MAURINE CHURCH COBURN SCHOOL OF NURSING
MONTEREY PENINSULA COLLEGE

ASSOCIATE DEGREE PROGRAM
INFORMATION AND APPLICATION PACKET <mark>for FALL 2021 Enrollment</mark>

Fall 2020 applications will be
accepted from September 8th through September 30th, 2020

TABLE OF CONTENTS:

Dear Prospective Nursing Student,
This document contains all of the application information and policies in one place—PLEASE READ NOW, download it and save to a convenient file to review in detail. You will be asked at the end of the online application to verify that you have **read the entire packet.**

Thank you for your interest in the Maurine Church Coburn School of Nursing at Monterey Peninsula College. Our outstanding nursing program is approved by both the California Board of Registered Nursing and the Accreditation Commission for Education in Nursing (ACEN). Our graduates have a high success rate on the licensure exam for Registered Nursing.

A copy of the Application Completion Form is included on pp.17-20 to guide you through this application process. However, **please apply online!**

TRANSCRIPTS:
1. You must provide **official transcripts** (or those transcripts validated as official and signed by the MPC counseling department) **directly to the nursing office.** (Admissions and Records will not forward). Unofficial non-validated transcripts from schools other than MPC will not be accepted.
2. You must **also** provide official transcripts to the MPC Admissions and Records Dept**.** for degree-required courses taken at other institutions.

IMPORTANT NOTICE: **The Multi-Criterion Selection process remains in use** for applicants entering the nursing program. This application is for the class entering Fall 2021 ONLY. Applicants must re-apply every year if not selected. **There are no date stamps or wait list numbers.** At this time, the capacity of the program is 24 students without state grant funding, and 32 with state grant funding.

All pre-requisite coursework (EXCEPT FOR NURS 100) must be complete upon application.

COURSES IN PROGRESS:
Repeated courses can be in progress fall 2020. You must note that they are in progress AND provide transcript evidence a **previous passing grade** of C or better:
- Any program pre-requisite
- ENGL 1B or ENGL 2 may be used for scoring purposes, as long transcript also shows passing grade in ENGL 1A.

These items may also be in progress fall 2020:
- the final semester of a BA/BS degree,
- NURS 150 or equivalent
- third semester or intermediate level foreign language course
- NURS 100 (Pharmacology for Nursing)

Any "in progress" coursework must be accompanied by transcript evidence of grades by January 15, 2021 to be included in the scoring process.

The *Program of Study* is found on pp.12-13 of this document. For more info, see the MCCSN webpage at www.mpc.edu/schoolofnursing or attend a public information session.

ATI TEAS Scores:

It is not necessary to complete the TEAS entrance test prior to application, however if you do have results, we need to see them **once you are advanced to Phase 2**. ALL results within the past two years must be submitted. When printing out your score *please assign MPC as the institution*, so that we can verify your scores online. A composite score less than 62 anytime in the past two years will require you to complete a remediation plan prior to re-applying during the next cycle *even if you have a subsequently passing score*. TEAS results will be scored during the second phase of the application process and the points will be added to the Phase 1 subtotal.

Because MCCSN receives more applications than the program has space to accept, completion of pre-requisites does not guarantee acceptance to the nursing program. You are encouraged to attend one of our informational sessions, and also to meet with the nursing program counselor to make sure that you fully understand the admission process. Appointments with the nursing program counselor may be made by calling (831) 646-4020. I am also available to meet with potential applicants by appointment.

We look forward to hearing from you and assisting you to meet your goal of becoming a registered nurse! If you need assistance with the admissions process, please contact us at the number below.

Sincerely,

Laura Loop

Laura Loop, RN, MSN, CNE
Director, Maurine Church Coburn School of Nursing
Monterey Peninsula College
980 Fremont Street, Monterey, CA 93940
Office: 831-646-4258
http://www.mpc.edu/schoolofnursing
E-mail: lloop@mpc.edu

General Information:
The Maurine Church Coburn School of Nursing (MCCSN) at Monterey Peninsula College offers an educational program leading to the Associate of Science Degree in nursing. Graduates are eligible to take the National Council Licensure Exam for Registered Nurses (NCLEX-RN). The four-semester program of study begins each fall. Students may also be eligible to sit for the NCLEX-RN as non-graduates if they complete the 30- unit option for licensed vocational nurses OR complete all California Board of Registered Nursing requirements for licensure per CCR 1429. LVNs who seek advanced placement are asked to make an appointment with the Director, School of Nursing for individual counseling. Likewise, those who seek credit for previous education in the field of nursing per SB466, including military education and experience, should make an appointment with the Director, School of Nursing for individual counseling.

Due to space limitations, completion of prerequisites does not guarantee admission to the program:
Because the program is impacted, the School of Nursing has developed an admissions process based on California Education Code Section 78261.5, using a multi-criterion selection process. This merit-based process has been designed to implement a fair procedure for accepting those students who are likely to succeed in the nursing program, to minimize attrition, to provide qualified applicants with a reasonable timeline for admission, and to enhance the number of program graduates. Since only complete applications will be considered, applicants are encouraged to attend one of several informational sessions offered to assist applicants to understand the requirements and process.

Application Submission and Date Stamps:
Applications **for the class entering Fall 2020** will be accepted from September 8th through September 30th 2020. Students who submit a **complete** application by September 30th, 2019 will be screened using Phase 1 criteria for a maximum score of 70 points. Please refer to the *Multi-criterion Screening Worksheet (pp. 24-27)* for a complete list of weighted criteria and required supporting documentation.

Method of Selection

PHASE 1 Criteria #1-7
Applications will be considered if all prerequisites courses have a grade value of "C" or better. Courses taken for Pass/No Pass are discouraged, as the highest point value that can be awarded is that of the passing minimum of the college where the course was completed, and this minimum must be at least a "C". The required pre-requisite course work is listed on the *Program of Study (pp.12-13 of this document).* The minimum acceptable science GPA is 2.28, and the minimum acceptable non-science GPA is 2.5. Applications with GPA's below these thresholds will be disqualified.

The first 7 criteria are used to complete Phase 1 screening of all applications submitted by September 30th. This screening will be completed in early spring 2021 and applicants will be notified of their status in writing in early February, 2021. Please check the website frequently for updates. Approximately 60 applications scoring in the top 40% will be selected to forward to Phase 2 for TEAS testing (criterion #8), or submission of TEAS results if already taken (see below). Random selection will be used to settle scoring ties that occur in this top 40% group of applicants.

The following items (and **ONLY** the following) items may be *"in progress".* List them on the application (as they appear on page 16) if applicable:
   a) NURS 100 *Pharmacology for Nursing*
   b) *Repeated* pre-requisites courses if there is transcript evidence of a previous C or better
   c) third semester or intermediate level of a foreign language,
   d) BA/BS or higher degree posted
   e) NURS 150 or equivalent

*Points will be included in the Phase 1 score if **official transcript evidence** is received by January 15th 2021.*

PHASE 2 Test of Essential Academic Skills (ATI TEAS), Criterion 8
The ATI TEAS is the most recent version and will be required of all applicants forwarded to Phase 2.
All TEAS scores resulted in the past two (2) years must be evaluated. Any substandard composite score (less than 62%) between MARCH 2019 and MARCH 2021 will require remediation (See "TEAS Remediation" below). If the ATI TEAS has been completed, the first passing result (62% or greater) will be used for scoring.

Applicants who do not have a minimum composite score of 62 on any TEAS taken within the past 2 years must make an appointment with the Director for remediation, and then re-apply the following year (unless the applicant can provide written evidence of a completed remediation plan from another college). The application will be scored again along with all applicants in the subsequent applicant pool. The re-taken TEAS result will be considered *only if* the applicant scores in the top 40% of the subsequent year's applicant pool for Phase 1.

NOTE:
ONLY *the following TEAS results will be considered for scoring in the multi-criterion selection process:*

  ➢ **ATI TEAS #1 of 1 taken at MPC** *(applicants are selected to test after Phase 1 scoring)*
  --OR—

  ➢ **The first passing ATI TEAS result (62 or greater) taken elsewhere** *(will NOT accept re-takes taken within ONE (1) calendar year of a previous test unless the test version has changed. Re-takes will be accepted if one year has elapsed from last attempt.*

  --OR—

  ➢ **First re-take following completion of the remediation plan approved by the Director, MCCSN**

  Unless a documented remediation plan is submitted from another college and approved by the MCCSN Director, applicants who have a substandard TEAS composite score (less than 62) during the last 2 years will require a remediation plan. Remediation plans generally take 1 year to complete and re-testing is provided at MPC upon approval of the Director.

Please see *TEAS Advisement* on the MPC website for suggestions to prepare.

The top 40% of the Phase 2 sub-group will be selected for admission, along with enough TEAS passers whose tied scores are randomly selected to fill the class. The remainder of TEAS passers will be alternates for FALL enrollment only. **Applicants (including alternates) who are not admitted once Fall 2021 semester begins must re-apply the next year.**

Information Sessions and Counseling
It is the goal of the faculty that each interested individual shall be provided with complete information about entrance requirements and the selection process. Students should attend one of the program information sessions, or meet with the Nursing Program Counselor to discuss their individual situation and receive assistance in planning to meet admission requirements.
Nursing students are encouraged to transfer to four-year institutions after graduation from MPC. You are strongly encouraged to meet with the Nursing Program Counselor prior to entry to assist in selecting those courses that meet both the Baccalaureate (BSN) as well as Associate Degree (ADN) requirements. We strongly encourage all students to pursue a baccalaureate in nursing within five years of graduation from the ADN program.

CSUMB Baccalaureate in Nursing Program
Those students interested in the ADN/BSN program offered by California State University at Monterey Bay in collaboration with MCCSN and other regional ADN schools of nursing are encouraged to contact CSUMB directly for information and an application packet, by calling (831) 582-5330 or emailing nursing@csumb.edu.

Accreditations and Approvals
The Maurine Church Coburn School of Nursing is approved by the California Board of Registered Nursing (BRN) and is nationally accredited by the Accreditation Commission for Education in Nursing (ACEN) through Fall, 2027.

The last BRN approval visit occurred during Spring semester, 2017 and resulted no areas of noncompliance. Comments about the program may be directed to these agencies at the following addresses:

<div align="center">

Board of Registered Nursing
1747 North Market Boulevard, Suite 150
Sacramento, California 95834
www.rn.ca.gov
(916) 322-3350

Accreditation Commission for Education in Nursing (ACEN)
3343 Peachtree Road NE, Suite 850
Atlanta, GA 30326
www.acenursing.org
(404) 975-5000

</div>

MPC Graduation Requirements
Transcripts and test score results submitted in the application packet are filed with the student record and must be sent **directly to the MCCSN office.** Official transcripts documenting graduation requirements or test scores used for equivalency must **also be submitted to Admissions and Records to qualify for graduation**. Students who fail to do so in a timely manner risk missing graduation deadlines, and NCLEX testing and licensure could be delayed as a result.
NOTE: Nursing students who hold a prior baccalaureate or higher degree from a regionally accredited college are not required to complete additional general education units or coursework other than prerequisite courses and courses required specific to the nursing program. (See *Program of Study*, p.12-13 of this document).

Other Pre-Entrance Requirements
Due to the unique nature of nursing courses, there are several other requirements that must be met by students *once they have been accepted.* These requirements are related to health and safety issues for the student, their classmates, and patients in clinical agencies. Students who do not submit proof of meeting these requirements by the required deadline will not be allowed to participate in clinical activities, and so cannot progress in the nursing program. These requirements are outlined below:

- **New Student Orientation:**
    Attendance at information/orientation sessions is **required** of all applicants who have been accepted. Part 1 will be scheduled in May or early June, and a Part 2 *may* be scheduled in early August just prior to Fall 2021 admission. The purpose is to ensure that each student has complete information about the requirements of the nursing program and are ready to begin on the first day of class.

- **Health Screen/Physical Examination**
    A satisfactory health screen/physical exam is required of each accepted student prior to the first day of class. A form will be provided by the School of Nursing at the New Student Orientation. Applicants who are concerned about health conditions which might interfere with fulfilling course objectives, should seek medical consultation well in advance of the anticipated program entry date. Physical requirements are those conducive to direct patient care in a clinical setting, including physical patient care; assessment using hearing, vision, touch and smell; electronic and written documentation, as well as verbal communication under time-sensitive conditions. A list of Technical Skills and Essential Functions can be found on the MCCSN webpage.

- **Immunization Requirements**
    All nursing students must submit proof of the following by uploading documentation to
    www.castlebranch.com prior to enrollment*:*

    1. Tuberculin Skin Test (TST): 2-step for first TST, then annually. ***Tine test not acceptable***. 2-step can be done by submitting a negative TST, then a second negative TST at least 7 days but not more than 12 months later. Baseline chest X-ray within six months prior to start date required if TST is positive, along with a "TST Questionnaire")
       *Do not obtain a TST screen within four weeks of an MMR or Varicella vaccine.
         If the QuantiFERON-Gold blood test is substituted for TST, no sequencing restrictions are needed for vaccinations
    2. Adequate IgG titer or vaccination of **Hepatitis B, Measles, Rubella, Mumps, and Varicella**.
    3. Tetanus-Diphtheria-Acellular Pertussis (Tdap): One time adult dose is strongly recommended.
    4. Flu vaccine strongly encouraged annually; if not vaccinated, must wear surgical mask at all times while caring for patients during flu season (generally November through April)

- **BLS Certification by American Heart Association**
    A current Basic Life Support (BLS) certification card, **American Heart Association BLS for Healthcare Professionals** is required for all nursing students prior to entry and must be maintained continuously while enrolled in the nursing program. (ONLY American Heart Association **certification** is acceptable—e.g. *American Red Cross* is not acceptable; "*based on American Heart standards*" is not acceptable).

- **Background Check and Drug Testing**
    A **background check** for prior convictions is required prior to clinical placement for nursing students. Clinical agencies also reserve the right to require drug (and/or alcohol) screening if requested. All students must submit a clean pre-enrollment **10-panel urine drug screen** (Amphetamines, Barbiturate, Benzodiazepines, Cannabinoids, Cocaine, Methadone, Methaqualone, Opiates, Phencyclidine, Propoxyphene).

Since clinical experiences are a required part of the nursing curriculum, students who are not allowed to participate in clinical experiences by required clinical agencies due to results of the background check or drug screening cannot pass the nursing course(s) and so cannot progress in the nursing curriculum. Therefore, students are accepted "conditionally" pending acceptable background check and clear drug screen. *The clinical agency determines whether the background check is acceptable*, and the decision of the agency is final.

Also, criminal convictions can result in delay or denial of licensure by the California Board of Licensure. **If any applicant feels they may be adversely affected by a background check, they should see the Director, School of Nursing as soon as possible to discuss their situation and the appropriateness of applying to the School of Nursing.**

A vendor provides this service for a fee assessed to each student. Clinical agencies may also have separate live scan (FBI/DOJ) fingerprint requirements. While the school of nursing does not collect your Social Security number, it will be required by the vendor to complete the background check investigations. Graduates must provide a social security number to the BRN upon application for licensure.

- **Photo**
  Students are required to submit a 2x2 passport-type photo for their student file in the nursing office upon enrollment in the nursing program. The photo provides identity verification for future reference requests to faculty.

Occupational Risks

The occupation of nursing exposes its members to risks to their personal health and safety, including but not limited to the following hazards:

- exposure to communicable diseases through contact with blood and body fluids, airborne or droplet-based pathogens

- physical injury as a result of lifting and moving patients and objects.

- psychological trauma due to involvement with emotionally charged situations.

The faculty of the School of Nursing prepares nursing students to deal with these risks through education and evaluation of proper use of personal protective equipment, safe patient handling and management of escalating behavior. However, these risks are inseparable from the practice of nursing. Applicants should seek further clarification about these risks from their health care provider and/or, the Director, School of Nursing as appropriate, and assess their readiness for these occupational demands before accepting a seat in the nursing program. By enrolling in the nursing program, students accept these risks willingly. (Note that medical treatment under campus workers compensation is limited to accident or injury, and does *not* cover any illness, including illnesses incurred during the course of study).

Denial of Licensure

The California Board of Registered Nursing may deny nursing licensure to any applicant who has been convicted of a crime that is considered substantially related to the practice of nursing, or acts involving dishonesty, fraud or deceit. Denial may also be based on any crimes associated with alcohol or substances. Individuals should consider the potential impact of prior convictions upon their ability to become licensed before beginning a nursing program. More information is available by appointment with the Director, School of Nursing.

Advanced Placement Entrance

Advanced placement is available for LVN students and others with prior health education and experience **if space is available in the course**. Except for the 30-unit option, students seeking advanced placement must complete the Maurine Church Coburn School of Nursing application process, including prerequisites and graduation course requirements. Students should contact the Director, School of Nursing to explore any of the advanced placement options.

Options include:

1. **Transfer credit:** Academic credits from **regionally accredited institutions**, where applicable, will be evaluated and applied to nursing course requirements. A list of accredited post-secondary institutions is available the US Department of Education website: http://ope.ed.gov/accreditation/Agencies.aspx
   An official transcript, course description and objectives are required before transfer credit can be awarded. Pretesting and counseling will be available to assist students to make appropriate decisions, and a transition course will be available to integrate students in succeeding nursing courses. When applicable, **nursing** coursework will be evaluated by the Director, School of Nursing and credit awarded for program requirements if current and equivalent (within two years). Any applicant who has been previously enrolled in a nursing program but did not complete the entire program must submit an explanation of why he/she did not continue, and must provide a letter from the Director of the previous program stating that they are eligible for re-entry.

2. **Credit by Examination:** is available for all nursing courses for individuals who may have met course objectives through prior education and/or experience, including military education and experience (SB466). The "Credit by Examination" policy of Monterey Peninsula College, outlined in the college catalog, is followed for students who desire transcript credit for nursing courses. Applicants should seek assistance from the Director, School of Nursing to clarify the policy and procedure for awarding credit by examination. The number of units awarded and the grading scale will parallel that of the course credited.

   The exam will consist of both a written and a clinical performance component. Students who successfully complete the written component are eligible for the performance component. A standardized written exam will measure mastery of the respective course content. The clinical performance component will require a demonstration of selected nursing skills taught in the course.

3. **Licensed Vocational Nurses (graduate option):** LVN's with an active California license and a minimum of one year work experience as an LVN may qualify for advanced placement into the nursing program as second or third semester students. LVN applicants may qualify for advanced placement based on standardized written test results and clinical performance evaluations, both administered by MCCSN. Content to be tested includes nursing foundations, mother/newborn (obstetrical), and pediatric nursing--all content equivalent to the first year courses (NURS 52A and NURS 52B). Applicants who qualify will be placed in the appropriate course on a space available basis. LVN's who do not qualify for advanced placement will be considered for first semester placement if desired, but must have completed all program pre-requisites (including PSYC 25 and NURS 100 or equivalent), and follow the same selection process used for first-semester applicants. LVN applicants must submit a copy of their current LVN license along with their application, as well as documentation of work experience. Graduate option advanced placement LVN students will be required to take the Role Transition courses (NURS 65 and NURS 65L).

4. **Licensed Vocational Nurses (30 Unit option):** The California Nursing Practice Act, Article 2, section 2736.6 of the Business and Professions Code, and CCR 1429 allow applicants who are licensed in California as a vocational nurse to take the National Council Licensure Exam for Registered Nursing (NCLEX-RN) if they successfully complete the courses listed below and meet all other requirements for licensure. This provision is known as the 30 Unit Option since the courses required may not exceed 30 semester units of credit. 30 Unit Option students do not graduate from the college. LVN's exploring this option should consider that the RN license obtained via this option may not be recognized in states other than California, and may have negative implications for later completion of more advanced degrees.

MPC courses that allow LVN's to meet this requirement are:

Physiology 1 General Human Physiology   **3 Units**
Physiology 2 General Physiology Laboratory   **2 Units**
Biology 25 Applied Microbiology Lecture   **3 Units**
Biology 26 Applied Microbiology Laboratory   **1 Unit**
Nursing 52C Nursing III*   **9.5 Units**
Nursing 52D Nursing IV**   **9.5 Units**
(NURS 65L, 206, 207 strongly encouraged by not required)

 * Advanced medical-surgical nursing and geriatric nursing

**Mental health/psychiatric nursing, and supervisory/leadership

Placement is made if space becomes available; LVN applicants pursuing the graduate option (option #3 above) will be given priority over those choosing the 30-unit option (option #4 above).

Maurine Church Coburn School of Nursing

Monterey Peninsula College

2020-2021   Approximate Total Costs for
4 semesters of the Associate Degree Nursing Program
(not including pre-requisite coursework)

Item		Approximate Cost
Tuition		$1,748
Health and other student fees (per catalog)		$144
Parking		$190
Books		$1200
HESI testing package with case studies and remediation	(payable in installments over 4 semesters)	$396
Scrub Uniforms		$122
Lab Coat		$50
Shoes		$75-85
Health Screen and Immunizations	(cost varies widely)	$200
Supplies (bandage scissors, watch, stethoscope, clipboard)		$160
BLS Certification		$75
NCLEX Review Course/Materials		$350
NCLEX Application Fees		$600
Drug Screen/Background check/Documentation Tracking service		$122
2x2 passport-size photo		$12
Pinning Ceremony costs (optional)		$95
Personal Laptop with wi-fi https://mailchi.mp/499d555caca2/brand-new-	(cost varies widely; Chromebook is not sufficient to run some of the software required in the nursing program. Need webcam and microphone.)	$300-800

Travel: 26.2 miles from MPC to Natividad Medical Center:

3.5 miles from MPC to Community Hospital of the Monterey Peninsula

TOTAL APPROXIMATE COST:
$6,349

MPC Associate of Science Degree in Nursing Program of Study   last updated Fall 2018

NOTE: Some coursework listed in categories below may require placement testing or underlined additional prerequisites. Students should see an academic counselor for details.

A. The following must be completed underlined prior to admission with verification by official transcript. (Unofficial transcripts are accepted for coursework competed at MPC):

Course Number	Course Name	Units
∞ MATH 263	Intermediate Algebra/Coordinate Geometry or higher (See last course block D below) *(Math 16 Elementary Statistics recommended for BSN transfer)*	4-5
ENGL 1A	College Composition	3
ANAT 1	General Human Anatomy	2
ANAT 2	General Human Anatomy Lab	2
PHSO 1	Human Physiology *(ANAT 1&2 prerequisite, CHEM 30A is also a prerequisite at MPC)*	3
PHSO 2	Human Physiology Lab *(PHSO1 prerequisite or co-requisite)*	2
BIOL 25	Applied Microbiology *(CHEM 30A is a prerequisite at MPC)*	3
BIOL 26	Applied Microbiology Lab *(CHEM 30A is a prerequisite at MPC)*	1
PSYC 25	Lifespan Development *(not required for LVN advanced placement)*	3
NURS 100	Pharmacology for Nursing *(not required for LVN advanced placement)* **may be in progress at the time of fall application**.	2

B. The following must be completed underlined before graduation from the nursing program to satisfy nursing program requirements:

Course Number	Course Name	Units
SOCI 1	Intro to Sociology	3
	(or any one course from MPC GE Area D in ANTH, ETNC, GWOS or SOCI)	
**SPCH 1 OR--	Public Speaking *(recommended for BSN transfer)*	3
**SPCH 2 OR--	Group Communication	(3)
**SPCH 3	Interpersonal Communication	(3)

**Choose one speech course to satisfy requirement for communication skills. SPCH 1 is recommended for BSN transfer.

C. The following are NURSING CORE (MAJOR) COURSES to be completed underlined during the four-semester nursing program:

Semester	Course Number	Course Name	Units
First semester (Fall)	NURS 52A OR	Nursing I OR	8.5
	NURS 54 AND	ϒ Accelerated Nursing I AND	(5.5)
	NURS 55	ϒϒ Applied Foundations of Nursing	(3.0)
	NURS 204	Supervised Nursing Skills Lab I	0.5
Second semester (Spring)	NURS 52B	Nursing II	8.5
	NURS 205	Supervised Nursing Skills Lab II	0.5
Third semester (Fall)	NURS 52C	Nursing III	9.5
	NURS 206	Supervised Nursing Skills Lab III	0.5
Fourth semester (Spring)	NURS 52D	Nursing IV	9.5
	NURS 207	Supervised Nursing Skills Lab IV	0.5

ϒ   Alternative first semester option by placement testing for students with previous education in the field of nursing, including military education and experience

ϒϒ   Alternative first semester option by placement testing for students with previous education in the field of nursing, including military education and experience; credit usually awarded by exam for qualified applicants

^   Advanced Placement students (qualified with previous education who enter in the second or third semester) (4 units) are required to complete NURS 65 and NURS 65L Nursing Role Transition

D.   ∞ The following are MPC General Education requirements for the associate degree:

Course	Course Name	Units
∞ Humanities	*Choose one course listed in MPC General Education Program, Area C Humanities*	3

Note: Information Competency graduation requirement (LIBR 50 equivalent) will be satisfied within the NURS 52C course.

∞ Students who hold a baccalaureate degree from a regionally accredited college are not required to complete additional general education units or coursework (i.e. Math, Humanities) <u>other than prerequisite and NURS courses specifically required for the nursing program.</u> See Academic Counselor or Director, School of Nursing.

^ LVNs and others seeking advanced placement options should contact the Director, School of Nursing for qualification details.

♈ Applicant must make an appointment to verify transcript evidence of previous education and experience in the field of nursing

TOTAL PROGRAM UNITS (depending on math chosen):   **72-73**

<u>INSTRUCTIONS:</u>

1. Using the *Multi-criterion Screening Worksheet* **(pp.24-27),** complete the **Application Completion Form <u>online</u> at <u>www.mpc.edu/schoolofnursing</u>**
   (a <u>copy of the application</u> is included in this packet on **pp. 17-20** for your preview information only; **PLEASE APPLY ONLINE**).

2. Complete any needed forms/supporting documents for multi-criterion points as stated in the **<u>Multi-criterion Selection Worksheet</u> (pp. 24-27).** *Be sure your name is on all documents!*

3. Electronically submit the application after reviewing for accuracy.

4. Hand deliver or mail **directly** to the school of nursing all <mark>official transcripts</mark> for required coursework *(unofficial ok for courses taken at MPC)* and <mark>all forms/supporting documents</mark> to:

<div align="center">

Maurine Church Coburn School of Nursing
Monterey Peninsula College
980 Fremont Street
Monterey, CA 93940

</div>

If not already done, ALSO send one set of official college transcripts to:

<div align="center">

Office of Admissions & Records
Monterey Peninsula College
980 Fremont Street
Monterey, CA 93940

</div>

<div align="center">

**NOTE: This application is for the class entering Fall 2021 ONLY.
Applicants (including alternates) must re-apply every year if not enrolled for any reason.**

*Application, transcripts and supporting documents must be received in the nursing office
by 3 pm on September 30[th,] 2020
ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED.*

</div>

MCCSN Application Checklist

*Please use this form as a **checklist** to assure that you have met all application requirements:*

□ All transcripts verifying completion of each <u>prerequisite</u> course *(<u>Official</u> transcript required if course was taken at a college other than MPC)* Official transcript verifying BA/BS degree posted *(if applicable)* Transcript verifying completion of third semester of same foreign language *(if applicable)* Transcript verifying completion of NURS 150 or equivalent *(if applicable)*

□ Evidence of healthcare work or volunteer experience *(if applicable)* Documentation of <u>life</u> <u>experience or special circumstances</u> as applicable *(DSPS or EOPS forms attached p.21-22)*

□ Documentation of veteran status or eligible spouse if applicable.

□ Documentation of <u>proficiency in a language other than English</u> if applicable. *(form attached p. 23)*

□ Evidence of high school diploma or equivalent *(ONLY if transcripts do not reflect AA or higher degree).*

□ Name is visible on ALL documents submitted.

> See "*<u>Multicriterion Screening Worksheet</u>* for list of required supporting documents pp. 24-27.

Check when attached	Course	College Where Completed	Grade
□ TRANSCRIPT	Math (or indicate competency below)		
□ TRANSCRIPT	Anatomy lab		
□ TRANSCRIPT	Anatomy lecture		
□ TRANSCRIPT	English 1A		
□ TRANSCRIPT	Microbiology lab		
□ TRANSCRIPT	Microbiology lecture		
□ TRANSCRIPT	Physiology lab		
□ TRANSCRIPT	Physiology lecture		
□ TRANSCRIPT	Lifespan Development		
□ TRANSCRIPT **OR** □ IN PROGRESS	Pharmacology		

Math Competency:

_____ AP score (Calculus) list score _____) or,

_____ CLEP (Algebra, Calculus or Trigonometry) list score _____ or,

_____ Credit by Exam (list course/date _____)

*If official test score is used to meet any requirement, such as CLEP, or AP, attach a copy of the official score report from the testing agency. Original score report must be sent directly to MPC from the testing agency.

<u>"In progress" with transcript evidence to be submitted by January 15th</u>

2020. ☐ NURS 100 Pharmacology for Nursing Repeated pre-requisite course(s).

☐

List:_____

☐ Third semester of a foreign language

☐ BA/BS or higher degree posted

☐ NURS 150 or equivalent (will add points at completion of fall semester with transcript evidence)

Copy of MCCSN Application Form PLEASE APPLY ONLINE!

Are you a Licensed Vocational Nurse (LVN)? YES _____ NO _____

If YES → Would you like to be contacted to qualify for advanced placement? **YES ____ NO ____**

Would you like to be also considered for first semester placement? YES____   NO____
[If seeking 30-unit option, contact Director, School of Nursing at 831-646-3025]

If you would like to be considered for advanced placement, please attach: 1) a copy of your active current California LVN license 2) official transcripts from LVN program of study 3) documentation (from employer, on letterhead) of at least one year of work experience as an LVN 4) official transcripts for required coursework. [Lifespan Development (PSYC 25) and Pharmacology (NURS 100) are not required for advanced placement, but **are required for first semester placement**].

Are you seeking previous education credit in the field of NURSING (SB466)? YES _____ NO _____

[**If YES**→ contact Director, School of Nursing at 831-646-3025]

Applications will be accepted from September 9th until September 30th, 2019 for Fall 2020 Admission. All documentation of completed admission requirements must be attached in order for this application to be considered for admission. Applications will be scored according to the published multi-criterion selection tool by late February. The ATI TEAS assessment test will be required in late March of all _selected_ applicants after Phase 1 scoring, and will be offered at MPC for those who have not already taken it.
~~~~~~

(Please Print Clearly)

MPC Student ID: _____

Name: _____
          Last   First   Middle

Address: _____
          Street   City   State   Zip Code

Phone: _____ E-mail address: _____

Former Legal Last Names: _____

EDUCATION:
High School: _____
                    Name   City and State

Year Graduated: _____ GED Completed: _____

Have you ever enrolled at MPC? _____ If Yes, When _____
                                        Semester   Year

LIST PREVIOUS COLLEGES ATTENDED:

Name	Address	Dates Attended	Degree(s) (If any)

_____

_____

_____

_____

Have you ever been enrolled in **any** nursing program, including MCCSN? If yes, please describe:

College	Month/Year last enrolled	Type of Program

_____

NOTE: Conviction of a crime (felony or misdemeanor) may impact eligibility for participation in clinical experiences and/or RN licensure in California. Please contact the Director, School of Nursing for more information if this pertains to you.

STATISTICAL INFORMATION

To comply with reporting requirements of Federal and State Agencies, we would appreciate your cooperation in providing the following information. Except as explicitly listed on the *Multi- Screening Worksheet,* demographic data is not part of the selection process and will be used for statistical analysis and reporting requirements only.

CHECK WHERE APPROPRIATE:

1. Health Care Credentials
  ___ None
  ___ CNA   ___ LVN   ___ PSYCH Tech   ___ HHA
  ___ Respiratory Therapist ___ EMT   ___ Paramedic ___OT or PT Assistant   ___ Medical Assistant
  ___ Veterinary Technician
  ___ Other: _____

  ___ Completed NURS 150 Nursing *Program Readiness*
  ___ Completed a nursing program readiness course at another college. List course and date
      completed *(official transcript required).*_____

2. Ethnicity/race:
  __ African-American
  __ American Indian/Alaskan
  Native __ Asian
  __ Filipino
  __ Hispanic
  __ Other Non-White
  __ Pacific Islander __
  White Non-Hispanic
  __ 2 or more ethnicities (List: _____)

3. Language spoken at home:
  __ Arabic
  __ Cantonese
  __ Mandarin
  __ English __
  Farsi
  __ Russian
  __ Spanish
  __ Tagalog
  __ Other _____

4. Marital Status:
  __ Not previously married
  __ Married
  __ Widowed
  __ Separated
  __ Divorced

5. Age _____ Birth date: _____

6. Gender: ___ Male   ___ Female   ___ Non-binary

7. Number of children under age 18: _____

8. Highest Educational Degree:

    __ high school or equivalent
    __ associate degree
    __ baccalaureate degree (major _____)
    __ master's degree (major _____)
    __ Doctoral degree (major _____)

9. I am currently working ____ hour(s), per week. I plan to work ____ hour(s)/week during nursing school.
Non-Applicable ____

10. Is your work health-related? _____Yes _____ No _____N/A (not working)

11. Current job title _____

I certify that the statements and information in this application are true and complete to the best of my knowledge. I understand that if I have made untrue statements on any part of the application, falsified documents, or otherwise provided untrue or misleading information, that my application will not be considered, and acceptance from the program, if offered, may be withdrawn.

I am able to provide my valid social security number upon request for the purpose of criminal background checks and BRN licensure requirements. YES NO

Signed: _____ Date: _____

Nursing Program Verification of Eligibility for Disabled Student Programs and Services

To be completed by an Access Resource Center Counselor/Specialist or the MPC ADA Coordinator/Designee

The following student has indicated eligibility for Disabled Students Programs and Services at MPC as part of a multi-criteria screening process for the **Maurine Church Coburn School of Nursing at Monterey Peninsula College**.

Documentation of a disability is required in order for the student to receive points for Enrollment Prescreening Criterion #5: Life Experiences or Special Circumstances. [Education Code 78261.5]

_____   _____
_ **Student's Name**   **SID #**

Please check all that apply:

❑ Medical/Professional Documentation of disability verified
❑ Other ADA criteria applicable

_____   _____
Verifying DSPS Counselor / Specialist (Please Print)   **Title (Please Print)**

_____   _____
Signature   _ **Date**

For questions, contact the Director, School of Nursing   (831) 646-4258

07/2013

Nursing Program Verification of Eligibility for Equal Opportunity Programs and Services

To be completed by EOPS Coordinator /EOPS Counselor /Designee

The following student has indicated eligibility for Extended Opportunity Programs and Services at MPC as part of a multi-criteria screening process for the **Maurine Church Coburn School of Nursing at Monterey Peninsula College**.

Documentation of participation or eligibility is required in order for the student to receive points for Enrollment Pre Screening Criterion #5: Life Experiences or Special Circumstances. [Education Code 78261.5]

_____   _____

_ **Student's Name**   **SID #**

Please check one:

❑ Student participates in EOPS.
❑ Student does not participate in EOPS but meets eligibility requirements.

_____   _____

Verifying EOPS Counselor / Designee   **Title**
(Please Print)   **(Please Print)**

_____   _____

Signature   _ **Date**

For questions, contact the Director, School of Nursing   (831) 646-4258

07/2013

Nursing Program Verification of Proficiency in a Language other than English

Documentation using at least **one** of the items below for foreign language proficiency (*ability to speak, understand and write*), **OR** advanced level coursework, is required in order for the student to receive points for Enrollment Prescreening Criterion #7 [Education Code 78261.5].

_____   _____
Student's Name   **SID #**
Please check all that apply and attach document(s):

☐ <u>Official college transcript</u> verifying passing grade in 3rd or higher college semester of the same foreign language

☐ <u>Medical Interpreter Certification</u> (by National Board of Certification, or by a health care organization)

☐ <u>Military Language Proficiency Test</u> result verifying passing score

☐ Foreign language spoken in the home: <u>attestation</u> by a person <mark>in a professional relationship</mark> who is fluent in that language, has known the applicant and observed the applicant's language skills in the past year, and is **<mark>NOT a friend or relative</mark>** (e.g. can be a work or volunteer supervisor, faculty member, clergy, counselor).

ATTESTATION by person who has observed applicant's language skills in _____*(language)*

Contact information for individual verifying language proficiency:

Name (print): _____   Title: _____

Organization: _____   Phone: _____

Address: _____   Email: _____

City, State, Zip _____

1. How long have you known the applicant? _____

2. What is your relationship to the applicant?
    _____

3. Is the applicant proficient in reading this language?   YES ☐   NO ☐

    (able to read standard newspaper items addressed to the general reader, routine correspondence, reports, and technical materials in the individual's special field)

4. Is the applicant proficient in speaking this language"?   YES ☐   NO ☐
    (able to speak the language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal conversations on practical, social, and professional topics).

I am proficient in the language listed above and I am not related to the applicant. To the best of my knowledge, the above information is true and correct.

Signature _____   **Date**_____

For questions, contact the Director, School of Nursing (831) 646-4258

Maurine Church Coburn School of Nursing at Monterey Peninsula College

Multi-criterion Screening Worksheet

Final draft 7/31/13; posted 8/9/13; updated 06/15/15; 4/12/16 (ATI TEAS); 5/23/19 (language updates; Phase 2 selection clarification)

PHASE 1 (Criteria #1-7)	MAXIMUM POINTS	Required Supporting Documents	Notes to Applicants:
1. Previous Academic Degrees - MAXIMUM 5 POINTS			
BA/BS degree or higher Yes ○ No ○	**5**	Official transcript from regionally accredited U.S. colleges or universities with degree posted. **Note: Students who do not have AA degree or higher must provide proof of high school graduation or equivalent. Title 16, Division 14, Article 1, Section 1412 California Code of Regulation.**	
2. Relevant Health Care Certification - MAXIMUM 5 POINTS			
Currently licensed LVN, Paramedic, Respiratory Therapist, Occupational Therapy Assistant, Physical Therapy Assistant, Certified CNA, EMT, Psych Technician, Medical Assistant, Veterinary Technician **AND/OR** Healthcare-related volunteer experience *[Work or Volunteer experience must be direct care with at least 1000 hours over the past 18 months]* **AND/OR** Completion of NURS 150 Nursing Readiness Course at MPC or similar course for nursing readiness at another institution Yes ○ No ○	**5**	• **For health care certification and work experience:** 1) Copy of your current *California* License or certificate with valid number, date of issue, and date of expiration. 2) Letter from employer on official letterhead verifying work experience in the area of certification, dates of employment and hours per week. • **For volunteer experience:** Letter from agency on official letterhead verifying the type healthcare-related volunteer experience and number of total hours • **For Nursing Readiness Course:** Unofficial transcript for NURS 150 from MPC OK; official transcript from another institution.	*Note that Items listed are examples only and are not an exhaustive list of certifications/licenses that MAY be accepted.* *A list of Nursing Readiness courses comparable to NURS 150 is available on the MCCSN website.* *Consideration will be given to similar courses taken at another institution on an individual basis.*
3. Grade Point Average - Science – MAXIMUM 30 POINTS			
GPA in Anatomy (ANAT 1, ANAT 2), Physiology (PHSO 1, PHSO 2), & Microbiology (BIOL 25 , BIOL 26), and Pharmacology for Nursing (NURS 100) ○ GPA = 3.75 - 4.00 (30 points) ○ GPA = 3.50 - 3.74 (25 points) ○ GPA = 3.25 - 3.49 (20 points) ○ GPA = 3.00 - 3.24 (15 points) ○ GPA = 2.75 - 2.99 (10 points) ○ GPA = 2.28 - 2.75 (5 points) **< 2.28 disqualified**	**30**	For prerequisite courses taken OUTSIDE of Monterey Peninsula College, official/sealed transcripts are required. All transcripts from outside the United States must be evaluated by a NACES-approved foreign transcript evaluation service. https://www.naces.org/ **All prerequisite courses must be completed with a grade of "C" or better** and final grades must be posted on transcript. **Minimum acceptable science GPA = 2.28**	*[PAGE 1 of 4 of Worksheet]*

4. Grade Point Average - Non-Science - MAXIMUM 15 POINTS

| Non-science GPA in English (ENGL 1A), Math (MATH 263 or higher) and Child and Adult Development (PSYC 25)

○ GPA = 3.50 - 4.00 (15)

○ GPA = 3.00 - 3.49   (10)

○ GPA = 2.50 - 2.99   (5)

< 2.50 disqualified | **15**

[   ] | For prerequisite courses taken OUTSIDE of Monterey Peninsula College, official/sealed transcripts are required. All transcripts from outside the United States must be evaluated by a NACES approved foreign transcript evaluation service. All prerequisite courses must be completed with a grade of "C" or better and final grades must be posted on transcript.
Minimum acceptable non-science GPA= 2.5 | |

5. Life Experiences or Special Circumstances - MAXIMUM 5 POINTS – May Only Select One. See Required Documentation List.

○ 5(a) Disabilities	**5** [ ]	**Form**: "Nursing Program Verification of Eligibility for Disabled Student Programs and Services"
○ 5(b) Low family income		Copy of eligibility for financial aid from any semester when pre-requisites were taken, eg. CA Promise Grant, Cal Grant, Pell Grant or other federal grant, CalWORKS, EOPS.
○ 5(c) First generation to attend college		Signed statement of 300-500 words explaining background, situation or circumstances.
○ 5(d) Need to work		Signed letter from employer on letterhead stationary verifying dates of employment at least part-time while completing prerequisites.
○ 5(e) Disadvantaged social or educational environment		**Form**: "Nursing Program Verification of Eligibility for Extended Opportunity Programs and Services"
○ 5(f) Difficult personal or family situation/environment		Signed statement of 300-500 words explaining background, situation or circumstances as they impacted your college goals, such as death in family in the previous 6 months, medical problems, or similar difficult personal or family circumstances.
○ 5(g) Refugee status		Copy of documentation provided by United States Citizens Immigration Service (USCIS).

Required documentation must be submitted with application in order for points to be assigned.

6. Veteran Status – MAXIMUM 5 POINTS – See Required Documentation.

| Veteran Status OR Eligible Spouse
Yes ○ No ○ | **5**

[   ] | **Veteran:** Submit Copy of Defense Form DD-214
Eligible Spouse: Official DVA documentation of one or more of the following: spouse's service -related total disability, entitlement to compensation based on service-related death, total service-related disability existed when death occurred, or active duty spouse is missing or detained for more than 90 days | *Required documentation must be submitted with application in order for points to be assigned.*

[PAGE 2 of 4 of Worksheet] |

7.	Proficiency or Advanced Level Coursework in Languages Other than English – **MAXIMUM 5 POINTS**			
Proficiency in a language other than English Yes ⦿ No ⦿	**5**	**Form:** "Nursing Program Verification of Proficiency in a Language other than English"	***Can be any of the following:*** Official college transcripts from regionally accredited institution verifying 3rd college semester of the same foreign language; Official AP score of 3 or greater; medical interpreter certification; military language proficiency exam; attestation by a person who is fluent in that language; secondary school or college transcript from a foreign county where instruction was delivered in a language other than English.
SUBTOTAL PHASE 1 (Criteria #1-7) (Maximum Possible Points 70)		**END OF PHASE 1 SCORING** _____	***60 applicants who score in top 40% after Phase 1 will be*** chosen to take ATI TEAS at MPC, unless already ***completed. (See restrictions in Phase 2 notes next page.)***

PHASE 2 (Criterion #8)	**MAXIMUM POINTS**	**Required Supporting Documents**	**Notes to Applicants:**
8.	Approved Diagnostic Assessment Tool, Test of Essential Academic Skills ATI TEAS – **MAXIMUM 30 POINTS**		

Monterey Peninsula College uses the Test of Essential Academic Skills (ATI TEAS). The **minimum adjusted individual score required for admission is 62%.**
 	
Assessment/readiness test results: **ATI TEAS #1 of 1 taken at MPC**
--OR--
first passing ATI TEAS result (62 or greater) **taken elsewhere (will not accept re-takes taken within one calendar year of a previous test unless the version has changed,**
--OR--
First re-take <u>following completion of</u> the remediation plan approved by MCCSN Director.
 	
   Score:
   ⦿ 85 – 100 (30 points)
 	
   ⦿ 75.0 – 84.9 (20 points)
 	
   ⦿ 62.0 – 74.9 (10)
 	
< 62.0 – Disqualified (Need to remediate and Re-apply).
	10-30	*Students who have taken ATI TEAS at another location prior to applying are asked to submit an unofficial copy of result #1 of 1. If selected, you will be asked to provide* **official** *results by going to* www.atitesting.com *online store and requesting your official ATI TEAS results be sent to MPC. There is a fee for this service.*
		
		If ATI TEAS taken at MPC — Applicants do not need to submit any documentation; your results will be accessible online and added to your application.
			All applicants will be scored in two phases: First using all of the point categories **except** *ATI TEAS (max of 70 points possible), and then again adding in the ATI TEAS scores (max of 100 points possible after ATI TEAS score added).*
			
			First time TEAS testing and first remedial re-take will be available at MPC for 60 students selected in Phase 1 from the top 40% of applicant scores.
			These top 40% of applicants will then be re-ranked by adding the points assigned for their TEAS score.
			
			Note that ATI TEAS is not required in order to submit your application. However, if you have completed TEAS on your own prior to application, you can anticipate the number of points that correspond to your score and include in your projected total score below. **ONLY TEAS #1 of 1, or the first passing score (62 or greater) will be counted toward the score. Re-takes will not be considered unless at least one year has elapsed since the previous test, OR the re-take is approved by the Director, School of Nursing after completion of a remediation plan.**
			
			[PAGE 3 of 4 of Worksheet]

Add Criterion #8 to SUBTOTAL from PHASE 1			
TOTAL SCORE (Maximum Possible Points 100)			*The top 40% of the Phase 2 subgroup **will be selected for admission,** along with enough Phase 2 TEAS passers randomly selected from the last score group to fill the class. The remainder of TEAS passers will be alternates for the immediately following fall enrollment only. Those students who are not admitted must re-apply the following year.* *[PAGE 4 of 4 of Worksheet]*