

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, SEPTEMBER 23, 2015

11:00am, Closed Session: Stutzman Room, Library Technology Center
2:00pm, Regular Meeting (Business): Sam Karas Room, Library Technology Center
3:00pm, Regular Meeting (Reports): Sam Karas Room, Library Technology Center

980 Fremont Street, Monterey CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))

a) Case Name Unspecified: one grievance involving assignment

B. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCTA/CTA

b) Agency Representatives: Susan Kitagawa, David Brown, Michael Gilmartin, Kiran Kamath, and Steven L. Crow, Ed.D

C. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCEA/CSEA

b) Agency Representatives: Susan Kitagawa, Laurence E. Walker, and Steven L. Crow, Ed.D

D. Public Employee Discipline/Dismissal/Release/Complaint

E. Public Employee Evaluation (Government Code Section 54957)

Title: Superintendent/President

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

A. Acknowledgement of Guests

11. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CORRESPONDENCE AND PUBLICATIONS

A. MPC All User Emails

- 1) Vicki Nakamura: “ ‘Citizens’ Bond Oversight Committee Meeting Agenda for August 10, 2015”
- 2) Art St. Laurent: “We ‘Permit’ You to Park”
- 3) Leslie Procive: “Revised Academic Calendar for 2015-16”
- 4) Shawn Anderson: “MPC Regular Board Meeting, August 26, 2015”
- 5) MPC Foundation: “Fall FASA Grants Available!”
- 6) Kiran Kamath: “Weekly Enrollment Comparison Report”
- 7) Michael Gilmartin: “2015-16 MPC College Catalog now available on the MPC website”
- 8) MPC Online Team: “Using MPC Online to Track Online Student Progress Toward Success – MPC Online Faculty Coffee and Conversation”
- 9) Melissa Pickford: “MPC Art Gallery New Beautiful Exhibit!”
- 10) Dr. Walt Tribley: “Rod Oka Scholarship”
- 11) Dr. Walt Tribley: “Announcing Ms. Maria Roa as MPC’s Next Custodial Supervisor”
- 12) Creative Writing Club of MPC: “Creative Writing Club Meets Thursdays, 3-4 in HU101”
- 13) Amber Thompson: “2015-2016 Athletic Season Passes”
- 14) Student Health Services: “Health Services Resources”
- 15) Student Health Services: “Health Services NAMI Presentation”
- 16) Julie Osborne: “Lobo Day – September 16th”
- 17) MPC Foundation: “You Have to See This!”
- 18) Dr. Jon Knolle: “09/11: Concerns and Opportunities for Online Student Retention – MPC Online Faculty Coffee and Conversation”
- 19) Dr. Walt Tribley: “Please Welcome Dr. Steve Crow, Professional Expert in Administrative Services”
- 20) Dr. Jon Knolle: “MPC Online Training Opportunity – Introduction to MPC Online (Moodle Training)”
- 21) Counseling Department: “Early Alert Assistance Program”
- 22) Dr. Walt Tribley: “Flags at Half-Staff Today”
- 23) Shawn Anderson: “MPC Special Board Meeting, September 14, 2015”

B. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *Monterey Herald* / September 5, 2015: “MPC looks to bounce back”
- 2) *Monterey Herald* / September 9, 2015: “Panthers, MPC are both home Saturday”

13. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Regular Board meeting on August 26, 2015.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the August 14th manual payroll in the amount of \$657.00 and the August 31st regular payroll in the amount of \$1,883,146.88 and the September 10th supplemental payroll in the amount of \$23,289.09 be approved.
- 4) That Commercial Warrants:
12172942 through 12172976, 12173438 through 12173464, 12174016 through 12174035,
12174472 through 12174494, 12175165 through 12175220, 12175931 through 12175943,
12176511 through 12176553, 12177751 through 12177779, in the amount of \$877,250.47 be approved.
- 5) That Purchase Orders B1600148 through B1600252 in the amount of \$8,615,311.30 be approved.
- 6) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$	39,015
Net decrease in the 3000 Object expense category	\$	232
Net increase in the 5000 Object expense category	\$	39,247

B. Management Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Maria Roa, Custodial/Evening Site Supervisor, Facilities, effective September 24, 2015.

C. Faculty Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2015.

D. Classified Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Resignation of Thelma Morales, Accounting Specialist III, Fiscal Services, 40 hours per week, 12 months per year, effective at the end of the day, August 25, 2015.
 - b) Resignation of Susan Stienstra, Administrative Assistant III, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day, August 28, 2015.
 - c) Grant an unpaid leave of absence for Nicholas Garrison, Instructional Specialist in the English and Study Skills Center. Mr. Garrison has requested to reduce his weekly work

schedule of 18 hours per week, 7 months per year and 19 days, to 14 hours per week, 7 months per year and 19 days, effective September 24, 2015 through May 26, 2016.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

14. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2015-2016 Monthly Financial Report for the period ending August 31, 2015, be accepted.
- B. BE IT RESOLVED, that the Governing Board approves the corrected Schedule A – Contract Faculty, effective July 1, 2015.
- C. INFORMATION: First Reading of Board Policies: 4010 – Academic Calendar; 4030 – Academic Freedom; 4050 – Articulation; 4225 – Course Repetition; 4300 – Field Trips and Excursions; 4330 – Instructional Service Agreements; 4334 – Contract Education; and 5052 – Open Enrollment
- D. BE IT RESOLVED, that the Board authorize the District to file a Notice of Completion of Contracts for the Graphic Arts and Nursing Buildings Re-roofing and Exterior Painting Scheduled Maintenance Project.
- E. BE IT RESOLVED, that the 2017-2021 Five-Year Construction Plan, be ratified.
- F. BE IT RESOLVED, that the Governing Board authorizes the District to enter into a contract with Nuventive, LLC, effective September 24, 2015 through September 24, 2020.
- G. BE IT RESOLVED, that the Governing Board approves the Memorandum of Understanding (MOU) “Mandatory Training Part-Time Faculty” dated September 14, 2015 between Monterey Peninsula College District and Monterey Peninsula College Teachers Association, which provides part-time faculty compensation for mandated training.
- H. INFORMATION: Calendar of Events

15. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. Student Success and Achievement Report: “Success for CTE Students: ‘Results from the Career Technical Education Outcomes Survey (CTEOS),” Dr. Rosaleen Ryan and Mr. Michael Gilmartin
- B. Superintendent/President’s Report: Dr. Walter Tribley
- C. Academic Affairs Report: Ms. Kiran Kamath
- D. Student Services Report: Mr. Larry Walker
- E. Academic Senate Report: Dr. Alfred Hochstaedter
- F. MPCEA Report: Mr. Kevin Haskin, Vice President
- G. MPCTA Report: Ms. Paola Gilbert, President
- H. ASMPA Report: Mr. Stephen Lambert, Student Trustee
- I. College Council Report: Ms. Stephanie Perkins and Ms. Diane Boynton, Co-chair
- J. MPC Foundation

- 1) Executive Director Report: Ms. Beccie Michael
 - 2) Monthly Donations: To be announced on September 23, 2015.
- K. Governing Board Reports
- 1) Community Human Services (CHS) Report
 - 2) Trustee Reports

16. ADVANCE PLANNING

- A. Regular Board Meeting, Wednesday, October 28, 2015 at the Public Safety Training Center (PSTC):
- 1) Closed Session: 11:00am, SPS-106
 - 2) Regular Meeting (Business): 1:30pm, SPS-119
 - 3) Regular Meeting (Reports): 3:00pm, SPS-119
- B. Regular Board Meeting, Wednesday, November 18, 2015 at MPC:
- 1) Closed Session: 11:00am, Stutzman Room, LTC
 - 2) Regular Meeting (Business): 1:30pm, Sam Karas Room, LTC
 - 3) Regular Meeting (Reports): 3:00pm, Sam Karas Room, LTC
- C. Future Topics

17. ADJOURNMENT

18. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted September 16, 2015