

Monterey Peninsula Community College District

Governing Board Agenda

January 30, 2015

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To approve the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Sara Thompson, Administrative Assistant III/Faculty Contracts, Academic Affairs, 40 hours per week, 12 months per year, effective February 2, 2015.	Included in Budget
b)	Employment	Employment of Sara Metz, Administrative Assistant III/Faculty Contracts, Academic Affairs, 40 hours per week, 12 months per year, effective February 2, 2015.	Included in Budget
c)	Resignation	Resignation of Sue Kostyshak, Instructional Specialist, Reading Center, 18 hours per week, 8 months per year, effective at the end of the day, December 17, 2014.	N/A
d)	Resignation	Resignation of Yen Le, Scheduling Technician, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day, January 9, 2015.	N/A
e)	Resignation	Resignation of Maggie Caballero, Administrative Assistant III/Faculty Contracts, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day, December 12, 2014.	N/A

Budgetary Implications:

See table.

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following item(s):

- a) Employment of Sara Thompson, Administrative Assistant III/Faculty Contracts, Academic Affairs, 40 hours per week, 12 months per year, effective February 2, 2015.
- b) Employment of Sara Metz, Administrative Assistant III/Faculty Contracts, Academic Affairs, 40 hours per week, 12 months per year, effective February 2, 2015.
- c) Resignation of Sue Kostyshak, Instructional Specialist, Reading Center, 18 hours per week, 8 months per year, effective at the end of the day, December 17, 2014.
- d) Resignation of Yen Le, Scheduling Technician, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day, January 9, 2015.
- e) Resignation of Maggie Caballero, Administrative Assistant III/Faculty Contracts, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day, December 12, 2014.

Recommended By:

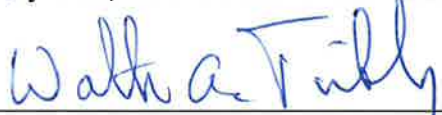

Susan Kitagawa, Associate Dean of Human Resources

Prepared By:



Shirley Kim, HR Benefits & Retirement Coordinator

Agenda Approval:



Dr. Walter Tribley, Superintendent/President