

Monterey Peninsula Community College District

Governing Board Agenda

December 10, 2014

Consent Agenda Item No. A.1

Superintendent/President
Office

Proposal:

To consider and approve the minutes of the Regular Board meeting on November 19, 2014.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approves of the change, the minutes may be amended.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the minutes of the Regular Board meeting on November 19, 2014.

Recommended By: Dr. Walter Tribley, Superintendent/President and Board Secretary

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, NOVEMBER 19, 2014

1:30pm, Closed Session, Stutzman Room, Library & Technology Center
3:00pm, Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

MINUTES

1. **CALL TO ORDER** – Chair Charles Brown called the meeting to order at 1:35 p.m.
2. **ROLL CALL** – present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
4. **CLOSED SESSION**
 - A. Conference with Legal Counsel—Anticipated Litigation (Government Code Section 54956.9(b))
 - a) Significant exposure to litigation
 - b) Two potential cases
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCEA/CSEA
 - b) Agency Representatives: Susan Kitagawa & Larry Walker
 - C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCTA/CTA/NEA
 - b) Agency Representatives: Susan Kitagawa & Michael Gilmartin
5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**
6. **ROLL CALL**
Chair Brown asked for Roll Call at 3:04 p.m.
Present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee (Trustee Johnson left at 5:15 p.m.)
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President (President Tribley left at 5:00 p.m.)
Mr. Maury Vasquez, Student Trustee

7. PUBLIC COMMENT

Gentrain Society Board member Robert Marcellini reported that he will be the sole Gentrain liaison to the MPC Governing Board, as Linda Chetlin will no longer be sharing that role with him. He communicated the Gentrain Board's support of MPC's proposed Mission Statement, Values Statement, and lifelong learning definition. He also shared the Gentrain Board's offer to work with the Governing Board to develop the budget for sustaining the Gentrain program.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION – No report.

9. APPROVAL OF AGENDA

Motion Steck / Second Coppernoll / *The Consent Calendar and New Business were moved ahead of "Reports and Presentations."* Carried. 2014-2015/53

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

10. RECOGNITION

A. Moment of Silence

- a. MPC Student, Erii Oshima, deceased October 23, 2014.
- b. MPC Custodian, Greg Gumbrell, deceased November 9, 2014.
- c. MPC Professor Emeritus, Arthur James "A.J." Farrar, deceased November 13, 2014.

B. Acknowledgment of Guests – None.

11. PUBLIC COMMENTS – None.

12. CORRESPONDENCE AND PUBLICATIONS

A. Written Communications

- 1) Letter to MPC Superintendent/President Dr. Walter Tribley from Mr. Tom Nelson, Lyceum of Monterey County Executive Director, commending MPC Student Trustee, Maury Vasquez.

B. MPC All User Emails

- 1) Beccie Michael: "STE(A)M Center Workshop & Survey"
- 2) MPC Online: "MPC Online Training Opportunity – Introduction to Online Teaching & Learning"
- 3) Suzanne Ammons: "CA Shakeout October 16th – Supplemental"
- 4) MPC Foundation: "You Could Win \$1,000" (Lobos Booster Club's Rubber Chicken Drop Fundraiser)
- 5) School of Nursing: "Pizza My Heart Fundraiser for School of Nursing"
- 6) Dental Assisting Program: "Fundraiser for the Dental Assisting Club"
- 7) Jeanette Haxton: "Chamber of Commerce Business Expo"
- 8) Veterans Assistance Office: "Salute to Veterans Event"
- 9) Christine Vincent: "CARE Holiday Party"
- 10) Cathy Nyznyk: "CDC Bake Sale, 10/29"
- 11) ASMPCC: "Dia de Los Muertos – November 4th"
- 12) MPC Theatre Company: "Dracula Opens at MPC Theatre!"
- 13) Veteran's Assistance Office: "Mobile Veteran's Center: 11/3"
- 14) Career Transfer Resource Center: "Transfer Day Activities"

- 15) EOPS, TRiO, CalWORKS, Veterans: “2nd Scholarship Workshop”
- 16) Lara Shipley: “At-Risk Students – You Can Make a Difference!”
- 17) Amy Cavender: “Student Center Grand Re-Opening 11/17”

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *Salinas Californian* / October 24, 2014: “Anytime is good time for Hartnell, MPC”
- 2) *Monterey Herald* / October 26, 2014: “MPC football half-time showcases \$1000 rubber chickens”
- 3) *Monterey Herald* / October 26, 2014: “Hartnell runs over MPC in 44-29 win”
- 4) *Monterey County Weekly* / October 30, 2014: “MPC Theatre’s Dracula sinks in teeth for two weeks”

13. CONSENT CALENDAR

The Consent Calendar was considered at this time.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board meeting on October 22, 2014.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the October 31st payroll in the amount of \$2,231,353.89 be approved.
- 4) That Commercial Warrants:
12108822 through 12108836, 12109448 through 12109487, 12109953 through 12109976,
12111249 through 12111275, 12112063 through 12112119, 12112684 through 12112699,
12114680 through 12114732, in the amount of \$2,027,064.47 be approved.
- 5) That Purchase Orders B1500393 through B1500452 in the amount of \$1,798,168.76 be approved.
- 6) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 2000 Object expense category	\$	7,411
Net decrease in the 3000 Object expense category	\$	1,589
Net decrease in the 4000 Object expense category	\$	3,616
Net increase in the 5000 Object expense category	\$	12,616
- 7) That the following budget increases in the Debt Service Fund be approved:
Increase of \$1,176,628 in Expense funds and \$1,054,845 in Revenue funds received for FY 2013-2014.
- 8) That the following budget increases in the Building Fund be approved:
Increase of \$9,090,848 in Expense funds and \$6,959 in Revenue funds received for FY 2013-2014.
- 9) That the following budget increases in the Restricted General Fund be approved:
Increase of \$79,467 in funds received for FY 2013-2014.
- 10) That the following budget adjustments in the Parking Fund be approved:

Net increase in the 2000 Object expense category	\$	1,487
Net increase in the 3000 Object expense category	\$	45
Net decrease in the 5000 Object expense category	\$	1,532

11) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$	1,764
Net decrease in the 2000 Object expense category	\$	2,500
Net decrease in the 3000 Object expense category	\$	236
Net increase in the 4000 Object expense category	\$	36,470
Net increase in the 5000 Object expense category	\$	4,452
Net decrease in the 6000 Object expense category	\$	36,422

B. Faculty Personnel

1) That the Governing Board approve the following items:

- a) Resignation for the purpose of retirement of Constance Gamiere, Counselor, effective at the end of the day, December 19, 2014 and confer upon her the title of Professor Emeritus.
- b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2014.

C. Classified Personnel

1) That the Governing Board approve the following item(s):

- a) Employment of Julia Fields, Sciences Laboratory Manager, Life Science, 40 hours per week, 11 months per year, effective December 1, 2014.
- b) Employment of Linda Marie Johnson, Instructional Specialist, Access Resource Center, 18 hours per week, 7 months and 18 days per year, effective December 1, 2014.
- c) Increase in work year schedule of Instructional Technology Specialist, Humanities (#328), from current 36 hours per week, 10 months & 12 days per year, to 40 hours per week, 12 months per year, effective November 20, 2014.
- d) Resignation of Ayza Camacho, Administrative Assistant III, Academic Affairs, 40 hours per week, 12 months, effective at the end of the day, November 13, 2014.
- e) Approval of the attached job description for Academic Curriculum, Scheduling & Catalog Technician effective August 1, 2014.
- f) Approval of the attached job description for CurricUNET Specialist effective August 1, 2014.
- g) Approval of the attached job description for Scheduling Technician effective August 1, 2014.
- h) Approval of the attached job description for Administrative Assistant III effective August 1, 2014.
- i) Approve title change from Administrative Assistant III, in Academic Affairs, to Administrative Assistant III/Faculty Contracts for positions #5 and #330, and approve the attached job description for Administrative Assistant III/Faculty Contracts effective 7/1/2014.
- j) Establish new position and approve attached job description for Unit Office Manager, Public Safety Training Center, 40 hours per week, 12 months per year, salary range 18, effective August 1, 2014.
- k) Approve title change for position #180 from Administrative Assistant III/Instructional Contracts Coordinator to Administrative Assistant III effective August 1, 2014.
- l) Transfer positions out of the bargaining unit and change to confidential status for positions #99 and #136, Administrative Assistant IV, Academic Affairs and Administrative Assistant IV, Student Services, effective 8/1/2014.

D. Short Term and Substitute Personnel

1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

Motion Steck / Second Dunn Gustafson / *Vice Chair Steck noted the revisions to Consent Agenda Item C.* Carried. 2014-2015/54

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

14. NEW BUSINESS

New Business was considered at this time.

- A. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending September 30, 2014, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion Johnson / Second Coppernoll / Carried. 2014-2015/55

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- B. BE IT RESOLVED, that the following course revisions and new courses be approved:

Course Revisions:

LIBR 50 Introduction to Library and Research Skills
 MEDA 105 Medical Terminology
 WOMN 11 Literature by and About Women

New Courses:

BUSI 49 Professional Selling
 CSIS 76A Networking Fundamentals
 CSIS 177A Routing and Switching Basics
 HOSP 20 Catering
 HOSP 25 Chef Assistant
 HOSP 26 Baking and Pastry Chef
 HOSP 40 Wine Fundamentals
 HOSP 41 Wine Appreciation and Analysis
 PFIT 16C Tai Chi III
 PFIT 16D Tai Chi IV
 PHED 12D Competitive Swimming III

Motion Steck / Second Vasquez / Carried. 2014-2015/56

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- C. BE IT RESOLVED, that the Governing Board approve Dr. Dawn Rae Davis to travel to San Juan, Puerto Rico, November 13-16, 2014 to attend the National Women's Studies Association conference.

Motion Steck / Second Dunn Gustafson / Carried.

2014-2015/57

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- D. BE IT RESOLVED, that the Governing Board review and accept the MPC Foundation Audit Statements and Management Letters for the years ended December 31, 2012 and December 31, 2013.

New Business Agenda Item D was tabled for a future meeting to enable a representative from Vavrinek, Trine, Day & Co., LLP (VTD) to explain the audit results in person.

- E. BE IT RESOLVED, that the Superintendent/President be authorized to enter into an agreement with the Fort Ord Reuse Authority for the purchase of \$5 million of insurance coverage in FORA's basewide environmental insurance program for the ten year period from January 1, 2015 through December 31, 2024.

Motion Coppernoll / Second Johnson / Carried.

2014-2015/58

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- F. BE IT RESOLVED, that the Monterey Peninsula College's Institutional Goals for 2014-2020, be adopted.

Motion Steck / Second Dunn Gustafson / Carried.

2014-2015/59

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- G. INFORMATION: 2014 Governing Board self-evaluation

On behalf of the Board self-evaluation sub-committee, Vice Chair Steck reviewed the self-evaluation process and survey structure before reporting on the feedback received from the fifteen survey respondents. He identified the areas in which clusters of respondents indicated that the Board needs improvement: 1) Maintain up-to-date Board policies; 2) Emphasize the establishment of policy; 3) Actively foster cooperation with the news media for the dissemination of information regarding the college; 4) Communicate with the members of the community regarding the status of the college and other college-related issues; 5) Communicate with legislators on issues facing the college; and 6) Fiscal responsibilities.

Vice Chair Steck explained the Board’s role in the shared governance structure as it pertains to the policy planning process and noted that policy revisions are underway. The Board discussed actions they could take to improve their performance in the identified areas. One of the proposed actions was better communication—of the Board’s role in the policy planning process, with the community, and with the media (as a united group). Inviting legislators to attend Board meetings was also discussed.

- H. BE IT RESOLVED, that the Monterey Peninsula College Governing Board Goals for 2015, be adopted.

Motion Dunn Gustafson / Second Vasquez / Carried.

2014-2015/60

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- I. BE IT RESOLVED, that Resolution No. ~~2014-2015/62~~ 2014-2015/61 - Resolution to Amend MPC’s Conflict of Interest Code (Appendix to Board Policy 1300), be approved.

(The resolution number changed due to the tabling of New Business Agenda Item D.)

Motion Steck / Second Johnson / Carried.

2014-2015/61

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

There was no public comment.

- J. INFORMATION/ACTION: Pledge of Allegiance at Board Meeting

The Board discussed the proposal to include the Pledge of Allegiance as part of the opening protocol of the Board meeting. Although the Board conveyed their appreciation for the addition of American and California flags to the Sam Karas Room, concern was expressed for the academic freedom of audience members who do not wish to recite the pledge of allegiance. Concern that the recitation could make those audience members, some of whom are not U.S. citizens, feel self-conscious and potentially result in discouraging their attendance at Board meetings, was also conveyed. Additionally, the U.S. flag’s status as a symbol of our freedom for which many have died was mentioned, after which it was noted that attendees would not be required to recite the Pledge of Allegiance. The Board concluded the discussion after agreeing to consider the proposal again at the December meeting to determine if there was consensus to change the protocol to include the pledge.

- K. BE IT RESOLVED, that the Governing Board ratify the Memorandum of Understanding regarding the Academic Affairs and Student Services Reorganization dated October 17, 2014, between the California School Employees Association Chapter #245-MPCEA/CSEA and the Monterey Peninsula Community College District.

Student Advisory Vote:	AYE	Vasquez
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Public Comment

Mr. Loran Walsh noted that this MOU is critical for preventing workload issues. He shared the MPCEA's approach to these negotiations, which was similar to that used with the CDC, and reported that the MPCEA membership was pleased to ratify what they determined to be an equitable agreement.

L. INFORMATION: Calendar of Events.

Chair Brown pointed out the Fire Academy graduation on December 12, 2014. / Dr. Tribley apprised the Board that he will be asking them to consider three Board retreats during the Spring semester. The Board agreed to hold the first Board retreat on January 23, 2015. / Dr. Tribley confirmed that the date of the January Board meeting conflicts with Flex Day activities and reported that staff would bring forth dates and locations for 2015 Board meetings at the December Board meeting.

15. ADVANCE PLANNING

- A. Regular Board Meeting, Wednesday, December 10, 2014, 2014 at MPC:
 - 1) Closed Session, 1:30pm, Stutzman Room, LTC
 - 2) Open Session, 3:00pm, Sam Karas Room
- B. Regular Board Meeting, January 2015 (Date TBD) at MPC:
 - 1) Closed Session, 1:30pm, Location TBD
 - 2) Open Session, 3:00pm, Location TBD
- C. Governing Board Retreat: Friday, January 23, 2015 (Time and Location TBA)
- D. Future Topics
 - 1) Tour of PSTC (Public Safety Training Center) Phase II (tentative)
 - 2) Governing Board Retreats: February and March

Following Advance Planning, the Governing Board returned to the standard agenda.

16. REPORTS AND PRESENTATIONS

- A. Institutional Report: Student Success and Support Plan, Mr. Larry Walker
Mr. Walker highlighted elements from the Student Success and Support Program Presentation and Student Success and Support Program Plan. He reported that the plan will help MPC to ensure the retention and success of MPC students by prioritizing orientation, assessment, educational planning, and follow-up services. He expressed appreciation to Ms. LaKisha Bradley and all others who contributed to the plan. / A discussion ensued regarding the inclusion, in future editions of this plan, additional workshops MPC provides to its students, after which the Board praised the plan.

- B. Superintendent/President's Report: Dr. Walter Tribley
 Dr. Tribley reviewed his [2015-2016 Planning Assumptions](#). / A brief discussion ensued regarding the possibility of establishing 2+2 programs with CSUMB and UC Santa Cruz.
- Legislative Advocacy Report, Dr. Walter Tribley - *Dr. Tribley reported on legislative advocacy at this time.*
 Dr. Tribley reported on the Higher Education Roundtable hosted by Senator Bill Monning at Cabrillo College and noted that funding was the major issue discussed by the college presidents and chancellors in attendance. / A discussion ensued regarding the issue of repeatability and its impact on MPC's FTES. Dr. Tribley noted that although the topic of repeatability was not discussed in detail at the roundtable, Senator Monning continues to be engaged in that issue.
- C. Administrative Services Report: Mr. C. Earl Davis – No report.
- D. Academic Affairs Report: Mr. Michael Gilmartin
 Mr. Gilmartin highlighted items from the [Academic Affairs Report](#). / He also reported that over 200 high school students were present on Transfer Day and noted that MPC administration has been in communication with local high school representatives to build on the concurrent enrollment model. / He expressed appreciation to Mary Johnson and Scott Moller for their contributions to College Career Night.
- E. Student Services Report: Mr. Larry Walker
 Mr. Walker highlighted items from the [Student Services Report](#). / He also thanked Francisco Tostado for his contributions to College Career Night. / He reported that two students received full ride scholarships: Stephen Dorsey (Sonoma State basketball scholarship) and Jayla Scholis (UC Berkeley track and field scholarship).
- F. Academic Senate Report: Dr. Alfred Hochstaedter – No report.
- G. MPCEA Report: Mr. Loran Walsh, President
 Mr. Walsh read from his [MPCEA report](#). / He thanked those who visited the Security office during the open house event. / He also announced the launch of a new method for processing parking tickets (through PMB) and explained its benefits.
- H. MPCTA Report: Ms. Paola Gilbert, President
 Ms. Gilbert spoke of two grievances and a demand for restoration of pay (for a pay cut taken by faculty in 2012/13) that she believes should have been resolved at a lower level. She reported that the MPCTA's request for restoration of pay was denied by the district bargaining team and shared the MPCTA's concern that the district is backing away from agreed upon restoration language. She asserted the importance of adhering to contracts as one would law, no matter the cost. / She spoke of the district negotiating team's lack of response to two letters written by the MPCTA. The first letter was regarding the MPCTA's concern that the district is reducing adjunct hours to avoid implementation of the Affordable Care Act, despite Assembly Concurrent Resolution No. 95. The second letter was written to offer the district an Excel program developed by a faculty member for the purpose of calculating adjunct hours.
- I. ASMPC Report: ~~Mr. Justyn Jones, Director of Representation~~ Student Trustee Maury Vasquez:
 Student Trustee Vasquez gave the ASMPC report on behalf of Mr. Jones. / He reported that the annual Thanksgiving feast will be held on November 21, after which the ASMPC will meet. / He reported on the ASMPC's plan to discuss with Mr. Larry Walker the possibility of purchasing a Christmas tree for display on campus, if appropriate. / He conveyed his pleasure at attending the Student Center Grand Re-opening and College Career Night. / He reported that, after reading Dr. Tribley's planning assumptions, ASMPC resolved to increase their community outreach efforts and will budget more money to do so.

J. College Council Report: Ms. Stephanie Perkins and Ms. Diane Boynton, Co-chair – No report.

K. MPC Foundation

- 1) Executive Director Report: Ms. Beccie Michael
Ms. Michael did not give a verbal report. Please refer to her [Executive Director's report](#).
- 2) Monthly Donations: Not reported.

L. Governing Board Reports

- 1) Community Human Services (CHS) Report – Vice Chair Steck referred to the written report in the [“Reports and Presentations”](#) section of the board packet.
- 2) Trustee Reports
 - a) Vice Chair Loren Steck expressed appreciation to Mr. Loran Walsh and Mr. Art St. Laurent for the opportunity to visit the security office, as did the other trustees. / He commended the MPC Foundation's 20th Anniversary and Board Appreciation event. / He noted that he wrote a [report](#) regarding the recent Scorecard Advisory Group meeting that he attended.
 - b) Trustee Marilynn Dunn Gustafson drew attention to the letter from Lyceum Executive Director, Tom Nelson, commending Student Trustee Maury Vasquez's participation in the Lyceum of Monterey County's High School Model United Nations event. She commended the Student Center Grand Re-opening, the Veteran's Day ceremony, and the Foundation's 20th Anniversary and Board Appreciation event. / She expressed a wish to hear about the Chamber Business Expo event that was held in October. / She commended MPC's efforts to recruit students and pointed out Francisco Tostado's leadership of a group of highly engaged North Monterey County students.
 - c) Trustee Margaret-Anne Coppemoll reported that MPC's booth at the Chamber Business Expo attracted a number of people and noted that MPC students were present to speak about their internships. / She commended the Rubber Chicken Drop event, the MPC Lobos Football Team, the Foundation's 20th Anniversary and Board Appreciation event, Chef Andre for his contributions to the Foundation event, and the Gentrain lecture on Afghanistan. / She expressed appreciation to Vice Chair Steck for participating with her on the Board goals and self-evaluation sub-committees.
 - d) Student Trustee Maury Vasquez: No report.
 - e) Trustee Rick Johnson: No report. (Trustee Johnson had left the meeting prior to the ASMPC report.)
 - f) Chair Charles Brown: No report.

M. Legislative Advocacy Report, Dr. Walter Tribley

See Report and Presentations Agenda Item B.

N. Student Success Report: “A View through a Student Equity Lens: Success,” Dr. Rosaleen Ryan
Dr. Ryan reviewed her [presentation](#). / She thanked Mr. Larry Walker, Mr. Michael Gilmartin, and Ms. Laura Franklin for helping to inform the data analysis. / Ms. LaKisha Bradley reviewed four examples of the fourteen goals and activities developed to address the areas of concern noted in Dr. Ryan's report. She noted that although some activities will be targeted to select groups, most will be beneficial to all MPC students. / Dr. Ryan reported that the first iteration of the Student Equity Plan is due January 1, 2015. / Dr. Ryan fielded questions from the Board and explained the difference between the 80% Index and Proportionality metrics. / Mr. Walker reported his intention to bring forth the Student Equity Plan to the Board at their December meeting, if it gets through the shared governance process in time.

O. Special Report: Bond Expenditure Report – No report.

17. **ADJOURNMENT** – Chair Brown adjourned the meeting at 5:38 p.m.

18. CLOSED SESSION

Respectfully Submitted,

Dr. Walter A. Tribley
Superintendent/President

Posted December 11, 2014

Monterey Peninsula Community College District

Governing Board Agenda

December 10, 2014

Consent Agenda Item No. A.2

Superintendent/President
Office

Proposal:

That the Governing Board accepts and acknowledges the following donations to Monterey Peninsula College.

Background: The following donations have been made to Monterey Peninsula College:

- Academy Mortgage Corporation \$500 to the Men's Basketball Trust
- Suzanne Adams and Carole B. Miskiewicz \$100 to the Women's Basketball Trust
- Grace O. Anongchanya Donation to the Women's Basketball Trust
- G Vic and Mykel Arretche \$100 to the Women's Basketball Trust
- Cassandra Barraza \$34.50 to the Women's Basketball Trust
- Marla Daniels and Wendy Bates Donation to the Women's Basketball Trust
- Araceli and Antonio Cazarez \$55 to the Women's Basketball Trust
- Contra Costa Community College District \$400 to the Women's Basketball Trust
- Roberta Dodge \$400 to the Maurine Church Coburn School of Nursing's Doris Etzcorn Prewitt Scholarship Fund
- Karolyn and Randolph Dudley \$50 to the Men's Basketball Trust
- Genevieve Fialho and POD Marie Bigue \$100 to the Women's Basketball Trust
- Patricia Girard \$20 to the Women's Basketball Trust
- Cecilia Harden \$34.50 to the Women's Basketball Trust
- Jason Heinzeroth, CP Athletic Training Aids to the Physical Education Division
- John and Yolanda Kane \$50 to the Men's Basketball Trust
- Shirley A. Kane \$50 to the Men's Basketball Trust
- Erlinda Key \$35 to the Women's Basketball Trust
- Patrick and Carmela Koeplin \$300 to the Men's Basketball Trust
- Esther and Brian Le Pore \$50 to the Women's Basketball Trust
- Erica and Johnny Olivares \$30 to the Women's Basketball Trust
- Danny and Idalia Ow Two \$15 donations to the Women's Basketball Trust
- Luke and Victoria Phillips \$40 to the A.J. Farrar Scholarship Account, in honor and memory of A.J. Farrar

- Pinnacle West Exterminators Inc. \$25 to the Women's Basketball Trust
- Christine Reed and Joseph Fenech \$83 to the Women's Basketball Trust
- Emily Reed \$300 to the Women's Basketball Trust
- Hansen and Amy Reed Two donations to the Women's Basketball Trust: \$80 and \$249
- Sensortech Services LLC \$200 to the Men's Basketball Trust
- Alexandra and Rosemary Sierra \$135 to the Women's Basketball Trust
- Shelly M. Suttles \$250 to the Men's Basketball Trust
- Maritess T. Wickliff \$15 to the Women's Basketball Trust
- Ed and Stacy Wright \$35 to the Women's Basketball Trust

Budgetary Implications: None.

RESOLUTION: BE IT RESOLVED, that the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and the Governing Board

Agenda Approval: Walter Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

December 10, 2014

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve November's manual, supplemental and regular payroll.

Background:

November 5, 2014	Manual Payroll	\$ 27,784.26
November 10, 2014	Supplemental Payroll	\$ 24,286.61
November 26, 2014	Regular Payroll	<u>\$ 2,195,428.27</u>
Total		\$ 2,247,499.14

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that the:

November 5th payroll in the amount of \$27,784.26 and the November 10th payroll in the amount of \$24,286.61 and the November 26th payroll in the amount of \$2,195,428.27 be approved.

Recommended By:

C. E. Davis by [Signature]
C. Earl Davis – Vice President for Administrative Services

Prepared By:

[Signature] Rosemary Barrios
Michelle Moore or Sean Willis, Payroll Analyst Rosemary Barrios, Controller

Agenda Approval:

Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

December 10, 2014

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for November 2014.

Background:

Table with 2 columns: Description (Number ranges) and Amount. Includes rows for ranges 12115553-12115595, 12116160-12116185, 12116860-12116876, 12118087-12118134, and a Total of \$273,981.84.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Commercial Warrants: 12115553 through 12115595, 12116160 through 12116185, 12116860 through 12116876, 12118087 through 12118134, in the amount of \$273,981.84 be approved.

Recommended By:

C. E. Davis by [Signature]
C. Earl Davis, Vice President for Administrative Services

Prepared By:

[Signatures]
Angela Ramirez, Accounting Specialist Rosemary Barrios, Controller

Agenda Approval:

[Signature]
Dr. Walter Tribley, Superintendent/President

Checks Dated 11/01/2014 through 11/18/2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12115553	11/04/2014	Agile Research & Tech.	14-5800	Gen Instit-Contingencies- Web Redesign		4,980.00
12115554	11/04/2014	Airgas USA	01-4300	Chemistry-Open order - Helium tand rental		5.15
12115555	11/04/2014	American Sign Language SC	01-5100	PV 1825 Interpreting		230.71
12115556	11/04/2014	Anderson, Judy	01-5100	MATE Resource & MOV-Indepent Contractor		695.50
12115557	11/04/2014	AT&T	01-5500	Gen Instit-Telecommunications-Open order	24.22	
				MPC Ed Center- open order	925.58	949.80
12115558	11/04/2014	Ernesto Becerra	01-4500	PV 1832 Reimbursement for TB Test		58.88
12115559	11/04/2014	CARLON'S FIRE EXTINGUISHER	01-5500	PV 1846 Extinguisher Service		2,266.00
12115560	11/04/2014	CCLC/CCCAA	01-4500	PV 1833 Database renewal		12,279.69
12115561	11/04/2014	CHOMP	01-5100	Song-Brown Grant-Open order for salaries/benefits		10,000.00
12115562	11/04/2014	Clovis Fire Dept	01-5100	PV 1834 Fire 413 Sect 0198		2,607.74
12115563	11/04/2014	Eileen Crutchfield	01-5200	PV 1826 Cash Advance foro Mileage and Meals		238.83
12115564	11/04/2014	Dynamic Press	01-4500	PV 1853 Diploma		1,899.19
12115565	11/04/2014	Fisher Scientific	01-4300	Chemistry- Open order for instructional material		42.12
12115566	11/04/2014	Foundation of CA Comm Colleges	01-5200	PV 1828 Registration Vet Summit E Crutchfield		225.00
12115567	11/04/2014	Foundation of CA Comm Colleges	01-5200	PV 1827 Reg for Veterans' Summitt F Tostado		225.00
12115568	11/04/2014	Gaines, Rachel	01-5100	MATE MOV: Independent Contractor Agreement		1,344.00
12115569	11/04/2014	Geo H Wilson Inc	01-5500	Maintenance- Fan & Duct work at Art Ceramics		1,370.00
12115570	11/04/2014	GRAINGER INC-salinas	01-4500	IS Network & Tech- Open order / minor equip		30.17
12115571	11/04/2014	Irlen Institute	01-4300	Reading Center- IRPS Test records		75.45
12115572	11/04/2014	JC PAPER CO	01-4500	Print Shop- Open order		540.28
12115573	11/04/2014	Mobile Modular Mgmnt Corp	01-5600	PV 1836 Restroom Modular		588.03
12115574	11/04/2014	MONTEREY BAY SYSTEMS	01-5600	PV 1829 Copy Usage for Minolta SS		1,036.12
12115575	11/04/2014	Monterey County Regional Fire	01-5100	PV 1837 Fire 413 Sect 8378		2,830.50
12115576	11/04/2014	Monterey County Tax Collector	01-5500	PV 031-251-053-000	31.72	
				PV 1838 Parcel001-781-023-000	5,856.90	
				PV 1844 031-101-048-000	137.60	
				PV 1844 031-151-001-000	127.90	
				PV 1844 031-251-001-000	59.92	
				PV 1844 031-251-002-000	50.12	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 11/01/2014 through 11/18/2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12115576	11/04/2014	Monterey County Tax Collector	01-5500	PV 1844 031-251-003-000 PV 1844 031-251-052-000	1,001.90 299.26	7,565.32
12115577	11/04/2014	MONTEREY FIRE DEPARTMENT	01-5100	PV 1839 Fire 413 Sect 8365		2,974.75
12115578	11/04/2014	MPC-Federal Fund Account	01-5800	PV 1840 M Lozano Pell 2014 Fall PV 1841 J Smith Fall 2014 UnSub Loan	381.00 369.00	750.00
12115579	11/04/2014	Mr Appliance	01-5500	PV 1848 Repairs on Fridge FCS		377.76
12115580	11/04/2014	North Bay Rehabilitation	01-5100	PV 1842 Summer 14 Sect 0138		3,629.00
12115581	11/04/2014	OCLC INC	01-4500	PV 1849 Catalog Systems PV 1850 Catalog monthly service	1,734.06 470.06	2,204.12
12115582	11/04/2014	Office Depot	01-4500	AB86 Adult Ed Consortium Planning-Open PO EOPS- Open PO for supplies School of Nursing- Open order for supplies	211.17 114.96 30.96	357.09
12115583	11/04/2014	PENINSULA MESSENGER SERVICE	01-5800	Fiscal Services-Open order Courier Service		388.00
12115584	11/04/2014	CULLIGAN WATER CO	01-4300	Chemistry- Open order for DI system in PS & GC		44.00
12115585	11/04/2014	Gary Quinonez	01-4300	PV 1843 Reimbursement for supplies		718.39
12115586	11/04/2014	Radiation Detection Company	01-4300	PV 1845 TLF XBGN Badge		387.50
12115587	11/04/2014	Remote-Learner US Inc	01-5600	PV 1852 Moodle Site hosting		22,995.00
12115588	11/04/2014	Richard Schneider Enterprises	01-4500	PV 1851 Eng to Spn Translation Schedule		706.25
12115589	11/04/2014	SMART & FINAL	04-4500	Children's Center-Open order for children's meals	174.65	
			04-4700	Children's Center-Open order for children's meals	364.08	538.73
12115590	11/04/2014	Standard & Poor's	01-5700	PV 1835 Market Entity		100.00
12115591	11/04/2014	Standard Insurance Company CB	01-3400	Gen. Instit.-Support/Ins- Open order-Accident Life		1,294.99
12115592	11/04/2014	Sysco Food Service of SF	04-4500	Children's Center-Open order for children's meals	69.23	
			04-4700	Children's Center-Open order for children's meals	653.02	722.25
12115593	11/04/2014	Teracai	01-5600	PV 1847 Smartnet		323.61
12115594	11/04/2014	Francisco Tostado	01-5200	Cash Adv for Mileage and Meals		238.83
12115595	11/04/2014	VS Athletics	01-4300	Men & Women's PE- Track supplies		635.98
12116160	11/06/2014	ACSIG Dental	01-3400	Gen. Instit.-Support/Ins-Open ordr Dental claims		22,163.30
12116161	11/06/2014	ALAMEDA COUNTY SCHOOLS	01-3400	Gen. Instit. Support/Ins- Open order-vision		1,866.59
12116162	11/06/2014	AmeriPride Uniform Services	01-6200	Art- Open PO for Rag Service for Printmaking		43.42

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/01/2014 through 11/18/2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12116163	11/06/2014	Jessica Bray	01-5100	MATE MOV- Independent Contractor		570.00
12116164	11/06/2014	CALIFORNIA AMERICAN WATER CO	01-5500	Gen Inst. Util & College Ctr-Open order	8,972.21	
			47-5500	Gen Inst. Util & College Ctr-Open order	611.03	9,583.24
				-water		
12116165	11/06/2014	Canon Business Solutions	01-5600	Print Shop- Canon Coper Lease	7,016.60	
			14-5600	Library (Office Equip) Open PO for GoPrint Copiers	585.23	7,601.83
12116166	11/06/2014	CARMEL MARINA COPORATION	01-5500	MPC Education Ctr-Open order-waste disposal	229.58	
				MPC Public Safety Training Ctr-Open order-disposal	464.73	694.31
12116167	11/06/2014	COAST COUNTIES GLASS INC	01-5500	Maintenance-Open order for general maint.		550.00
12116168	11/06/2014	Department of Forestry & Fire	01-5200	PV 1854 Fire Prevention 9/22-9/25/14		1,368.00
12116169	11/06/2014	Development Group, Inc	01-5100	PV 1856 Informacast Configuration		284.00
12116170	11/06/2014	ELECTRICAL DISTRIBUTORS - mo	01-4500	Maintenance-Open order equip repair parts		399.00
12116171	11/06/2014	FEDERAL EXPRESS	01-5800	Warehouse- Open order-postage & shipping services		140.55
12116172	11/06/2014	Home Depot Credit Services	01-4500	Maintenance- Open PO		514.95
12116173	11/06/2014	Jared Gair Ceja	01-5100	Gen Institutional Support-Re-encumber B1400902		2,925.00
12116174	11/06/2014	KBA Docusys	01-5600	Print Shop- Open order -Canon maintenance	6,485.82	
				Print Shop-Life Science copier rental	290.25	6,776.07
12116175	11/06/2014	Matthew Lattanzio	48-5100	Gen. Institutional Bond-Independent Contractor		1,800.00
12116176	11/06/2014	MPC FOUNDATION	01-5800	MPC Foundation- Open order		8,333.33
12116177	11/06/2014	Mustang Dynamometer	01-5600	One Time Funds-Repair of Dunomometer computer		7,521.30
12116178	11/06/2014	Office Depot	01-4300	DO-Physical Science- Open order for supplies	153.45	
			01-4500	Supportive Service- Open order for supplies	64.49	
				College Readiness TRIO-New Scholars-Open PO	369.83	587.77
12116179	11/06/2014	Maria Osiadacz	01-5100	MATE Resource & MOV-Independent Contractor		4,590.00
12116180	11/06/2014	PACIFIC MONARCH LTD	01-5200	Earth Science- Open order for Field Trips	1,240.00	
			01-5600	Athletics- Mens - Bus transportation-football	2,685.00	3,925.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/01/2014 through 11/18/2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12116181	11/06/2014	PALACE ART & OFFICE SUPPLY	48-6400	Phase I-Furn&Equip-Easels & storage container		1,536.28
12116182	11/06/2014	Peninsula Cafe	01-4700	PV 1855 Transfer Day Lunches		499.61
12116183	11/06/2014	Symetra Life Insurance	01-3400	Gen. Instit-Support/Ins- Open order-Disability		1,541.01
12116184	11/06/2014	UnbeatableSales Inc	01-4300	Basic Skills-Detachable cords for headset purchase		256.50
12116185	11/06/2014	WageWorks	35-5100	Self Insurance- Open order		136.00
12116860	11/13/2014	Anthem Blue Cross	01-3400	Gen. Instit.-Support/Ins- Open order Life ins.		1,694.35
12116861	11/13/2014	Sonia Brugger	01-5800	PV 1857 Summer		6,285.72
12116862	11/13/2014	Crouch, Perry	01-5100	Matriculation Office-Retention Workshop		300.00
12116863	11/13/2014	ELECTRICAL DISTRIBUTORS - mo	01-4500	Maintenance-Open order equip repair parts		82.80
12116864	11/13/2014	FEDERAL EXPRESS	01-5800	Warehouse- Open order-postage & shipping services		47.77
12116865	11/13/2014	Molly Jansen	01-4300	PV 1858 Class Fees Reimbursement		107.59
12116866	11/13/2014	Terence Johnson	01-5100	MATE MOV: Independent Contractor		1,085.00
12116867	11/13/2014	LOOMIS	01-5800	Fiscal Services- OPEN order courier service		1,024.99
12116868	11/13/2014	Marina Coast Water District	01-5500	MPC Education Ctr-Open order for water	1,090.04	
				MPC Public Safety Training Ctr-Open order-water	1,235.56	2,325.60
12116869	11/13/2014	Monterey City Disposal Inc	01-5500	Gen Inst. Util-Open order waste disposal		2,067.27
12116870	11/13/2014	Office Depot	01-4300	Business Skills Center- Open order for supplies	30.05	
			01-4500	Distrance Ed- Open order	111.00	
				Library- Open order	233.66	
				Office of VP Academic Affairs-Open order	112.00	
				Sudent Financial Aid- open order	244.58	731.29
12116871	11/13/2014	Peninsula Cafe	01-4700	PV 1859 Transfer day lunches	860.00	
			01-7600	PV 1859 Transfer day lunches	40.00	900.00
12116872	11/13/2014	Kevin Reinhardt	01-5200	PV 1860 Summer Intern Sep	21.36	
			01-5800	PV 1860 Summer Intern Sep	2,000.00	2,021.36
12116873	11/13/2014	Sign One Design & Services	01-4500	PV 1861 Military clings Vets center		420.50
12116874	11/13/2014	Stephanie Taube	01-5100	AB86-Adult Ed Cons. Plan. Independent Contractor		2,902.50
12116875	11/13/2014	Sysco Food Service of SF	04-4500	Children's Center-Open order for children's meals	69.23	
			04-4700	Children's Center-Open order for children's meals	327.07	396.30

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 11/01/2014 through 11/18/2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12116876	11/13/2014	VERIZON WIRELESS	01-4500	Various Dept- Open order for cell phones	32.55	1,327.62
			01-5500	Various Dept- Open order for cell phones	1,194.29	
			39-5500	Parking- Open order for cell phones	100.78	
12118087	11/18/2014	Agile Research & Tech.	01-5100	Matriculatin Office-Video production for COMEVO		1,000.00
12118088	11/18/2014	AT&T	01-5500	Gen Instit-Telecommunications-Open order		70.90
12118089	11/18/2014	Atkinson, Adelson, Loya	01-5700	PV 1881		2,676.19
12118090	11/18/2014	Darby Campbell	01-5100	Supportive Services- ASL Interpreting		370.00
12118091	11/18/2014	Clean Source	01-4500	Custodial-Open order for consumables		875.29
12118092	11/18/2014	Crouch, Perry	01-5100	Matriculation Office-Retention Workshop		300.00
12118093	11/18/2014	David Dally	01-5600	PV 1873 Reimbursement		581.89
12118094	11/18/2014	Dance Kids of Monterey County	01-5100	PV 1874 Sum 14 Sect 8308		1,898.49
12118095	11/18/2014	DAVID FOORD	48-5100	College Ctr Bldg-Inspection services for Sept& Oct		900.00
12118096	11/18/2014	Development Group, Inc	14-5100	Gen Instit. Cont- Open order for Network Project		6,555.00
12118097	11/18/2014	Division of State Architect	48-5100	Gen. Institut. Bond-Added DSA for GC changes PS		233.01
12118098	11/18/2014	E3 Robotics	01-5100	PV 1864 Carolina Regional	1,575.00	3,540.02
			01-5200	PV 1864 Carolina Regional	1,965.02	
12118099	11/18/2014	EMPLOYMENT DEVELOPMENT DEPT	01-5800	Fiscal Services-Open order-Unemployment Ins.		5,855.20
12118100	11/18/2014	FEDERAL EXPRESS	01-5800	Warehouse- Open order-postage & shipping services		176.86
12118101	11/18/2014	Gloria Fletes	01-5100	MATE Resource Ctr-Independent Contractor		700.00
12118102	11/18/2014	Gaines, Rachel	01-5100	MATE MOV: Independent Contractor Agreement		1,358.00
12118103	11/18/2014	GAVILAN PEST CONTROL	01-5500	Grounds- Open order for Rodent & insect abatement		180.00
12118104	11/18/2014	Greene, Evette	01-5100	Supportive Service- ASL Interpreting		1,152.00
12118105	11/18/2014	Hope Services	01-5100	PV 1880 Sum 14 Sect 0139		3,016.75
12118106	11/18/2014	Jet Tec LLC	01-4300	PV 1879 Supplies and Cleaning	510.60	610.60
			01-4500	PV 1878 Service Call	100.00	
12118107	11/18/2014	KBA Docusys	01-5600	Print Shop		284.18
12118108	11/18/2014	Laura Keen	01-5100	Supportive Services- ASL Interpreting		2,933.28
12118109	11/18/2014	LINCOLN EQUIPMENT INC	01-4500	Custodial- Open order for Pool Chemical		1,680.69
12118110	11/18/2014	Monterey City Disposal Inc	47-5500	College Center-Open order for garbage pick-up		224.26

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 11/01/2014 through 11/18/2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12118111	11/18/2014	Monterey Peninsula Unified SD	01-5200	PV 1866 Transportation to Air show		216.76
12118112	11/18/2014	MONTEREY REGIONAL WASTE	01-5500	Gen Instit. Util- Open order for Landfill fees		30.60
12118113	11/18/2014	MPC Revolving Fund	01-5800	PV 1862 Oct Check Reimb	7,567.33	
			39-5800	PV 1863 OCT Cash Reimb	30.86	7,598.19
12118114	11/18/2014	LaShunda Nugent	01-5100	PV 1865 English portion of SAT Workshop		60.00
12118115	11/18/2014	Office Depot	01-4300	Business Skills Center- Open order for supplies	167.63	
				DO-Physical Science- Open order for supplies	69.17	
				English Center- Open order	88.62	
			01-4500	Fiscal Service - Open order for supplies	128.24	
				Matriculation Office- Open PO for supplies	111.80	
				Supportive Service- Open order for supplies	62.63	
				Calworks- Open order	249.56	
				College Readiness TRIO-New Scholars-Open PO	141.33	
			01-6400	VATEA I-C Curr. Dev-6 desktop scanners	1,857.54	2,876.52
12118116	11/18/2014	Ordway Drug Store	01-4500	PV 1867 Med Supplies		251.71
12118117	11/18/2014	PACIFIC MONARCH LTD	01-5600	Athletics- Mens - Bus transportation-football		1,340.00
12118118	11/18/2014	Patterson Dental Supply	01-4300	PV 1875 Dental Sup	1,179.99	
				PV 1875 Dental Supplies	417.75	1,597.74
12118119	11/18/2014	Peninsula Pool Service	01-4500	Custodial- Open order for pool chemicals		610.89
12118120	11/18/2014	PENINSULA WELDING SUPPLY	01-4500	Maintenance- Open order for 2014/2014		16.00
12118121	11/18/2014	Playscripts	01-4300	PV 1876 Jungle Book Rights Royalties		829.79
12118122	11/18/2014	Public Information Resouces	01-5200	Matriculation Office-Conference Registration		499.00
12118123	11/18/2014	Don Rodriguez	01-5100	Barnet Segal Grant-Independent Contractor		300.00
12118124	11/18/2014	Rikee Ross	01-5100	PV 1868 Math SAT Workshop		60.00
12118125	11/18/2014	Shedd Aquarium	01-5100	PV 1869 Mate Midwest Reg		3,000.00
12118126	11/18/2014	Silke Communications	39-5600	PV 1870 Field Service		35.00
12118127	11/18/2014	Sinclair, Timandra	01-5100	MATE MOV: Independent Contractor		2,000.00
12118128	11/18/2014	UC Regents/Conf Services	01-5200	PV 1871 Deposit for Summer Conf		1,000.00
12118129	11/18/2014	United Parcel Service(UPS)	01-5800	Warehouse-Open order-postage & shipping serv		73.96
12118130	11/18/2014	Uretsky Security	01-5500	Athletics-Mens-Security for football games		2,000.00
12118131	11/18/2014	Waxie Sanitary	01-4500	Custodial- Open PO		1,679.76
12118132	11/18/2014	Weldon Williams & Lick, Inc	39-4500	PV 1872 October		85.86
12118133	11/18/2014	White Page Communications	01-5100	Public Information Office- Open order		1,750.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 11/01/2014 through 11/18/2014

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12118134	11/18/2014	Xap Corporation	01-5600	PV 1877 CCCApply		7,500.00
Total Number of Checks					134	273,981.84

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	121	254,511.25
04	Children Center	3	1,657.28
14	Capital Projects Fund (M)	3	12,120.23
35	Self Insurance Fund (M)	1	136.00
39	Parking Fund (M)	4	252.50
47	College Center (M)	2	835.29
48	Building Fund (M)	4	4,469.29
Total Number of Checks		134	273,981.84
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			273,981.84

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Monterey Peninsula Community College District

Governing Board Agenda

December 10, 2014

Consent Agenda Item No. A.5

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the November 2014 Purchase Orders, Numbers B1500453 through B1500480.

Background:

Purchase Orders B1500453 through B1500480 were produced in November 2014. These orders totaled \$152,928.01 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Purchase Orders B1500453 through B1500480 in the amount of \$152,928.01 be approved.

Recommended By:

C. E. Davis by [Signature]
C. Earl Davis, Vice President for Administrative Services

Prepared By:

Mary F. Weber Rosemary Barrios
Mary Weber, Purchasing Coordinator Rosemary Barrios, Controller

Agenda Approval:

Walter Tribley
Dr. Walter Tribley, Superintendent/President

(See Last Page) ***

Board Meeting Date December 10, 2014

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B15-00453	Development Group, Inc	041	Gen Instit. Cont- Open order for Network Project	14-5100	60,000.00
B15-00454	Office Depot	045	VATEA I-C Curr. Dev-6 desktop scanners	01-6400	1,857.54
B15-00455	Tomark Sports	051	Men & Women's Athletics-Basketball nets	01-4300	137.88
B15-00456	PALACE ART & OFFICE SUPPLY	150	Phase I-Furn&Equip-Easels & storage container	48-6400	1,536.28
B15-00457	CDW GOVERNMENT INC	041	IS Network & Tech- 2 Rack Mounted UPS's	01-4500	2,215.51
B15-00458	Office Depot	053	DO - Physical Science- Open order	01-4300	1,999.00
B15-00459	Lenovo	041	IS Network & Tech- 2 computers & monitors	01-6400	2,012.88
B15-00460	Lenovo	057	Matriculation Office- Computers-Veteran's Centr	01-6400	2,762.48
B15-00461	Riverside Publishing	057	Supportive Services	01-4300	300.57
B15-00462	Crouch, Perry	057	Matriculation Office-Retention Workshop	01-5100	600.00
B15-00463	SolarWinds	041	IS Network & Tech-Network Monitoring & Analysis	01-5600	8,200.00
B15-00464	Everbridge	041	IS Network & Tech-Mass Notification System	01-5600	8,100.00
B15-00465	Lenovo	041	IS Network&Tech-compters- A&R Laserfich project	01-6400	17,132.38
315-00466	Lenovo	041	Human Resources- workstation for C. Sutton in HR	01-6400	905.93
B15-00467	Division of State Architect	150	Gen. Instut. Bond-Added DSA for GC changes PS	48-5100	233.01
B15-00468	DAVID FOORD	150	College Ctr Bldg-Inspection services for Sept& Oct	48-5100	900.00
B15-00469	Agile Research & Tech.	057	Matriculatin Office-Video production for COMEVO	01-5100	2,000.00
B15-00470	CDW GOVERNMENT INC	057	Matriculation Office-HP Storevital	01-6400	22,304.10
B15-00471	SARS Software Products Inc	041	Matriculation Office-Professional services -SARS	01-5100	1,200.00
B15-00472	Teracai	041	IS Network& Tech-Professional Services	01-5100	4,600.00
B15-00473	Henry Schein	051	Men & Women's Athletics-supplies	01-4300	390.57
B15-00474	Public Information Resouces	057	Matriculation Office-Conference Registration	01-5200	499.00
B15-00475	Office Depot	057	College Readiness TRIO Math/Sci-Open PO	01-4500	1,000.00
B15-00476	Office Depot	035	Student Financial Serv- Open order	01-4500	1,500.00
B15-00477	Swan, Kim	047	MATE:MOV-Independent Contractor	01-5100	1,800.00
B15-00478	APPLE COMPUTER INC	045	MPC Foundation Funds- Apple computer	01-6400	1,346.68
B15-00479	Lenovo	041	IS Network & Tech-4 each 23" Monitors	01-6400	506.20

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 2

(See Last Page) ***

Board Meeting Date December 10, 2014

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B15-00480	Sonoma County Jr College Dist	021	VATEA-I-C Student Support-CTE Employ. Outcome	01-5800	6,888.00	
Total Number of POs				28	Total	152,928.01

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	24	90,258.72
14	Capital Projects Fund (M)	1	60,000.00
48	Building Fund (M)	3	2,669.29
		Total	152,928.01

Information is further limited to: Purchase Orders starting with text between B15-00453 and B15-00480

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Monterey Peninsula Community College District

Governing Board Agenda

December 10, 2014

Consent Agenda Item No. B

Human Resources

College Area

Proposal:

To approve the Faculty personnel actions shown in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Lisa Gonzales to teach English as a Second Language, effective Fall 2014. Ms. Gonzales has a master's degree in French from California State University, Fullerton, and a certificate in Teaching English as a Foreign Language from University of California, Riverside. The Senate Subcommittee on Equivalency has approved Ms. Gonzales' Equivalency to Minimum Qualifications to teach ESL.	N/A
b)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2014.	Included in budget

Budgetary Implications:

See Table.



RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following items:

- a) Grant Equivalency to Minimum Qualifications to Lisa Gonzales to teach English as a Second Language, effective Fall 2014
- b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2014.

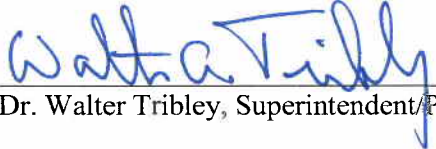
Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Shirley Kim, HR Benefits & Retirement Coordinator

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula College
Part-time, substitute, and/or overload
Fall 2014 - December

B2-Teaching Without Benefits

Arellano	Florentino	EMMS
Conroy	Stephanie	ECED
Forte	Kimberlyn	ENGL
Haro	Paula	PFIT
Hopkins Carpenetti	Maia	DNTL
Lemoine	Sunny	ENGL
Niewenhous	Tracy	ENGL
O'Hare	Erin	PFIT
Singer	Susan	NUTF
Tuff	Paul	PFIT

Monterey Peninsula Community College District

Governing Board Agenda

December 10, 2014

Consent Agenda Item No. C

Human Resources
College Area

Proposal:

To approve the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of _____, Admissions & Records Specialist, 40 hours per week, 12 months per year, effective at the end of the day DATE, 2014.	Included in Budget
b)	Employment	Employment of _____, Admissions & Records Specialist, 40 hours per week, 12 months per year, effective at the end of the day DATE, 2014.	Included in Budget
c)	Resignation	Resignation of Irma Dimas, Student Financial Services Outreach Coordinator, Student Financial Services, 40 hours per week, 12 months per year, effective at the end of the day, January 16, 2015.	N/A

Budgetary Implications:

See table.

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following item(s):

- a) Employment of _____, Admissions & Records Specialist, 40 hours per week, 12 months per year, effective DATE, 2014.
- b) Employment of _____, Admissions & Records Specialist, 40 hours per week, 12 months per year, effective DATE, 2014.
- c) Resignation of Irma Dimas, Student Financial Services Outreach Coordinator, Student Financial Services, 40 hours per week, 12 months per year, effective at the end of the day, January 16, 2015.

Recommended By:

Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Prepared By:

Shirley Kim
Shirley Kim, HR Benefits & Retirement Coordinator

Agenda Approval:

Walter A. Tribley
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

December 10, 2014

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To approve the employment of the individuals on the attached list for short term and substitute assignments.

Background:

Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

Budgetary Implications:

The cost to employ short term and substitute employees is included in division/department budgets.

RESOLUTION: BE IT RESOLVED, that the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future medications, be approved.

Recommended By:



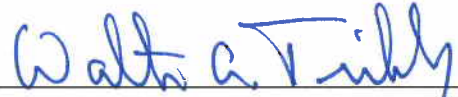
Susan Kitagawa, Associate Dean of Human Resources

Prepared By:



Shirley Kim, HR Benefits & Retirement Coordinator

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COLLEGE
SHORT TERM AND SUBSTITUTE EMPLOYEES**

BO AGENDA: 10-Dec-14

ACADEMIC AFFAIRS						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Thompson	Sara	Sub-Admin Assist III/Academic Affairs	\$18.76	11/24/14	02/28/15	20 Hrs. Per Wk.
CREATIVE ARTS						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Ramsden	Brendan	College Assist XII-Life Model	\$18.00	12/11/14	06/04/15	12 Hrs. Per Wk.
MATH LEARNING CTR						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Carpenter	Doug	College Assistant XIV	\$25.00	01/05/15	01/15/15	Up to 29 Hrs. Per Wk.
TRIO						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Valle	Diana	College Assistant II-Tutor	\$9.50	11/19/14	12/29/14	Add 't 15 Hrs. Per Wk.
Valle	Diana	College Assistant II-Tutor	\$9.50	01/05/15	05/29/15	Add 't 15 Hrs. Per Wk.