

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

Monterey Peninsula College
980 Fremont Street
Monterey, California 93940

Tuesday
December 12, 2006

1:30 p.m. -- Closed Session
3:00 p.m. -- Public Session

MINUTES

The President of the Board, Dr. Jim Tunney, called the Governing Board meeting to order at 1:30 p.m. Dr. Tunney called roll and declared a quorum present. Dr. Tunney read the Closed Session statement and reported that the following items would be covered: a. Public Employee Performance Evaluation: Superintendent/President. b. Conference with Legal Counsel Regarding Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9: There is one (1) potential lawsuit. c. Conference with Real Property Negotiator. Property: Cypress Knolls; District Negotiator: Joseph Bissell.

At 1:35 p.m., the Open Session adjourned to the Closed Session. The Closed Session adjourned at 2:53 p.m. At 3:00 p.m., the Open Session was called to order by Dr. Tunney. Ms. Phillips called roll.

MEMBERS PRESENT: Dr. Jim Tunney, Chair
 Mr. R. Lynn Davis, Vice Chair
 Dr. Robert Infelise
 Mr. Charles Page
 Dr. Loren Steck
 Ms. Renee Infelise, Student Trustee

MEMBERS ABSENT: None

STAFF PRESENT: Dr. Douglas R. Garrison, Superintendent/President
 Mr. Carsbia Anderson, Vice President for Student Services
 Mr. Joe Bissell, Vice President for Administrative Services
 Dr. Bill Cochran, Interim Vice President for Academic Services
 Dr. Sharon Colton, Associate Dean, Instructional Technology &
 Development
 Mr. Michael Gilmartin, Dean of Instruction, Occupation and Economic
 Development

Ms. Barbara Lee, Director, Human Resources
Mr. Peter Buechel, Purchasing Agent
Ms. Kathleen Clark, Human Resources
Mr. A. J. Farrar, Administration of Justice
Dr. Fred Hochstaedter, Earth Sciences
Ms. Christine Hunsley, Physical Education & Dance Division Manager
Mr. Richard Montori, Public Information, Marketing, & Audio Visual
Ms. Vicki Nakamura, Assistant to the President
Ms. Victoria Phillips, Executive Assistant to the Superintendent/
President and the Governing Board
Mr. George Reed, Audio Visual
Dr. Rosaleen Ryan, Director, Institutional Research
Mr. Lyndon Schutzler, Physical Education & Dance Division and
Athletic Director
Ms. Mary Anne Teed, Director, Library & Technology Center

OTHERS PRESENT: Ms. Amy Allard
Dr. Sharon Coniglio
Mr. Joe Demko
Dr. John Gonzalez
Ms. Eleanor Wylde Morrice
Ms. Jane Parker

Dr. Tunney reported that there was no reportable action taken during Closed Session. Dr. Tunney asked if there were any items which needed to be added to the agenda. Hearing no affirmative comments, the Chair moved forward on the agenda.

Dr. Garrison interrupted Dr. Tunney at this point in the meeting by saying that he very much enjoyed working with Dr. Tunney and presented Dr. Tunney with a plaque of appreciation for his years of service as Board Chair on behalf of the trustees, faculty, staff, and administration. Trustee Davis said, "Your leadership skills have not gone unnoticed as you have worked with three Presidents seamlessly; each with their own styles." He also noted that a plaque in Dr. Tunney's name would be installed in a prominent place at the community stadium in his honor. Trustee Page said Dr. Tunney's style and grace were very much appreciated, especially when the campus morale wasn't the greatest. "You've done a marvelous job and are very much appreciated." Athletic Director Lyndon Schutzler presented Dr. Tunney with an MPC blanket from the Athletic Department with their heartfelt appreciation for his support of the college and most especially for the support of the community stadium.

Organization

It was motioned by Mr. Charles Page and seconded by Dr. Robert Infelise that Mr. Lynn Davis be nominated as the Chair of the Governing Board. It was motioned by Dr. Robert Infelise that the nominations be closed, seconded by Mr. Charles Page and it was the unanimous vote that this resolution be passed and that Mr. Lynn Davis be the Chair of the Monterey Peninsula Community College District Governing Board.

It was motioned by Dr. Robert Infelise, seconded by Mr. Charles Page, and unanimously voted to close the nominations; and to unanimously elect Dr. Loren Steck as the Vice Chair of the Governing Board of the Monterey Peninsula Community College District.

It was motioned by Dr. Robert Infelise, seconded by Dr. Loren Steck, and the unanimous decision of the Board to elect Dr. Douglas R. Garrison to serve as Secretary of the Governing Board.

Mr. Lynn Davis nominated and Mr. Charles Page seconded in accordance with Education Code Section 72403, that Dr. Robert Infelise be designated the Monterey Peninsula Community College District Governing Board representative to the Board of Community Human Services for 2007, and that Dr. Loren Steck be designated as first alternate and that Ms. Victoria Phillips be designated as second alternate. It was motioned by Mr. Lynn Davis, seconded by Mr. Charles Page, that the nominations be closed, and that the nominees be voted in unanimously by the trustees. The motion passed unanimously.

It was motioned by Dr. Infelise, seconded by Mr. Davis, and unanimously approved that Dr. Loren Steck be designated the Monterey Peninsula Community College District Governing Board liaison to the Monterey Peninsula College Foundation and that the alternate be Mr. Charles Page.

It was motioned by Dr. Steck, seconded by Mr. Davis, and unanimously approved that Dr. Robert Infelise and Mr. Charles Page be designated as the Board Sub-Committee for the Governing Board Policies.

It was motioned by Mr. Davis, seconded by Dr. Steck, and unanimously approved by the trustees, that the Governing Board meet the fourth Tuesday of each month at 1:30 p.m. for Closed Session in the Stutzman Seminar Room in the Library and Technology Center; and meet at 3:00 p.m. for Open Session in the Sam Karas Room, Library and Technology Center, and that this be designated as the day, time, and place of the regular meetings of the Monterey Peninsula Community College District Governing Board.

It was motioned by Dr. Steck, seconded by Dr. Infelise, and unanimously approved that the standing Policies and Procedures of the Governing Board of the Monterey Peninsula Community College District be continued in force for 2007.

Recognition

Dr. Tunney acknowledged Dr. John Gonzalez, our new Vice President for Academic Affairs, who was visiting from Santa Monica for two days. He was introduced and welcomed by the group.

Dr. Sharon Coniglio, representing the Sewing and Wearable Art Group, American Sewing Guild, and the Monterey Peninsula Quilters Guild, presented a wall quilt to the new Child Development Center. She was thanked by the Trustees for the beautiful quilt representing a log cabin located near the sea which had otters and shells on it.

Dr. Tunney acknowledged the MPC Foundation donations of \$258,392.83. Seeing Ms. Jane Parker, President of the MPC Foundation, in the audience, he especially commended her for her leadership and acknowledged her efforts to raise funds for the college.

Dr. Tunney recognized the mid-year retirements of the following certificated staff: Johnny Johnson, Gary Mekarski, and Mary Anne Teed. Ms. Teed, the only attendee at this meeting, spoke graciously about her tenure here at the college.

Communication

There were no communications from visitors at this time.

Written Communications

Dr. Tunney called attention to the following written communications:

- a. A letter from Susan Haynes, Director, National Ocean Sciences Bowl (NOSB), to Dr. Garrison dated November 16, 2006, regarding MPC's continued participation as a regional host of the National Ocean Sciences Bowl competition. "Without the dedication and hard work of our regional sites, we would be unable to run this program," wrote Director Haynes.
- b. The Monterey County Herald, Monday, November 28, 2006, MPC to Revisit Trustee Elections...Board Meeting Wednesday to Consider All Options, by Clarissa Aljentera.
- c. The Monterey County Herald, Thursday, November 30, 2006, MPC: They'll act January 23 after getting more information...Board delays trustee decision, by Clarissa Aljentera.
- d. The Monterey County Herald, Sunday, December 3, 2006, MPC men capture hoops tourney title.
- e. The Monterey County Herald, Monday, December 4, 2006, MPC women fall to Glendale.
- f. The Monterey County Herald, Wednesday, December 6, 2006, Winning Formula, MPC Men 75 Percent From Line, 50 Percent From Field, by John Devine.
- g. The Monterey County Herald, Wednesday, December 6, 2006, Eight women out: Lobos retool for run, by John Devine.

Reports and Presentations

Special Report: Ms. Amy Allard, Girls Incorporated.

Ms. Amy Allard from Girls Incorporated of the Central Coast was introduced. She reported that Girls Incorporated's vision is to empower girls in participating in an equitable world and their mission is to inspire all girls to be strong, smart and bold, to respect themselves and the world around them. Girls Incorporated has been in existence since 1864 (142 years), and has been on the Peninsula for six years. Ms. Allard reported that she had made a presentation to the Hartnell College Trustees and wanted to do the same for the MPC Trustees. Girls Incorporated programs are in the Salinas Valley area and are now at Seaside High School and moving into Monterey High School. They have five core programs. One program called ECHO (Education, Career, Health Opportunities) is a leadership program for high school girls. All of their programs develop leadership skills, help girls plan for a career, encourage girls to stay in school and plan for college, help girls make wise choices, encourage independence, and help girls to feel that their voices count. Ms. Allard reported that they are a 501 (C) (3), and they do

have a tax identification number. ACTION has been funding the local Girls Incorporated and they are now writing grants and seeking funds to support their efforts. Dr. Tunney thanked Ms. Parker for arranging for the Girls Incorporated visit.

On behalf of the trustees, Dr. Tunney thanked Ms. Allard for the Girls Incorporated presentation.

Superintendent's Report:

1. Dr. Garrison thanked Dr. Bill Cochran for his efforts in serving as Interim Vice President for Academic Affairs for over a year. He continued by stating that Dr. Cochran has completed the Accreditation mid-term report which required countless hours of work. He also stated that Dr. Cochran has been meeting with Dr. Gonzalez to insure a smooth transition. He said that the district owes Dr. Cochran a debt of gratitude for all his work.
2. Dr. Garrison reported that he met with Dr. Loren Steck, Ms. Marilyn Gustafson, and a number of potential MPC Foundation Board members. It was a successful meeting and he looks forward to working with several new MPC Foundation Board members in the future.
3. Dr. Garrison reported that he met with Mr. Michael Becker from the Monterey Peninsula Hospitality Association. Dr. Garrison will meet again with Mr. Becker in January to continue their dialogue about MPC providing service to the organization.
4. Dr. Garrison reported that he and Dr. Steck attended and enjoyed the Jazz Ensemble performance on December 6th.
5. Dr. Garrison reported that on December 7th, the MPC administrators hosted a Holiday Reception which was held in the foyer of the Administration Building. A good time was shared by all and Carsbia Anderson's turkeys were again the highlight of the reception.
6. Dr. Garrison reported that he attended the Fire Academy graduation held on Thursday, December 7th. Mr. Michael Gilmartin and Ms. Natalie Rodda take great pride in this occasion and it was conducted beautifully.

Vice Presidents' Reports:

Bill Cochran: Dr. Cochran reported that the Public Safety Program will be moving to the former Fort Ord property on Colonel Durham Road and will utilize the Monterey College of Law facilities for classroom space in January.

Joe Bissell: Mr. Bissell reported that the Health and Welfare Cost Containment Committee has been meeting and found a way for the district to save \$125,000 per year with a seamless transition. The district is going to move forward on this idea.

Mr. Bissell mentioned that the Facilities Re-Do Committee made a presentation to the Academic Senate and to the College Council and has also sent a message via email to the

campus regarding their recommendations regarding facilities and the budget and requested constructive feedback. They plan to make a final presentation to the Governing Board at their February meeting.

Carsbia Anderson: Mr. Anderson reported that on December 3rd, Dr. Tunney, he, and Dr. Garrison attended the MPC Football Team banquet. He said he was very proud of the team. He reported that he would be giving an Enrollment Advisory Committee report to the trustees in January and that he would be representing Monterey Peninsula College at the January 15th Martin Luther King celebration at the Oldemeyer Center. He also reported that work continues on the plans for the new Student Services building.

Academic Senate: Dr. Fred Hochstaedter said that the Library is a testament to Ms. Mary Anne Teed and thanked her on behalf of the faculty for her dedication and commitment to the project and to the college. He also thanked Dr. Bill Cochran for his work at the college. "You have been cordial and productive." He also welcomed Dr. John Gonzalez and said he looked forward to working with him.

Dr. Hochstaedter reported that the Academic Senate is hard at work finalizing the details of flex days. He will be sending an "All Users" announcement in the next few days regarding this activity. He also noted that the Academic Senate and MPCTA passed a Memorandum of Understanding resolution pledging to work together in support of each other. He said "We will have a good, strong single voice." The Academic Senate plans to streamline Committee on Committee procedures. They are in the process of looking at the Governing Board Policies. They also plan to look at the faculty hiring process. Next semester they plan to study Academic Freedom.

MPCEA: No report.

ASMPC: Ms. Eleanor Morrice spoke about her encounters with students smoking on campus. She noted that the college has only one security guard on campus during the day. She reported that she serves on the Bond Oversight Committee. She also reported that students would like to see students who make the Honor Roll given positive exposure. Students would also like to see a vibrant student web-site created. In addition, students would like more space in the Student Center for student activities. She reported that a student survey was conducted and a number of items came up, such as: upkeep and maintenance of restrooms, upkeep of classrooms, parking, etc. Ms. Morrice reported that there has been a change in ASMPC leadership. Jason Walters is now the President of ASMPC. Josh Sears resigned as President and is now Vice President of Finances. She noted that ASMPC donated \$2,500 toward Project Santa.

Ms. Morrice reported that the Associated Students passed 3 resolutions: The first regards MPC's exemplary faculty who deserve praise for their excellence, their diligence in providing the best instruction that is possible to their students, and for their expertise. The second resolution concerns the Associated Student Government's support of the creation of a Student Information Center, a mural and information wall on the west wall of the Humanities Building in the school colors with a mural of a wolf, and enclosed bulletin boards and hooks for hanging banners. The third resolution concerns appreciation of Jon Edmonds, Student Activities

Coordinator, from the ASMPC Council. In closing, Ms. Morrice thanked the trustees for their time.

MPCTA: No report.

College Council: No report.

MPC Foundation: No report.

Board Reports:

Dr. Tunney reported that the Peggy Downes Baskin lecture was very successful as well as the recruitment breakfast for the MPC Foundation Board.

Dr. Steck said he attended the Community Human Services meeting in December. The Elm Street House is being remodeled for women in recovery and should be opened in January. They are looking for donations and have registered at Target. People can purchase things there and donate them to the Elm Street House.

Special Reports:

Bond Report:

Mr. Joe Bissell said he had good news. The Math/Science project made the list for funding for the next bond. This is another \$30 million project.

Mr. Joe Demko gave brief updates on the following projects. • The bleachers are almost installed on the “visitors’ side” of the Community Stadium. The contractor will try to install the softball field in January. The stucco is being placed on the exterior walls of the Fitness Building. The contractor is beginning work on the interior. • Mr. Demko reported that work continues on the Old Library. Mr. Bissell reminded everyone that this project is a 50/50 match. Drawings should go to Department of State Architect (DSA) in January. The Administration of Justice program presently housed in the Old Library building will be moving to the former Fort Ord property in January. The district should be able to go out to bid on the project in May, and, hopefully, start remodeling the building in June. • Mr. Demko reported that the district has received a bid for demolition of buildings at the Education Center. • The district has accepted a bid for the campus infrastructure from Granite Construction Company. The district recently received the signed contracts from Granite and work will begin in January with a minimum of disruption to classes. • Mr. Demko reported that the Lecture Forum bridge plans will go to Department of State Architect (DSA) soon. • There is some structural work which needs to be completed on the Social Science and the Gym buildings. • In conclusion, an engineer has requested that a soils check be completed on the Physical Education parking lot.

Dr. Tunney asked if any items needed to be removed from the Consent Calendar or if anyone had any comments or questions. Ms. Phillips requested that Consent Item D. 5., Employment of Custodian, be pulled from the Consent Agenda.

Consent Calendar

A. Routine Matters:

MSC Page, Steck

06-38

BE IT RESOLVED, That the following routine matters were approved:

1. The Governing Board accepts \$259,472.83 and other gifts donated to the college with appropriate thanks to the donors.
2. The Governing Board minutes for the Special Session held on Friday, November 3, 2006, are approved.
3. The following courses be approved:

BUSC 131A, Image Processing for Business: Adobe Photoshop
BUSC 131B, Processing for Business: Adobe Photoshop Elements
BUSC 131C, Image Processing for Business: Microsoft Digital Image Suite
BUSC 131D, Image Processing for Business; Ulead PhotoImpact.

B. Academic Personnel

4. The Governing Board approve the following academic personnel items:
 - a) Resignation of Mary Anne Teed, Library Director, effective December 15, 2006 for the purpose of retirement, and confer upon her the title of Library Director Emeritus.
 - b) Placement of Dr. Steven Albert at Column 5, Step 4 per Article 16.4.10 of the MPCTA/MPCCD Agreement.
 - c) Grant Equivalency Based on Eminence to Sunita Lanka to teach ENGL 1A Composition and Analytical Reading and ENSL 155 Advanced Reading, effective Spring 2007.
 - d) Each month individuals are hired as part-time, substitute, and overload. The list includes hires for Fall 2006.

C. Classified Personnel

5. The Governing Board approve the following classified personnel item:
 - a) The individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

New Business

MSC Page, Steck

06-39

BE IT RESOLVED, That the Board accept the Project Assignment Amendment #04 (PAA) with HGHB Architecture, Planning, Urban Design, for ongoing additional and miscellaneous architectural support services in the amount of \$25,000.

MSC Page, Davis

06-40

BE IT RESOLVED, that the following resolution be adopted in support of the Development, Relief and Education for Alien Minors Act:

WHEREAS, The DREAM (Development, Relief and Education for Alien Minors) Act was introduced in 2003 and re-introduced last year in the U.S. Congress;

WHEREAS, The DREAM Act would permit certain immigrant students who have grown up in the United States to apply for temporary legal status and eventually obtain permanent status and become eligible for citizenship if they attend college or serve in the United States military;

WHEREAS, The DREAM Act would eliminate a federal provision that penalizes states that provide in-state tuition without regard to immigration status;

WHEREAS, The DREAM Act would have a life-changing impact on students who qualify, dramatically increasing their future earnings and human capital while significantly reducing criminal justice and social services costs to taxpayers;

WHEREAS, The DREAM Act recognizes that students who have graduated from a state high school should be able to pay in-state fees at public universities and colleges;

WHEREAS, California is one of nine states that provide in-state college and university fees to be paid by students who have been educated in a California high school for three years, graduated from a California school and met college admission standards;

WHEREAS, The Monterey Peninsula Community College Board of Trustees recognizes that the investment made in these students' college education will be repaid through a stronger economy;

WHEREAS, Denying these hard-working students the opportunity to enter the American work force sends all immigrant students a contradictory message about the importance of graduating from high school and results in a waste of human potential and of an investment the states have already made into their K-12 and college educations;

THEREFORE, BE IT RESOLVED, That the Monterey Peninsula Community College District Board of Trustees feels that it is important for this district to continue encouraging students, regardless of immigration status, to strive to gain a higher education; and

BE IT FURTHER RESOLVED, That the Monterey Peninsula Community College District Board of Trustees encourages all California and U.S. Senators and Representatives to fully support legislation to enact the federal DREAM Act in the coming legislative session.

MSC Infelise, Steck

06-41

BE IT RESOLVED, That the appointment of Elinor Laiolo, as a member of the Citizens' Bond Oversight Committee, effective December 13, 2006, be approved.

MSC Davis, Page

06-42

BE IT RESOLVED, That the Governing Board approve the allocation for 2006-2007 one-time funds totaling \$1,171,297.00.

CALENDAR OF EVENTS

INFORMATION

The trustees reviewed the Calendar of Events.

Advance Planning

Regular Governing Board meeting: Tuesday, January 23, 2007

Closed Session: 1:30 p.m., Stutzman Seminar Room, Library and Technology Center
Open Session: 3:00 p.m., Sam Karas Room, Library and Technology Center.

Suggested future Agenda items:

1. District Area Trustees Discussion and Possible Action.

Adjournment

The meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Douglas R. Garrison, Ed.D.
Secretary to the Board

Minutes12122006, December 2006