

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

1:30 p.m. – 1:35 p.m. – Open Session (Roll call only)
Closed Session – 1:35 p.m. - 2:55 p.m.
Stutzman Seminar Room – Library & Technology Center
Open Session: 3:00 p.m., Karas Room – Library & Technology Center

Monterey Peninsula College
980 Fremont Street, Monterey, California 93940-4799

TUESDAY
March 20, 2007

AGENDA

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Take Action to Add Items (if any) That Arose Since Posting of Agenda (2/3 vote required)

II. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Public Employee Performance Evaluation
Superintendent/President
- b. Conference with Labor Negotiators:
Monterey Peninsula Community College District: Joe Bissell, John Gonzalez, and Barbara Lee

Monterey Peninsula College Teachers Association

- c. Conference with Labor Negotiators:
Monterey Peninsula Community College District: Joe Bissell and
Barbara Lee
Monterey Peninsula College Employees Association #245
 - d. Conference with Legal Counsel Regarding Potential Litigation. There is
one (1) potential lawsuit.
- D. Reporting of any action taken during Closed Session

III. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation: Donations for February 2007:
\$6,536.66
- C. United Way Campaign: Dr. Douglas Garrison, Superintendent/President
- D. Moment of Silence:

Kathy King: October 17, 1943 – March 11, 2007
Retired, 26-Year Classified Employee of Monterey Peninsula College

Frank Michael Bruno: March 9, 1981 – March 12, 2007
Former MPC Student

IV. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communication:
 - a) The Monterey County Herald, Monday, February 18, 2007, Getting Back to Books, John Steinbeck's 'Classic 'The Grapes of Wrath' Centerpiece of Campaign to Get People Reading Again, by Brenda Moore.

- b) The Monterey County Herald, Thursday, February 22, 2007, MPC men win play-in game.
- c) A note from Mae Johnson and family, postmarked February 26, 2007.
- d) A letter from Gina M. Davi, dated February 27, 2007, regarding Coach Mike Rasmussen and his wonderful football coaching staff.
- e) A letter from Ms. Nancy Harray, Adjunct instructor, MPC and Teacher-Consultant, Central California Writing Project, dated February 26, 2007, thanking MPC for providing the facilities for teacher workshops entitled, Bridging the Gap: Saturday Outreach Series, which was held on September 9, 2006, October 7, 2006, November 4, 2006, and February 3, 2007. CCWP teacher-consultants enjoyed the use of MPC “smart” classrooms for their workshops.
- f) An email dated February 28th from a student who applied for a scholarship who shared her positive thoughts and experiences about Dr. Douglas Garrison, MPC Superintendent/President, and Ms. Sigrid Klein, Administrative Assistant for the Vice President for Student Services.
- g) GO! The Monterey County Herald, Thursday, March 1-7, 2007, Gentrain Society Lecture, Wednesday, March 7, 2007, MPC LF 102, The Awe of Creation: Big Apes in a Big Universe.
- h) GO! The Monterey County Herald, March 1-7, 2007, Seuss is loose...’The Cat in the Hat’ Plays Host to a Motley and Earnest Group in MPC Theatre Company’s ‘Seussical the Musical’, by Kathryn Petruccelli.
- i) GO! The Monterey County Herald, March 1-7, 2007, The 12th Annual Monterey County Women’s Multicultural Conference will present: A film Festival: Films By and About Women. Saturday, March 3, 2007.
- j) The Monterey County Weekly, March 1-7, 2007, Chicks’ Flicks...MPC conference screens 12 films by and about women, by Michelle Caldwell.
- k) The Monterey County Weekly, March 1-7, 2007, 12th Annual Monterey County Women’s Multicultural Conference will present: A Film Festival: Films By and About Women, Saturday, March 3, 2007.
- l) A letter from Ms. Barbara Smith, dated, March 2, 2007, to Dr. Doug Garrison, thanking him for his time and reflecting on her interview time with him.
- m) The Monterey County Herald, Friday, March 2, 2007, Panthers rally in eighth to edge MPC, 5-4.
- n) The Monterey County Herald, Friday, March 2, 2007, MPC Theatre Company Opening Weekend...Seussical, March 1-17, 2007.
- o) The Monterey County Herald, Sunday, March 4, 2007, Hanging Memorials for healing.
- p) The Monterey County Herald, Wednesday, March 7, 2007, West Valley 13, MPC 4.
- q) GO! The Monterey County Herald, Thursday, March 8-14, 2007, Gentrain at Monterey Peninsula College Interdisciplinary Course in Western Culture; History of Health Care, 1950 to Present, March 13, 15, 20, and 22, 2007, 1 – 3 p.m, LF 102.
- r) GO! The Monterey County Herald, Thursday, March 8-14, 2007, MPC’s ‘Seussical’ is a treasure chest of surprises, by Nathalie Plotkin.

- s) GO! The Monterey County Herald, Thursday, March 8-14, 2007, The Monterey Peninsula College Theatre Company..., Monterey Peninsula College Gallery, MPC Theatre Company Seussical.
- t) The Monterey County Herald, Friday, March 9, 2007, Community colleges strong, by Dan Walters.
- u) The Monterey County Herald, Friday, March 9, 2007, Dinner saves MPC win, and JC Baseball, MPC 11, SJCC 8.
- v) GO! Calendar, Michael Cheak is the mayor of Whoville in MPC Theatre Company's production "Seussical the Musical," playing tonight at 7.
- w) The Monterey County Herald, Sunday, March 11, 2007, MPC offers study tour to Belize.
- x) The Monterey County Herald, Sunday, March 11, 2007, Letter to the Editor, Judge on achievements, by Charles H. Page.
- y) The Monterey County Herald, Chabot 14, MPC 6.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: No institutional report this month.
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
- Bond Update – Joe Bissell

V. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Special meeting held on Tuesday, February 27, 2007, are approved.
2. That the Governing Board accept \$6,536.66 donated to the college with appropriate thanks to the donors.
3. That the February 15th Manual Payroll in the amount of \$5,829.03, the February 28th Regular Payroll in the amount of \$2,010,681.84, the March 5th Manual Payroll in the amount of \$9,912.47, and the March 9th Supplemental Payroll in the amount of \$76,747.78, be approved.
4. That Commercial Warrants #12515270 through #12515290, #12516219 through #12516301, #12517588 through #12517625, #12518390 through #12518435, #12518978 through #12518983, #12520928 through #12520979 in the amount of \$2,037,964 be approved.
5. That purchase orders #701015 through #701120 in the amount of \$477,366.13 be approved.
6. That the following budget adjustments in the unrestricted general fund be ratified.

Net decrease in the 2000 Object expense category	\$ 262
Net increase in the 3000 Object expense category	\$ 262
Net decrease in the 4000 Object expense category	\$ 2,942
Net increase in the 5000 Object expense category	\$ 7,242
Net decrease in the 6000 Object expense category	\$ 4,300.
7. That the following budget increases in the Restricted General Fund be approved:

Increase of \$140,737 in revenue and matching expenses, to reflect funds received for FY 2006-2007.
8. That the Governing Board deny the claim for damages made by James Smith on behalf of Farley S. Tolpen, Esq. and that the claim be forwarded to the district's claims administrator for investigation and disposition.
9. That the following course(s) be approved:
 - ENSL 442, Intensive High-Intermediate Reading, Writing and Grammar.

B. Academic Personnel

10. That the Governing Board approve the following items:

- a) Employment of _____, Director of Student Health Services, Column and Step pending verification of education and experience, effective _____.
- b) Resignation of Phyllis Peet, Director/Instructor of Women's Programs/Women's Studies, effective June 2, 2007, for the purpose of retirement, and confer upon her the title of Professor Emeritus.
- c) Resignation of Marlene Martin, effective June 2, 2007, for the purpose of retirement, and confer upon her the title of Professor Emeritus.
- d) Resignation of David Gitin, effective June 2, 2007, for the purpose of retirement.
- e) Grant Equivalency Based on Eminence to Robert Rocco to teach ART 96.79 The Experimental Print Studio, effective Spring 2007.
- f) Grant Equivalency Based on Eminence to Peter Partch to teach ART 96.78 Special Topics: Stone Inlay for Jewelry, effective Spring 2007.
- g) Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Fall 2006, Early Spring and Spring 2007.

C. Classified Personnel

11. That the Governing Board approve the classified personnel actions listed to include:

- a) Employment of _____, Outreach Coordinator (Service Category 5), Student Financial Services, 40 hours per week, 12 months per year, effective _____, 2007.
- b) Employment of _____, Accounting Specialist (Service Category 4), Fiscal Services, 40 hours per week, 12 months per year, effective _____, 2007.
- c) Employment of Loani Nguyen, Administrative Secretary (Service Category 5), Occupational & Economic Development, 40 hours per week, 12 months per year, effective April 2, 2007.
- d) Employment of Susan Villa, Accommodation Specialist (Service Category 4), Supportive Services, 40 hours per week, 12 months per year, effective March 21, 2007.

- e) Employment of _____, Shipping & Receiving Specialist (Service Category 3), Facilities, 40 hours per week, 12 months per year, effective _____, 2007.
- f) Employment of _____, Instructional Assistant II (Service Category 3), Lindamood, English, 18 hours per week, 10 months & 11 days per year, effective _____, 2007.
- g) Resignation for the purpose of retirement of Cheryl Kish (Lincoln), Human Resource Specialist, Classified, Confidential (Service Category 5), 40 hours per week, 12 months per year, effective at the close of the day, May 1, 2007. Her retirement will begin May 2, 2007.

12. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

VI. NEW BUSINESS

- A. A REPORT ON FACILITIES PLANNING INFORMATION
- B. FISCAL STABILITY REPORT INFORMATION
- C. UPDATE REPORT ON GOVERNING BOARD SELF EVALUATION INFORMATION
- D. ACTIONS TO FACILITATE CANDIDACY FOR GOVERNING BOARD OF MONTEREY PENINSULA COLLEGE INFORMATION
- E. BE IT RESOLVED, That the Governing Board pass a resolution proclaiming the week of April 22 – 28, 2007 as the “Week of the Young Child.”
- F. BE IT RESOLVED, That the Governing Board vote for the following persons to the CCCT Board of Directors: _____,
_____, _____,
_____, _____,
_____, _____.
- G. PUBLIC HEARING TO RECEIVE COMMENT REGARDING THE COLLEGE’S INTENT TO ENTER INTO AN ENERGY SERVICES CONTRACT INFORMATION

H. BE IT RESOLVED, That following the public hearing to receive comments, the Governing Board authorizes the Vice President for Administrative Services to enter into an agreement with Siemens Building Technologies, Inc. for the implementation of Energy Conservation Measures. *Please see Resolution March 20, 2007, NB #100.*

I. BE IT RESOLVED, That the Governing Board authorize the Vice President for Administrative Services to enter into an agreement with Sun Trust Leasing Corporation for the purpose of financing the energy Conservation Projects included within the District's contract with Siemens Building Technologies, Inc. *Please see Resolution March 20, 2007, NB #101.*

J. CALENDAR OF EVENTS INFORMATION

VII. ADVANCE PLANNING

A. Meeting Date:
Regular Meeting: Tuesday, April 24, 2007

- 1:30 p.m. – Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

1. Governing Board Evaluation

VIII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: March 14, 2007

Agenda March 20, 2007
March 2007