

**Standard IV: Leadership and Governance**  
**Section C: Governing Board**

**IV.C.6 The institution or the governing board publishes the board bylaws and policies specifying the board's size, duties, responsibilities, structure, and operating procedures.**

*To provide feedback on this draft, please use the feedback survey at:*  
<http://goo.gl/forms/5KTmAHo3bk>

**Evidence of Meeting the Standard**

- Board Policies website: 1000 Series

**Analysis and Evaluation**

Policies in the 1000 Series of the Board Policies Manual outline the size, duties, responsibilities, structure, and operating procedures of Monterey Peninsula College's Governing Board. Taken together, the 1000 series policies serve as the Board's bylaws. These policies serve as the Board's bylaws.

Board Policies 1005 establishes the size and composition of the Board of Trustees. Board Policy 1007 outlines the duties and responsibilities of the Board, in compliance with the California Education Code §72022 to §72035.

Board Policies 1010 (Annual Organizational Meeting and Officers of the Board), 1011 (Board Chair), and 1050- (Executive Officer of the Board) specify the structure of the Governing Board. Board Policy 1010 requires the Board to elect officers of Chair, Vice-Chair, and any others designated as necessary (e.g., Board Policy Review Subcommittee Chair) at an annual organizational meeting. These three policies (BP 1010, 1011, and 1050) also outline the specific duties of the Chair, Vice-Chair, and Executive Officer with respect to the structural composition of the Board.

The remainder of the policies in Series 1000 (BP 1015 through BP 1435) specify the Board's operational procedures. These policies guide such operational details as meeting times (BP 1015), provisions for public comments at meetings (BP 1020 and 1025), construction of meeting agendas (BP 1021), purpose and structure of closed session (1040), etc.

Board Policy 1400 specifies that hard copies of the policies can be found in each administrative and division office, as well as in the MPC Library. However, in [year] the Board made the decision to use the website as the official repository for board policies, as it was cumbersome and ineffective to update multiple hard copies located in multiple offices. As the Board continues to review and update its policies based on CCLC-recommended language, it will ensure that the new policy 2410: Board Policies and Administrative Procedures reflects current practice.

**Conclusion:** Monterey Peninsula College meets the standard; however, there are opportunities for continued improvement in this area.

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