'The Chronicle of Higher Education,' March 12<sup>th</sup>.
- 7) Email invitation on March 8<sup>th</sup> to MPC community for Lobo Hall of Fame Banquet, to be held on March 19<sup>th</sup>.

The following articles were published in the Monterey County Herald, February 16, 2010 to March 15, 2010:

- 1) "Marina Mayor delivers upbeat State of the City address," February 17<sup>th</sup>.
- 2) "Budget cuts hurt community colleges," February 25<sup>th</sup>
- 3) "MPC Players give a cynical glimpse into Hollywood with David Mamet's 'Speed The Plow,' March 1<sup>st</sup>.
- 4) "Rallies draw big turnout in County," March 5<sup>th</sup>.
- 5) "College students speak out against education cuts," March 5<sup>th</sup>.
- 6) "Travels with Herald," Instructor Sepp Gamper's Travel Study Class to India, March 7<sup>th</sup>.
- 7) "MPC's musical 'Anything Goes' is simply irresistible," Go! Section, March 11<sup>th</sup>.
- 8) "GOOOOAL! Score One for MPC Soccer Fundraiser Set for Tuesday," in 'off 68 Section,' March 12<sup>th</sup>.

#### C. Reports and Presentations

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

- 1) INSTITUTIONAL REPORTS:
  - a) 2010 Community Play "These People Can Fly" by Carsbia Anderson, Vice President, Student Services and Larry Walker, Dean, Student Services.
  - b) Employee Demographics by Barbara Lee, Associate Dean, Human Resources.

- 2) SUPERINTENDENT REPORT
- 3) VICE PRESIDENTS' REPORTS
- 4) ACADEMIC SENATE REPORT
- 5) MPCEA REPORT
- 6) MPCTA REPORT
- 7) ASMPC REPORT
- 8) COLLEGE COUNCIL REPORT
- 9) MPC FOUNDATION REPORT
- 10) GOVERNING BOARD REPORT:
  - a) Community Human Services Meeting Minutes, February 18, 2010, Dr. Steck.
  - b) Trustee Reports.
- 11) SPECIAL REPORT - Bond Update Reports, Joe Demko:
  - a) Active Bond/Facility Projects Update.
  - b) Cost Control Report.
  - c) MPC Master Schedule/Construction Phase Only.
  - d) Bond Expenditure Report.

#### 4. **CONSENT CALENDAR**

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

##### BE IT RESOLVED:

- 1) That the Governing Board approves the correction to the minutes of Regular Meeting on January 26, 2010, the minutes for the Regular Meeting on February 23, 2010, and the minutes of the Special Study Session on March 9, 2010.
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the February 2<sup>nd</sup> regular payroll in the amount of \$2,178,143, and the March 5<sup>th</sup> manual payroll in the amount of \$4,518, and the March 10<sup>th</sup> supplemental payroll in the amount of \$115,349, for total payroll of \$2,298,011, be approved.
- 4) That commercial warrants numbers for February 2010, totaling \$1,344,519, be approved:
 

12766864 through 12766919; 12767538 through 12767555;  
 12768208 through 12768215; 12768691 through 12768698;  
 12769128 through 12769195; 12770791 through 12770834.
- 5) That purchase order numbers 100781 through 100877 for February, 2010, totaling \$4,727,233, be approved.

- 6) That the following budget adjustments in the Restricted General Fund for the period of February 9, 2010 through March 8, 2010 totaling \$61,575, be approved:  
  
Net increase in the 2000 (Classified Salaries) Object expense for \$5,684;  
Net increase in the 3000 (Benefits) Object expense for \$1,174;  
Net increase in the 4000 (Supplies) Object expense for \$3,000;  
Net increase in the 5000 (Other/Services) Object expense for \$51,717.
  - 7) That the following budget increases in the Restricted General Fund for the period of February 9, 2010 through March 8, 2010, be approved:  
  
Net decrease in the 1000 (Certificated Salary) Object expenses for \$56  
Net decrease in the 2000 (Classified Salaries) Object expense for \$173;  
Net decrease in the 3000 (Benefits) Object expense for \$156;  
Net increase in the 4000 (Supplies) Object expense for \$385;
  - 8) That the following budget adjustments in the Unrestricted General Fund for the period February 9, 2010 through March 8, 2010, be ratified:  
  
Net decrease in the 1000 (Certificated Salaries) Object expense for \$10,429;  
Net increase in the 2000 (Classified Salary) Object expense for \$7,112;  
Net increase in the 3000 (Benefits) Object expense for \$5,099;  
Net decrease in the 4000 (Supplies) Object expense for \$1,820;  
Net Increase in the 5000 (Other/Supplies) Object expense for \$1,015;  
Net decrease in the 6000 (Capital Outlay) Object expense for \$977.
  - 9) That the following budget increase in the Capital Outlay Fund for the period of February 9, 2010 through March 8, 2010, be approved:  
  
Increase of \$1,042 in revenue and matching expenses, to reflect funds received for FY 2009-2010.
  - 10) That the following budget increase in the Federal Student Financial Aid Fund for the period February 1, 2010 through February 28, 2010, be approved:  
  
To adjust the Federal Student Financial Aid revenue and expense budget for Pell Grant Funds awarded and disbursed to students:
    - a) Revenue increase of \$1,608,670
    - b) Expense increase of \$1,608,670
- B. Administrative Personnel:
- 11) That the Governing Board approves the administrative personnel actions listed:
    - a) Accept resignation of Joseph Bissell, Vice President of Administrative Services, for purposes of retirement, effective August 30, 2010, and confer upon him the title of Administrator Emeritus.
    - b) Approve the recruitment for a full-time Vice President of Administrative Services.

C. Faculty Personnel:

- 12) That the Governing Board approves the faculty personnel actions listed:
  - a) Continue the employment of Grace Anongchanya, TRIO Coordinator/Counselor; Christopher Calima, Upward Bound Counselor; Sandra Washington, Upward Bound Counselor; and Janine Wilson, Math Science Upward Bound Coordinator as categorically funded employees be ratified for 2010-2011, pending continued funding.
  - b) Each month individuals are hired as part-time, substitute, and overload. The attached list includes faculty hires for Early Spring and Spring 2010.

D. Classified Personnel:

- 13) That the Governing Board approves the classified personnel actions listed:
  - a) Employment of \_\_\_\_\_, Accounting Specialist, Fiscal Services, 40 hours per week, 12 months per year, effective \_\_\_\_\_, 2010.
  - b) Employment of Raymond Porrez, Custodian, Facilities, 40 hours per week, 12 months per year, effective March 24, 2010.
  - c) Employment of Christine Ramsey-Wood, Science Laboratory Manager (Chemistry), Physical Science, 40 hours per week, 12 month per year, effective March 24, 2010.

E. Short Term, Non-continuing and Substitute Personnel:

- 14) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term, non-continuing and substitute assignments, subject to future modifications, be approved.

**5. NEW BUSINESS**

- A. BE IT RESOLVED, that the 2009-2010 Monthly Financial Reports for the period ending February 28, 2010, be accepted.
- B. BE IT RESOLVED, that the Governing Board approve the agreement with Marina Coast Water District to construct potable water and sewer infrastructure at the MPC Education Center at Marina, estimated at \$355,000.
- C. BE IT RESOLVED, that the Governing Board vote for the following persons to the CCCT Board of Directors:
  - 1) \_\_\_\_\_;
  - 2) \_\_\_\_\_;
  - 3) \_\_\_\_\_;
  - 4) \_\_\_\_\_;
  - 5) \_\_\_\_\_;
  - 6) \_\_\_\_\_;
  - 7) \_\_\_\_\_.

- D. BE IT RESOLVED, that the following course be approved:  
WRLD 99.5, Ashland Theatre Festival 2010.
- E. BE IT RESOLVED, that Professor Elias Kary be authorized to travel to and within Rio Muchacho, Ecuador, August 1-9, 2010, as the faculty advisor for the Cooperative Work Experience students.
- F. BE IT RESOLVED, that Professor Tom Logan be authorized to travel to and within Turkey, June 8-24, 2010, as the instructor of the "Travel Study: Turkish Mosaic, The Gold of Croesus and Midas."
- G. INFORMATION ONLY: Annual update on Instructional Service Agreements.
- H. INFORMATION ONLY: Board Policy 1009, Governing Board Self Evaluation.
- I. INFORMATION ONLY: Board Policy 1011, The Board Chair.
- J. INFORMATION ONLY: Board Policy 2150, Inventory of College Property.
- K. INFORMATION ONLY: Calendar of Events.

6. **ADVANCE PLANNING**

- A. Meeting Dates:  
Special Study Session, Tuesday, April 13, 2010, 4:00pm, Sam Karas Room
  - Open Study Session on Budgets and FTES  
Regular Meeting Tuesday, April 27, 2010
  - Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
  - Open Session, 3:00pm, Karas Room, Library and Technology Center  
Special Study Session, Tuesday, May 4, 2010, 4:00pm, Sam Karas Room
  - Construction Projects and Process
- B. Future Topics, to be confirmed:
  - 1) Board Goals

7. **CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*