

Academic Affairs Report

CTE Grants

The College submitted its final application for CTE (Career Technical Education) Enhancement funds on December 1. This funding is the result of SB 852 which provides community colleges with \$250 million in the CTE Pathways grant program. MPC, if approved, will be receiving \$177,762. The funding will be used to develop, enhance, retool, and expand quality CTE offerings that build upon existing regional capacity and labor market needs. Funds may be used for Equipment, Curriculum Development, Professional Development, and other related costs as necessary. The CTE programs MPC will be supporting with these funds are Automotive Technology, Business Accounting, Computer Networking, Dental Assisting, Hospitality, Medical Assisting/Office, and Nursing.

The College will also be exploring applying for additional CTE Enhancement funds in the spring. These funds will hinge on working with other colleges in the region to develop partnerships in similar CTE sectors. The exact format of this application has not been determined at this time. In addition, the College will be involved in submitting one or more grant applications for the new round of CTE Career Pathways Trust grants which are due February 6. These grants will involve working on career pathways with our local high schools.

AB 86 Update

The College along with Monterey Adult School and Pacific Grove Adult School will be submitting a final draft of a plan for regional adult education on the Monterey Peninsula on December 31. This draft plan is made up of a series of tables and narrative describing the proposed plan for the region. It also includes information on identifying gaps in service, professional development, and recommendations on offerings in Adult Basic Skills Education, English as a Second Language and Citizenship, Adult Career and Technical Education, Adults with Disabilities, and Apprenticeship. This draft will be used by the state to develop a report to the Legislature on possible future funding for Adult Education in California. The Final Report will be due March 1.

Accreditation Update

The first drafts of the various standards have now been reviewed by the steering committee. Their comments and suggestions are being forwarded to the writers. The next draft will be due back from the writers in February, 2015, when they will again be reviewed by the steering committee.

Governing Board Report for Student Services

Presented by:
Larry Walker, Interim Vice President for Student Services
December 10, 2014

Financial Aid

- Financial aid will be awarding students within two or three weeks after they submit their financial aid documents for the remainder of the 2014-2015 school year.

Student Health Services

- Roll out of Kognito, the online avatar faculty/staff/student gatekeeper training for At-Risk, Veterans, and LGBTQ populations
- Services fair for students which included Covered California enrollment help, services for Veterans
- Call Me Crazy movie screening
- Webinar training regarding mental health services for college students
- Classroom presentations regarding suicide prevention

CDC

- The CDC Staff and Parent Club volunteered at the Big Sur Half Marathon from 6am -1PM on the recycling team.
- The CDC Children are collecting towels for the Monterey SPCA so that a dog can have a towel to sleep on.

Student Services

- The annual Project Santa is underway. Student and Staff Referrals for holiday help and donations for the cause are being accepted. Committee members; Cathy Nyznyk, Amy Cavender, and Julie Osborne.
- Activities Council sponsored a Blood Drive on December 1st.

CARE/CalWORKs

- CARE and CalWORKs are scheduled to have their annual holiday celebration on December 6. High School students participating in MPC's Upward Bound program conducted several fund raisers throughout the year for the purpose of donating proceeds to this annual event that supports single parents who receive CARE and CalWORKs services.

Address to Board of Trustees from Loran J. Walsh, MPCEA Chapter President

Good Afternoon Board Members,

10 December 2014

This is my 30th address to the Board.

In November MPCEA held nominations for our MPCEA Executive Board. The vote was held yesterday, December 9, 2014. (I will have the results on December 10, 2014).

We are approaching the end of Negotiations for 2014- 2015. There are only a few items left on the agenda.

The 2015- 2016 Negotiations Sessions are right around the corner. The MPCEA Team will be assembled by the newly appointed MPCEA Executive Board. MPCEA will be surveying our membership and see what issues they would like to see addressed next; as soon as that list is accepted MPCEA will begin to put together a Sunshine Letter for the District. MPCEA is hopeful that we can continue to exercise Interested- Base Negotiations/ Bargaining.

I want to take this opportunity to Thank ASMPC and its members for the Thanksgiving Feast on Friday, November 21, 2014. It was very good. Thanks to ASMPC for all the work they do to support the MPC Community.

MPCEA has presented to its members another MOU- The Effects of Layoffs Child Development Center. We had an Informational Meeting on Monday, November 24, 2014 and we voted on the MOU on Tuesday, December 2, 2014. (I will share results on December 10, 2014)

On Saturday, December 6, 2014, I attended a Cal- PERS Pre- Retirement seminar at the Gilroy High School in Gilroy with some of members and members of MPUSD Unified School District.

MPCEA and its members would like to wish everyone a Happy Holiday Season. Will see you all again Next Year!!

As always,

“There is No Class without Classified”



The CSEA mission is: “To improve the lives of our members, students and community.”



EXECUTIVE DIRECTOR'S REPORT TO MPC GOVERNING BOARD OF TRUSTEES December 10, 2014

Monterey Peninsula College Foundation supports MPC by being a strong advocate for the College in the community and by raising significant financial support for the College.

FUNDRAISING

1. **Total Monthly Donations Received in November 2014:** To be reported at the meeting.
2. **President's Circle**
The 2014 President's Circle (unrestricted fund) campaign goal is \$235,000. As of November 26, we have raised \$170,000 (72% of our goal). We are truly grateful to all of the community and board members who support this critical campaign.
3. **Athletics Booster Club**
Following the success of the Rubber Chicken Drop Fundraiser, which was held during the October 25th, 2014 Homecoming Football Game, the Booster Club is continuing to raise funds to support MPC Athletics. We are currently working in partnership with a local software company, Extreme Impact, as the beneficiary of their March 2015 Golf Tournament. For more information or to support the Booster Club, please visit www.mpcfoundation.org/booster.
4. **Grants**
So far in 2014, the Foundation has raised \$487,844 in grant funding (compared to \$185,000 total for 2013). We have two additional grant requests still pending (Community Foundation Impact Grant and Rotary Club of Pacific Grove).
5. **Annual Appeal**
The Foundation is in the process of mailing our Annual Appeal to solicit year-end donations from the community; approximately 5,000 copies will be distributed. This year's appeal prominently features a photograph of MPC Student Trustee, Maury Vasquez.

EVENTS

1. **20th Anniversary & Board Appreciation Party**
The Foundation's 20th Anniversary and Board Appreciation Party was held on Friday, November 14th at La Mirada with approximately 50 guests in attendance. We greatly appreciated the hors d'oeuvres prepared by Instructor Molly Jansen and her students, and the chocolate favors prepared by Chef Andre.
2. **New Board Member Orientation**
The Foundation will be holding a four-hour orientation for incoming Board members Woody Kelley, Ron Loiacono, and Lewis Leader on December 12, 2014. The orientation will feature lunch prepared by our Hospitality Department, a campus tour, and presentations from Dr. Tribley, Nolan Kennedy, Birt Johnson, Bob Mulford, Matt Morgan, Bill Doolittle, and Beccie Michael.

COLLEGE SUPPORT

1. The Foundation Board approved \$10,000 in unrestricted funds to assist the college with grant-writing efforts in 2015.

ADMINISTRATION

1. The next Foundation Board meeting will be held January 21, 2015.

www.chservices.org
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P.O. Box 3076
Monterey, CA 93942-3076

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human services**

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RESERVED
12/1/14

**HIGHLIGHTS OF
REGULAR BOARD MEETING
November 20, 2014**

1. *Mary Ann Carbone, Board Chair, called the meeting to order at 11:15 a.m. at Sand City, City Hall.*
2. *Board approved Consent items, October Board minutes and Disbursements for the period of October, 2014.*
3. *Margie Allen, Program Officer of Family Services Centers, introduced Teresa Jimenez and Alicia Guzman D.A.I.S.Y counselors who gave a presentation about the program. D.A.I.S.Y is a drug and alcohol intervention program for youth ages 13-18. Youth are usually referred to the program through parents, schools, Social Services, Behavioral Health, Probation and Juvenile Drug Court. Through individual and group counseling, the program works to raise consciousness, inspire hope, and motivate informed, internally driven, sincere decisions to change. D.A.I.S.Y utilizes the Seven Challenges curriculum, an evidence-based best practice. Seven Challenges provides a framework for helping youth think through their own decisions about their lives and their use of alcohol and other drugs. D.A.I.S.Y also offers a parent Support group to help parents understand and support their children and to provide them with the information and tools to help their children in recovery. Program currently has 42 students and 10 parents enrolled.*
4. *Robin McCrae, CEO, reported that she and CFO Cedric Otsuki met with Epic Insurance representative Tammy Mission to review Workers Compensation insurance carriers. They also met with a representative from a carrier prior to his company providing a quote. Then CFO Sharon Lagana and Robin met with Tammy again to review quotes from several companies. In the end, the best choice was State Fund, our current carrier, which we will stay with for Workers Compensation.*

The Fall All-Staff meeting was held on Oct. 24 at Shoreline Occupational Center in Marina. Catherine Hambley provided training and facilitated discussion about Agency Culture and Customer Service. Employee feedback was very positive. The day ended with consensus agreement on CHS's core values: respect, compassion, accountability, collaboration, integrity, competence, ethical, and commitment to personal and professional development.

The Community Action Partnership (CAP) contract was successfully re-negotiated and the year-end report submitted with input and help from Development Director Rob Rapp, Program Officer II Margie Allen, Quality Assurance Manager Susan Salcedo and Parent Education Coordinator, Myrna Ezequiel. The contract funds a variety of youth and family services.

The new CFO Sharon Lagana is working diligently with soon to be retired CFO Cedric Otsuki to learn all the functions of the Agency's finance department and both are doing great jobs! In her first few days, Sharon discovered an outstanding receivable for about \$6,500 with County Behavioral Health and was able to recover that sum for us. The bookkeepers, too, are getting to know Sharon. She has shown them new procedures and short cuts to not only make their jobs a little easier, but also a bit more accurate by eliminating the need to enter data more than once.

The outpatient certification paperwork has been submitted to the State and has passed the first phase of review. If there are deficiencies we will have the opportunity to correct them in phase II. The

third phase is a site visit. The State does not provide a specific time line, but we remain hopeful that we will be certified by Jan. 1. Senior PO Marta Sullivan is currently working on protocols for a women's residential drug treatment protocol. Given the length of time it takes for certification, we plan to submit the paperwork to the State in December. A specific proposal and budget will be brought to the board in December or January.

Senior PO's Bruce Loisel and Marta Sullivan are working the build out of space at Off Main Clinic and Genesis House. OMC will get two new offices to accommodate planned growth of the methadone program (an additional counselor and "take-home" dosing station). Genesis will get a private employee lounge and the office will no longer have a kitchen in it!

Leases were successfully negotiated at 2560 Garden Rd., Ste. 201-A, Monterey and 1087 Main St., Salinas for the new outpatient programs. Both spaces are adjacent to current leases.

- 4. Rob Rapp, Development Director, reported that CHS' has a new website! CHS also has two Facebook pages, Genesis House and Safe Place with daily updates. 9th Annual All Women's Ball will be held Saturday, January 17th. Rob invited everyone out to Safe Place Open house on Friday, November 21st from 1:00-5:00 p.m.*
- 5. Annette Yee-Steck, Finance Committee Chair, reported that the Finance Committee met earlier in the day. Dashboard for October looks good. Harvey Kuffner, Board member will be helping the Finance Committee with making decisions about moving investments around.*
- 6. Harvey Kuffner reported that the Personnel Committee met earlier this month. Committee went over the proposed Salary Schedule Adjustments.*
- 7. Curt Parker, Audit Committee reported that committee met earlier this month to review the Audit 990 form. Curt mentioned and thanked Sharon Lagana, CFO for catching few minor errors. The Audit was sent by email to all Board members for review.*
- 8. The board approved authorized signers for bank signatures as proposed.*
- 9. The board approved authorized signers for contractual obligations as proposed.*
- 10. The board approved the Annual Certified Financial Audit as proposed.*
- 11. The board approved the Salary Schedule Adjustments as proposed.*
- 12. JPA member, Mike Ventimiglia reported the City of Del Rey Oaks passed Medical Marijuana Sales. If any profit is made that profit will be sent out to other non-profit agencies.*
- 13. Rosie Angulo will be sending out invitations to our CHS Holiday Open House.*
- 14. Board Chair Mary Ann Carbone wished everyone a Happy Thanksgiving.*

The next regular board meeting is scheduled for Thursday, December 18, 2014 from 11:00 a.m. to 1:00 p.m. at the Sand City City Hall, Sand City, CA.

BOND EXPENDITURE REPORT 10/31/14

Total Budget With Other Funds	Projects	A Total Bond Budget	B Total Bond Prior Year Expenses	C 2014-2015	A-B-C	(B+C)/A	
				Year to Date Bond Payments	Bond Budget Balance	% Bond Cost	% Construction Schedule
	In Process						
\$4,724,000	Arts Complex	\$4,724,000	\$3,159,348	\$382,283	\$1,182,369	75%	100%
\$5,952,000	College Center Renovation	\$5,952,000	\$5,773,342	\$386,065	(\$207,407)	103%	100%
\$4,000,000	Furniture & Equipment	\$5,685,000	\$5,205,552	\$457,469	\$21,979	100%	99%
\$7,690,000	Humanities, Bus-Hum, Student Services	\$3,296,000	\$3,223,689	\$18,339	\$53,972	98%	100%
\$6,466,000	Infrastructure - Phase III	\$6,466,000	\$6,453,313	\$7,763	\$4,924	100%	100%
\$10,750,000	Life Science/Physical Science	\$10,750,000	\$10,568,582	\$5,932	\$175,486	98%	100%
\$3,830,000	PE Phase II - Gym/Locker Room Renov.	\$3,830,000	\$3,810,036	\$0	\$19,964	99%	100%
\$2,640,519	Pool/Tennis Courts Renovation	\$2,640,519	\$2,443,596	\$29,450	\$167,473	94%	100%
\$4,600,000	Swing Space / Interim Housing	\$5,800,000	\$5,722,573	\$39,369	\$38,058	99%	99%
\$10,400,000	Theater	\$10,400,000	\$10,284,474	\$0	\$115,526	99%	100%
\$0	Miscellaneous	\$0	\$140,992	\$21,978	(\$162,970)	0%	0%
\$1,667,699	General Contingency	\$0	\$0	\$0	\$0	0%	0%
\$62,720,218	Total in Process	\$59,543,519	\$56,785,497	\$1,348,648	\$1,409,374		
	Future						
\$1,200,000	Music	\$1,200,000	\$46,270	\$0	\$1,153,730	4%	0%
\$12,000,000	PSTC Parker Flats	\$6,000,000	\$70,500	\$0	\$5,929,500	1%	0%
\$13,200,000	Total Future	\$7,200,000	\$116,770	\$0	\$7,083,230		
	Completed						
\$1,057,576	Early Start/Completed-HVAC Repairs	\$618,539	\$618,539	\$0	\$0	100%	100%
\$2,965,574	Early Start/Completed-New Plant Serv Bldg	\$487,574	\$487,574	\$0	\$0	100%	100%
\$599,414	Early Start/Completed-Telephone System	\$599,414	\$599,414	\$0	(\$0)	100%	100%
\$67,671	Family Consumer Science	\$67,671	\$67,671	\$0	\$0	100%	100%
\$1,517,774	Gym - floor/seismic/bleachers	\$877,847	\$877,847	\$0	\$0	100%	100%
\$2,481,607	Infrastructure - Phase II	\$2,481,607	\$2,481,607	\$0	\$0	100%	100%
\$20,886,001	Infrastructure - Phase I	\$20,886,001	\$20,886,001	\$0	\$0	100%	100%
\$2,117,203	Lecture Forum Renovation	\$2,117,203	\$2,117,203	\$0	\$0	100%	100%
\$7,427,191	New Admin / Old Library Renovation	\$4,712,191	\$4,712,191	\$0	(\$0)	100%	100%
\$5,413,198	New Child Development Center Bldg	\$1,029,198	\$1,029,198	\$0	\$0	100%	100%
\$21,420,211	Other Early start / completed	\$1,950,012	\$1,950,012	\$0	\$0	100%	100%
\$17,336,569	PE Field Track, Fitness Building	\$17,236,569	\$17,236,569	\$0	\$0	100%	100%
\$863,697	Social Science Renovation (inc. Seismic)	\$863,697	\$863,697	\$0	\$0	100%	100%
\$7,478,201	Public Safety Training Center Renov.	\$7,478,201	\$7,478,201	\$0	\$0	100%	100%
\$1,000,000	Auto Technology Building	\$958,602	\$958,602	\$0	(\$0)	100%	100%
\$2,300,000	Business Computer Science	\$2,215,418	\$2,215,418	\$0	\$0	100%	100%
\$8,300,000	New Ed Center Building at Marina	\$8,300,000	\$8,234,700	\$0	\$0	99%	100%
\$9,700,000	New Student Services Building	\$9,700,000	\$9,681,388	\$0	\$0	100%	100%
\$112,931,887	Total Completed	\$82,579,744	\$82,495,833	\$0	(\$1)		
\$188,852,105	Total All Projects	\$149,323,263	\$139,398,100	\$1,348,648	\$8,492,603		
	General Institutional-Bond Management		\$5,372,278	\$59,928			
			\$144,770,378	\$1,408,576			
	Total Bond Funds Spent to Date		\$146,178,954				