



**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING  
WEDNESDAY, NOVEMBER 18, 2015**

**REPORTS AND PRESENTATIONS**

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## EXECUTIVE DIRECTOR'S REPORT TO MPC GOVERNING BOARD OF TRUSTEES November 18, 2015

*Monterey Peninsula College Foundation supports MPC by being a strong advocate for the College in the community and by raising significant financial support for the College.*

### FUNDRAISING

1. **Total Monthly Donations Received in October 2015:** \$48,768.86

2. **President's Circle Campaign**

The 2015 President's Circle Campaign has raised \$212,350 so far, reaching 85% of our goal (\$250,000). Funding from this campaign provides vital resources for the Foundation, allowing us to support a variety of campus and student assistance programs.

3. **Grants**

The MPC Foundation has been selected again this year to participate in the Monterey County Weekly Gives! Campaign. This year our project, *Food for Thought*, involves provide food cards to financially needy students to be able to purchase meals at the cafeteria.

We recently received \$31,800 from the Nancy Buck Ransom Foundation to support student scholarships for participants in the Evans College Incentive program (2016 cohort).

### EVENTS

1. **Lobos Booster Club Rubber Chicken Drop & VIP Pre-Game Party**

Another successful Chicken Drop was held during half-time at the November 7<sup>th</sup> Football game vs. Gavilan College, with proceeds benefiting the Lobos Booster Club. Winners were: 1<sup>st</sup> place – Rosaleen Ryan; 2<sup>nd</sup> place – Anonymous; 3<sup>rd</sup> place – MPC Football Team. All three donated their winnings back to the Booster Club. There was also a great turnout at the Pre-Game VIP party, sponsored by Buffalo Wild Wings.

2. **Annual Holiday Party**

The Board of Trustees is invited to attend the Foundation's annual Holiday Party at La Mirada on Thursday, November 12 at 5:30pm. We will welcome new Board members, recognize outgoing board members, and celebrate our accomplishments for the year.

### COLLEGE SUPPORT

1. The Fall Faculty & Staff Advancement Award (FASA) grants have been approved. This cycle we received 21 proposals, collectively requesting \$43,102. Of those, 16 proposals were fully or partially funded with the \$20,000 available.

### ADMINISTRATION

1. We will be holding a Special Meeting (Executive & Finance Committees) on November 16<sup>th</sup> to review the 2016 budget.
2. The next Foundation Board meeting will be held December 2, 2015.
3. The Foundation will be welcoming several new Board Members beginning in January, 2016: Judge Andrew Liu, Ruth Lyn Thompson, Matthew Hohman, Don Newmark (returning), and Joy Junsay.
4. We will be holding a New Board Member orientation on December 7<sup>th</sup> from 12-4pm.

# Board of Trustees Meeting

## November 18, 2015

### Academic Affairs Report

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#### 1. **New Curriculum:**

Five new courses and a new program in *Massage Practitioner Certificate of Training* are being forwarded for approval to the Board.

#### 2. **Enhancing our Enrollments:**

The Office of Academic Affairs is focused on productively growing the college's enrollment. The Office is closely monitoring schedule development for the 2016-2017 academic year in order to improve student course-taking patterns during the day and evening, to enhance the timely completion of courses and programs by students, and to improve the fiscal stability of the college.

#### 3. **Growing our Assets:**

Our employees are our most valuable asset. Dr. Tribley has accepted the faculty prioritization completed by the Academic Affairs Advisory Group (AAAG) and recommended by the College Council to the President/Superintendent. Dr. Tribley has approved the recruitment of the first 11 positions on the list. This represents 5 "net new" faculty positions for the 2016-17 academic year in addition to filling 6 potential retirement positions. As a result, ten percent of our faculty will be new in fall 2016. These new hires will enable the college to grow and build enrollment.

#### 4. **Exploring New Frontiers in Online Instruction:**

MPC's Institutional Committee on Distance Education (ICDE) is spearheading an evaluation of the *Canvas* course management system as a potential replacement of our current system (Moodle). *Canvas* has been selected by the California Community College Chancellor's Office Online Education Initiative as the common course management system for use by all community colleges participating in the online course exchange. Our evaluation process kicked off with a campus forum on November 6th and will continue into spring 2016 with additional vendor demonstrations, more campus conversation, trial courses, as well as opportunities for student and faculty feedback. We anticipate a recommendation by the ICDE regarding switching to *Canvas* or staying with our current system by March 2016.

#### 5. **Building Community in Online Instruction:**

A group of 10 MPC faculty recently completed a four-week online training called "Building Online Community with Social Media", which introduced them to various social media tools—including blogs, wikis, Twitter, and social networking—and how to safely use them to engage students in online classes. This training is the 5th course in our MPC Online Teaching Certification Program designed to help faculty design and deliver high quality online courses.

**6. Collaborating with Adult Education to Enhance Educational Pathways:**

MPC is the fiscal agent for the Monterey Peninsula Regional Adult Education Consortium, which includes the Monterey Adult School, Pacific Grove Adult School, and Carmel Adult School in addition to MPC. The consortium was allocated \$750,000 from the state for this year as a result of AB86 to develop the Adult Education infrastructure. The consortium has submitted an updated Annual Plan for 2015-16, and has updated the three year plan for 2015-2018 along with an updated governance structure to the Chancellor's office. The activities will include alignment of ESL curriculum, development of courses for disabled adults, and the providing student support services for adults including childcare and transportation.

**7. Hosting GIS Day:**

MPC is hosting GIS day on November 18 at the Marina campus. This day provides an international forum for users of Geographic Information Systems (GIS) technology to demonstrate real-world applications and maps. It is an opportunity to network and to celebrate the science. The sponsor is Central Coast Joint Data Committee (CCJDC), which aims at sharing regional spatial data within a 5-county region of the central coast of California – from San Mateo through Santa Cruz, San Bento and Monterey to San Luis Obispo county. The event is registered at [www.gisday.com](http://www.gisday.com). Ana Garcia-Garcia, an adjunct faculty in Geology is the chair of the education subcommittee of the CCJDC, and is charge of the event this year.

**8. Partnering with the Bay Region Retail, Hospitality and Tourism (BRRHT):**

On November 5, more than seventy hospitality and culinary students and teachers got together at MPC for a workshop on customer service excellence presented by Emily Ellis. Ms. Ellis has worked with companies such as the American Hotel and Lodging Association's Education Institute, Walt Disney Company, Gaylord Entertainment Company among others.

Governing Board Report for Student Services  
November 18, 2015

Transfer Day

50 accredited universities with varying majors attended Transfer Day from in and out of state. About 120 high school students attended as well. Students were able to meet representatives and collect transfer information and resources. Student volunteers and staff worked hard to make sure the event ran smoothly by setting up signs, decorations, and welcoming guests. Eric Ogata, EOPS, lead high school students on a tour of the different departments on campus. Lunch was prepared by Lien Nguyen, Molly Jansen, Sudeshna Nand, student volunteers in the Hospitality kitchen for 80 adults.

Veteran's Day Luncheon

The Monterey Peninsula College Veterans' Club hosted a Veteran's Day Luncheon on November 4th. Lunch followed a short service which honored all Veterans.

CDC Events

"What's Next after Community College?" was held **Saturday, Nov. 7th** at MPC. We consider it a mini-conference for Early Childhood Education majors. This is the second time we have offered it (last time was in 2012). Participants had the option of attending three different sessions in the morning, plus we held a special MPC program update and college application workshop in the afternoon. The sessions included 5 Colleges/Universities (Cal State Monterey Bay, Cal State East Bay, Brandman, Pacific Oaks, and Concordia -St.Paul) plus topical sessions on Job Interview Skills, Child Development Permit Application Process, and How to Open a Successful In-Home Family Child Care. This year we added a job fair of companies/organizations looking to hire:

- Community Action Partnership of San Luis Obispo
- Creative Care Learning Centers
- Early Development Services
- Greenfield Unified School District
- Monterey County Head Start and Early Head Start
- Kinship Center
- Mexican American Opportunity Foundation
- MPC Child Development Center
- Naval Post Graduate School
- YMCA

We received a very nice thank you note from a student who attended. He gave permission for us to share his feedback as well as his name

"I would just like to start off by saying WOW!! The event "What's Next?" that took place at MPC Community College on Saturday, November 7th 2015 was just fantastic. As a student majoring in the ECE field at MPC, I feel very fortunate to be a part of this caring staff & community of Monterey County. Putting together a quality group of colleges and universities, some as far out as Minnesota, to share different education plan options with the future graduates in MPC to pursue our BA's & MA's that best fit our interest for future careers. To also put together a fun job fair of passionate working company's looking for hire that all have effective and mindful philosophy's of child care. Set up workshops that grow our professional knowledge and the thoughtful treats given to us participants. I believe I can speak on behalf of all ECE majors & students, THANK YOU to our dedicated one of kind staff at MPC and all motivating colleges that took their time to come and reach out to us students. The great companies involved in the job fair and a special thanks to First 5 Monterey County who really cares. It was a rewarding experience."

Sincerely grateful student, Adam Clapp

The Child Development Center Parent Club held a bake sale on October 14<sup>th</sup> to raise funds for a lending library for parents to access. Children's parents will be able to check out children's books to promote reading at home. The Parent Club will also be holding a fall drawing with exciting prizes to assist in fund raising efforts of the lending library. Tickets can be purchased at the CDC. CDC staff and students also volunteered at the Big Sur Half-Marathon sorting recycling at the event on November 8<sup>th</sup>.

#### eTranscripts

Student Services is now LIVE on eTranscript California through XAP, this means MPC can now send eTranscripts directly to CSUMB. This is in addition to receiving/sending electronic transcripts through the National Student Clearinghouse.

#### Scholarship Workshop

TRIO, EOPS, and Financial Aid hosted Scholarship Workshops on October 22<sup>nd</sup> and November 5<sup>th</sup>. This free workshop for students included tips for writing a personal statement, useful tools for requesting and obtaining letters of recommendation, and other resources to aid students in the process of applying for scholarships.

## **Monterey Governing Board Report for November 18, 2015**

### **Steve Crow, Professional Expert, Administrative Services**

Approaching 90 days at MPC I have had the pleasure of attending many participatory governance and community meetings. The highlights of my last thirty days include attendance of College Council, Administrative Services Advisory Group, the Facilities Committee and our Citizen's Bond Oversight Committee.

#### **Administrative Services Advisory Group (ASAG)**

The Administrative Services Advisory Group met recently on November 9, 2015 and discussed additional policies from Chapter 6 (Business and Financial Affairs) and Chapter 3 (General Institution). In addition to the recently recommended twenty policies forwarded to the Board's subcommittee, the following policies are now under consideration at College Council:

- i. 6910 Housing
- ii. 3310 Records Retention & Destruction
- iii. 3440 Service Animals
- iv. 3500 Campus Safety
- v. 3505 Emergency Response Plan
- vi. 3515 Reporting of Crimes
- vii. 3520 Local Law Enforcement
- viii. 3530 Weapons on Campus
- ix. 3810 Claims Against the District

#### **Facilities Committee**

The Facilities Committee met on November 10, 2015 and discussed completed and proposed projects as well as the need to revise the Facilities Master Plan to reflect any new guiding information coming from our master planning documents.

The committee reviewed updates on current projects and review of materials shared at the Citizen's Bond Oversight Committee.

There was a discussion of future proposed projects including Family Consumer Science (CTE Grant), Child Development Center-Outdoor Classroom, and Baseball field turf.

The committee discussed the importance of addressing the long-term commitment to new facilities and the planning for sustainability through scheduled maintenance and adequate operational support.

## Address to Board of Trustees from Kevin Haskin, MPCEA Chapter 245 President

November 18, 2015

Good Afternoon Board Members,

CSEA would like to thank Dr. Tribley and Dr. Crow for all of their work securing the Collaborative Braintrust Consulting Firm. We look forward to cooperating with their assessment of the college, and hope this will lead to the effective modernization of MPC and assist in establishing efficient policies and procedures to benefit all departments of the campus.

MPCEA is still in the process of representing a member through a Skelly Hearing and investigation. We hope this will be resolved soon.

The last time I was here, I brought attention to a department that I perceived to be in bit of disarray. Apparently, I committed a breach of etiquette since my predecessor would always warn people if he planned to say anything negative about them. This confused me, since in all my years of being a supervisor or all my years of being a parent did I ever give warning prior to giving a reprimand.

I do my best to represent the classified workers of this college. I talk with them, I listen to their concerns, and I feel their emotion. My message here today is that their voice is valuable, and I am entrusted with representing it to the best of my ability.

I would like to draw attention for a moment to my sister President Paula Gilbert. It was her voice that found the fiscal irregularities which restored pay concessions negotiated due to bad data. It was her voice which triggered the pay increase, the first in over eight years, for all of our employees. It is her voice of reason, and voice action which causes change on this campus.

I was very concerned when I heard that efforts were being made to quell her voice. I'm very appreciative we have this venue to bring our concerns and celebrate our successes. If my commentary becomes tiresome and no longer welcome, where should I go to get my message across? The students? The newspapers? If not here, where?

I don't think stifling conversation would serve the interests of MPC or any of its employees.

Thank you for your time,

As always,

“There is No Class without Classified”



The CSEA mission is: “To improve the lives of our members, students and community.”